

Chain of Custody Certification Report

Indiana DNR Primary COC Group ¹

CERTIFICATION CODE	ISSUE DATE	EXPIRY DATE
FSC® CHAIN OF CUSTODY SCS-COC-002041	13 January, 2014	12 January, 2019
FSC CONTROLLED WOOD SCS-CW-002041	13 January, 2014	12 January, 2019
FSC TRADEMARK LICENSE FSC-C002017	N/A	N/A

Note: Codes are not official and cannot be used until certification has been granted by SCS

CERTIFICATION SCHEME	TYPE OF AUDIT	AUDIT FOR THE YEAR
FSC	9th Surveillance	2018

Date Report Finalized: February 28, 2018

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¹ Legal name of company and trade name(s) where applicable

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Introduction

SCS developed its [Forest Conservation Program](#) in 1991 and has since emerged as a leading certifier of forest management operations, and wood and wood fiber product manufacturers. In 1996, SCS became one of the first certification bodies in the world to be FSC ([Forest Stewardship Council®](#)) accredited. In 2009, SCS achieved accreditation to offer PEFC ([Programme for the Endorsement of Forest Certification](#)) Chain of Custody certification services as well. In 2016, SCS achieved accreditation to offer AFS ([Australian Forestry Standard, Ltd.](#)) in Australia. SCS also became the fourth certification body to be approved to offer SBP ([Sustainable Biomass Partnership](#)) certification.

Through our well-developed network of subsidiary offices, representatives and contractor auditors, SCS offers timely and cost-effective Chain of Custody services around the world.

Chain of Custody certification is a quality assurance to your customers that your products have positive environmental attributes backed by a global system of verification. When you receive a Chain of Custody certificate, you gain the right to use the program's logo and trademarks, both on your products and in business and marketing communications. The certification label helps businesses and customers make purchasing decisions that support sound forest management. The SCS Kingfisher Certification Mark is also available for use in promotions and on products. Using the FSC, PEFC, AFS, or SBP logo and SCS Kingfisher Certification Mark in tandem provides greater visibility in the marketplace for your organization's achievement.

This report presents the findings of the SCS auditor who has evaluated your organization's systems and performance against the applicable Chain of Custody standard(s) and the SCS staff member who has made the final certification decision (see Section 1 below).

If there are any follow-up actions required by your organization, they are outlined in a separate Corrective Action Request form sent with this report. In order to achieve and maintain Chain of Custody certification, it is important that all nonconformities are resolved by their stated deadlines.

If you have any questions, comments, or concerns about SCS's Chain of Custody services, please feel free to contact any member of our staff.

Sarah Harris

Director, Chain of Custody Services

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Section 1: Evaluation and Conclusions

1.A. Certification Decision

Auditor's recommendation for initial, continued, or re-certification based on conformance with requirements:		Indiana DNR Primary COC Group ("Indiana DNR") meets the requirements of FSC STD-40-004 V3-0, FSC STD-40-003 V2-1, FSC STD 40-005 V3-1, and FSC STD-50-001 V1-2. Three minor CARs were issued during site audits and have been closed. Auditor recommends continued certification.
SCS Use Only	FSC Certification Decision:	Indiana DNR Primary COC Group complies with the applicable requirements of FSC-STD-40-004 v3-0, FSC-STD-40-003 v2-1, FSC-STD-40-005 v3-1, and FSC-STD-50-001 v1-2. Continued certification is approved.
	Certification decision(s) by:	Edward Dockray
	Date of decision(s):	February 28, 2018
	Allowable size limit and annual growth rate (FSC only): <input checked="" type="checkbox"/> Multi-site <input type="checkbox"/> Group <input type="checkbox"/> N/A, single FSC certificate	<p>The organization may add up to 34 sites to the certificate before the next annual audit (50% growth). * This number is subject to change at subsequent SCS audits.</p> <p><input type="checkbox"/> N/A, no Central Office Audit Program; all sites must be audited by SCS before being added to the certificate.</p> <p>*If additional certified locations or expansion beyond the maximum are desired, please contact SCS.</p>

1.B. Certificate Scope

<p>FSC scope: This group certificate covers the logging, hauling and the production and trade of logs, lumber and veneer using the transfer, percentage or credit systems. In addition, this certificate covers the production and distribution of secondary wood products using the transfer, percentage, and credit systems. It also covers a due diligence system for the control of wood sourced from the Province of Ontario in Canada, all U.S. states east of and adjacent to the Mississippi River (31 states), and the states of Washington and Oregon.</p>

FSC Product Group List for Organization (all sites). Data will be posted/updated on <http://info.fsc.org>.
 N/A, not FSC certified

 Nonconformity(ies) identified regarding product group list

Complete the table below as provided by the organization, and include the number for the primary activity(ies) conducted for each product group, using the green-shaded table below.

NO CHANGES FROM PREVIOUS LIST

Product description	Product code of outputs (FSC-STD-40-004a)	Primary activity (choose number(s) from table below)	Species of material inputs (Common name)	Species of material Inputs (Latin name)	Material category of input	Control system	Applicable FSC claim
Rough Wood, Roundwood Logs	W1, W1.1	2,5,6,10, 11, 12, 13, 14, 23, 25	Eastern Redcedar	<i>Juniperus virginiana</i>	FSC 100%, FSC Mix, FSC Controlled Wood	Transfer, Percentage Credit	FSC 100%, FSC Mix, FSC Controlled Wood
			Norway Spruce	<i>Picea abies</i>			
			Jack Pine	<i>Pinus banksiana</i>			
			Shortleaf Pine	<i>Pinus echinata</i>			
			Red Pine	<i>Pinus resinosa</i>			
			Eastern White Pine	<i>Pinus strobus</i>			
			Scots Pine	<i>Pinus sylvestris</i>			
			Loblolly Pine	<i>Pinus taeda</i>			
			Virginia Pine	<i>Pinus virginiana</i>			
			Baldcypress	<i>Taxodium distichum</i>			
			Tamarack	<i>Larix laricina</i>			
			Boxelder	<i>Acer negundo</i>			
			Red Maple	<i>Acer rubrum</i>			
			Silver Maple	<i>Acer saccharinum</i>			
			Sugar Maple	<i>Acer saccharum</i>			
			Yellow Buckeye	<i>Aesculus flava</i>			
			Ohio Buckeye	<i>Aesculus glabra</i>			
			Ailanthus	<i>Ailanthus altissima</i>			
			European Alder	<i>Alnus glutinosa</i>			
			Yellow Birch	<i>Betula</i>			
			River Birch	<i>Betula nigra</i>			
			Bitternut	<i>Carya cordiformis</i>			
			Hickory	<i>Carya glabra</i>			
			Pignut Hickory	<i>Carya illinoensis</i>			
Pecan	<i>Carya laciniata</i>						
Shellbark Hickory	<i>Carya ovata</i>						
Hickory	<i>Carya tomentosa</i>						
Shagbark Hickory	<i>Catalpa speciosa</i>						
Mockernut	<i>Celtis occidentalis</i>						
Hickory	<i>Diospyros virginiana</i>						
Catalpa	<i>Fagus grandifolia</i>						
Hackberry	<i>Fraxinus americana</i>						
				<i>Fraxinus nigra</i>			

			Persimmon	<i>Fraxinus</i>			
			American	<i>pennsylvanica</i>			
			Beech	<i>Fraxinus</i>			
			White Ash	<i>quadrangulata</i>			
			Black Ash	<i>Gleditsia</i>			
			Green Ash	<i>triacanthos</i>			
			Blue Ash	<i>Gymnocladus</i>			
			Honeylocust	<i>dioica</i>			
			Kentucky	<i>Juglans cinera</i>			
			Coffee	<i>Juglans nigra</i>			
			Butternut	<i>Liquidambar</i>			
			Black Walnut	<i>styraciflua</i>			
			Sweetgum	<i>Lyriodendron</i>			
			Yellow Poplar	<i>tulipifera</i>			
			Osage-orange	<i>Maclura pomifera</i>			
			Cucumber	<i>Magnolia</i>			
			Red Mulberry	<i>acuminata</i>			
			Blackgum	<i>Morus rubra</i>			
			Ironwood	<i>Nyssa sylvatica</i>			
			Paulownia	<i>Ostrya virginiana</i>			
			American	<i>Paulownia</i>			
			Sycamore	<i>tometosa</i>			
			Eastern	<i>Platanus</i>			
			Cottonwood	<i>occidentalis</i>			
			Large-tooth	<i>Populus deltoides</i>			
			Aspen	<i>Populus</i>			
			Quaking	<i>grandidentata</i>			
			Aspen	<i>Populus</i>			
			Black Cherry	<i>tremuloides</i>			
			White Oak	<i>Prunus serotina</i>			
			Swamp White	<i>Quercus alba</i>			
			Oak	<i>Quercus bicolor</i>			
			Scarlet Oak	<i>Quercus coccinea</i>			
			Northern Pin	<i>Quercus</i>			
			Oak	<i>ellipsoidalis</i>			
			Southern Red	<i>Quercus falcata</i>			
			Oak	<i>Quercus pagoda</i>			
			Cherrybark	<i>Quercus imbricaria</i>			
			Oak	<i>Quercus lyrata</i>			
			Shingle Oak	<i>Quercus</i>			
			Overcup Oak	<i>macrocarpa</i>			
			Bur Oak	<i>Quercus</i>			
			Blackjack Oak	<i>marilandica</i>			
			Swamp	<i>Quercus michauxii</i>			
			Chestnut	<i>Quercus</i>			
			Chinkapin Oak	<i>muehlenbergii</i>			
			Pin Oak	<i>Quercus palustris</i>			
			Chestnut Oak	<i>Quercus prinus</i>			
			Northern Red	<i>Quercus rubra</i>			
			Oak	<i>Quercus shumardii</i>			

			Shumard Oak Post Oak Black Oak Black Locust Black Willow Sassafras Mahogany Teak Basswood American Elm Red Elm Rock Elm	<i>Quercus stellata</i> <i>Quercus velutina</i> <i>Robinia pseudoacacia</i> <i>Salix nigra</i> <i>Sassafras albidum</i> <i>Tilia americana</i> <i>Ulmus americana</i> <i>Ulmus rubra</i> <i>Ulmus thomasii</i>			
Wood Charcoal	W2	Same as above	Same as above	Same as above	Same	Same	Same
Wood in Chips or Particles	W3	Same as above	Same as above	Same as above	Same	Same	Same
Impregnated Wood	W4	Same as above	Same as above	Same as above	Same	Same	Same
Solid Wood	W5	Same as above	Same as above	Same as above	Same	Same	Same
W6 Products from Planing Mill	W6	Same as above	Same as above	Same as above	Same	Same	Same
Veneer	W7	Same as above	Same as above	Same as above	Same	Same	Same
Wood Panels	W8	Same as above	Same as above	Same as above	Same	Same	Same
Engineered Wood	W9	Same as above	Same as above	Same as above	Same	Same	Same
Wood Package and Similar	W10	Same as above	Same as above	Same as above	Same	Same	Same
Wood for Construction	W11	Same as above	Same as above	Same as above	Same	Same	Same
Indoor Furniture	W12	Same as above	Same as above	Same as above	Same	Same	Same
Outdoor Furniture	W13	Same as above	Same as above	Same as above	Same	Same	Same
Musical Instruments	W14	Same as above	Same as above	Same as above	Same	Same	Same
Recreational Goods	W15	Same as above	Same as above	Same as above	Same	Same	Same
Household Articles	W16	Same as above	Same as above	Same as above	Same	Same	Same
Stationery of Wood	W17	Same as above	Same as above	Same as above	Same	Same	Same
Other Manufactured wood	W18	Same as above	Same as above	Same as above	Same	Same	Same
Wood nec	W19	Same as above	Same as above	Same as above	Same	Same	Same

If the PGL is very long, submitting it separately from this summary report is acceptable. However, the **primary activity** information for

each product group is still required above, since that is not included in the certificate holder's PGL, but needed for the FSC database.

<p>Processes/ activities included in the scope:</p> <p>Note: For PEFC- only certificates, please highlight the relevant processes/ activities.</p>	Manufacturer									
	Primary				Secondary				Printing	
	1	Chips	7	Box	13	Moulding/Millwork	18	Print Broker (outsources printing)		
	2	Logger - chipping	8	Cabinetry	14	Panels/Plywood	19	Printer		
	3	Papermill	9	Door	15	Paper Converter				
	4	Pellets	10	Flooring	16	Window				
	5	Sawmill	11	Furniture	17	Other:				
	6	Veneer	12	Lumber						
	Desk Audit				Site Audit (Stocking)					
	20	Logger – no chipping		24	Paper Wholesaler/Distributor					
	21	Paper Broker		25	Wood Wholesaler/Distributor					
	22	Print Broker		26	Paper Retailer					
	23	Wood Broker		27	Wood Retailer					

1.C. Summary of Evaluation

Documents used in assessment of the organization (mark with an "X")	Normative Documents	# Major CARs	# Minor CARs	# Observations
	FSC-STD-40-004 V3-0 Chain of Custody	1 (closed)	1 (closed)	0
	FSC-DIR-40-004 Chain of Custody Directive	0	0	0
	FSC-STD-50-001 V1-2 Trademark requirements	0	0	0
	FSC-STD-40-005 V3-1 Controlled Wood	1 (closed)	0	0
	FSC-DIR-40-005 Controlled Wood Directive	0	0	0
	FSC-STD-40-007 V2-0 Reclaimed Material			
	FSC-STD-40-003 V2-1 Certification of Multiple Sites	0	0	0
	PEFC ST 2002:2013 Chain of Custody Requirements			
	PEFC ST 2001:2008 PEFC Logo Usage			
	Other:			

<p>Description of evaluation, including:</p> <p>a) Opening meeting b) On-site vs. desk audit c) Personnel involved d) Audit activities e) Closing meeting</p>	<p>Pre Audit – auditor communicated through phone calls and email with Jeff Settle, Indiana DNR’s COC administrator to request documents and confirm the audit dates and times for each site.</p> <p>On Site – Auditor met with Jeff Settle at the central office and proceeded to visit 6 members of the group and the central office audit over the week of January 15-19, 2018. The auditor reconvened with Jeff Settle at six Indiana DNR Group members’ plants located in Indiana. See the following list of selected sites. After an opening meeting, each company’s FSC procedures were reviewed. The auditor looked at a sampling of material purchase and transaction documents, training, and other relevant information. Except for brokers, a tour of each facility was conducted, including interviews with control-point personnel. A closing meeting was held at each site to summarize findings and discuss next steps</p> <p>The sites audited:</p> <ul style="list-style-type: none"> • Indiana DNR Div. of Forestry Central office (DDS and risk assessment). Central office 40-003 V2-1, FSC STD 40-005 V3-1, FSC STD-50-001 V1-2. • Commiskey Hardwoods P.O. Box 128, Commiskey, IN 47227 • Inter Continental Veneer Co. 300 LaFollette Station, Floyds Knob, IN 47119 • Crowder Hardwood Properties, LLC 1250 E 600 N., Whiteland, IN 46184 • Werner Sawmill, Inc. 3545 N 500W, Jasper, IN 47456 • Curry Veneer, P.O. Box 786, New Albany, IN 47150 • Interior Fixtures and Millwork, Inc. P.O. Box 157, Knightsville, IN 47857 <p>At each site the auditor reviewed the following documents:</p> <ul style="list-style-type: none"> • FSC training records • Purchase Orders to suppliers • Supplier invoices and packing slips • Scale tickets (as appropriate) • Work orders • Invoices to clients
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	<ul style="list-style-type: none"> • Volume and conversion reports <p>When the document reviews were complete a tour of the facilities took place. The accounting department, yards/warehouse/shop, and receiving areas were visited. Several employee interviews were given during the tours.</p> <p>When central office meeting was completed the auditor and Jeff Settle met for their closing meeting at which time all CARs were discussed, and questions answered.</p> <p>When no further questions were left the meeting was closed.</p>
Name and number of sites audited:	<p>Commiskey Hardwoods Crowder Hardwood Properties Werner Sawmill Interior Fixtures Curry Veneer Inter-Continental Veneers</p> <p>Six sites plus the Indiana DNR central office</p>
Date(s) of evaluation:	January 15-19, 2018
Total on-site auditing time:	On-site auditing time was approximately 28 hours <input type="checkbox"/> N/A, desk audit
Auditor name:	Thomas Stodola
Current Auditor Qualification Status:	<input type="checkbox"/> Trainee Auditor (Name of witnessing auditor:) <input type="checkbox"/> Lead Auditor <input type="checkbox"/> Senior Lead Auditor <input checked="" type="checkbox"/> Controlled Wood Senior Lead Auditor
SCS Auditor Identification Number:	SCS-AI-11343 (Found on <i>SCS Certificate of Auditor Qualification</i>)
Auditor qualifications: (E.g. training, certifications, number of years auditing)	<p>Thomas (Tom) Stodola</p> <p>Tom Stodola has been involved in the commercial printing industry his entire adult life. He holds a Bachelor's of Science in Graphic Communications from California Polytechnic State University, San Luis Obispo and a Master of Business Administration from the University of Phoenix, Southern California campus. Tom holds an ISO 9001:2008 lead auditor certification.</p> <p>For 24 years Tom counseled graphic communications firms on such issues as finance, credit, collection issues, tax regulations and human resource issues. He has completed hundreds of FSC audits since 2009.</p>

Section 2: Organization Information

2.A. Overview of Organization

<p>General description of organization: Operations, products, ownership structure, customers, site functions.</p>	<p>There are currently 67 members in the group as listed in the group participant file “copy of FSCCOCDatabase_2017for SCS_102320117.xls.” All are evaluated against FSC-STD-40-004 V3-0 (Chain of Custody); fifteen are evaluated against FSC-STD-40-005 v3-1 (Controlled Wood verification). The group entity dropped their certification to FSC STD-40-007 for 2018.</p> <p>Businesses primarily include:</p> <ul style="list-style-type: none"> • Loggers • Sawmills • Veneer mills • Veneer and lumber brokers • Architectural millwork companies • Panel fabricators/converters <p>Each member is an independent business under separate ownership. The COC Group Members are each responsible for meeting the requirements of their individual FSC COC scopes and for cooperating with the Group Entity. The member companies have no formal relationships among themselves other than being members of the group.</p>
<p>Description of any changes to the scope of the certificate: Including new Chain of Custody operations, or Participating Sites, changes in business activities, products, etc.</p>	<p><input type="checkbox"/> N/A, no changes See list of sites for new members added and removed from program. The group dropped FSC STD-40-007 V2-0 in 2017.</p>
<p>Detailed description of the system by which the organization maintains control over the Chain of Custody for all products and certification schemes included in the organization’s certified product group list, covering all applicable elements:</p> <ol style="list-style-type: none"> a) Quality management (e.g. CoC Administrator, number of staff involved, training program) b) Material sourcing c) Material receipt and storage* d) Volume control e) System(s) for controlling claims* f) Sales and delivery 	<p><u>Quality management:</u></p> <ul style="list-style-type: none"> • The management representative is of the group entity is Jeff Settle. • Each member company has its own FSC administrator. • Each member company has an FSC procedures document (Documented Control System or DCS) based on a template provided by the group entity. • Personnel responsibilities and training are documented in the DCS and annual updates. • Records are kept as paper and electronic files for at least five years. • The group’s FSC Product Group List clearly presents each member site’s product codes and control systems. <p><u>Material sourcing:</u></p> <ul style="list-style-type: none"> • The suppliers are verified at least annually by the member companies as having valid FSC COC/CW certificates.

	<ul style="list-style-type: none"> 15 companies have controlled material verification programs based on a centralized CW Risk Assessment developed by the Group Entity. <p><u>Material receipt and segregation:</u></p> <ul style="list-style-type: none"> Input material is verified on receipt with regard to FSC information via the suppliers' transport documents. For loggers this is often in the form of scale slips from the receiving mills. The FSC status of input material is maintained by marking and/or segregating; methods vary among the companies. <p><u>Volume control:</u></p> <ul style="list-style-type: none"> Conversion factors are routinely tracked, and each company has a written conversion factor methodology. Input and output quantities are routinely tracked by FSC claim. Annual volume summaries by product group are reported. <p><u>System for controlling FSC claims:</u></p> <ul style="list-style-type: none"> Transfer and credit systems as shown in the Product Group List. The group's COC Procedures template is also set up for the percentage system, with one member using it. <p><u>Sales and delivery:</u></p> <ul style="list-style-type: none"> Except for loggers, conventional invoices are generally used, which include the company's FSC COC certification code and the itemized or blanket FSC claims. Loggers use scale slips provided by the receiving mills (which capture the loggers' FSC claims and codes). Conventional transport documents which include the same information as the invoices are generally used.
<p>And where applicable, describe:</p> <p>g) Processing steps for manufacturing*</p> <p>h) Trademark use</p> <p>i) Outsourcing*</p> <p>j) Controlled material due diligence system, including risk assessment and/or implemented control measures if applicable*</p> <p>k) Reclaimed material verification program*</p> <p>l) Central office management of multiple sites</p> <p>m) Special circumstances, e.g. for other certification schemes</p>	<p><u>Processing:</u> Each company has appropriate measures to segregate wood during processing steps, as described in individual procedures manuals.</p> <p><u>Trademark Use:</u> Promotional trademarks are being used for websites and some marketing material. One member is using promotional trademarks on their trucks. No on-product labels are in use. All trademarks are submitted to the Primary Group manager for submission to SCS for review and approval.</p> <p><u>Outsourcing:</u> Some members are using low-risk outsourcing contractors for logging, custom slicing of veneer and warehousing.</p> <p><u>Controlled Wood Verification:</u> Risk assessments cover a due diligence system for the control of wood sourced from the province</p>

	<p>of Ontario in Canada, all U.S. states east of and adjacent to the Mississippi River (31 states), and the states of Washington and Oregon. Log purchase agreements are used to record district of origin. Individual group members are responsible for checking a sample of documents tracking district of origin if they buy logs from concentration yards.</p> <p><u>Reclaimed Materials Verification</u>: The Group entity has dropped this certification for 2018.</p> <p><u>Group Management</u>: The group manager provides valuable COC mentoring and monitoring services. Indiana DNR has adequate resources to manage the group.</p> <p><u>Special Circumstances</u>: No special circumstances for Indiana DNR.</p>	
<p><i>*These elements are identified as critical control points for a chain of custody operation, defined as those places or situations where physical material from uncertified/uncontrolled sources could enter or where certified/controlled material could leave the system.</i></p>		
<p>Description and review of any complaints, disputes or allegations of nonconformities received by the organization and/or SCS:</p>	<p><input checked="" type="checkbox"/> N/A, no complaints, disputes, or allegations of nonconformities related to relevant certification schemes</p>	
<p>Total number of sites included in the certificate: (Excluding outsourcers) Note that if the CO is not co-located with a participating site, then it counts in the total number of sites.</p>	<p>67</p>	
<p>Approximate number of employees for all certified sites: (Full-time equivalent employees)</p>	<p>629</p>	

Section 3: Additional General Requirements

Upon receipt of the findings provided in this report, the Organization hereby agrees to notify SCS Global Services of any of the following changes that could have a material impact on their continued certification:

- Fulfillment of Corrective Action Requests (CARs) / conditions
- Date of production / start of certified products if initial audit was conducted during absence of certified material
- Change in legal organization / company name
- Change in trade name(s)
- Change in ownership and/or management
- Change in contact name(s) and address(es)
- Change to the scope of the certificate, as it appears on the certificate or certification scheme database
- Addition of new site(s) and/or removal of site(s) covered by the certificate
- Circumstances and/or resource conditions that could materially impact the continued validity of the certification
- Addition / removal of Product Groups
- Material changes to existing Product Groups, such as commencement of new accounting systems or modification of product claims
- New use of the SCS and/or certification scheme Trademarks
- Incident report of incorrect claim or deviation from certification scheme regulations
- Trademark misuse by suppliers or competitors
- New outsourcing agreements
- Agreements with vendors or other certificate holders for on-product labeling using certificate code
- Material change to documented control system (COC procedures)
- Termination of certification scheme business in whole or in part
- Any other circumstances where the certified product may no longer comply with the requirements of the certification system

Section 4: Standard Conversions

1 mbf	2.36 m ³
423.7 bf	1 m ³
1 cord	2.55 m ³
1 inch	2.54 cm
1 foot	0.3048 m
1 square foot	0.0929 m ²
cubic foot	0.028317 m ³

1 yard	0.9144 m
1 gallon (US)	3.78541 liters
1 pound	0.4536 kg
1 US ton	907.185 kg
1 UK ton	1016.047 kg
1 acre	0.405 hectares
1 mile	1.60934 km

Appendix: Required Supporting Documentation

This list provides a record of which supporting documents are required as a part of the audit project.

Auditors: Please indicate the documents that you submitted to SCS upon completion of the audit **by placing an X in the relevant cell.**

Certificate holders: Please note that SCS only sends you this Summary Report and applicable CAR forms. However, all of the items checked below are available upon request.

Supporting Document	Submitted to SCS	N/A for this audit project	Collected by SCS directly from client
Audit Plan	X		
Pre-Audit Assessment Form	X		
Applicable Checklist(s)	X		
CAR Form	X		
Previous Year's CAR Form	X		
Evidence of conformance for any Major CARs closed by the auditor	X		
CH Product Group List	X		
CH Annual Volume Summary Form / Information	X		
Reclaimed Materials Supplier List (or equivalent)			
Participating Sites List (or equivalent)	X		
CH Procedures	X		
AAF Declaration Form (for FSC CHs only)			
PEFC Reporting Form (for PEFC CHs only)			
Controlled Wood Public Summary Report – CH version	X		
Controlled Wood Public Summary Report – SCS version	X		
CH Risk Assessment(s)	X		