



Indiana Department of Workforce Development
Workforce Transition Unit SE311
10 North Senate Avenue
Indianapolis, IN 46204-2277
E-Mail: warn-notice@dwd.in.gov

September 1, 2020

Dear WARN Act Coordinator:

Due to the continued deterioration of market conditions, LSC Communications US, LLC has decided to permanently close its facility located at 2500 Marion Drive, Kendallville IN. NOTE: This closure does not impact the LSC facility at 3094 Lester Drive. Consistent with these plans, employment separations are expected to commence starting October 1, 2020. The closure will be permanent, and all employees, approximately 307 people, will be affected.

We are committed to making the transition as smooth as possible for our employees, our customers and for the community. At this time, the Company anticipates that all employees will be permanently separated from employment with the Company by December 23, 2020. Any employee terminated less than 60 days from this notice will continue to be paid regular wages for the period between termination and the date that is 60 days from this notice. A list of job titles and the number of employees currently holding affected positions accompanies this letter as Exhibit A. In connection with the plant closure, no employees will have bumping rights to displace other employees working for the Company.

This announcement and the above timetable are based on the best information currently available. However, various factors may still affect the timing of any employment separations. You will be informed of any significant changes in these plans, as additional information becomes available.

To the extent that this action constitutes a covered event under the Worker Adjustment and Retraining Notification Act (WARN) and any corresponding state or local law, this letter is intended to fulfill any legal notice requirements. Any employee terminated less than 60 days from this notice will continue to be paid regular wages for the period between termination and the date that is 60 days from this notice.

We appreciate any support or assistance you or your office can provide to help employees affected by the plant closing in finding new positions. If you have any questions or desire additional information, please contact Chuck Searles, Regional Human Resources Manager, at 423-943-3979

Sincerely,

Rebecca Robertson
Vice President Human Resources

LSC COMMUNICATIONS



Exhibit A
Kendallville IN Plant Affected Employees

Job Name	Employee Total	Job Name	Employee Total
Accountant 2	1	Manufacturing Manager	2
Accounting Clerk 3	1	Manufacturing Supervisor	8
Assistant Press Operator 1	13	Operations Clerk 3	4
Baler Operator	8	Payroll Clerk 2	1
Bindery Material Handler 1	26	Platemaker	6
Bindery Material Handler 2	19	Prepress Operator 1	4
Bindery Operator 1	8	Press Material Handler 2	11
Bindery Operator 2	21	Press Operator 3	17
Bindery Operator 3	4	Pressroom Supervisor	1
Crewing Coordinator 2	1	Print Production Account Specialist 1	3
Document Controller	1	Print Production Account Specialist 2	3
Driver CDL	2	Print Production Account Specialist 3	5
Electrician 3	1	Print Production Account Specialist Lead	1
Electrician 4	4	Process Supervisor	2
Environmental Health and Safety Platform Manager	1	Production Expediter	3
Forklift Operator 2	14	Production Operation Manager	1
General Maintenance	2	Production Scheduler 2	1
Human Resources Generalist 2	1	Production Scheduler 3	1
Human Resources Manager 2	1	Quality Inspector 2	4
Ink Service 3	1	Roll Tender	9
IT Infrastructure Tech 1	1	Shift Coordinator 2	5
Light Equipment Operator 2	14	Shipping and Receiving Clerk 3	8
Maintenance Assistant	2	Supply Specialist 2	4
Maintenance Mechanic 2	3	Technical Specialist 3	9
Maintenance Mechanic 3	5		