

**BOARD of COMMISSIONERS  
MEETING NOTES  
Wednesday, February 21, 2018  
12:00-1:30 p.m.  
Indiana Commission for Women  
100 N Senate Avenue, Room N300  
Conference Room  
Indianapolis, IN 46204**

**PRESENT:** Melissa Cotterill, Chair; Christine Altman; Kori Chambers; Molly Chavers; Rachel Hoffmeyer, Governor's Designee; Representative Sheila Klinker; Stephanie Moore; Heather Willey

**VIA PHONE:** Maggie Daniels

**STAFF:** Kristin Garvey, Executive Director

**GUESTS:** Angela Demaree

**CALL TO ORDER:** The meeting was called to order by Chair Melissa Cotterill at 12:05 PM EST.

**ROLL CALL:** Quorum was not established

**WELCOME AND INTRODUCTIONS:** Chair Melissa Cotterill gave brief remarks and introduced new board members. She reviewed the 2018 Proposed Priorities List:

- Paid Family Leave
- Torchbearer Awards
- Listening Sessions
- External Communications

Discussion was held about holding Torchbearer awards at the Governor's Residence. By holding the event there, ICW would sacrifice size of the event, but would increase the prestige of the event. Further review and discussion is needed and will be revisited at the April board meeting.

**EXECUTIVE DIRECTOR'S REPORT** – Executive Director Kristin Garvey provided a PowerPoint presentation on the results of the paid family leave research. She reported that the final report has been submitted to the Women's Bureau. There will be a Symposium on March 21<sup>st</sup> with the researchers to present their findings. Questions to the researchers can be taken at that time. The event is scheduled for March 21<sup>st</sup> from 8:30 a.m. – 12:30 a.m. at Government Center South, where the first public presentation of the research will be given. There was discussion about having a panel discussion with employers who have actually implemented a program to discuss their opinions on how this works for them.

Executive Director Garvey also reported on the Hoosier Women Speak 2.0 Listening Sessions. She explained that they were conducted in 2011 with Symposium in 2012 to present the information. It is time to update information since ICW last conducted listening sessions. In addition, NACW is encouraging all

commissions to conduct listening sessions with results published in a national report in 2020 in conjunction with the anniversary of women's right to vote. The 2011 survey conducted resulted in 825 survey responses when ICW expected 70-75 responses. Executive Director Garvey has identified Angela Demaree, a graduate student from University of Southern California who is local and will be working on the survey portion of the listening sessions as well as setting up the listening sessions. She is working on making this information statistically significant and creating a survey that can be replicated across the country through NACW. There was discussion about making sure that the project is not repeated without improving the process and enhancing the information obtained. Members presented asked how it should be changed. Angela Demaree, the graduate student, will be able to think through this part of the project. Executive Director Garvey indicated that they were targeting summer to start doing listening sessions.

**TORCHBEARER AWARDS** – Discussion on the Torchbearer Awards was continued. Second Vice Chair, Stephanie Moore, discussed having an Honorary Chair of the Torchbearer Awards event. Consensus that the Lt. Governor should be asked first and then approach the First Lady. A comment was made that if ICW is considering having the event at the Governor's Residence, the First Lady should be approached. There was a suggestion to submit a proposal to the First Lady's Chief of Staff for use of the residence. Potential dates for the event are September 12th and September 26th.

**COMMUNICATIONS** – Chair Cotterill asked for volunteers to work on a plan to better market the commission externally. She indicated that she hoped to have 2 or 3 people to serve on this Committee. Christine Altman volunteered.

As there was no additional business to come before the board, Chair Cotterill adjourned the meeting at 1:28 p.m.

**ANNOUNCEMENT:**

The next board meeting will be Wednesday, April 18, 2018, at 12:00 – 1:30 PM. The remainder of the meetings are:

- Wednesday, June 20, 2018, at 12:00 – 2:00 PM
- Wednesday, August 15, 2018, at 12:00 – 2:00 PM
- Wednesday, October 17, 2018, at 12:00 – 2:00 PM
- Wednesday, December 12, 2018, at 12:00 – 2:00 PM