



June 12, 2020

**Via Email (warn-notice@dwd.in.gov) and
Certified Mail**

Indiana Department of Workforce Development
Dislocated Worker Unit
10 North Senate Avenue
Indianapolis, IN 46204

Via Certified Mail

The Honourable James Mueller
Mayor, City of South Bend
County-City Building
227 West Jefferson Blvd.
South Bend, IN 46601

Re Announcement of Planned Action

As a result of the unforeseeable, dramatic downturn in business and occupancy caused by the coronavirus natural disaster, we are writing to inform you that there will be an additional layoff at the Hilton Garden Inn - South Bend located at 53995 Indiana State Route 933 in South Bend, Indiana on June 30, 2020. This layoff is expected to be the temporary. The expected date of the first separation will be June 30, 2020.

All affected employees have been notified of their separation dates and that their separation from employment will be Temporary. Those employees are expected to be separated from employment beginning on June 30, 2020, with all separations accomplished by June 30, 2020.

The attached is a list of the job positions and number of individuals who will be affected by the mass layoff along with the anticipated schedule for job losses.

These employees are not represented by a union.

There will not be any bumping rights for affected employees—that is, employees will not be able to displace more junior employees out of their job positions as a result of this closure.

If you have any questions or want additional information concerning this matter, please contact Sonnie Troyer, General Manager at 574-232-7700.

Sincerely,

Sonnie Troyer
General Manager
Hilton Garden Inn - South Bend

Attachment

Job Title	No. of Employees in Job Title	Date of Separation
Restaurant Manager	1	June 30, 2020
Sales Manager	1	June 30, 2020