



Shari Karasek, PHR, SHRM-CP
Regional Human Resources Director
Lee Enterprises/The Times
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January 29, 2018

Ms. Jennifer Long
Rapid Response Dislocated Worker Program Director
Dislocated Worker Unit
Indiana Department of Workforce Development
10 N. Senate Ave., Ste. SE312
Indianapolis, IN 46204-2277

Dear Ms. Long:

This letter is to serve as notification that Lee Enterprises will be permanently closing the Call Center operations located in Munster and Crown Point, Indiana effective March 30, 2018.

Approximately ninety-three employees will be affected by the closing. Titles of those affected include:

Customer Service Representative	Customer Service Supervisor
Call Center Operations Manager	Call Center Analyst

Call Center staff is currently working at The Times offices located at:

601 W. 45th Avenue, Munster, IN 46321

2080 N. Main Street, Crown Point, IN 46307

All other operations for Lee Enterprises and The Times will continue to operate.

Questions regarding this closing may be directed to:

Shari Karasek
Regional Human Resources Director
262-631-1731 shari.karasek@lee.net

Sincerely,

Shari Karasek, PHR, SHRM-CP
Regional Human Resources Director