

Indiana Commission for Women
Board of Commissioners Meeting Minutes
Wednesday June 20, 2012
Indiana State Library

Present: Senator Vaneta Becker, Linda Bloom, Senator Jean Breaux, Virginia Calvin, Cindy Felsten, Anne Jacoby, Kori McOmer, Erin Smith, Patzetta Trice

Staff: Kristin Garvey, Executive Director; K.D. Thurman, AmeriCorps VISTA,

Also Present: Zarah Duffitt, legislative intern for Rep. Gail Reicken and Aurora Drieling, legislative intern for the Indiana Republican Caucus

Call to Order: The meeting was called to order at 11:15 am by Commissioner Virginia Calvin, first vice chair in Chair Betsy Corridan's absence. A quorum was established.

Welcome and Introductions: Board members and guests introduce themselves.

Secretary's Report: Cindy Felsten moved to accept the minutes from the April 2012 board meeting. The motion was seconded and passed unanimously.

Treasurer's Report: Anne Jacoby indicated that 92 percent of the fiscal year has been completed. June 15, 2012 was the last date for any current fiscal year transactions even though the fiscal year-end is June 30, 2012. In addition to the mandatory reversion of \$3034, approximately \$3,666 will be reverted back to the State. With the transition to the Indiana Civil Rights Commission (ICRC), Kristin Garvey indicated that there will be changes to the financial reports and to the spending plan in Fiscal Year 2012. Fixed expenses should be reduced, which will give ICW an opportunity to be more strategic with its funds.

Review of Torchbearer Awards: Patzetta Trice reported that changes made with the Torchbearer Awards Ceremony have made the event more positive and flexible. The planning committee intends to continue down this current path with some tweaks to make the Ceremony even better for next year. This year, the board and planning committee should focus attention on the financial aspect of the event. She and Erin Smith have been drafting a sustainable development plan that could be used from year to year and that will cover the costs of putting on the event. She indicated that a new list of prospective sponsors needs to be generated because the current list is extremely outdated. The board was encouraged to submit names to the list of people they think should be approached either as sponsors or as supporters of ICW's work.

Strategic Planning: Erin Smith reported on behalf of the strategic planning committee (Virginia Calvin, Betsy Corridan, Cindy Felsten, Erin Houchin, Anne Jacoby and Erin Smith), which met to update the strategic plan. She indicated that generally, a strategic plan encompasses a three year period; however, given several factors, the implementation of the plan was limited to a one year timeline with the majority of tasks to be completed by June 30, 2012. The strategic plan should be reviewed on a yearly basis because the overarching goals do not change yearly; however, the tactics of the plan change yearly. After she read through and explained the strategic plan to the board members, discussion was opened. It was suggested that the committee include measurable outcomes for each goal. The board reached consensus to recommend that the committee meet before the next board meeting to discuss these measurable outcomes and then present the final strategic plan for approval at the next board meeting.

Board Expectations: Anne Jacoby reported that as part of the strategic planning process, the committee agreed that the board expectations should be updated and revisited. She referred to a document with revised expectations as presented in the board materials prior to the meeting. There was a discussion of

the document. Kristin Garvey read an email from a board member who expressed concern with some of the language regarding making statements or taking official positions on issues as a board and what, how and when discussions and decisions were reached. The board agreed to amend the document to remove language requiring “regardless of personal opinion” and to take into consideration these suggestions as other materials were drafted.

Erin Smith moved to accept the board expectations statement as amended. Anne Jacoby seconded. The motion carried.

Exploration Taskforce: Cindy Felsten updated the board on what had been found out from other states, in particular Utah. The purpose of the Utah training was to provide women an opportunity to understand the process of running for office and other ways of public service. It was stressed that this program had been done in a non-partisan, neutral way. Kristin Garvey also indicated that ICW had done similar programming in 2000-2002 as a legislative day for women; however, it had focused on educating women on the legislative process. Further investigation will continue and be reported at the next meeting.

Executive Director’s Report: Kristin Garvey reported that she was continuing to pack for the move to the Indiana Civil Rights Commission (ICRC), which would happen June 29, 2012. With the impending transition to ICRC, she announced that Amanda Ezell’s last day would also be June 29, 2012.

She also indicated she would be attending the National Association of Commissions for Women in July. She announced that she had submitted a nomination application for ICW’s work with the *Hoosier Women Speak* initiative. She also asked that the board consider a NACW resolution, which was provide in material made available prior to the meeting to encourage member agencies to urge members of Congress to support legislation on screening mammography reports provided to patients to specify breast density information. Cindy Felsten moved to support the NACW resolution as presented. Patzetta Trice seconded. The motion carried.

Garvey also reported that the U.S. Department of Labor’s Women’s Bureau had contacted her to assist with two webinars, which were described in material submitted in preparation of the board meeting. The first was on their Green Guide that helped women to understand job options in the environmental or “green” industry. The second was a Trauma Guide that helped service providers understand the unique challenges that veteran women faced when returning from combat. ICW was asked to help publicize and encouraging people to participate. She would continue to work with the Women’s Bureau as plans for these webinars continued.

Garvey also provided information about plans to update the website by aligning it with what was learned through the Listening Sessions. She referenced a list of resources that was submitted prior to the board meeting and asked that board members add any additional national or local organizations they knew of that were researching, providing services or monitoring any of the five priorities.

Garvey then asked K.D. Thurman to present the final report for *Hoosier Women Speak*. Thurman reported that the final report combined and consolidated the information from the *Hoosier INSight* listening sessions and the debrief sessions. Garvey announced that Thurman’s last day with ICW was June 24, 2012. She indicated that Thurman had done a stellar job during her year of service with AmeriCorps VISTA. Garvey commended Thurman on not only accomplishing her work plan but pitching in where needed to help the Commission.

As there was no other business to come before the board, the meeting was adjourned at 1:40PM

Respectfully submitted by Kristin Garvey as reviewed by Cindy Felsten, Secretary,