

BOARD OF COMMISSIONERS
APRIL 9, 2015
MINUTES

Attendance in person: Christine Altman, Kayevonne Dailey, Kori McOmbler, Kelly Perri, Patzetta Trice

Attendance via phone: Stephanie Moore, Marta Pincheira, Joie Winski

Staff: Kristin Garvey, Lindsey Craig

Guest: Elizabeth Williams

Call to Order: The meeting was called to order by First Vice Chair Patzetta Trice at 12:05 PM.

Roll Call: Executive Director Kristin Garvey called roll. Quorum was established at 12:37 PM.

Chair's Report: Patzetta Trice, 1st Vice Chair stated that Chair Marta Pincheira was ill today; however, she was participating via phone in the meeting. Therefore, 1st Vice Chair Patzetta Trice was chairing the meeting today.

Governance: Patzetta Trice, 1st Vice Chair, reported that she has been working to fill the Secretary position and will contact potential candidates in preparation of the next board meeting. She will present the candidate for that office at the next meeting.

Financial Report: Kelly Perri, Treasurer, reported that the fiscal year would be ending on June 30th. Currently, the Indiana Commission for Women had a small portion of its appropriations to be used by the end of the year. She suggested that the funds be used to pay for board members' attendance at the 2015 NACW conference. She reported that the commission could pay either for the full amount of registration or for a portion of the registration depending on how many board members wish to attend. In addition, any travel expenses board members incurred would be reimbursed. She also suggested that the board could also choose to provide small donations and/or sponsorships to organizations working in areas the commission wishes to make an impact. A financial analysis was provided in the preparation material provided to the board prior to the meeting. Discussion was opened. Commissioner Christine Altman recommended that the commission consider having a paid intern to increase capacity to accomplish the goals set forth for the agency. Executive Director Kristin Garvey provided a brief report on progress on the internship, stating that she is working with the Indiana Civil Rights Commission to solve workspace issues and that she had posted the position and had received five applications. Commissioner Kori McOmbler asked that the board reconsider the level of sponsorships given to organizations, especially those organizations asking for larger sponsorships. It was recommended that Executive Director Kristin Garvey research the parameters on providing sponsorships and draft a policy on sponsorships.

Approval of Consent Agenda: Commissioner Christine Altman moved to accept the consent agenda (January Minutes, February Notes, Financial Statement) as presented. Commissioner Kayevonne Dailey seconded. Chair Pincheira provided several corrections to typographical errors. Commissioner Altman

then withdrew her original motion and moved to accept the consent agenda with amendments to the minutes. Commissioner Dailey seconded. The motion passed unanimously by roll call.

External Affairs: Stephanie Moore, 2nd Vice-Chair, asked Executive Director Garvey to review the agenda for the 2015 NACW National Conference and Empowerment Summit Meeting. Executive Director Garvey clarified that the Tuesday special event will be offsite. She explained that presentations for the conference have been grouped so that those sessions devoted to issues would be on Monday, July 20, and sessions focused on professional development would be on Wednesday, July 22. Sessions on Tuesday, July 21, would be focused on NACW specific business. Second Vice Chair Stephanie Moore indicated that the Ivy Tech Community College has requested a sponsorship proposal. She also indicated that Crane Naval Base had asked to set up a table during the informational expo. The board asked that Executive Director Garvey create a spreadsheet of potential sponsors, talking points and specific information about opportunities so that they could have more of a targeted approach.

Executive Director Garvey reported on the 2015 Torchbearer Awards. She indicated that she has not received a response from the Indiana Historical Society about a specific date for the Ceremony. In the preparation material she had provided the 2015 Torchbearer Awards and a tentative event timeline. There was a discussion about how to implement a multi-tiered approach to communicate the Torchbearer Awards nomination process. First Vice Chair Trice indicated she would be willing to work with someone to develop a plan. Commissioner Altman suggested that an Op-Ed be prepared to build awareness of the NACW conference and for the Torchbearer Awards in exchange for a sponsorship.

Executive Director Garvey then reported on the *Writing Her Story* Women's History Month initiative. She indicated that there were twenty-nine articles on thirty-nine women. Some of the articles were reprints of previous articles. Two articles were written by two people from the Civil Rights Commission. During the month, she was able to collaborate with five state agencies, including the Indiana Archives, Indiana Bicentennial Commission and the Indiana Historical Bureau. In addition, she has received several suggestions for individuals to highlight next year.

Executive Director's Report: Executive Director Garvey reported that she had been meeting with the Indiana Historical Bureau to plan a women's history conference in March 2016. One of the suggestions she made to the planning committee was to revise the Indiana Women's History Trail, which utilizes the historical markers. The trail was conceptualized in 2007 but has not been updated since then.

Executive Director Garvey then reported that she had attended a meeting hosted by the Women's Bureau of the U.S. Department of Labor in Chicago. During the meeting, there was a presentation on apprenticeships. The U.S. Department of Labor's Office of Apprenticeships indicated they wanted to increase their outreach to women and minorities and have created a grant process for organizations to assist in developing an outreach program. She mentioned that the Women's Bureau has created many reports based on national statistics. There was discussion on how to bring that information to the state level.

She mentioned that April is Sexual Assault Awareness Month. If any board members know of events in their communities, please send that information to her. She also announced that she had forms for everyone who is interested in being reimbursed for travel expenses.

New / Unfinished Business: There was no new or unfinished business to bring before the Indiana Commission for Women. There were no announcements.

Adjournment: As there was no other business to come before the board, 1st Vice Chair Patzetta Trice adjourned the meeting at 1:57 PM.