March 21, 2020

Via Certified Mail and E-Mail

Department of Workforce Development 10 N Senate Ave, SE311 Indianapolis, IN 46204 agatlin@dwd.in.gov warn-notice@dwd.in.gov

Re Announcement of Planned Action

To Whom it May Concern:

As a result of the unforeseeable, dramatic downturn in business and occupancy caused by the coronavirus natural disaster, we are writing to inform you that there will be a mass layoff at the Indianapolis Marriott East, 7202 East 21st Street, Indianapolis IN 46219 on March 23, 2020. This mass layoff is expected to be temporary. The expected date of the first separation will be March 23, 2020.

All 98 affected employees have been notified of their separation dates and that their separation from employment will be temporary. Those employees are expected to be separated from employment on March 23, 2020.

There will not be any bumping rights for affected employees—that is, employees will not be able to displace more junior employees out of their job positions as a result of this closure.

If you have any questions or want additional information concerning this matter, please contact Christine Nilluka, Vice President of Human Resources, at 972-830-3123.

Christine Nilluka

cc: The Honorable Joe Hogsett, Mayor (Certified Mail)

Office of the Mayor 200 East Washington Street Indianapolis, IN 46204

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