



June 15, 2020

To: Ashley N Gatlin

Program Director of Rapid Response and WOTC
Department of Workforce Development
10 N Senate Avenue, SE311
Indianapolis, IN 46204
agatlin@dwd.in.gov
Fax: (317) 233-2679

RE: Return to work for BWI Group, Greenfield, IN

Dear Ms. Gatlin:

This letter is to advise you regarding our operations located in Greenfield, IN.

Our full-time hourly associates and the temporary associates on assignment at our Greenfield location through Morales and First Call staffing who were going to be recalled to work have been as of June 8, 2020.

Our customers have resumed their manufacturing operations and we have followed suit by their lead. All associates whether full-time or contingent workers are reinstated at the regular forty hour work week and may even have the opportunity of overtime based on the needs of the business.

If you need further clarification from me, please contact me via the cell phone number listed below or email at Roselyn.reiter@bwigroup.com.

Sincerely,

Roselyn Reiter

Human Resources Manager
BWI Group
989 Opportunity Parkway
Greenfield, IN 46140
317.260.9188