

BOARD OF COMMISSIONERS NOTES

Wednesday, August 10, 2016

12:00-2:00 p.m.

Government Center South Building

Conference Room 10

PRESENT: Christine Altman, Kori Chambers, Lindsey Craig, Representative Sheila Klinker, Stephanie Moore, Patzetta Trice

VIA PHONE: Senator Vaneta Becker, Kayevonne Dailey

STAFF: Kristin Garvey, Christine Meyer

GUEST: Abby Stimpson, Indiana House Republicans

CALL TO ORDER: First Vice Chair Patzetta called the meeting to order at 12:09 PM. Roll call was taken; quorum was not established.

UPDATE ON BOARD MEMBERS: Executive Director Kristin Garvey reported that Representative Kirchhofer is no longer on the ICW Board of Commissioners and has been replaced by Representative Peggy Mayfield (H60). Two Board openings remain. Lindsey Craig, ICW Governor's Office Liaison, reported that they are working on replacing these two members and hope to have that completed soon.

FINANCIAL REPORT: Director Garvey reported that there currently is no CFO at the Indiana Civil Rights Commission. She had no report since the last ICW board meeting in June 2016, which included a report through April 2016. In addition, there is no year-end report available at this time.

EXTERNAL AFFAIRS: Second Vice Chair Stephanie Moore provided an update on external affairs:

- *Girls Forum*: There will be three events in Indianapolis, Fort Wayne, and Evansville; however, there are no finalized dates yet. The planning committee is targeting October; but, the Fort Wayne forum may be in November. The committee is looking at Saturdays for Fort Wayne and Indianapolis and a weekday for Evansville. Draft marketing materials were distributed for review. There was discussion about allowing sponsors to sponsor one individual girl for approximately \$150, allowing sponsors to designate a specific attendee for the conference. Commissioner Kayevonne Dailey reported that Parkview Health has contributed \$1000 contribution towards the Forum in Fort Wayne. Some of their employees want to be on the committee to make sure the plans are carried out. They are targeting November 5th and looking at the Summit as a location for the event. Director Garvey reported on Indianapolis. She indicated that a few women who have stepped forward to serve on the planning committee. Laura Albright, a University of Indianapolis professor, has offered space at UIndy and will be listed as a co-sponsor for the event. Currently, the Indianapolis planning committee is looking at either October 15th or November 12th. The

committee continues to think about the statewide Forum in 2017. Commissioners thought that it was important to begin working on a title sponsor for the 2017 event. There was discussion on potential sponsors and how to organize the programming for the 2017 Girls Leadership Forum. In addition, Commissioners discussed how to keep the programming consistent between all three regional forums as well as how to build upon this year's programming at next year's statewide forum.

- *Torchbearers*: This year's Torchbearer Ceremony will be on September 21, 2016. Nominations are due August 12th. Currently, there were not enough nominees. Commissioners discussed how to get additional nominations as well as streamlining the application so that it is a shorter and easier process for people to nominate.

EXECUTIVE DIRECTOR'S REPORT:

- *Web and Social Media Analytics*: Director Garvey directed Commissioners' attention to the performance metrics report. In particular, she discussed that she was receiving additional analytics from the ICW website, Facebook, and Twitter, which shows what areas of our website are getting high traffic. She is working to analyze the data.
- *NACW Conference*: She summarized the conference and her involvement in putting on the conference. The Hawaii State Commission did an amazing amount of work to pull everything together. She reported that her room, flight, and conference registration were paid for by NACW for her time working on the annual meeting, specifically for her work as conference registrar.
- *Annual report*: She reported that a rough draft of the 2016-2017 Annual Report will be available at October meeting.
- *Women in Elected Offices report*: She reported that it had been four years since ICW provided a comprehensive analysis of women in all elected positions (from US Representative to school board). She had had some discussion with IUPUI to find a research intern to help collate the information.
- *Writing Her Story*: She reported that Commissioners should begin to think about which thirty-one women will be profiled for Women's History Month.
- *Women's Equality Day*: She reported that she will be attending Women's Equality Day luncheons in Terre Haute (August 18) and in Evansville (August 26th).

NEW BUSINESS: Board Commissioners discussed setting the October board meeting as a retreat to do future planning. It was suggested that Director Garvey work with First Vice Chair Trice to create some thought-starters so that the meeting was productive.

UNFINISHED BUSINESS: There was no unfinished business to come before the board.

ANNOUNCEMENTS: The next board meeting will be held October 19, 2016, 12:00-2:00 PM.

ADJOURNMENT: First Vice Chair Patzetta Trice adjourned the meeting at 2:04 p.m.