



FACILITYCONCEPTS

March 24, 2020

WARN Act Notification of Lay Offs

Department of Workforce Development
Rapid Response and WOTC
10 N Senate Avenue, SE311
Indianapolis IN 46204

Dear Sir or Madam:

This letter will serve as official notice that Facility Concepts Inc will implement a layoff of employees at 4881 Perry Worth Road on or about 3/23/2020. This notice is being provided pursuant to the Worker's Adjustment Notification and Retraining Act.

Attached you will find employees' names, job title and the total number of employees that will be affected in each classification. We will send all separate notices on 3/24/2020.

There is no union that represents employees at this facility and no provision in the Company's policy for transfer, bumping or reassignment for salaried office or management personnel.

The announced layoff is the result of a downturn and cancelled orders due to COVID-19 and will affect the entire facility and is expected to be temporary.

If you have questions or need additional information, please contact Peggy Barts, HR Generalist at the number or address below.

Sincerely,



Kenneth A Weaver
President/CEO

Facility Concepts Inc.

HdQtr: 4881 Perry Worth Road-Whitestown IN 46075-ph 800.915.8890-www.facility-concepts.com