

**BOARD of COMMISSIONERS
MEETING MINUTES
Wednesday, June 20, 2018, at 12:00-1:30 p.m.
Barnes & Thornburg, LLP
11 South Meridian Street
Indianapolis, IN 46204**

PRESENT: Melissa Cotterill, Chair; Christine Altman; Kori Chambers, Molly Chavers; Maggie Daniels, Rachel Hoffmeyer, Governor's Designee; Representative Sheila Klinker, Heather Willey

VIA PHONE: Linda Bloom, Kayevonne Dailey, Maggie Daniels, Stephanie Moore, Joie Winski

STAFF: Kristin Garvey, Executive Director

CALL TO ORDER: The meeting was called to order by Chair Melissa Cotterill at 12:12 PM EST.

PRESENTATION: Melissa Cotterill introduced Mary Chandler, Vice President, Corporate Responsibility and Community Relations for Cummins, Inc. Ms. Chandler discussed the company's newly launched "Cummins Powers Women Initiative." This program focuses on women because it is the right thing to do and the most strategic thing to do to help make communities around their company locations better. After her presentation, there was a brief discussion on what ICW can be doing and how ICW can differentiate itself. She suggested to focus on current solutions rather than creating new solutions. For example, as a company, Cummins wants to invest in an organization to accelerate its efforts, not pull it towards what Cummins wants.

ROLL CALL: Roll Call was taken and quorum was established at 12:52 PM.

AGENDA AMENDMENT: Commissioner Christine Altman moved to amend the agenda to include approval of the FY 2018-2019 budget. Treasurer Heather Willey seconded. The motion carried unanimously.

CONSENT AGENDA: Treasurer Willey moved to approve the consent agenda as presented. Representative Sheila Klinker seconded. The motion carried unanimously.

FY 2018-2019 BUDGET APPROVAL: Executive Director Kristin Garvey presented the FY 2018-2019 spending plan for the board's review. There was discussion about the timeline for a budget appropriation increase request because the Indiana General Assembly will be considering the FY 2019-2021 Biennial Budget. It was pointed out that when ICW's current budget was set, there were not the extensive fixed expenses that continue to be added from agencies that support all agencies (e.g. IOT, SPD). There was further discussion about seeking additional grant funding. Commissioner Altman moved to approve the FY 2018-2019 Spending Plan. Representative Klinker seconded. The motion carried unanimously.

COMMITTEE REPORTS

- **Communications:** Executive Director Garvey presented on the status of ICW's current communications channels as well as potential direction to take the agency's communications.

- **Torchbearers Awards/Paid Family Leave Symposium:** Second Vice Chair Stephanie Moore reminded the board that Torchbearer Awards nominations will be due July 6, 2018, and asked that board members continue to push the information out to their communities. She also announced that the Paid Family Leave Symposium will be held on the same day at the Indiana Historical Society. Secretary Kori Chambers also encouraged board members to remind people to put the effort into the nomination because the quality of the application can affect the outcome. Executive Director Garvey reported that the funding for the Symposium has been encumbered from the previous year so those funds have been set aside and will not be deducted from the FY 2018-2019 allocations. The event was initially scheduled for the Boardroom at the Indiana Historical Society; however, the board asked Executive Director Garvey to inquire about hosting it in the same Theater as Torchbearers. In addition, she asked the board to consider allowing her to release an encumbered copy of the report to those researchers who have been requesting it. However, members were in agreement that the report should not be released until the Symposium. There was further discussion on how to release the report. There was suggestions to send a personal invitation to the legislators as well as hosting an editorial roundtable; which would allow ICW to control when it is released. The board was in agreement to create a media plan for the event.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Garvey reported that NACW has proposed a change to its Bylaws. The major change would create a new classification of members (allied members) for organizations that were not commissions. This change would allow nonprofit support groups, university-based commissions, and commissions that were structured outside government to be part of the organizations. Representative Klinker moved to approve the recommendation to accept NACW's Bylaws. Commissioner Altman seconded. The motion carried unanimously.

OLD/NEW BUSINESS: Chair Cotterill indicated that there were a few people who would not be able to attend the August 15th board meeting. She asked the board to consider a new date, which was determined to be August 22, 2018. Treasurer Willey announced that she had received an invitation to speak to the Indiana Senate Republican Caucus about the Indiana Commission for Women. Executive Director Garvey announced that the Hawaii Commission has created a curriculum guide for a #MeToo presentation, which focuses on the social and cultural aspects of the movement. She has requested the information and looks forward to reviewing it as a possible program delivered to interested corporations

As there was no additional business to come before the board, Chair Cotterill adjourned the meeting at 1:50 p.m.

ANNOUNCEMENT:

The next board meeting will be Wednesday, August 22, 2018, at 12:00 – 1:30 PM. The remainder of the meetings are:

- Wednesday, October 17, 2018, at 12:00 – 2:00 PM
- Wednesday, December 12, 2018, at 12:00 – 2:00 PM