

Internships



Indiana State Parks and Reservoirs

Interns are important partners with Indiana State Parks and Reservoirs staff. Internships provide opportunities for students to gain first hand practical experience in a major government parks and recreation system where they are involved in observing, planning and implementing operations and programs. Students learn to apply classroom concepts and theories in an actual on-site experience. In addition, our staff gain access to current university research, new ideas and innovative techniques. Interns give us valuable staff hours to support programming and projects.



Internship Opportunities
Division of State Parks and Reservoirs
402 W. Washington Room W298
Indianapolis, IN 46204
317-232-4124
gmurphy@dnr.IN.gov

Types of Internships Available

Responsibilities vary with the season, property, internship type and level of performance of the student throughout the program, but usually include:

Property Management

- Introduce the basic philosophies that guide our management
- Become familiar with the roles of regulatory agencies in management.
- Maintain and do minor repair work in mechanical facilities.
- Learn techniques for supervision, evaluation and fiscal planning.
- Meet property users and local community.
- Practice clear and concise written and oral communication.

Interpretation

- Begin developing a personal philosophy of interpretation.
- Observe and learn interpretive and administrative techniques.
- Observe, design and present programs for varied audiences.
- Become aware of available interpretive resource materials and media.
- Pursue research projects related to environmental education or ecology.

Natural Resource Planning and Management

- Assist with inventories of plants and wildlife.
- Develop plans for potentially sensitive areas or habitat improvements.
- Assist with site change recommendations.
- Assist with updating master plans.
- Assist with prescribed burns and invasive/exotic species removal.

Facility Management and Maintenance

- Perform asset inventories and condition assessments including measurements, distances, and construction types/materials
- Use GIS and GPS systems available through universities.

*"My experience at Mounds State Park allowed me to learn so much about trees, birds and working with the public."
Alanna McCollum, Franklin College Intern,
Summer 2002*

Other areas

Options may be available for internships in **historical research, business administration, marketing, or computer and information technology** (manning helpdesk and computer setup). These internships can be designed by the property staff, the student and the university.

Locations

In most cases the student spends his/her time at one property location. It may be possible to arrange for multiple property experiences where deemed appropriate. Some internships may be in the division office in Indianapolis.

Seasons

Most internships take place in the summer, but positions are also available in other seasons, depending on the property and the type of internship.

Work Hours

The number of hours required varies according to the school's requirements. In general, the student is expected to maintain the same schedule as full-time staff. Some evening and weekend work may be required. Hours will be kept as flexible as possible to provide the student with the best experience.

Housing, Travel, Stipends, Uniforms and Credit Hours

- Housing is the responsibility of the student. The property at which the student works may have information available on locations where housing may be obtained in the local community.
- Travel to and from the site is the responsibility of the student.
- Stipends are not available from the Division of State Parks and Reservoirs. However, if seasonal property positions are available and a student is hired in one of these positions, he/she is paid at the prevailing State rate for the position, in addition to receiving credit from the college or university.
- Interns do not drive state vehicles unless also working as paid staff.
- If serving in an internship that involves public contact, the student wears the Indiana State Parks and Reservoirs uniform. Uniforms are purchased by the student, or obtained from the supply of returned uniforms of former employees stored on site. Borrowed uniforms must be returned at the end of the internship.
- Students enrolled in a program where credit hours are available from their school must provide the property supervisor with paperwork.

Conduct

In all cases, the student will be expected to follow the rules and regulations for conduct of the Division of State Parks and Reservoirs and of their college or university.

Evaluation

Interns/Field Work students will be evaluated by the following criteria:

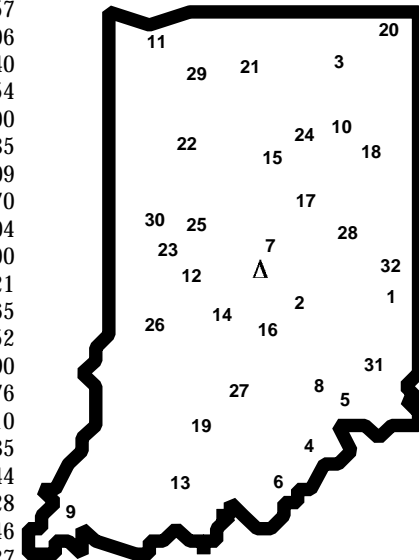
- College and university requirements.
- Evaluation of submitted reports and quality of projects.
- Contribution and participation during program.
- Professional attitude and overall development.
- Submission of a final assessment/report of the internship experience.

Application Procedure

- Meet with your school coordinator to establish requirements.
- Contact the manager or interpreter at the property where you want to intern. If positions are available, they will set up an interview. If you are not familiar with the State Parks and Reservoirs' properties, contact us at the address on the cover of this brochure.
- Prior to your interview, submit the following to the property:
 - a. A statement of your professional career goals.
 - b. A statement of why you wish to participate in the intern program and what you expect from it. List what talents skills and special knowledge you would bring to the program.
 - c. A personal resume.
 - d. A copy of your college grade transcripts.

State Park and Reservoir Properties

1. Brookville Reservoir	765/647-2657		
2. Brown County SP	812/988-6406		
Brown Co. Interpreter	812/988-5240		
3. Chain O'Lakes SP	260/636-2654		
4. Charlestown SP	812/256-5600		
5. Clifty Falls SP	812/273-8885		
Clifty Falls Interpreter	812/273-0609		
6. Falls of the Ohio SP*	812/280-9970		
7. Fort Harrison SP*	317/591-0904		
8. Hardy Lake	812/794-3800		
9. Harmonie SP	812/682-4821		
10. J. Edward Roush Lake	260/468-2165		
11. Indiana Dunes SP	219/926-1952		
Indiana Dunes Interpreter	219/926-1390		
12. Cagles Mill Lake	765/795-4576		
13. Lincoln SP*	812/937-4710		
14. McCormick's Creek SP	812/829-2235		
McCormick's Interpreter	812/829-4344		
15. Mississinewa Reservoir	765/473-6528		
16. Monroe Reservoir	812/837-9546		
17. Mounds SP	765/642-6627		
Mounds Interpreter	765/649-8128		
18. Ouabache SP	260/824-0926		
19. Patoka Reservoir	812/685-2464		
Patoka Interpreter	812/685-2447		
20. Pokagon SP*	260/833-2012		
21. Potato Creek SP*	574/656-8186		
22. Prophetstown SP	765/567-4919		
23. Cecil M. Harden Lake	765/344-1412		
24. Salamonie Reservoir	260/468-2125		
Upper Wabash Interpretive	260/468-2127		
25. Shades SP	765/597-2635		
26. Shakamak SP	765/665-2158		
27. Spring Mill SP*	812/849-4129		
28. Summit Lake SP	765/766-5873		
29. Tippecanoe River SP	574/946-3213		
30. Turkey Run SP	765/597-2635		
Turkey Run Interpreter	765/597-2654		
31. Versailles SP	812/689-6424		
32. Whitewater SP	765/647-2657		



* These sites have full time interpreters who can be reached through the main property telephone number.