



Eric Holcomb, Governor  
State of Indiana

*Division of Disability and Rehabilitative Services*  
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**To:** Vocational Rehabilitation Services vendors  
**From:** Kylee Hope, Director, Division of Disability and Rehabilitative Services  
Theresa Koleszar, Director, Bureau of Rehabilitation Services  
**Re:** VR Claims Payment System  
**Date:** April 22, 2019

The Division of Disability and Rehabilitative Services, Bureau of Rehabilitation Services will be releasing the new online claims payment system at the end of May 2019. The electronic Claims Payment System for Vocational Rehabilitation Vendors will be available to all vendors on May 27, 2019. Approved VR vendors will be able to view authorizations and submit invoices for the payment of claims. All future payments to VR vendors will only be processed through VR-CPS.

VR vendors are encouraged to join us on May 20, 2019, for a live webinar that will assist with the claims process. The webinar will be offered during two sessions and each session is limited to 500 participants. **Registration is not required.** Simply click the link below for the session you wish to attend on the day and time of the session.

| Date                 | Time               | Training Link              |
|----------------------|--------------------|----------------------------|
| Monday, May 20, 2019 | 9 – 10:30 a.m. EST | <a href="#">Click Here</a> |
| Monday, May 20, 2019 | 1 – 2:30 p.m. EST  | <a href="#">Click Here</a> |

Learning objectives for this training are:

- Learn how to review the authorizations issued
- Learn how to complete and submit your claim
- Learn how to use report features

All sessions will be live-captioned. A recorded webinar will be available following completion of all sessions for VR service vendors unable to participate in a live session. The recording will be posted on the [VR vendor webpage](#).

Additionally, prior to May 20, it is highly recommended that all vendors view the informational videos that will be released in the coming weeks. These videos will answer Frequently Asked Questions.

**Please remember: All VR service vendors are required to register in the CPS.** The upcoming training webinars are specific to vendors that have completed and submitted their registration and will begin using the online claims payment system at Go Live.

Additional information about VR-CPS can be viewed on the [VR vendor webpage](#).

Any questions regarding trainings can be directed to [VRVendor@fssa.in.gov](mailto:VRVendor@fssa.in.gov). Please include in the subject line: Training Course, Agency Name and Primary Contact.

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