## Narrative Questions

*Grants that have not addressed each of these questions will not be considered*

1. **Community Information:**
   Does the community where the project will take place have:
   - i. A legally designated municipal or county department or tree committee that has responsibility for the planting and maintenance of trees?
     - a. Give the name of the supervisor or board president.
     - b. Are they aware that you are applying for grant funds for an urban forestry project?
   - ii. An enforceable tree ordinance in effect or language in a city legal document that protects and conserves trees on public property?
     - a. If you do not have a public tree ordinance, are there plans to draft one and try for passage? Who is spearheading this effort?
   - iii. A public tree inventory?
     - a. How old is it?
     - b. Has it been used as a tool for management?
   - iv. Any formal program that cares for the trees on public property
   - v. A current canopy cover goal? (Rendered from a Urban Tree Canopy Assessment(UTC) or other aerial map analysis)
     - a. What is your community's canopy goal and how did you reach that goal?
2. **Project Objectives:**
   What are the objectives of this project and how do they address threats to Indiana's urban forests and community health?
3. **Project Description:**
   How will this project be carried out? Describe the project in detail, and please explain partnerships if there are any.
   - i. How does this grant meet the criteria set forth in the grant guidelines above?
   - ii. Why is this project important to your community? Please include statement of need if applicable; a total of 3 bonus points may be awarded based on community need.
   - iii. Has the planning for this project been coordinated with other agencies and organizations in the community? Include (6) public comment forms.
4. **Project Coordinator(s):**
   Give the name, title, and experience of the person who will supervise this project. (Attach resume if needed).
   - i. What is the applicant's past experience and background in urban forestry?
   - ii. Does the applicant have the experience and resources to complete and maintain the project?

# Supplemental Questions

*Please answer the following questions as they relate to your proposed project*

For a **TREE INVENTORY**, please answer:

1. Who will maintain the computerized inventory? (individual and/or department)
2. Where will it be housed?
3. How often will it be updated?
1. How will it be used?
2. How and when will the inventory analysis be presented to the community?
    i. Who will present it?

For an **URBAN FORESTRY MANAGEMENT PLAN**, please answer:

1. Does your Community have an up-to-date inventory, or are you applying for one? (A management plan may include re-inventorying, but should be based off of recent inventory data.)
2. Who will implement this plan and follow through with the tasks in the work plan? (Please list specific departments and staff.)
3. Will the management plan be developed by an urban forestry consultant or in-house?
4. Will review and update of current ordinances be part of management planning work?

For a **TREE PLANTING**, please answer:

1. Does your community have an up-to-date tree inventory?
    i. Was the inventory data used in helping select proposed species to be planted?
2. What process did you use in selecting the planting sites?
3. What is the estimated benefit to the community?
    i. Use the National Tree Benefit Calculator (http://www.treebenefits.com/calculator/)  or i –Tree Design or Landscape  (https://www.itreetools.org/tools ) to assess potential long-term benefits of proposed tree plantings.

Please also attach the following information to your tree planting application:

- **A planting plan** that includes existing trees, proposed trees, all utilities, infrastructure, waterways, etc. that are in the project area.
- Complete the minimum **Work Plan Chart** (see example and template in fo-CUFA_Grant_App4_Examples_Templates_2020.xlsx)
- **A species list** may supplement or be included as part of your work plan chart, ALL trees planted as part of this grant must follow IDNR CUF guidelines in Addendum A.
    - A minimum of 90% of chosen species MUST be native to Indiana. Projects using 100% native species will be looked upon favorably. Those communities wishing to plant

maple (*Acer*) species must show through an up-to-date tree inventory that maple species do not exceed 10% of the existing community-managed tree population.

**DNR**
Indiana Department
of Natural Resources