

**BOARD of COMMISSIONERS
MEETING NOTES**

Wednesday, June 21, 2017

12:00-2:00 p.m.

Government Center North

100 N Senate Avenue, Room N300 (ICRC/ICW Offices)

PRESENT: Christine Altman, Kori Chambers, Shelia Klinker, Patzetta Trice, Heather Willey

VIA PHONE: Senator Jean Breaux, Representative Peggy Mayfield

STAFF: Kristin Garvey, Executive Director

GUESTS: Greg Wilson, Executive Director, Lesley Gordon, Deputy Director of External Affairs, and Christine Meyer, Communications Director, Indiana Civil Rights Commission

CALL TO ORDER: The meeting was called to order by First Vice President Patzetta Trice at 12:23 PM EDT.

ROLL CALL: Kristin Garvey, Executive Director, called roll for attendance. Quorum was not established.

WELCOME AND INTRODUCTION: After a brief welcome, First Vice Chair Patzetta Trice asked the guests attending the meeting to introduce themselves and then asked board members to introduce themselves.

APPROVAL OF MINUTES: Quorum was not established during the meeting so no official vote could occur. Minutes will be reviewed and approved at the next official board meeting.

REPORTS

▪ **Financial Report:**

- ***Financial Statement:*** Kristin Garvey provided everyone with the official report from the new ICRC CFO. She indicated that the budget will be tight in June to end the fiscal year. There will be no budget increase for the coming fiscal year, which begins July 1, 2017 and runs through June 30, 2018. According to her projections, ICW will have approximately \$3000.00 for programming this year. Discussion amongst the group about ICW's budgetary constraints given increased fixed costs. Our programming budget has decreased due to salaries/benefits and fixed expenses increasing, which could serve to limit ICW's ability to provide additional programming. The legislators present discussed how to increase the budget through the General Assembly.
- ***Sponsorship Prospectus:*** Kristin Garvey presented the formatted sponsorship prospectus for the board's review. There were suggested changes discussed amongst the Board Members. In addition, there was discussion about how to push out the sponsorship prospectus to potential sponsors with the expectation that Board members become sponsors.

- *External Affairs*
 - *Torchbearer Awards*: Kristin Garvey reported that there were no nominations received yet; however, the deadline is June 30, 2017, and traditionally, nominations come during the last few days. Board members should push the nomination out to their networks. There was also discussion on extending the deadline to July 10, 2017. The event will be September 27, 2017, at the Indiana Historical Society. Once nominations are received, the Council of Judges will meet to identify and select the recipients.
 - *PFL Grant Update*: It was reported that an advisory panel was convened to provide input and insight to the research. The group is currently working on putting together cost models. There is a survey to see what pieces they would like reviewed. A request for Service announcement went out to potential researchers; ICW received four bids for three components of the research. Staff is working on contract execution for the chosen vendors as well as working on back end of things until the new fiscal year. Originally, the bid targeted eight cost models, but based on the bids received, ICW will be limited to three in addition to the current situation. After the cost model analyses is completed, then a vendor will provide polling research of Indiana residents. The third component of the research will look at qualitative research on what people think of when they hear paid family leave. It is a feasibility study and where we go from here. The final report to federal government will focus on whether Indiana is ready for paid family leave.
 - *Girls Forum Update*: There was discussion on how does ICW maintain relevancy for this area.
- *Legislative Affairs*
 - *2017 NACW Conference*: Kristin Garvey provided a draft of a resolution that would be presented that would support the Women's Bureau of the U.S. Department of Labor because the recent presidential budget proposal has a 75% budget cut to their budget as well as a large cut in Women's Bureau work force. Because there was no quorum, Kristin will abstain from voting on this resolution without the approval of the Board.
- *Executive Director's Report*
 - *Hoosier Women Speak 2.0*: Kristin Garvey reminded that at the last board meeting, the board discussed updating the research for listening sessions, which can be one of the focus areas of ICW work in 2018.
 - *Benchmarking Women's Leadership*: Kristin Garvey reported that she is working with the IUPUI Office of Women on this project. They did not receive their grant; however, they have been invited to apply for the 2018 cycle for the grant. ICW and the Office of Women will work together on the grant application. If received, the grant would pay for a researcher to collate the information.
 - *Women's Commissions Statewide Meeting*: Kristin Garvey reported that she had traveled to Bloomington to meet with the Bloomington Commission on the Status of Women and the Monroe County Women's Commission. During their discussions, they asked for a joint meeting with all Women's Commissions throughout the state. Currently, there are only four commissions in the state. She will continue to work with coming up with a date and agenda to have a networking reception with our Board members.

As there was no additional business to come before the board, First Vice Chair Trice adjourned the meeting at 1:47 PM EDT.