



**OECOSL REQUEST FOR FUNDING
RFF-20-001 – **ADDENDUM 1****

**STATE SCHOOL-AGE CHILD CARE PROJECT FUND
SFY 2021**

**RFF DATE ISSUED: AUGUST 28, 2019
GRANT APPLICATIONS DUE: OCTOBER 23, 2019**

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I. INTRODUCTION

This is a Request for Funding (RFF) issued by the Indiana Family and Social Services Administration (FSSA), Office of Early Childhood and Out-of-School Learning (OECOSL). This RFF requests responses from public school corporations and nonprofit organizations interested in the additional available funds for school-age care through the State-funded School-Age Child Care (SACC) Project Fund for State Fiscal Year (SFY) 2021.

The SACC Project Fund was established by Indiana Code (IC) 20-5-61 and is currently administered under IC 12-17-12 (See Attachment D). The purpose of the SACC Project Fund is to provide a source of funding from which State grants may be made to public school corporations or nonprofit organizations that establish and operate school-age child care programs in Indiana. This grant seeks to supplement program costs in the four (4) areas of program enrichment, equipment, staffing, and staff development to facilitate increased quality in school-age child care programs. More information on the requirements and structure of the SACC Project Fund can be found in the SACC Policies and Procedures Manual Attachment E.

This RFF provides additional funding for SFY 2021 through the SACC Project Fund to support school-age care. Funding for school-age care for SFY 2020 and SFY 2021 was also distributed by OECOSL through OECOSL RFF 19-001 State School-Age Child Care Project Fund SFY 2020 and SFY 2021, which was released in August 2018 and awarded in January 2019. Program sites that received an award through OECOSL RFF 19-001 are not eligible to submit an application for OECOSL RFF 20-001.

Grant agreements awarded from this RFF will be effective from July 1, 2020 through June 30, 2021 for SFY 2021. All school-age child care programs within the state of Indiana that meet the eligibility criteria in Section II.B, including program sites that applied but did not receive an award through OECOSL RFF 19-001, may apply.

II. GRANT REQUIREMENTS

A. SACC PROJECT FUND REQUIREMENTS

As defined by IC 12-17-12, the purpose of the SACC Project Fund is to support school-age child care programs that offer care to children who are at least five (5) years of age but less than 15 years of age for the following periods of time:

1. Before or after the school day, or both, during the school year or summer school if offered.
2. When school is not in session excluding summer break.
3. When school is in session for students who are enrolled in a full-day or half-day kindergarten program.

B. APPLICANT ELIGIBILITY

To be eligible to receiving funding under this grant, a school-age child care program must be one of the following:

1. A public school corporation established by Indiana law. The following are recognized as a public school corporation:
 - a. School city;
 - b. School town;
 - c. Consolidated school corporation;
 - d. Metropolitan school district;
 - e. Township school corporation;
 - f. County school corporation;
 - g. United school corporation; or
 - h. Community school corporation.
2. A nonprofit organization that meets the following criteria:
 - a. Exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code; and
 - b. Provided services to children continuously during the year preceding the date of application for the grant.

School-age child care programs must also achieve and maintain compliance with applicable State and local licensing laws and regulations for all sites, including SACC regulations (as defined by IC 12-17-12), to be eligible to receive funding under this grant. Programs may not be on probationary license or certificate of non-compliance at the time of application submission. If the school-age care service is not provided in a licensed facility or a school setting, then the facility used must meet CCDF Provider Eligibility Standards (PES) and fire safety as adopted by the State Fire Marshal. For these programs, a copy of the Fire Marshal approval must be submitted with the grant application. Programs must also achieve and maintain good standing with the Secretary of the State, the Indiana Department of Revenue, and Indiana Department of Workforce Development. Failure to maintain any of the above compliance requirements may result in grant termination.

Eligible school-age child care programs must also maintain facility eligibility required by OECOSL under this grant:

- All program sites must maintain at least 20 square feet of useable indoor play space for each attending child.
- All programs must maintain a child to staff ratio of 1:15 if children are five (5) years or older and a 1:20 ratio if children are six (6) years or older.

Applicants shall be eligible school-age child care programs that operate one or multiple program sites. If an applicant operates multiple sites, the application must represent only eligible sites within one county or on behalf of one public school corporation. If a program operates in multiple counties or on behalf of multiple public school corporations, the program must submit a separate application for the sites within each county or public school corporation for which the applicant is requesting funding. All sites included in an application must meet all of the eligibility requirements listed above.

Program sites that were awarded a grant through OECOSL RFF 19-001 for SFY 2020 and SFY 2021 are ineligible to apply for this RFF. However, if a school-age child care program was awarded a grant through OECOSL RFF 19-001 but has additional site locations that were not

included in the previous grant award, these sites are still eligible to be included in an application for this RFF. This includes any program sites located in counties or with public school corporations that were not awarded through OECOSL RFF 19-001. As stated above, all sites included in an application must meet all of the eligibility requirements listed above.

Compliance with these requirements will be checked during OECOSL site visits to be held during the grant period. Failure to maintain any of the above requirements may result in grant termination.

C. APPLICANT SERVICE PROVISION REQUIREMENTS

To receive funding under this grant, an eligible school-age child care program must be able to provide the following:

1. A strong commitment to best practices.
2. A physical environment that is safe and appropriate to the various age levels of the children to be served and contains developmentally appropriate equipment for school-age children.
3. Program activities that are appropriate to the various age levels of the children to be served, meet the developmental needs of each child, and support children's academic achievement through expanded learning opportunities.
4. An adequate number of qualified staff members specifically trained in the care of school-age children that meet the standards defined in Section II.D.
5. Enrollment priorities for children served by the program as described below:
 - a. First priority for enrollment must be given to children who are referred to a program by the local child protection division of the local Office of the Department of Child Services. Within this priority, children in families with the lowest gross monthly income compared to other children in this priority level must be enrolled first.
 - b. Second priority for enrollment must be given to children in kindergarten and grades 1 through 3 and the children's siblings if the children's families need school-age child care services because of:
 - i. Enrollment of a child's legal custodian in vocational training under a degree program;
 - ii. Employment of a child's legal custodian; or
 - iii. Physical or mental incapacitation of a child's legal custodian.
 - c. Third priority for enrollment must be given to children in grades 4 through 9 if the children's families need school-age child care services because of:
 - i. Enrollment of a child's legal custodian in vocational training under a degree program;
 - ii. Employment of a child's legal custodian; or
 - iii. Physical or mental incapacitation of a child's legal custodian.
6. A sliding fee scale that meets the standards defined in Section II.E.
7. Efficient and effective program administration, which includes the following services:
 - a. Transportation, if necessary, to and from a school or schools to the facility operated by the applicant.
 - b. Adequate meals and snacks to meet the dietary needs of each child served by the program.
 - c. Emergency health services to children served by the program.

- d. Monthly reports on program operations which may include, but are not limited to:
 - i. The number of sites.
 - ii. The number of days and hours of operation at each site.
 - iii. The number of school-age children served at each site that are not CCDF.
 - iv. The number of children served on CCDF vouchers at each site.
 - v. Names of staff members and hours worked by each for each site.
- e. Providing contact information for the children’s families to OECOSL to issue satisfaction surveys at the middle and end of each program year.
- f. Ensuring all facilities are ready for an OECOSL site visit during the grant period to ensure the program meets and maintains all eligibility standards.
- 8. Sustainability to maintain the program without State funding as described below:
 - a. Demonstrated ability or plan to ensure the longevity and sustainability of the program beyond the grant period if funding is received.
 - b. Demonstrated ability or plan to sustain the program if no funding is received.

D. APPLICANT STAFF REQUIREMENTS

Eligible school-age child care programs seeking funding under this grant must meet the following staff requirements:

- 1. All staff must be 18 years of age or older.
- 2. All staff must receive 12 hours of in-service training, of which 50% is from an outside source. This training must be developmentally appropriate for children age five (5) through age 15 and presented by a qualified trainer who is trained in the area of study. This training may not include CPR or First Aid training.
- 3. The program must employ a Program Director to be responsible for all aspects of school-age child care delivery. The Program Director must be 21 years of age with two (2) years of experience in a school-age program or have a two (2) year associate degree in a child care related field.

E. FEE SCHEDULES REQUIREMENT

As outlined in IC 12-17-12, grant applicants must agree to adopt fee schedules based upon the sliding income scale set by OECOSL. Applicants must utilize a sliding fee scale that meets the requirements the SACC Sliding Fee Schedule in Attachment F. Applicants must complete the Sliding Fee Schedule Template provided in Attachment F to provide information on their current or planned fee schedule with co-pays and family size and explain their fee schedule in Technical Proposal Attachment B.

F. GRANT FUNDS AVAILABLE

The Indiana SACC Project Fund has approximately \$170,000 in additional grant funds available for SFY 2021 for this RFF round. Applicants may request a minimum of \$10,000 and a maximum of \$40,000 per application. Note that each application should only include school-age child care program sites for one county or one public school corporation. If a school-age child care program operates at multiple sites within the same county or on behalf of the same public school corporation, one application for that county or public school corporation should be submitted including a grant request for each site within the county or public school corporation. However, the total grant request for all program sites within the same county or public school corporation cannot exceed \$40,000. If a school-age child care program operates at multiple sites

in multiple counties or on behalf of multiple public school corporations, the program shall submit a separate application for each county or public school corporation.

Regardless of the number of sites within an application, the requested grant amount and awarded grant value for each application must fall within the \$10,000 to \$40,000 threshold and cannot exceed 90% of the school/organization total annual program costs, after any CCDF funds received have been subtracted. Funds from the grant will be provided as cost reimbursements.

Grantees have the responsibility to fully utilize their grant funding allocation. Failure to fully utilize the full SFY 2021 allocation may result in ineligibility to receive future grant funding from OECOSL. Applicants must be able to demonstrate through backup documentation that 100% of requested funding has been utilized as claimed. Failure to demonstrate compliance will result in the repayment of funds determined ineligible. OECOSL reserves the right to partially fund any grant request.

G. APPLICANT CONTRIBUTION

As outlined in IC 12-17-12-16, awarded grants cannot exceed 90% of the grantee's total annual program costs. Thus, all programs receiving funding under this grant are required to contribute at least 10% of their total annual program costs, after any CCDF funds received have been subtracted. This monetary contribution must be provided by the grantee. Failure to demonstrate a contribution of at least 10% of your total annual program costs after any CCDF funds received have been subtracted will result in your proposal being disqualified. The grantee must demonstrate an understanding of the contribution amount and a commitment to providing the contribution in the Grant Budget Narrative.

H. USE OF FUNDS

Funding under this grant must be used to supplement the cost and improve the quality of the program in the following areas:

1. Program Enrichment

This may include the cost of developmentally appropriate activities to promote children's learning and development such as tutoring services, computer training, sports programming, performance arts, math, and science programming. The reimbursable expenses may include instructor fees (other than program staff) and consumable products used for program delivery.

2. Equipment

Funds may be used to purchase developmentally appropriate equipment for children between the ages of 5-15. A single equipment purchase reimbursement may not exceed \$499. Grantees must keep an inventory including depreciation schedule on all equipment purchased with Federal or State Funds.

3. Staffing

Funds may be used to pay for school-age program staff salaries not to exceed 90% of the actual staff cost.

4. Staff Development

Funds may be used to provide the required 12 hours of in-service professional development. At least 50% of these training hours must be obtained from an outside source. Professional development must be related to providing services for children ages 5-15 and their families. Travel Expenses claimed cannot exceed \$0.38 per mile and no

out of state travel will be reimbursed.

Grant funds may not be used for the following:

1. Direct service delivery including payment of tuition for children enrolled in the program.
2. Care provided during the hours a child attends elementary or secondary school.
3. Care provided on weekends and summer vacation.
4. Care provided between the hours of 7:00 p.m. and 6:00 a.m., Monday through Friday.
5. Care provided for children under the age of five (5).
6. Transportation from the child's school to the care site or from the care site to the child's school.
7. Drug testing, criminal history checks, first aid training, CPR training, or Tuberculosis tests.
8. Any other item deemed not eligible by the State.

I. LENGTH OF GRANT

Grants awarded in response to this RFF will be in effect for one (1) year from July 1, 2020 to June 30, 2021. At the end of the grant period, grant recipients will have the option to request a no-cost extension for one (1) year if additional activities remain that have not been completed.

J. SAMPLE GRANT AGREEMENT

Applicants must agree to the terms and conditions of the Sample Grant Agreement in Attachment I. All grant recipients will be required to sign this agreement in order to receive funding. It outlines the State's terms and conditions that must be followed by an awardee when receiving the grant. Each recipient's proposal will also become a component of the agreement.

K. MEMORANDUM OF UNDERSTANDING

Applicants must agree to the Memorandum of Understanding (MOU) with the Technical Assistance vendor. A sample MOU is included as Attachment J. This MOU includes additional requirements grant recipients must complete with the Technical Assistance vendor to make quality improvements to their school-age programs when needed. Awarded grantees will be required to sign and execute the official MOU prior to receiving funding.

L. PERFORMANCE MEASURES

Awarded applicants shall meet the following performance measures associated with the grant:

1. Grantees shall submit claims for reimbursement within 60 calendar days following the end of the month in which a cost was incurred.
2. Grantees shall achieve a satisfactory or better rating on 85% of all completed family surveys at the middle and end of each program year.

If the State determines that the grantee is not meeting one or multiple of the performance measures, or upon written request by the State for any reason, the grantee shall submit, within 15 calendar days of the occurrence or State request, a Corrective Action Plan (CAP). The nature of the corrective action will be determined by the State and will depend upon the nature of the performance measure non-compliance.

At a minimum, the CAP shall address the causes of the deficiency, the impacts, and the measures being taken and/or recommended to remedy the deficiency and indicate whether the solution is

permanent or temporary. It must also include a schedule showing when the deficiency will be remedied, and for when the permanent solution will be implemented, if appropriate. Failure to submit, follow, or successfully implement the CAP may result in termination of the grant agreement at the State's discretion.

Additionally, grantees are required to utilize 100% of their grant funding allocation. As discussed in Section II.F, failure to fully utilize the full SFY 2021 allocation may result in ineligibility to receive future grant funding from OECOSL.

III. APPLICATION SUBMISSION REQUIREMENTS

A. GRANT APPLICATION SUBMISSION INSTRUCTIONS

Applicants must submit a complete grant application **no later than 5:00 p.m. Eastern Standard Time on October 23, 2019, to be eligible for award.** Proposals received after 5:00 p.m. EST will not be considered.

All Attachments and exhibits listed in the table in Section III.B will be required for submission of a completed application. All items should be assembled and arranged in the order listed in the table in Section III.B. Applicants must submit proposals in the original Word or Excel format one of two ways: 1.) one (1) USB drive/CD-ROM submission by mail or 2.) one (1) electronic submission by email. It is suggested that applicants make a copy of the completed application for their records.

Responses can be mailed or emailed to the following address:

Carrie Gray
Office of Early Childhood and Out-of-School Learning
402 W. Washington St. W-362
Indianapolis, IN 46204-2739
ATTN: Carrie Gray, Re: SACC Response
Email: Carrie.Gray@fssa.IN.gov

It is the responsibility of the applicant to ensure that responses are mailed in sufficient time and with sufficient postage to reach OECOSL by 5:00 p.m. EST, October 23, 2019. If the email option for submission is chosen, the applicant is responsible for confirmation of receipt by the State.

Incomplete applications will not be considered. If you have any questions, please contact your OECOSL SACC Policy Consultant (See Attachment H).

B. GRANT APPLICATION COMPONENTS

As part of the grant application, applicants must submit all Grant Application Components, which are listed in the following table. In order to submit a complete application, applicants must complete and submit the Attachments and exhibits associated with each component of the grant application. Each section of the application is described later in Section III in further detail. The scoring of each component is detailed in Section IV.

Grant Application Components
<p>Organization Information</p> <ul style="list-style-type: none"> • Checks for adherence to grant eligibility requirements and collects general information on the applicant organization and each program site • <u>Required Attachments/Exhibits:</u> <ul style="list-style-type: none"> ○ Attachment A – Organization Information <ul style="list-style-type: none"> ▪ Exhibit - Organization By-Laws ▪ Exhibit - Public School Corporation or Nonprofit Organization Eligibility Documentation ▪ Exhibit – Site Eligibility Documentation ▪ Exhibit – IN-QPSA Documentation (if applicable) ▪ Exhibit – Priority Criteria Documentation (if applicable)
<p>Technical Proposal</p> <ul style="list-style-type: none"> • Questions on program activities and project sustainability • <u>Required Attachments/Exhibits:</u> <ul style="list-style-type: none"> ○ Attachment B – Technical Proposal <ul style="list-style-type: none"> ▪ Exhibit – Sample Marketing Materials ▪ Exhibit – Sample Application with Gross Family Monthly Income Indication ○ Attachment F – SACC Sliding Fee Schedule and Template ○ Attachment G – Staff Qualifications Chart
<p>Grant Budget Proposal</p> <ul style="list-style-type: none"> • A completed Grant Budget Proposal must be uploaded with the Grant Budget Narrative included. • <u>Required Attachments/Exhibits:</u> <ul style="list-style-type: none"> ○ Attachment C – Grant Budget Proposal
<p>Priority Criteria</p> <ul style="list-style-type: none"> • Priority eligibility demonstration • <u>Required Attachments/Exhibits:</u> <ul style="list-style-type: none"> ○ See Attachment A - Organization Information
<p>Additional Grant Application Requirements</p> <ul style="list-style-type: none"> • Certification Statement/Assurances Signature • 3 Community Letters of Support • Public School Corporation Letter of Support (if applicable)

C. ORGANIZATION INFORMATION

Applicants must complete the Organization Information Attachment A to provide program information and ensure eligibility requirements are met (Section II.A and II.B). When appropriate, supporting exhibits included in the response may be referenced within the Organization Information. The supporting exhibits must be included as an appendix to the Organization Information with referenced sections clearly marked. If there are multiple exhibits, these must be listed and organized for ease of use by the State.

D. TECHNICAL PROPOSAL

The Technical Proposal must be divided into the sections as described in the Technical Proposal Template Attachment B. The Technical Proposal requests information related to how the applicant will meet grant requirements (Sections II.C, II.D, II.E, II.L) and how the applicant will utilize funding to maintain and improve the program including:

1. A School-Age Program Overview;
2. Program Physical Environment and Equipment;
3. Program Services;
4. Program Staff and Training;
5. Enrollment Priorities;
6. Fee Schedule and Payments;
7. Program Administration;
8. Sustainability; and
9. Performance Measures.

Every point made in each section must be addressed in the order given. The same outline numbers must be used in the response. When appropriate, supporting exhibits included in the response may be referenced within the Technical Proposal. The supporting exhibits must be included as an appendix to the Technical Proposal with referenced sections clearly marked. If there are multiple exhibits, these must be listed and organized for ease of use by the State.

E. GRANT BUDGET PROPOSAL

The Grant Budget Proposal Attachment C must be submitted in the original Excel format. Project funds must be used for activities that directly support the accomplishment of the project purpose, priorities, and expected outcomes within the categories of Staffing, Staff Development, Equipment, and Program Enrichment. All expenditures must be consistent with applicable State and federal laws, regulations, and guidance. Please refer to Section II.H for more information on the allowed use of funds. The applicant's projected annual total budget for SFY 2021, excluding any CCDF funds, and demonstration of the applicant's contribution of at least 10% must also be included in the Grant Budget Proposal. Applicants should only provide the projected total annual budget for the program sites that are requesting funding through this grant. More information on the applicant contribution requirement can be found in Section II.G.

Applicants shall also provide a narrative explaining how they created their grant request within the Grant Budget Proposal Attachment C. The Grant Budget Narrative should explain why the requested items and amounts were included and how they will support or improve the school-age child care program. Only the Grant Budget Narrative will be scored.

F. PRIORITY CRITERIA

Applicants will earn award priority for meeting the following criteria:

1. Priority will be given to school-based programs at a school site. Nonprofit applicants qualify for this priority if they operate at a school site.
2. Priority will be given to facilities who serve over 75% of families at or below 190% of the Federal Poverty Level.

Applicants must demonstrate their priority eligibility by completing and submitting the Priority Criteria section of the Organization Information Attachment A.

G. ADDITIONAL GRANT APPLICATION REQUIREMENTS

In addition to providing the Grant Application Components described above, applicants must fulfill the following requirements to submit a complete application.

1. Applicants must sign and date the Certification Statement/Assurances provided in Attachment K.
2. Applicants must provide three (3) letters of support from community partners (outside the organization).
3. Applicants that are not a public school corporation must provide a letter of support from the public school corporation(s) you serve. The letter should include details on the relationship between your organization and the public school corporation (i.e. how does the public school corporation assist in enrolling children in the school-age program and how does your program collaborate with schools to provide tutoring support), how long the relationship has existed, and indication if the organization is a designated latch key site. If your organization is a designated latch key site, please provide documentation to prove this with the letter.
4. Applicants shall participate in the Indiana Quality Program Self-Assessment (IN-QPSA) at every program site within 90 days of their program's start date. This is a FREE online strengths-based self-assessment tool that enables youth programs to rate their performance based on the Indiana Afterschool Standards and Specialty Standards. More information about the Indiana Afterschool Standards and self assessment tool can be found at <http://www.indianaafterschool.org/quality/assessment/>. If the applicant has already completed the IN-QPSA, the results should be submitted with the Organization Information Attachment A.
5. As a follow up to the IN-QPSA, applicants shall coordinate with the Technical Assistance vendor, when available in their area, as required in the MOU in Section II.K.
6. Applicants should check their Bidders ID and registration with the Secretary of State, as these are required to receive a grant. Bidders IDs can be checked or created at <https://www.in.gov/idoa/2464.htm> and Secretary of State registration can be checked or completed at <https://inbiz.in.gov/BOS/Home/Index>.

H. GRANT APPLICATION TIME FRAME

The overall grant application timeline can be found in the table below. Applicants must submit their grant application by the proposal deadline to be eligible for receiving a grant. Further instructions on submitting a completed grant application can be found in Section III.A.

Key RFF Dates

Date	Activity
August 28, 2019	Issue of RFF
September 13, 2019	Application questions due to State by 5:00 p.m. EST
October 23, 2019	RFF proposals due at 5:00 p.m. EST
December 20, 2019	Approximate award decisions release date
July 1, 2020	Grant effective date

The timeline is subject to change. To remain current with any updates to this timeline, it is recommended applicants check the following OECOSL website frequently where any amendments to this RFF will be posted: <https://www.in.gov/fssa/carefinder/5509.htm>.

I. SUBMISSION OF APPLICATION QUESTIONS

All questions regarding the content of this RFF must be submitted to Carrie Gray at Carrie.Gray@fssa.IN.gov by **Friday**, September **13**, 2019, at 5:00 p.m. EST. Please use the provided Question and Answer Response Template (Attachment L) to submit your questions. The State reserves the right not to address questions about the RFF submitted after the deadline.

The State will post a document with answers to applicant questions on the RFF website on or around Friday, September **20**, 2019. Applicants are encouraged to check the website for amendments to the RFF when answers to the questions are posted: <https://www.in.gov/fssa/carefinder/5509.htm>.

IV. EVALUATION CRITERIA

Proposals will be evaluated based upon the proven ability of the applicant to satisfy the requirements of the RFF. Each of the evaluation criteria categories are described below with a brief explanation of the basis for evaluation in that category. If any one or more of the listed criteria on which the responses to this RFF will be evaluated are found to be inconsistent or incompatible with applicable State and federal laws, regulations, or policies, the specific criteria will be disregarded and the responses will be evaluated and scored without taking into account such criteria or disqualified altogether.

The State reserves the right to make all final award decisions, including selecting recipients based on the State's evaluation, total evaluation score, and other factors to be determined by the State. The State may incorporate priority considerations when making award decisions. The State will only issue as many grants as funding allows and reserves the right to issue a partial award or no award. Finally, the State reserves the right to disqualify and not score incomplete proposals that do not provide all the required items as detailed in this RFF.

A. RFF EVALUATION CRITERIA

Step 1: Review for Mandatory Requirements and Complete Application

In this step, proposals will be evaluated to ensure that they adhere to all grant requirements, including applicant eligibility. Applicants must submit all information required by this RFF, including all Attachments and exhibits listed in the Grant Application Components table in Section III.B. Additionally, applicants must submit all Attachments and exhibits listed in the Organization Information section of the Grant Application Components table in Section III.B and described in Section III.C. Incomplete proposals may be disqualified. Further, all applications received after the deadline set forth in the RFF shall be disqualified. Applicants may use the checklist in Attachment M to ensure they are submitting all required materials.

Step 2: Qualitative Review (Technical and Grant Budget Proposals)

Proposals will be scored based on the submitted Technical Proposal Attachment B as described in Section III.D and Grant Budget Proposal Attachment C as described in Section III.E.

Applicants must submit all Attachments and exhibits listed in the Technical Proposal and Grant Budget Proposal section of the Grant Application Components table in Section III.B. This scoring will have a maximum possible score of 90 points (75 Technical Proposal points and 15 Grant Budget Proposal points). Step 2 may include one or more rounds of grant proposal clarifications or discussions (oral and/or written) between the State and the applicant focused on the details of the Technical and/or Grant Budget Proposal. Note that Grant Budget Proposals will not be scored based on the grant funding amount requested, so long as the amount requested regardless of the number of program sites falls between \$10,000 and \$40,000 for one county or one public school corporation. Grant Budget Proposals will be scored based on the justification provided in the Grant Budget Narrative.

A breakdown of the points available for each section of the Technical and Grant Budget Proposals is included in the following table.

Section	Maximum Points Available
Technical Proposal	
1. School-Age Program Overview	8 Points
2. Program Physical Environment and Equipment	12 Points
3. Program Services	13 Points
4. Program Staff and Training	13 Points
5. Enrollment Priorities	2 Point
6. Fee Schedule and Payment	6 Points
7. Program Administration	4 Points
8. Sustainability	15 Points
9. Performance Measures	2 Points
Technical Proposal Subtotal	75 Points
Grant Budget Proposal	
Grant Budget Narrative	15 Points
Total Points:	90 Points

Step 3: Priority Criteria

Proposals will receive priority for meeting the criteria described in Section III.F through receiving additional points following the qualitative review. The State will review the submitted

Priority Criteria section of the Organization Information Attachment A to calculate the amount of priority points earned.

A breakdown of the points available for each priority criteria is included in the following table.

Priority Criteria	Points Available
1. Operating as a school-based program at a school site.	4 Points
2. Serving over 75% of families at or below 190% of the Federal Poverty Level.	6 Points
Total Points:	10 Points

Step 4: Award Recommendation and Notification

All proposals will be ranked on the basis of their scores. The committee of highly qualified individuals responsible for reviewing the proposals will make grant award recommendations based upon a variety of factors including the results of the State’s evaluation, total score, priority criteria, available funding, geographic considerations, and other State-determined criteria. The State reserves the right to make all final award determinations. FSSA intends to notify applicants of award when evaluations are completed.

B. APPLICATION POINTS

The following table demonstrates the maximum points available for each grant application.

Evaluation Criteria	Maximum Points Available
1. Organization Information	Pass/Fail
2. Technical Proposal	75 Points
3. Grant Budget Proposal	15 Points
4. Priority Points	10 Points
Total Points:	100 Points