



**CONDUENT**



**Armando Santiesteban**  
HR Governance

**Conduent**  
2828 N. Haskell Ave.  
Bldg. 1, 10th Floor  
Dallas, TX 75204

[Armando.Santiesteban@conduent.com](mailto:Armando.Santiesteban@conduent.com)  
Tel: 915-775-3069

**NOTICE AS REQUIRED BY THE WORKER ADJUSTMENT & RETRAINING  
NOTIFICATION (WARN) ACT**

January 29, 2018

*VIA EMAIL*

Jennifer Long  
Rapid Response Dislocated Worker Program Director  
Dislocated Worker Unit  
Indiana Department of Workforce Development  
10 N. Senate Ave., Ste. SE312  
Indianapolis, IN 46204-2277

Dear Ms Long,

The purpose of this letter is to inform you that some of the Conduent employee positions at the CONDUENT COMMERCIAL SOLUTIONS, LLC, 5920 Castleway West Drive, Suite 130, Indianapolis, IN 46250 will be permanently eliminated due to a change in the business needs of a client. The terminations will occur on or about March 30, 2018. A summary of these actions is provided below.

Approximately 107 employees will be affected and all affected employees are being notified of the terminations concurrently. Please find attached a list of the positions that will be eliminated and the anticipated number of employees in each position.

This Notice is intended to satisfy the requirements of the Worker Adjustment & Retraining Notification (WARN) Act. Questions concerning the foregoing should be sent to me.

Regards,  
Armando Santiesteban  
Human Resources  
915-775-3069.



Position Titles	Number Impacted
CUSTOMER CARE ASSISTANT	92
CUSTOMER CARE SR ASST	1
CUSTOMER CARE SUPERVISOR	5
CUSTOMER CARE TRAINER	1
OPERATIONS MANAGER I	1
QA ASSOCIATE	5
WORKFORCE MGMT ASSOCIATE	2

