

Indiana Commission for Women
Meeting Minutes
Thursday, April 14, 2010, at 12:00 pm
Indiana State Library, Room 425
Betsy Corridan, Chair, presiding

Present: Sen. Vaneta Becker, Sen. Jean Breaux, Rep. Jacque Clements, Betsy Corridan, Cindy Felsten, Erin Houchin, Anne Jacoby, Patzetta Trice

Also Present: Kristin Garvey, Executive Director; Anita Samuel, Governor's Liaison; Chelsea Stauch, Executive Assistant; Hilda Rojas, ICW Torchbearer Intern; Elaine Houchin, Erin's daughter

Not Present: Linda Bloom, Lisa Hershman, Rep. Mara Candelaria Reardon, Amy McQueen, Dr. Virginia Calvin

Call to Order: The meeting was called to order at 12:15 pm by Chair Betsy Corridan

Committee Reports

Internal Operations and Financial Oversight: Treasurer Anne Jacoby and Kristin Garvey presented a year-to-date financial report for the ICW and also a FY 2011 Proposed Budget Summary. ICW's total budget will not change for FY 2011. Though she hasn't received instructions yet, Garvey made the assumption that there will be a 10% budget reversion, as in the previous year¹. For next year; however, she is hoping to adjust the current 90% in salaries to only 71% in salaries because there is a large chunk of our budget going unused. Currently, the unused money cannot be used for operations until the Office of Management and Budget approves a transfer of funds. The Department of Workforce Development (DWD) has indicated that they will help us change the budget allocation.

Communications and Outreach:

- 2nd Vice Chair, Patzetta Trice met last week with Kristin Garvey and Betsy Corridan to discuss the Torchbearer Awards. She asked that if board members have any comments regarding the event, they should forward them to Kristin so that she can incorporate them into the documentation. Hilda Rojas, Torchbearer Awards' Intern from IUPUI, has developed a template for the event with timelines and responsibilities to make the event go more smoothly.
- The Board discussed continuing the 2011 Torchbearer Awards ceremony and reception at the Statehouse Rotunda on March 9, 2011 excluding the legacy procession. A constituent also brought it to Kristin Garvey's attention there is a disparity in Torchbearer Award Recipients in the southeastern portion of the state. Garvey and Erin Houchin, from Salem, IN, will work to gather more nominations from this area.
- New Initiative – Kristin Garvey recently attended the Ohio Women's Summit and would like Indiana to have its own "Indiana Women's Summit." Ohio worked very hard in garnering support from organizations and promoting the event. It sold out with 600 people attending. Possible outcome for the event would be an action plan for women in Indiana. Lt. Gov. Skillman would be approached to be the honorary chair and Kristin will have a conversation with Indianapolis Mayor Greg Ballard and other mayors to gather municipal support. Our perspective date is August 26, 2011, Women's Equality Day, the anniversary of the ratification of the 19th Amendment. The summit would be an opportunity to explore priority areas identified through a year-long process with a possible "women's congress" with delegates from all over Indiana meeting the following day to create an action plan.

¹ As of April 22, 2010, notification was received that the reversion for the FY 2011 budget will be 15%. Garvey will work to reduce the budget by an additional 5% and will present the revised budget at the next board meeting.

Legislative Affairs: Secretary Cindy Felsten reported that very little came from the most recent legislative session because of the short session. No one was willing to support bills which would cost the state money; however, with the creation of the Women's Summit and listening sessions (focus groups), ICW can gain better understanding of what women of Indiana want and need, whether in the form of legislation, education or advocacy.

Nominations and Appointments: There is currently one vacant position on the board to be appointed by the Governor and three board members who tenure expires at the end of this fiscal year (June 30). Staff will work to ascertain their commitment to continue and work with the Senate Pro Temp's and Speaker's offices to complete the appointments as needed. In July, election of two officers, Second Vice Chair and Secretary, will take place.

Approval of the Consent Agenda

- Secretary Cindy Felsten moved to accept the materials contained in the consent agenda as submitted. Those materials are as follows: March 4 Minutes, March financial report, and the Executive Director's report. Senator Becker seconded. One correction to the March 4 Minutes was made on the Treasurer's Report to replace (Acct 53XX) with (Acct 52XX). The motion with correction was unanimously approved by the board.

Approval of Strategic Plan

- Secretary Cindy Felsten also made a motion to approve the Strategic Plan set in place for 2010 – 2012, which was seconded by Erin Houchin and unanimously approved by the board.

Executive Director's Report

- Kristin Garvey reported the National Association of Commissions for Women (NACW) will hold its annual conference in July at Washington, D.C. Garvey asked for the board's approval to send two people, Chelsea Stauch and herself, to the event. She will submit a request for approval to get expenses paid. Anne Jacoby made a motion to approve sending both staff members to the conference, Senator Becker seconded, and the board unanimously approved with the condition that Garvey and Stauch would report their experiences and findings at the next board meeting.
- Kristin Garvey announced her plans to bring two AmeriCorps Vista Volunteers on staff at the ICW office – one for research and development and another to help with the women's summit. These volunteers are fully funded by the federal government; however, there will be technology expenses for the extra computers and phones these volunteers will need.

Unfinished business: Because of the changes to the committee structure, the bylaws will have to be amended. Josh Richardson, Director of Governmental Affairs at the Department of Workforce Development, has offered to help change them to what the board previously agreed upon.

New Business: Kristin Garvey passed out committee assignment to each of the board members. Garvey indicated that if the board chose, external people could be added to these committees. As needed, committees may meet by conference call.

Next Board Meeting: The next meeting will be Wednesday, May 19, 2010, at 12:00 noon. Tentative topics will include election of officers, finalizing the budget and determining the need for a July meeting.

Adjournment: Betsy Corridan adjourned the meeting at 1:28 pm.

Respectfully submitted by Kristin Garvey as reviewed by Cindy Felsten, Secretary