



March 25, 2020

Via U.S. Mail and E-mail

Indiana Department of Workforce Development
Dislocated Worker Unit, SE311
10 North Senate Avenue
Indianapolis, IN 46204-2277
warn-notice@dwd.in.gov

Re: Notification of Layoff Pursuant to the Federal Worker Adjustment & Retraining Notification Act of 1998

Dear Sir or Madam:

I am writing on behalf of Prestige Maintenance USA, LP (“PMUSA”) to provide notice that PMUSA will be laying off employees, due to the emerging COVID-19 crisis. PMUSA provides janitorial services for J.C. Penney and Kohl’s stores throughout Indiana, which are shutting down through at least April 1, 2020 due to the COVID-19 pandemic.

On March 18, 2020, PMUSA received notice that J.C. Penney’s stores would close from March 19, 2020 through April 1, 2020. On March 21, 2020, Kohl’s provided notice that its stores would be closing from March 22, 2020 through April 1, 2020. While these closures are expected to be temporary, plans to re-open are subject to change due to the rapidly evolving COVID-19 situation.

PMUSA does not have a “bumping rights” system. Employees are not represented by a union.

Below please find: (1) job positions and number of individuals who will be affected by the layoffs; and (2) site names and addresses affected by the closures.

Job Title	Number of Affected Individuals
CUSTODIAN	44
LEAD CUSTODIAN	14
PORTER	11



Site Names and Addresses				
Kohl's	3300 N Wayne St	Angola	IN	46703
JCPenney Retail	757 E Lewis & Clrk Pky, Ste 701	Clarksville	IN	47129
JCPenney Retail	3701 S Main St (US 33)	Elkhart	IN	46517
JCPenney Retail	800 N Green River Rd	Evansville	IN	47715
JCPenney Retail	4201 Coldwater Rd	Fort Wayne	IN	46805
Kohl's	1410 Apple Glen Blvd	Fort Wayne	IN	46804
Kohl's	835 E Coliseum Blvd	Fort Wayne	IN	46805
Kohl's	10310 Maysville Rd	Fort Wayne	IN	46835
Kohl's	3802 Midway Rd	Goshen	IN	46526
JCPenney Retail	1251 US 31 N.	Greenwood	IN	46142
Kohl's	10353 Indianapolis Blvd	Highland	IN	46322
JCPenney Retail	8752 Michigan Rd	Indianapolis	IN	46268
JCPenney Retail	6020 E. 82nd St, Ste 700	Indianapolis	IN	46250
Kohl's	3875 N Newton St	Jasper	IN	47546
JCPenney Retail	1718 E Blvd	Kokomo	IN	46902
JCPenney Retail	2415 Sagamore Pkwy S 52	Lafayette	IN	47905
JCPenney Retail	1890 Southlake Mall	Merrillville	IN	46410
Kohl's	1601 Southlake Mall	Merrillville	IN	46410
Kohl's	210 Dunes Plaza	Michigan City	IN	46360
JCPenney Retail	6501 N Grape Rd	Mishawaka	IN	46545
Kohl's	4410 N Grape Rd	Mishawaka	IN	46545
JCPenney Retail	3501 Granville Ave	Muncie	IN	47303
JCPenney Retail	13900 Hoard Dr	Noblesville	IN	46060
JCPenney Retail	2611 E Main St	Plainfield	IN	46168
Kohl's	6495 US Hwy 6	Portage	IN	46368
JCPenney Retail	4199 National Rd E	Richmond	IN	47374
Kohl's	3722 national Rd E	Richmond	IN	47374
Kohl's	1290 E Ireland Rd	South Bend	IN	46614
JCPenney Retail	3401 S US 41	Terre Haute	IN	47802
Kohl's	5679 S US Hwy 41	Terre Haute	IN	47802
JCPenney Retail	410 Porters Vale Blvd	Valparaiso	IN	46383
Kohl's	350 Silhavy Rd	Valparaiso	IN	46383
JCPenney Retail	640 Niblack Blvd	Vincennes	IN	47591
Kohl's	616 N Bierhaus Blvd	Vincennes	IN	47591
Kohl's	590 W 300 N	Warsaw	IN	46580



This notice is given pursuant to the Worker Adjustment & Retraining Notification Act of 1988 (“WARN”). Given the timing of the notice provided to us by our clients and the rapidly evolving COVID-19 crisis, we are currently in the process of notifying individual employees and local chief elected officials.

Should you have any questions, please contact me at 972-578-9801 Ext. 151.

Best regards,

Otis Scott
Vice President of Human Resources
Prestige Maintenance USA, LP

