

BOARD of COMMISSIONERS
MEETING MINUTES
Wednesday, December 13, 2017
1:00-2:00 p.m.
Indiana Historical Society

PRESENT: Christine Altman, Senator Vaneta Becker, Senator Jean Breaux, Melissa Cotterill, Representative Sheila Klinker, Stephanie Moore, Patzetta Trice, Heather Willey

VIA PHONE: Kayevonne Dailey

STAFF: Kristin Garvey, Executive Director

GUESTS: Angela Demaree

CALL TO ORDER: The meeting was called to order by First Vice President Patzetta Trice at 1:00 PM EDT.

ROLL CALL: Quorum was established at 1:00 PM EST. At that time, no Commissioners were connected via phone.

BOARD BUSINESS: The Board considered the action items of the 2018 Activities Plan and 2016-2017 Annual Report. Commissioner Altman moved to accept the 2018 Activities Plan and 2016-2017 Annual Report. Commissioner Klinker seconded the motion. Commissioner Trice called for vote. All members present voted in favor of the motion. None opposed.

WELCOME AND INTRODUCTIONS: Commissioner Patzetta Trice welcomed the board members and introduced Angela Demaree as a guest. Executive Director Kristin Garvey mentioned that Demaree is interested in interning with the Commission to work on the update of *Hoosier Women Speak* listening sessions initiative. The goal will be for Demaree to assist with the project by developing a survey protocol that can be replicated and provide quantitatively sound statistics, facilitating listening sessions and community outreach, and analyzing the data to assist with developing a statistical model to compare trends in data across years.

APPROVAL OF MINUTES: Commissioner Vaneta Becker moved to approve the October Minutes were approved by affirmation.

REPORTS

Discussion of the Financial Report: Discussion regarding the appropriation and the need to increase our base line contributions due to increased fixed costs and no additional appropriation over a number of years. Commissioner Trice will request a meeting with Commissioner Greg Wilson and a representative of the Governor's staff to discuss an appropriate increase in ICW's budget line item. Commissioner Willey will assist in preparing background materials for the meeting. Commissioner Breaux, Commissioner Becker and Commissioner Klinker offered a willingness to assist in the meeting.

Executive Director Garvey noted that the Special Fund line item has increased through private contributions. The Commissioners discussed having a board financial commitment. There was discussion of setting a suggested minimum amount of \$200 annually before the end of FY 2017 – June 30, 2018. Garvey will memorialize and information will be shared with all Commissioners as part of their Board commitment.

Paid Family Leave Symposium will be held in 2018. The Symposium will release the results of the study. There was further discussion about having the results presented to POWER and included in our Torchbearers event. There was additional discussion about hosting a virtual meeting with the other grantees to discuss findings. A suggestion was made to use the Ways and Means Committee Room because of the available technology. Executive Director Garvey will look into the possibility.

Executive Director Garvey provided a brief update on current programs including the planning committee for the 100th Anniversary of the 19th Amendment and the potential collaboration with the Indiana University Office of International Development grant submission to the U.S. Department of State's "Study of the U.S. Institutes for Student Leaders on Women's Leadership."

NEW BUSINESS

Executive Director Garvey presented the 2018 calendar of meetings for the board's consideration. There was consensus in favor of the proposed dates. Those dates are as follows:

- Wednesday, February 21, 2018, at 12:00 – 2:00 PM
- Wednesday, April 18, 2018, at 12:00 – 2:00 PM
- Wednesday, June 20, 2018, at 12:00 – 2:00 PM
- Wednesday, August 15, 2018, at 12:00 – 2:00 PM
- Wednesday, October 17, 2018, at 12:00 – 2:00 PM
- Wednesday, December 12, 2018, at 12:00 – 2:00 PM

As there was no additional business to come before the board, Commissioner Trice adjourned the meeting at 2:10 PM EDT.