

# Indiana State Historic Architectural and Archaeological Research Database SHAARD



## **Qualified Professional Archaeologist User's Guide**

January 2020

## I. INTRODUCTION

The Indiana State Historic Architectural and Archaeological Research Database (SHAARD) of the Division of Historic Preservation and Archaeology (DHPA) allows users to search information on known historic and prehistoric resources throughout Indiana. The data contained in SHAARD was collected from previously conducted cultural resource inventories, National and State Registers listings, research projects, and cultural resource management project reports.

Access to all of the historic above-ground resource data is available on the web at [www.SHAARD.dnr.in.gov](http://www.SHAARD.dnr.in.gov) and is open to the public. SHAARD includes data from the IHSSI (County Survey Program), the Indiana Cemetery and Burial Ground Registry, historic bridges, properties listed in the National Register of Historic Places, properties listed in the Indiana Register of Historic Sites and Structures, and historic theaters in Indiana.

Access to archaeological site locations and information is restricted and password protected and will be granted to qualified individuals who meet the Secretary of the Interior's Professional Qualification Standards with a specialty in prehistoric, historic and/or underwater archaeology or geomorphology. Access will be granted to individuals, not companies. To be listed on the Qualified Professional list, contact the DHPA at 317/234-1268 or email [jrdinius@dnr.in.gov](mailto:jrdinius@dnr.in.gov).

**There is also a GIS mapping component to SHAARD. To learn about the map, go to page 61 of this manual.**

The quality of the data varies with the completeness and precision of the original records and may be out-of-date. In addition, there are over 300,000 paper records from past surveys located in the office. Information is being entered daily.

Absence of data does not necessarily indicate the absence of resources. **THE ACT OF CHECKING SHAARD DOES NOT RELIEVE THE USER OF COMPLYING WITH APPLICABLE LOCAL, STATE OR FEDERAL LAWS AND REGULATIONS.**

Users are encouraged to notify the DHPA about additions or corrections that may be necessary at [SHAARDAdmin@dnr.IN.gov](mailto:SHAARDAdmin@dnr.IN.gov). New sites will be added to the database as they are received. Users are also encouraged to notify the DHPA at [SHAARDAdmin@dnr.IN.gov](mailto:SHAARDAdmin@dnr.IN.gov) of difficulties in accessing data or other issues encountered in using the database.

## II. HOW TO ACCESS SHAARD

The screenshot shows the SHAARD website interface. At the top, there is a blue header with "IN.gov" on the left and "SHAARD" in the center. Below the header, the main content area is white with a blue border. The page title is "Welcome to SHAARD" in red. The main text describes the database and its purpose. There are four numbered callouts (1, 2, 3, 4) pointing to specific links and forms:

- 1** points to the link "Enter SHAARD as a guest" in a blue box.
- 2** points to the "Sign In" form, which includes fields for "Username:" and "Password:" and a "Sign In" button.
- 3** points to the link "Request a SHAARD Account" in a blue box.
- 4** points to the link "SHAARD Frequently Asked Questions" in a blue box.

At the bottom of the page, there is a blue footer with the text: "2.0.1 © 2007 DNR-DHPA. All rights reserved. Comments on the site? Email ShaardAdmin@dnr.in.gov"

1. To enter SHAARD, click on “Enter SHAARD as a guest.” By entering as a guest, you will have access to the digitally available historic resource data. No archaeological information is available through this entry.

2. The General Public will not be given username/ password access to SHAARD.

\*\* Archaeologists who have been had their credentials reviewed and have been listed on the Qualified Professionals list will be granted a SHAARD Account. If you do not have a password and would like to have your credentials reviewed and have been listed on the Qualified Professionals list, contact the DHPA at 317/232-6982.

3. The General Public will not be given a SHAARD account. Archaeologists who have been had their **credentials** reviewed and have been listed on the Qualified Professionals list will be granted a SHAARD Account.

4. Click on SHAARD Frequently Asked Questions to see frequently asked questions about SHAARD.

### III. HOW TO REQUEST A SHAARD ACCOUNT

IN.gov
SHAARD

## Request a SHAARD Account

If you are a qualified, professional archaeologist, please use this form to request access to the SHAARD application. You will receive your username and password by email once your request has been approved — typically within three (3) business days.

■ indicates a required field.

■ First Name:

Middle Initial:

■ Last Name:

Company/Organization:

■ Address Line 1:

Address Line 2:

■ City:

■ State:

■ ZIP/Postal Code:   
Example: 12345 or 12345-6789

■ Phone:   
Example: (123) 456-7890, 123-456-7890, 1234567890

■ Email:

2 →  By checking this box, I represent that I have read and accept the [Terms & Conditions](#)

3 →

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Comments on the site? Email [ShaardAdmin@dnr.in.gov](mailto:ShaardAdmin@dnr.in.gov)

If you are a qualified professional archaeologist, please use this form to request access to SHAARD.

1. Fill in your pertinent contact information.
2. Read and accept the Terms & Conditions of SHAARD usage by checking the box. Without reading and accepting the Terms & Conditions, you will not be able to advance further into SHAARD.
3. Once done, click on the Submit Request button. Your request will be sent to the SHAARD Administrator for processing. **Anticipate response in 1 – 2 business days.**

## IV. TERMS & CONDITIONS FOR SHAARD USAGE

You must read and accept the Terms & Conditions for SHAARD usage to be able to advance further into the application.

IN.gov

SHAARD

### Terms & Conditions

- 1)** I understand and agree that the confidential information contained in SHAARD may not be released to unauthorized individuals or organizations. Confidential information includes, but is not limited to, locational information for all archaeological sites and locational information for owner-restricted National Register property listings.
- 2)** I understand and agree that the data available through SHAARD is not complete, may be inaccurate, and may be modified as new information is prepared for inclusion in the database.
- 3)** I understand and agree that SHAARD contains information from archaeological and historic properties that are under the jurisdiction, ownership, and/or under the control of other entities, such as state and federal agencies, private individuals, and tribal governments. Said properties may be afforded additional levels of legal protection related to the restrictions on cultural resource information. I agree to use SHAARD information only in compliance with applicable municipal, county, state, tribal or federal laws and regulations.
- 4)** I understand and agree that the absence of information contained in SHAARD concerning cultural resources in a particular location does not necessarily indicate that no such resources exist in said location. I also understand and agree that the absence of information concerning cultural resources in a particular location may be due simply to a lack of survey investigations of said location.
- 5)** I understand and agree that the inclusion of a resource in SHAARD does not imply that it has special standing with the programs of the Division of Historic Preservation and Archaeology, unless it has been officially recognized by the National Park Service through listing in the National Register of Historic Places. I also understand and agree that properties included in SHAARD are not necessarily assured grants and/or any other public assistance and/or legal protections.
- 6)** I understand and agree that access to SHAARD does not constitute permission to enter onto or conduct archaeological investigations on any land for which cultural resource records are maintained in the inventory. I further understand and agree that it is my responsibility to obtain written permission from appropriate municipal, county, state, federal or tribal officials, or private property owners, before instituting any archaeological or cultural resource investigations on, or related to, their lands. Copies of the products of such research should be sent to appropriate officials or landowners, and all permit terms and conditions must be honored.

Close

## V. UPDATING ACCOUNT INFORMATION

**IN.gov** **SHAARD** [My Account](#) [Sign Out](#)

Structural Surveys Accidental Discoveries Archaeology Records Archaeology Queue Reports Admin

### My Account

■ indicates a required field.

First Name: Guest  
 Middle Initial: -  
 Last Name: Qualified Professional  
 Company/Organization: DHPA  
 Address Line 1: 402 W. Washington St Rm W274  
 City: Indianapolis  
 State: IN  
 ZIP/Postal Code: 46204  
 Phone: (317) 232-1646  
 Email: ShaardAdmin@dnr.IN.gov

**2** → [Update Account Address Information](#)

**3** → **Update Account Information**

Username: QPGuest  
 ■ Current Password:  Will expire in 89 days  
 ■ New Password:   
 8 to 15 characters long with at least 1 capital letter and 2 numbers. Example: Password12.  
 Must be different from current password. Will expire in 90 days.

■ Re-Enter New Password:  **4**

User Type: Qualified Archaeology User

**5** → [Update Account](#) [Reset Form](#) [Cancel](#)

To change account information other than your password, email [SHAARDAdmin@dnr.IN.gov](mailto:SHAARDAdmin@dnr.IN.gov)

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1. Once you receive email notification that your account has been approved, you will need to verify that your contact information is correct.
2. Your current password is the default password included in your confirmation email. This password will expire 90 days from the day it was assigned.
3. New passwords need to be 8 to 15 characters long and include at least 1 capital letter and 2 numbers.
4. Re-enter your new password for accuracy.
5. You can either update your account to accept the new password or reset the form.

## ARCHAEOLOGICAL SITES SEARCH

**IN.gov** **SHAARD** My Account Sign Out

Structural Surveys Accidental Discoveries **Archaeology Records** Archaeology Queue Reports Admin

### Archaeology Records

To query the database, enter the criteria for the record(s) that you wish to search. More than one search criteria field may be used to narrow your query results. The search criteria fields are not case-sensitive, and you may search for records where the entered search criteria value is included anywhere within the corresponding field on the record.

■ indicates a required field.

■ Record Type: --

**4**  [Reset Form](#)

**Submit an Archaeology Record**

- [Archaeology Site Record](#)
- [Archaeology Report Record](#)

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1. From this page the user can search for Archaeology Sites or Archaeological Records and Reports.
2. Click on “Archaeology Site Record” in order to enter an archaeology site. Click on “Archaeology Report Record” in order to enter an archaeology report.
3. Click on the “Record Type” drop box in order to select record type you wish to search.
4. Click “Search” once you choose the record type.

■ Record Type: --

- 
- Archaeology Sites
- Archaeology Reports

## VI. ARCHAEOLOGICAL SITES SEARCH (Continued)

**IN.gov** **SHAARD** [My Account](#) [Sign Out](#)

[Structural Surveys](#) [Accidental Discoveries](#) **Archaeology Records** [Archaeology Queue](#) [Reports](#) [Admin](#)

### Archaeology Records

To query the database, enter the criteria for the record(s) that you wish to search. More than one search criteria field may be used to narrow your query results. The search criteria fields are not case-sensitive, and you may search for records where the entered search criteria value is included anywhere within the corresponding field on the record.

■ indicates a required field.

■ Record Type:

1. Site Number: 12-

Site Name:

2. Site Type:

Cultural Period:

Historic Context:

Culture:

General Artifact Class:

3. County:

Legal Township:

Quad Name:

Section:

Township:

Range:

[Reset Form](#)

**Submit an Archaeology Record**

- [Archaeology Site Record](#)
- [Archaeology Report Record](#)

Click "Search" to complete an inquiry.

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1. The Site Number includes the number 12 (the number assigned to Indiana within the Smithsonian Trinomial System), two letters abbreviating the name of the county, and a four digit number that identifies the order in which the sites were discovered within that county. Example: 12-CI-0104.

\*You can also search by Site Name if the site has one. Example: searching "Mound" will draw up all the sites that were entered with the word Mound in the Site Name.

2. You can use the following search criteria to limit your search: Site Type, Cultural Period, Historic Context, Culture, and General Artifact Class.


3. You can also search by location and select the County, Legal Township, Quad Name, as well as Section, Township, and Range.



## VII. ARCHAEOLOGICAL SITES RESULTS

**Archaeological Sites**

1 to 4 of 4

	Site Number	Site Type	Isolated Find	County	Action
<input checked="" type="checkbox"/>	 12-Du-0190	Rockshelter	<input type="checkbox"/>	Dubois	<a href="#">View</a>
<input checked="" type="checkbox"/>	 12-Du-0649	Foundation	<input type="checkbox"/>	Dubois	<a href="#">View</a>
<input checked="" type="checkbox"/>	 12-Du-0716	Farmstead	<input type="checkbox"/>	Dubois	<a href="#">View</a>
<input checked="" type="checkbox"/>	 12-Du-0772	Farmstead	<input type="checkbox"/>	Dubois	<a href="#">View</a>

Items per page: 10 25 50 100 All

Revise search

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- Once the results of a search have been displayed, you can print the list of sites associated with a search.
- This search resulted in 4 total sites.
- By clicking on these boxes, individual records can be unselected and the user can select which sites they would like to print in a listed form.
- Clicking on any photograph will enlarge it without opening the record.
- Click on the “View” option in order to open the site record.
- The user can determine how many records are available on the search results page. The user can choose the number of results that are able to be viewed on a single page.
- Click “Revise Search” to return to the Archaeology Sites Search page in order to edit a search.

## VII. ARCHAEOLOGICAL SITES FORM - General Info Tab

**Archaeological Sites** Print

1

General Info | Geographic Info | Ownership/Recorder | Site Info | Surface Exploration  
Subsurface Exploration | Site Assessment | Related Records | Photos & PDFs

Site Number: 12-Du-0190 2

Reinvestigation:  3

Project Name: Database Enhancement 1987 4

Site Name(s): Kyana Rockshelter 5

Other Number(s): 6

Investigating Institution: Indiana University Archaeological Survey 7

**Survey County**

County	Legal Township(s)	Quad Name(s)
Dubois	Jefferson	Saint Anthony

8

9 Continue >> Cancel 10

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1. These tabs allow the user to explore different facets of the archaeology site form.
2. The “Site Number” is the trinomial site number given out upon discovery.
3. This box allows the user to ascertain whether this form reports the results of a reinvestigation.
4. If a project is named by the archaeologists, it will be displayed here.
5. If the site within a project is named, it will be displayed here.
6. If any other numbering systems are assigned to the site, they may be listed here.
7. The “Investigating Institution” refers to the organization that conducted the investigation.
8. The “Survey County” information refers to the county, township, and quad name of the site.
9. Click “Continue” to move on to the next tab.
10. Click “Cancel” to return to the site list.

## VII. ARCHAEOLOGICAL SITES FORM – Geographic Info Tab

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Structural Surveys Accidental Discoveries **Archaeology Records** Archaeology Queue Reports Admin

### Archaeological Sites

Site Number: 12-Du-0190 County: Dubois  
 Project Name: Database Enhancement Site Name(s): Kyana Rockshelter  
 Other Number: 987  
 Investigating Institution: Indiana University Archaeological Survey

General Info **Geographic Info** Ownership/Recorder Site Info Surface Exploration  
 Subsurface Exploration Site Assessment Related Records Photos & PDFs

City: -  
 Reserve: -  
 Lot Number: -  
 SectionGrid Alignment: S&W

**Quarter Sections**

1/4:	1/4:	1/4:	1/4:	Section:	Township:	Range:
SW	SE	SW	SW	32	25	3W

**Coordinates**

Easting	Northing
-	-

Record verified against Archaeology Quad Site Maps:   
 NAD 27:   
 Directions to Reach Site: -  
 Natural Region Code: 17  
 Natural Region: Crawford Upland Section  
 Topography: Hillside  
 Average Elevation (Feet AMSL): 600  
 Soil Associations: Wellston-Zanesville-Berks  
 Additional Soil Associations: -

1. The “Geographic Info” tab allows the user to view the information regarding the location of the site and its geographic position relative to land features.
2. The “City”, “Reserve”, “Lot Number”, and “Section Grid Alignment” information allows the user to ascertain the location of a site within these criteria.
3. The “Quarter Sections” allow the user to locate the site within a Section. The quarters are written from right to left.
4. The “Coordinates” in SHAARD are recorded in “Easting” and “Northing”.
5. The information included in this blocked area refers to topographic information related to the site.

## VII. ARCHAEOLOGICAL SITES FORM – Geographic Info Tab (Continued)

Soil Types			
Soil Name	Soil Abbreviation	% Slope	Drainage Class
Gilpin	-	-	Well Drained
Watershed Code: 24			
Watershed: Patoka River			
Name of Nearby Water Source:		Intermittent stream	
Direction to Water Source: NE			
Class Code of Water Source:		-	

Distance to Water Source	
Meters:	- (Feet: -)
Feet:	500.00 (Meters: 152.40)

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1. The “Soil Types” allow users to understand the soil and water effects on the site by listing the following information: “Soil Name”, “Soil Abbreviation”, “Slope Percentage”, and “Drainage Class”. The Watershed Code, Watershed, Name of Nearby Water Source, Direction to Water Source, and Class Code of Water Source information can be entered in this area of the Geographic **Information** tab.

2. The “Distance to Water Source” can be entered in Meters and Feet.

## VII. ARCHAEOLOGICAL SITES FORM – Ownership/Recorder Tab

The screenshot shows the SHAARD web application interface. At the top, there is a navigation bar with 'IN.gov' and 'SHAARD' logos, and 'My Account' and 'Sign Out' links. Below this is a menu with 'Structural Surveys', 'Accidental Discoveries', 'Archaeology Records' (highlighted with a red box and arrow labeled '1'), 'Archaeology Queue', 'Reports', and 'Admin'. The main content area is titled 'Archaeological Sites' and includes a 'Print' button. The site details are as follows:

Site Number: 12-Du-0190	County: Dubois
Project Name: Database Enhancement 1987	Site Name(s): Kyana Rockshelter
Other Number(s): -	Investigating Institution: Indiana University Archaeological Survey

Below the site details are several tabs: 'General Info', 'Geographic Info', 'Ownership/Recorder' (highlighted with a red box and arrow labeled '1'), 'Site Info', 'Surface Exploration', 'Subsurface Exploration', 'Site Assessment', 'Related Records', and 'Photos & PDFs'. The 'Ownership/Recorder' tab is active, showing two sections:

**Owner Information** (highlighted with a red box and arrow labeled '2'):

- Ownership Type: private
- Name: Randy Schneider
- Address: (Underwood's Son-in-Law)
- City: -
- State: -
- Zip Code: -
- Telephone: -

**Tenant Information** (highlighted with a red box and arrow labeled '3'):

- Name: -
- Address: -
- City: -
- State: -
- Zip Code: -
- Telephone: -

1. The “Ownership/Recorder” tab allows the user to view owner and tenant information as well as information about the archaeologists excavating the site.
2. “Owner Information” includes the ownership type, name of proprietor, address, and telephone number.
3. The “Tenant Information” includes the name of the tenant, address, and telephone number.

## VII. ARCHAEOLOGICAL SITES FORM - Ownership/Recorder Tab (Continued)

The screenshot shows a web form with four sections highlighted by red boxes and numbered callouts:

- 1** points to the **Site Reported By** section, which contains:
  - Name: Don Underwood
  - Address: 801 1st Avenue, Huntingburg, IN
  - Reported Date: 02/03/1987
- 2** points to the **Form Completed By** section, which contains:
  - Name: Chris Baltz
  - Address: Glenn A. Black Laboratory, Archaeology Department, Bloomington, IN 47405
  - Completed Date: 02/03/1987
- 3** points to the **Investigator** section, which is a table with two columns: **Name** and **Address**. The entry shows:
 

Name	Address
Randy Schneider	-
- 4** points to the **Investigation Start Date** and **Investigation End Date** fields, both of which are currently empty (displayed as "-").

At the bottom of the form, there are two buttons: **Continue >>** and **Cancel**. The footer of the page contains the text: "2.0.1 © 2007 DNR-DHPA. All rights reserved. Comments on the site? Email [ShaardAdmin@dnr.in.gov](mailto:ShaardAdmin@dnr.in.gov)"

1. The “Site Reported By” section of the Ownership/Recorder tab gives the information regarding the person (usually the land owner) who first discovered and reported the site to an archaeological entity.
2. The “Form Completed By” section of the Ownership/Recorder tab relays information concerning the archaeologist who created the site card according to their own observation and the information provided by the person who discovered the site.
3. The “Investigator” section of this tab provides the Name and Address of the person who conducts the fieldwork. This is usually the Principal Investigator or the person acting as the field supervisor.
4. The “Investigation Start Date” and “Investigation End Date” denotes the duration of the investigation. This form has no such information as the older forms often report a finding unearthed by the land owner or tenant accidentally and without conducting extensive field work.

## ARCHAEOLOGICAL SITES FORM – Site Info Tab

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Structural Surveys Accidental Discoveries **Archaeology Records** Archaeology Queue Reports Admin

### Archaeological Sites

Site Number: 12-Du-0190 County: Dubois  
 Project Name: Database Enhancement 1987 Site Name(s): Kyana Rockshelter  
 Other Number(s): - Investigating Institution: Indiana University Archaeological Survey

General Info Geographic Info Ownership/Recorder **Site Info** Surface Exploration  
 Subsurface Exploration Site Assessment Related Records Photos & PDFs

**Project Type**

Accidental Discovery:  ARPA:  Section 106:  Mining:   
 14-21-1 Plan:  Avocational:  Research:  Grant:

**Deposits Present**

Midden:  Burials:  Features:  Structures:

Cultural Periods: Early Archaic, Early Woodland, Late Archaic, Late Woodland/Mississippian, Middle Woodland

Historic Context: Early Archaic, Early Woodland, Late Archaic, Late Woodland, Mississippian, Middle Woodland

1. The “Site Info” tab describes the cultural aspects, site type, collections, and features associated with the site.

2. The “Project Type” allows the user to understand the nature of the investigation. “Accidental Discovery” is a site that was unearthed unintentionally. “ARPA” refers to a project conducted as a result of the permitting requirements of the Archaeological Resources Protection Act (ARPA) of 1979. “Section 106” refers to an archaeological investigation conducted according to that review process. “Mining” refers to an archaeological site discovered during a mining project. “14-21-1 Plan” refers to an archaeological investigation conducted under Indiana Code 14-21-1. “Avocational” is work conducted by an avocational archaeologist. “Research” refers to any archaeological site uncovered via a research project. “Grant” refers to any archaeological site funded by grants administered by the state.

3. The “Deposits Present” allows the archaeologist to check the manner in which the artifacts are arranged insitu and whether they indicate a Midden, Burial, Feature, or Structure.

## ARCHAEOLOGICAL SITES FORM– Site Info Tab (Continued)

The screenshot shows a web form titled "ARCHAEOLOGICAL SITES FORM– Site Info Tab (Continued)". The form is divided into several sections, with three callouts (1, 2, and 3) pointing to specific areas:

- Callout 1:** Points to the "Cultures: Kirk" and "Site Types: Rockshelter" section.
- Callout 2:** Points to the "General Artifact Class: Other Organic, Stone" section, which also includes a list of "Collections" such as "Kirk CN Cluster Point", "Saratoga Broad Bladed Point", "Terminal Archaic Barbed Cluster Point", "Dickson Cluster Point", "Lowe Cluster Point", "Thick, cordmarked pottery - Early Woodland", "Cube of Galena", and "LW/Miss. Triangle Point".
- Callout 3:** Points to the "Location of Collections: -" section, which also includes "References and Notes: GBL ROI: 87-46" and "Bibliography: -".

At the bottom of the form, there are two buttons: "Continue >>" (highlighted in yellow) and "Cancel".

At the very bottom of the page, there is a blue footer bar containing the text: "2.0.1 © 2007 DNR-DHPA. All rights reserved." and "Comments on the site? Email [ShaardAdmin@dnr.in.gov](mailto:ShaardAdmin@dnr.in.gov)".

1. The “Cultures” portion is an opportunity for the archaeologist to identify the cultural affiliation for each site. \*Depending on the artifacts found, there may be several Cultures selected.

The “Site Types” portion is an opportunity for the archaeologist to identify the nature of the site.

2. The “General Artifact Class” selection allows the user to ascertain the types of artifacts and the materials found in a site. In this example, the findings are artifacts made of stone and organic matter.

The “Collections” portion is a list of the exact artifacts found within a site.

The “Features” portion is an opportunity for the archaeologist to list the permanent aspects of the site.

3. The “Location of Collections” section displays the current whereabouts of the artifacts.



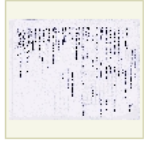
## ARCHAEOLOGICAL SITES FORM – Surface Exploration Tab

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Structural Surveys
Accidental Discoveries
Archaeology Records
Archaeology Queue
Reports
Admin

### Archaeological Sites

Print

	<p>Site Number: 12-Du-0190      County: Dubois</p> <p>Project Name: Database Enhancement      Site Name(s): Kyana Rockshelter</p> <p style="margin-left: 20px;">1987</p> <p>Other Number(s): -      Investigating Institution: Indiana University Archaeological Survey</p>	
---	---	--

General Info	Geographic Info	Ownership/Recorder	Site Info	Surface Exploration
Subsurface Exploration	Site Assessment	Related Records	Photos & PDFs	

Site Discovery Description: Methodology unknown

**Methods**

Transects:       Grid Collection:       Piece Plotting:

Random Collection:       Remote Sensing:       Other:

**Transect Intervals**

Meters: -

Feet: -

Isolated Find:

Percent of Observed Artifacts Collected: Methodology unknown

Surface Exploration Comments: Methodology unknown

Percent Surface Visibility and How Estimated: Unknown

Factors Affecting Visibility: Wooded, past potting

**Site Dimensions**

Meters: 30.48	Meters: 60.96
Feet: 100.00	Feet: 200.00
Orientation (m.): -	Orientation (m.): -

Site Area (sq. m.): 1858.06

How Area Was Determined: Estimated

Alternative Area Determination Explanation: 100 X 200

Subsurface Exploration Involved:

The “Subsurface Exploration Involved” box must be checked in order to make the “Subsurface Exploration” tab available.

Continue >>
Cancel

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The “Surface Exploration” tab explains all the methods used to conduct the excavation.


### ARCHAEOLOGICAL SITES FORM – Subsurface Exploration Tab

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## Archaeological Sites

[Print](#)



Site Number: 12-Du-0190  
Project Name: Database Enhancement  
1987  
Other Number(s): -

County: Dubois  
Site Name(s): Kyana Rockshelter  
Investigating Institution: Indiana University Archaeological Survey

General InfoGeographic InfoOwnership/RecorderSite InfoSurface Exploration

Subsurface ExplorationSite AssessmentRelated RecordsPhotos & PDFs

Shovel Probes:

Intervals (m.): -

Screened:

Screen Size: -

Cores:

Intervals (m.): -

Screened:

Screen Size: -

Augers:

Intervals (m.): -

Screened:

Screen Size: -

Hand Excavation:

Arbitrary:

Natural:

Level Depth (cm.): -

Screened:

Screen Size: -

Column Samples:

Mechanical Equipment:

Other Method Used?:

Percent of Observed Subsurface Artifacts Collected: -

Subsurface Exploration Comments: Methodology unknown

Continue >> [Cancel](#)

The "Subsurface Exploration" tab allows the archaeologist to explain the exact methods of excavation.

## ARCHAEOLOGICAL SITES FORM – Site Assessment Tab

**IN.gov** **SHAARD** My Account Sign Out

Structural Surveys Accidental Discoveries **Archaeology Records** Archaeology Queue Reports Admin

### Archaeological Sites

Site Number: 12-Du-0190 County: Dubois  
 Project Name: Database Enhancement Site Name(s): Kyana Rockshelter  
 1987  
 Other Number(s): - Investigating Institution: Indiana University Archaeological Survey

General Info Geographic Info Ownership/Recorder Site Info Surface Exploration  
 Subsurface Exploration **Site Assessment** Related Records Photos & PDFs

**1 Site Integrity**

Undisturbed:  Destroyed:  Disturbed:  Threatened:

Disturbance Description: Disturbed by unscientific excavation, looting, etc.  
 Future Threats: Threat status unknown

**2 Threat Timeframe**

Unknown:  Immediate:  Distant:

Impact Date: -

**3 NRHP Eligibility**

In Register:  Eligible:  Potentially Eligible:   
 Ineligible:  Indeterminate:

**4 IRHSS Eligibility**

In Register:  Eligible:  Potentially Eligible:   
 Ineligible:  Indeterminate:

IHSSI Number: -  
 National Register File Number: -

**5 Recommendations**

Additional Study:   
 Avoid Site:   
 Significance Remarks: -  
 DHPA Assessment: -

[Continue >>](#) [Cancel](#)

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1. The “Site Integrity” describes the current state of the site.
2. The “Threat Timeframe” describes any known danger to the site.
3. The “NRHP Eligibility” describes the current state of National Register eligibility.
4. The “IRHSS Eligibility” describes the current state of Indiana Register of Historic Sites and Structures.
5. The “Recommendations” allow the archaeologist and DHPA staff to comment on an advised course of action.

## ARCHAEOLOGICAL REPORTS – Related Records Tab

The screenshot displays the SHAARD web application interface. At the top, the navigation bar includes 'IN.gov' and 'SHAARD' logos, along with 'My Account' and 'Sign Out' links. The main navigation menu features several tabs: 'Structural Surveys', 'Accidental Discoveries', 'Archaeology Records' (highlighted with a red box and labeled '1'), 'Archaeology Queue', 'Reports', and 'Admin'. The main content area is titled 'Archaeological Sites' and includes a 'Print' link. Below the title, there is a site information section with fields for 'Site Number: 12-Du-0190', 'County: Dubois', 'Project Name: Database Enhancement 1987', 'Site Name(s): Kyana Rockshelter', 'Other Number(s): -', and 'Investigating Institution: Indiana University Archaeological Survey'. A row of tabs below this section includes 'General Info', 'Geographic Info', 'Ownership/Records', 'Site Info', 'Surface Exploration', 'Subsurface Exploration', 'Site Assessment', 'Related Records' (circled in red and labeled '2'), and 'Photos & PDFs'. The 'Associated Sites' section contains a 'Site Number' field with the value 'AR-28-00540', a 'Resurvey' checkbox, and a 'View Archaeology Report' link. At the bottom of the page, there is a footer with the text '2.0.1 © 2007 DNR-DHPA. All rights reserved.' and 'Comments on the site? Email ShaardAdmin@dnr.in.gov'.

1. The “Related Records” tab allows the user to view any Archaeology Reports associated with the site. This report will describe the site in further detail and will also relay more information about the project.

2. The “Associated Sites” related to the project can be quickly viewed by clicking on the “View Archaeology Report” link. If the report is a resurvey of a previously conducted project, the “Resurvey” box will be checked. The “Site Number” is the AR (Archaeology Report) number assigned to the report upon entry into SHAARD.

## ARCHAEOLOGICAL SITES FORM – Photos & PDFs Tab

The screenshot shows the SHAARD website interface. At the top, there is a navigation bar with 'IN.gov' and 'SHAARD' logos, and links for 'My Account' and 'Sign Out'. Below this is a secondary navigation bar with tabs for 'Structural Surveys', 'Accidental Discoveries', 'Archaeology Records' (highlighted with a red box), 'Archaeology Queue', 'Reports', and 'Admin'. The main content area is titled 'Archaeological Sites' and includes a 'Print' icon. A site card for '12-Du-0190' is displayed, with fields for 'Site Number', 'Project Name', 'Other Number(s)', 'County', 'Site Name(s)', and 'Investigating Institution'. Below the site card is a set of tabs: 'General Info', 'Geographic Info', 'Ownership/Recorder', 'Site Info', 'Surface Exploration', 'Subsurface Exploration', 'Site Assessment', 'Related Records', and 'Photos & PDFs' (circled in red). An arrow labeled '1' points to the 'Photos & PDFs' tab. Below the tabs is a 'Photos' section with a table that is currently empty. Below that is a 'PDFs' section, also circled in red, with a table containing one entry: 'DU-0190 Site Card.pdf' (461.98 KB, Site Card). An arrow labeled '2' points to the filename. At the bottom of the page, there is a 'Return to Search Results' button, circled in red, with an arrow labeled '3' pointing to it. A footer contains copyright information and a contact email: '2.0.1 © 2007 DNR-DHPA. All rights reserved. Comments on the site? Email ShaardAdmin@dnr.in.gov'.

Site Number: 12-Du-0190  
 Project Name: Database Enhancement 1987  
 Other Number(s): -  
 County: Dubois  
 Site Name(s): Kyana Rockshelter  
 Investigating Institution: Indiana University Archaeological Survey

General Info | Geographic Info | Ownership/Recorder | Site Info | Surface Exploration | Subsurface Exploration | Site Assessment | Related Records | **Photos & PDFs**

**Photos**

Filename	Size	Subject
-	-	-

**PDFs**

Filename	Size	Subject
 <a href="#">DU-0190 Site Card.pdf</a>	461.98 KB	Site Card

Adobe® Reader® is required to open PDF files. You can [download Adobe® Reader®](#) for free from Adobe.com.

[Return to Search Results](#)

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1. The “Photos and PDFs” tab allows users to view the original site cards filled out by the Investigator.
2. In order to view the PDF, click on the “Filename”.
3. Click on “Return to Search Results” in order to return to the page listing the original search results.

## ARCHAEOLOGICAL REPORTS

**Archaeology Records**

To query the database, enter the criteria for the record(s) that you wish to search. More than one search criteria field may be used to narrow your query results. The search criteria fields are not case-sensitive, and you may search for records where the entered search criteria value is included anywhere the corresponding field on the record.

■ indicates a required field.

Record Type: Archaeology Reports

Report Number: AR-28-00400

Report Title:

Short Report:

Report Type: Phase 1a

To select multiple items, hold down the Ctrl key (Command key for Mac users).

Author:

Institution:

County: --

Legal Township: --

Quad Name: --

Section:

Township:

Range:

Search Reset Form

Submit an Archaeology Record

1. Archaeology Site Record
2. Archaeology Report Record

Click "Search" to gather results.

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1. Select the Archaeology Report option in the "Record Type" drop box.
2. The "Report Number" consists of three parts: the AR (Archaeology Report), a two digit number assigned to each Indiana County alphabetically, and five digits which are assigned to each report in order of their entry into SHAARD. You can also search by the "Report Title". However, it is suggested that you use key words only as SHAARD can only search by exact match.
3. You can limit the search by "Short Report". You can also search by "Report Type": Record Check, Short Report, Phase Ia, Phase Ib, Phase Ic, Phase 2, Phase 3, and Res. Doc.
4. You may also search by "Author" or by "Institution". Again, it is suggested that you use key words only.
5. You may also search by location: "County, Legal Township, Quad Name, Section, Township, and Range".

## ARCHAEOLOGICAL REPORTS – Search Results

The screenshot displays the SHAARD Archaeology Reports search results page. The page header includes the IN.gov logo, the SHAARD title, and navigation links for My Account and Sign Out. The main navigation bar contains links for Structural Surveys, Accidental Discoveries, Archaeology Records (highlighted), Archaeology Queue, Reports, and Admin. The page title is "Archaeology Reports".

The search results are displayed in a table with the following columns: Report Number, Author, Report Title, County, and Action. A single record is shown for AR-28-00400, authored by Christopher J. Baltz, titled "AN ARCHAEOLOGICAL RECONNAISSANCE SURVEY OF THE PROPOSED WELL FIELD FOR THE CITY OF LINTON, GREENE COUNTY, INDIANA", located in Greene County. The Action column contains a "View" link.

Below the table, there are options for "Items per page" (10, 25, 50, 100, All) and a "Revise search" button. A "Print selected records" button is located at the top right of the results area.

Numbered callouts (1-7) point to specific features: 1 points to the "Print selected records" button, 2 points to the "Report Number" column, 3 points to the "Author" column, 4 points to the "Report Title" column, 5 points to the "County" column, 6 points to the "View" link in the "Action" column, and 7 points to the "Revise search" button.

At the bottom of the page, there is a footer with the text "2.0.1 © 2007 DNR-DHPA. All rights reserved." and a link for "Comments on the site? Email ShaardAdmin@dnr.in.gov".

1. The “Print selected records” allows the user to print a list of the results of the search.
2. The “Report Number” consists of three parts: the AR (Archaeology Report), a two digit number assigned to each Indiana County alphabetically, and five digits which are assigned to each report in order of their entry into SHAARD.
3. The “Author” portion lists the authors of the report. These people are usually the principal investigator or the other archaeologists who worked on the project.
4. The “Report Title” portion of the SHAARD entry usually includes a brief description of the site type, naming the project title, and a brief location description.
5. The “County” portion only names the county or counties in which the site is located.
6. The “Action” portion offers the user to view the entry in greater detail.
7. The “Revise Search” button allows the user to return to the search page.

## ARCHAEOLOGICAL REPORTS – General Info Tab

The screenshot displays the SHAARD Archaeology Reports interface. At the top, the navigation menu includes 'Structural Surveys', 'Accidental Discoveries', 'Archaeology Records' (highlighted), 'Archaeology Queue', 'Reports', and 'Admin'. The main content area is titled 'Archaeology Reports' and features a 'Print' button. Below the title, there are tabs for 'General Info', 'Location', 'Associated Sites', 'Authors/Institutions', and 'Report Documents'. The 'General Info' tab is selected and contains the following information:

- Report Number: AR-28-00400
- Report Date: 06/01/88
- Report Title: AN ARCHAEOLOGICAL RECONNAISSANCE SURVEY OF THE PROPOSED WELL FIELD FOR THE CITY OF LINTON, GREENE COUNTY, INDIANA
- Record Creator: SHead
- Date Entered: 07/17/13
- DHPA Number: -
- DHPA Approver: SHead
- Date Approved: 07/17/13
- Plan Number: -
- Short Report:
- Project Name: -
- Report Type(s): Phase 1a
- Number of Site Forms: 2

At the bottom of the page, there are two buttons: 'Continue >>' and 'Cancel'. The footer contains the text '2.0.1 © 2007 DNR-DHPA. All rights reserved.' and 'Comments on the site? Email ShaardAdmin@dnr.in.gov'.

1. The “General Info” tab allows the user to review information regarding the report, the record creator and approver, the various project information, and the number of archaeology sites related to the project.
2. The “Report Number”, “Report Date”, and the “Report Title” are all available to view at the beginning of the tab.
3. The “Record Creator”, the “Date Entered (in SHAARD)”, “DHPA Number” (if given), the “DHPA Approver”, and the “Date Approved” all relate to the SHAARD information of data entry.
4. The “Plan Number”, “Short Report”, “Project Name”, and “Report Type(s)” all relay information regarding any numbers or titles given to the project.
5. The “Number of Site Forms” relates to the number of archaeological sites that were uncovered as a result of the project.



## ARCHAEOLOGICAL REPORTS – Location Tab

The screenshot displays the 'Location' tab of an archaeological report. At the top, the 'Archaeology Records' menu item is highlighted. The report details include: Report Number: AR-28-00400, Report Title: AN ARCHAEOLOGICAL RECONNAISSANCE SURVEY OF THE PROPOSED WELL FIELD FOR THE CITY OF LINTON, GREENE COUNTY, INDIANA, and County: Greene. The 'Location' tab is selected, showing a map (1) and investigation statistics (2): Hectare Investigated: 10.8, Acres Investigated: 26.6. Below this is the 'Report Counties' section (3) with a table:

County	Legal Township(s)	Quad Name(s)
Greene	Washington	Lyons
Land Grant/Reserve: -		
Reserve Number: -		

Below the counties section is the 'Sections' section (4) with a table:

Section:	Township:	Range:
29	6N	6W

At the bottom, there are 'Continue >>' and 'Cancel' buttons. The footer contains copyright information: 2.0.1 © 2007 DNR-DHPA. All rights reserved. and a contact email: ShaardAdmin@dnr.in.gov.

1. The “Location” tab provides all information as to the location and size of the surveyed/project area.
2. The “Hectares” and “Acres” portion of the Location tab provides the hectares and acres investigated during the project.
3. The “Report Counties” section of the tab provides the County, Legal Township, and Quad Name as well as the Land Grant/Reserve and Reserve Number associated with the report.
4. The “Sections” portion of the location tab allows the user to view the Section, Township, and Range in which the project is located.

## ARCHAEOLOGICAL REPORTS – Associated Sites Tab

The screenshot displays the SHAARD web application interface. At the top, the header includes 'IN.gov' and 'SHAARD' logos, along with 'My Account' and 'Sign Out' links. A navigation menu below the header contains 'Structural Surveys', 'Accidental Discoveries', 'Archaeology Records' (highlighted with a red box), 'Archaeology Queue', 'Reports', and 'Admin'. The main content area is titled 'Archaeology Reports' and includes a 'Print' icon. A report summary is shown with the following details:

- Report Number: AR-28-00400
- Report Title: AN ARCHAEOLOGICAL RECONNAISSANCE SURVEY OF THE PROPOSED WELL FIELD FOR THE CITY OF LINTON, GREENE COUNTY, INDIANA
- County: Greene

Below the summary are five tabs: 'General Info', 'Location', 'Associated Sites' (circled in red), 'Authors/Institutions', and 'Report Documents'. The 'Associated Sites' tab is active, displaying a table with the following data:

Site Number:	Resurvey:	
12-Gr-1179	<input type="checkbox"/>	<a href="#">View Archaeology Site Record</a>
12-Gr-1188	<input type="checkbox"/>	<a href="#">View Archaeology Site Record</a>

At the bottom of the 'Associated Sites' section, there are two buttons: 'Continue >>' and 'Cancel'. The footer of the page contains the text '2.0.1 © 2007 DNR-DHPA. All rights reserved.' and 'Comments on the site? Email ShaardAdmin@dnr.in.gov'.

The “Associated Sites” tab allows the user to view all the sites discovered during the project. The “Resurvey” box allows the user to ascertain whether the recorded site was being revisited by the archaeological team. Click “View Archaeology Site Record” in order to quickly access the related sites.

## ARCHAEOLOGICAL REPORTS – Authors/Institutions Tab

The screenshot displays the SHAARD website interface. At the top, the logo 'IN.gov' is on the left and 'SHAARD' is in the center. On the right, there are links for 'My Account' and 'Sign Out'. Below the logo, a navigation bar contains several menu items: 'Structural Surveys', 'Accidental Discoveries', 'Archaeology Records' (highlighted with a red box), 'Archaeology Queue', 'Reports', and 'Admin'. The main content area is titled 'Archaeology Reports' in red text, with a 'Print' icon to its right. Below the title, there is a small thumbnail image of a report cover. To the right of the image, the following report details are listed: 'Report Number: AR-26-00400', 'Report Title: AN ARCHAEOLOGICAL RECONNAISSANCE SURVEY OF THE PROPOSED WELL FIELD FOR THE CITY OF LINTON, GREENE COUNTY, INDIANA', and 'County: Greene'. Below these details is a horizontal tabbed interface with five tabs: 'General Info', 'Location', 'Associated Sites', 'Authors/Institutions' (circled in red), and 'Report Documents'. Under the 'Authors/Institutions' tab, the section is titled 'Authors'. Below this title, there are two columns: 'Author:' and 'Institution:'. The author listed is 'Christopher J. Baltz' and the institution is 'Glenn A. Black Laboratory of Archaeology Indiana University'. At the bottom of the page, there are two buttons: a yellow 'Continue >>' button and a blue 'Cancel' button. The footer contains the text '2.0.1 © 2007 DNR-DHPA. All rights reserved.' and 'Comments on the site? Email ShaardAdmin@dnr.in.gov'.

The “Authors/Institutions” tab allows users to view the archaeologist who created the report as well as the “Institution” with which the archaeologist was employed.

## ARCHAEOLOGICAL REPORTS – Report Documents Tab

IN.gov SHAARD My Account Sign Out

Structural Surveys Accidental Discoveries **Archaeology Records** Archaeology Queue Reports Admin

### Archaeology Reports [Print](#)

Report Number: AR-28-00400  
 Report Title: AN ARCHAEOLOGICAL RECONNAISSANCE SURVEY OF THE PROPOSED WELL FIELD FOR THE CITY OF LINTON, GREENE COUNTY, INDIANA  
 County: Greene

General Info Location Associated Sites Authors/Institutions **Report Documents**

**PDFs**

Filename	Size	Subject
 <a href="#">well_field.pdf</a>	1.89 MB	Archaeology Report
 <a href="#">well_field_map.pdf</a>	239.72 KB	Site Map

Adobe® Reader® is required to open PDF files. You can [download Adobe® Reader®](#) for free from Adobe.com.

[Return to Search Results](#)

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Open the “Report Documents” in order to view all the materials associated with the project. The results will usually include the scanned copy of the Archaeology Report as well as the Site Map provided by the archaeologists.