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***Division of Disability and Rehabilitative Services***  
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**To:** Bureau of Developmental Disabilities Services stakeholders, including individuals, families, providers, case managers and staff  
**From:** Kylee Hope, Director, Division of Disability and Rehabilitative Services  
Cathy Robinson, Director, Bureau of Developmental Disabilities Services  
**Re:** Application for BDDS Day Service Sustainability Grants now available  
**Date:** June 12, 2020

On May 22, 2020, the Family and Social Services Administration announced the availability of funding to support some of its home-and community-based providers who have been impacted by the current COVID-19 pandemic. This funding opportunity includes the opportunity for monthly sustainability grants for HCBS waiver and OBRA providers who provide adult day, facility habilitation, pre-vocational services, individual habilitation, and/or group habilitation and had to close or suspend services as a result of COVID-19.

Today, the Bureau of Developmental Disabilities Services is pleased to announce that the application for this opportunity is now available. Posted on the [DDRS COVID-19 Resource webpage](#), interested day service providers will find an instructional guide and the link to the application.

BDDS Day Services Sustainability Grants are intended to provide temporary assistance to HCBS waiver and OBRA providers who provide adult day, facility habilitation, pre-vocational habilitation, individual habilitation, and/or group habilitation services under the Family Support and Community Habilitation and Integration waivers or the OBRA program and had to close or suspend services as a result of COVID-19. In considering the application process, providers should keep in mind the following key points:

- Grants are awarded to providers for the purpose providing economic support and relief to reimburse the costs of business interruption related the COVID-19 public health emergency.
- Submitting an application is not a guarantee of funding.
- If awarded, the grant amount will based on 75% of the provider's historic payments, less any claims for services that the provider was able to render during the grant period. BDDS will determine the historic payment based on the average of 2019 claims paid during the same period elected by the provider.
- Once you begin the application, there is no way to save it and return to it. With this in mind, please be sure to gather the information referenced in the Instructional Guide linked on [the DDRS COVID-19 webpage](#) before beginning the application. Assuming you have ready access to the information described above, the application should take no more than 15 minutes to complete.
- BDDS Day Services Sustainability Grant applications cover a one month time period – beginning either March 1, 2020, or April 1, 2020, as elected by the provider in their initial application.



- Eligible providers will be able to access the grant for up to four consecutive months/grant cycles. Applications will be posted one grant cycle at a time. The grant cycle that is currently posted and subsequent grant periods will close on the dates listed on the chart below:

Grant Cycle	Grant Application Period	Claim Submitted By
<b>Initial Round</b>		
March 2020 or April 2020 (provider elects which month)	Opens on: June 12, 2020 Closes on: June 26, 2020 at 6 p.m. EDT	July 3, 2020
<b>Second Round</b>		
April 2020 or May 2020 (based on providers initial election)	Opens on: July 6, 2020 Closes on: July 17, 2020 at 6 p.m. EDT	July 24, 2020
<b>Third Round</b>		
May 2020 or June 2020 (based on providers initial election)	Opens on: July 27, 2020 Closes on: August 14, 2020 at 6 p.m. EDT	August 21, 2020
<b>Fourth and Final Round</b>		
June 2020 or July 2020 (based on providers initial election)	Opens on: August 24, 2020 Closes on: September 18, 2020 at 6 p.m. EDT	September 25, 2020