



LAYOFF NOTICE TO GOVERNMENT OFFICIAL/STATE DISLOCATED WORKER UNIT

May 29, 2020

VIA UPS OVERNIGHT DELIVERY

The Honorable Joe Hogsett  
Mayor of the City of Indianapolis, Indiana  
200 E Washington St, Suite 2501  
Indianapolis, IN 46204

Indiana Department of Workforce Development  
Dislocated Worker Unit  
10 North Senate Avenue  
Indianapolis, IN 46204

Dear Mayor Hogsett and Indiana Dislocated Worker Unit:

This notice is an update regarding a notice previously sent to you on May 15, 2020 (the "May 15 Notice") in which we notified you that we anticipated the need for a second round of indefinite layoffs of approximately 154 hourly employees to take effect on June 1, 2020 at the main Indianapolis, Indiana campus ("Main Campus") of Allison Transmission, Inc. ("Allison") and Plant 17, also located in Indianapolis. The address of the Main Campus is One Allison Way, Indianapolis, Indiana 46222. Plant 17's address is 5902 Decatur Blvd., Indianapolis, Indiana 46241. As described in the May 15 Notice, this planned layoff was a result of the unforeseen business circumstances that had arisen from the worldwide COVID-19 pandemic, along with the resulting sudden and unexpected decline in customer orders and supply chain disruptions in certain operations.

Allison provided the May 15 Notice based on the best business information it had at the time, and with the goal to provide as much advanced notice as possible under the circumstances. Business conditions, including customer orders and supply chain production and deliveries, are extremely fluid due to the worldwide COVID-19 pandemic. As a result of this fluidity, and based on updated best business information available to Allison, Allison will delay indefinitely the June 1 layoffs of approximately 154 hourly employees. At this time, Allison lacks adequate business information to identify when (or if) additional hourly layoffs will be necessary. If necessary, Allison will provide a new or updated notice when appropriate.



This updated notice is based on the best information available at this time. Please contact me if you wish to obtain further information concerning this matter.

Sincerely,

*Mary Anne Hoffman*

Mary Anne Hoffman, SPHR, PCC  
Vice President, Human Resources  
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