

BOARD MEETING MINUTES

Wednesday, April 19, 2017

12:00-2:00 p.m.

Government Center North

100 N Senate Avenue, Room N300 (ICRC/ICW Offices)

PRESENT: Christine Altman, Kori Chambers, Melissa Cotterill, Rep. Sheila Klinker, Stephanie Moore, Patzetta Trice

VIA PHONE: Linda Bloom, Kayevonne Dailey

STAFF: Kristin Garvey, Christine Meyer

CALL TO ORDER: The meeting was called to order by 1st Vice Chair Patzetta Trice at 12:15 PM.

ROLL CALL: Kristin Garvey, Executive Director, called roll for attendance. Quorum was not established. Reports with no action were addressed.

FINANCIAL REPORT: Kristin Garvey reported that the ICRC had hired a CFO. Pam Cook left the position in 2015 to move to the Indiana Department of Health as a grants manager returned to the agency in February. She is currently working through all financial reports for the entire agency and has provided ICW with a financial report. Garvey reported that there are new fixed cost charges that all agencies are being assessed, including Cyber Security and HR fees. Any funds for FY 2017 need to be committed by the end of May. There was discussion on possible expenditures. She also reported that she will be sorting through some issues with the special fund and the grant funds to make sure everything has been appropriated correctly. Garvey also presented a Sponsorship Packet and asked for any feedback on changes. Overall, the board felt it was a great start and the goal is to roll it out with the new fiscal year starting on July 1, 2017. There was also discussion on a voluntary contribution from each Board member as well as putting together a donation list and point of contacts at potential funding organizations.

With the arrival of Representative Klinker, 1st Vice Chair Patzetta Trice announced that quorum was established at 1:10 PM.

APPROVAL OF OCTOBER MINUTES: Representative Klinker moved to approve the October Minutes as presented and Christine Altman seconded. Roll Call was taken and the October Minutes were approved unanimously.

APPROVAL OF DECEMBER NOTES: Christine Altman moved to accept the notes from the December board retreat with the addition of the list of attendance. Melissa Cotterill seconded. Roll Call was taken and the December notes were approved unanimously with changes.

EXTERNAL AFFAIRS:

- *Torchbearer's Awards:* Second Vice Chair Stephanie Moore reported that there is a new streamlined application. She announced it was important to send out to each board member's networks. The forms will be available starting May 1, 2017, and applications will close on June 30, 2017. The event will be held September 27, 2017, at the Indiana Historical Society. The video played at the beginning was well received. Executive Director Kristin Garvey has asked for assistance to put the program together if anyone would like to help.
- *Girl's Forum:* In February, the executive director of the GLAM made a presentation about taking a different approach with the girls' forum and providing a set program that ICW could roll out to their girls, making the program an on-demand program instead of a stand-alone event. Kristin Garvey mentioned that she had been in contact with the Lugar Series, who has begun a program for that is similar to ICW's. The Lugar Series program is geared toward High School students and is focused on political involvement in which the girls met with several representatives. The program reaches out to daughters of the Lugar Series alumnae and supporters so it tends to be for Republican girls and is not nonpartisan. The board discussed doing quality programming at set locations and using partners to recruit members. There was also discussion about the different types of audiences to present to and programming opportunities: GLAM youth have a different audience than women at Purdue University. Kristin would continue to discuss these ideas with individuals who ICW can partner with to come up with a plan for how to proceed.
- *Grant:* Kristin Garvey reported that the request for services (RFS) has been released and bids were currently being reviewed. The first advisory panel meeting would be held on May 2, 2017. The first goal would be to identify the cost models to be researched. She reported that she was working to identify a project manager. She will provide the board with the advisory board list. The goal is to have fifteen people on the advisory panel; currently 23 have been invited.

EXECUTIVE DIRECTOR REPORT: Kristin Garvey asked for input from the board regarding the Women4Change request to become partners. After discussion, the board came to consensus that they would prefer to wait to see how the newly formed organization sorts through some of operational issues as it works to establish itself. In addition, Garvey mentioned that the National Association of Commissions for Women (NACW) has been following the recent developments in West Virginia in which the Legislature had voted to close the West Virginia Women's Commission. She asked the board for their ideas on how to maintain relevance for Indiana. After some discussion, the board stressed that ICW should continue to provide valid research on the issues important to women, specifically, there was discussion around updating *Hoosier Women Speak*. The board also indicated that they may also need to review which programs are more vital and redirect ICW resources towards more research-based initiatives.

As there was no additional business to come before the board, First Vice Chair Patzetta Trice adjourned the meeting at 2:03 PM.