



BOARD MEETING AGENDA
Wednesday, June 8, 2016
12:00-2:00 p.m.
Government Center South Building
Conference Room 10

PRESENT: Senator Vaneta Becker, Senator Jean Breaux, Stephanie Moore, Marta Pincheira, Heather Willey

VIA PHONE: Kori Chambers, Rep. Sheila Klinker, Joie Winksi, Patzetta Trice

STAFF: Kristin Svyantek Garvey, Lindsey Craig, Christine Meyer, Rick Hite

GUESTS: Jessica Fraser, Erin Macey, Laura Merriman-Albright

CALL TO ORDER: Chair Marta Pincheira called the meeting to order at 12:14 PM.

INTRODUCTIONS: Chair Pincheira introduced Rick Hite, the new Executive Director for the Indiana Civil Rights Commission (ICRC) who started in February 2016, and asked him to introduce himself. After brief remarks, he asked for feedback or questions from commissioners. A question was asked about how ICW, which is an independent commission under the ICRC umbrella, could assist ICRC now or in the future. He replied that ICRC and the other affiliated commissions have to pay attention to the emerging trends so it is important to build bridges between the local human rights agencies around the state. In addition, he mentioned that statewide events should be the kick-off and/or culmination of discussions happening around the state.

PRESENTATION: Erin Macey and Jessica Fraser, Indiana Institute for Working Families, provided a presentation. Jessica Fraser provided an overview of the Institute's mission and objectives while Erin Macey provided information on their current research on paid family leave. At the conclusion of the presentation, the Commissioners requested that the printed resource materials be provided to them.

ROLL CALL: Chair Pincheira asked that Kristin Garvey call roll. At the conclusion of roll call, quorum was established at 1:00 PM.

CHAIR'S REPORT: Chair Pincheira reported that she had a conversation with Cecilia Zamora, President of the National Association Commissions for Women (NACW). She indicated that Kristin Garvey will be representing ICW at the conference. Chair Pincheira stated that Zamora would provide resolution to the issue of travel reimbursement to Garvey for her conference planning responsibilities. In addition, Chair Pincheira reported that Kristin Garvey has been asked to submit her nomination for NACW Presidency, which is a two-year term. Zamora requested that they receive a concurrence vote from the ICW Board of Commissioners, indicating that they approve of Garvey's nomination. A question was raised about how this will affect Garvey's responsibilities to ICW. She replied that she currently participates in meetings throughout the month, which will continue. She also explained that she has also discussed with NACW that the NACW work load should be separated as completely as possible. So, if she is elected, she will utilize outside resources, e.g. email, phone, where possible to conduct NACW business.

MOTION: Heather Willey moved to approve Kristin Garvey's nomination as President of NACW, which will commence at the end of NACW's annual conference in July 2016. Senator Jean Breaux seconded. Roll call was taken. The motion passed unanimously.



FINANCIAL REPORT: Kristin Garvey reported that the fiscal year would end on June 30, 2016. The information included in the packet was through April 2016 because the report for May 2016 has not been released. All indications show that the commission will end the year on target. She also pointed out that in previous meetings, the report on ICW's Special Fund was incorrect because of a mathematical error as well as the accounting system had not posted income received for the 2015 NACW conference correctly. The Special Fund report presented this month should be the corrected report. A question was raised about what the Special Fund was created for. Garvey explained that it had been created in ICW's statute so that the commission could accept grants, sponsorships, and other contributions for its programming, which had been done in the past. However, recently, ICW has not had to raise much funds for its programming. Discussion continued about the necessity to raise programming funds, both from a financial and a public relations perspective. Garvey reminded the board that for last year's Girls Forum, ICW was able to provide the workshop free-of-charge to the girls through scholarships received from sponsors. The goal is to continue that effort to provide the workshop at no cost to the girls.

EXTERNAL AFFAIRS: Due to a recent family matter that took her out of town unexpectedly, Second Vice Chair, Stephanie Moore, asked that Kristin Garvey provide the External Affairs report. Kristin Garvey reported that she had an initial meeting with the Indianapolis planning group and has touched base with Commissioner Kayevonne Dailey in Fort Wayne. Through discussions, they have been able to put together a tentative outline for the Forum, which includes 1) personal identity, which looks at how to stand out in the crowd; 2) social identity, which continues the discussion on reputation safety; and 3) community identity, which focuses on civic engagement and personal advocacy. In addition, etiquette and conversation training would occur during lunch. She mentioned that the committees were close to identifying a date and location for their communities. Fort Wayne and Indianapolis are planning to hold their Forums on Saturdays while Evansville is looking at a weekday because they have received buy-in from the Evansville public school system who has offered the Southern Indiana Career & Technical Center as a venue. A question was posed about follow-up after the Forums beyond the event evaluations. Garvey indicated that there has been some discussion on next steps, including setting up social media sites like Instagram for the girls to continue the conversation. She also explained that an outcome could be training that would continue through civic engagement training at the statewide Forum in 2017.

Kristin Garvey then reported on the Torchbearer Awards. Nomination packets went out in May 2016. She indicated that the deadline for nominations is July 29, 2016. The board requested the nomination packet so they can send it out to their networks. Clarification was requested on how ICW will achieve the objectives to build awareness of value of women with government, business, and public leaders; and build relationship with key legislators, elected officials and community leaders. Garvey explained that to build awareness of the value stems from the Torchbearer recipients themselves and the industries they represent. She stated that building relationships with legislators has historically been a part of why ICW offers the Awards. For this year's Ceremony, the plan is to invite the women who wrote ICW's legislation to the event so that they can be recognized. There was discussion on sponsorships as well as a registration fee. There consensus to pursue sponsorships; however, the board did not wish to charge for the event.



EXECUTIVE DIRECTOR'S REPORT: Kristin Garvey, Executive Director, referred the Board to the performance metrics included in the packet. She highlighted the final report on the 2016 Primaries, which focused on women as political candidates.

APPROVAL OF APRIL BOARD MINUTES: Heather Willey moved to approve the April Minutes. Senator Vaneta Becker seconded. Roll call was taken. The motion carried unanimously.

NEW BUSINESS: Heather Willey announced that she and Kori Chambers have met to review the current Bylaws to determine whether any revisions are needed. She hopes to have a more detailed report at the next board meeting.

UNFINISHED BUSINESS: There was no unfinished business to be brought before the board.

ANNOUNCEMENTS: Chair Pincheira announced that Kelly Perri had resigned from the board because of increased family obligations. Chair Pincheira also announced that today's meeting would be her last as she has resigned from the board due to her upcoming deployment. There was discussion on vacancies and a request for clarification on the appointing authorities. Garvey reported that the only official vacancies as of today were both gubernatorial appointments. The Governor's Office has an application process listed on their website that interested candidates should complete to begin the process. Second Vice Chair Stephanie Moore announced that there is an Indiana National Association of Housing and Redevelopment Officials (NAHRO) Conference being held in Fort Wayne in August. She will forward the information to Garvey so that it can be distributed to the board.

As there was no other business to come before the meeting, Chair Pincheira adjourned the meeting at 2:21 PM.

NOTE: The next board meeting will be held on Wednesday, August 10, 2016