



**BOARD OF COMMISSIONERS
MEETING MINUTES
Wednesday, August 22, 2018,
12:00-1:30 PM
Indiana Humanities
1500 N Delaware Street
Indianapolis, Indiana 46202**

PRESENT: Melissa Cotterill, Chair; Christine Altman; Sen. Vaneta Becker; Kori Chambers; Molly Chavers; Rep. Sheila Klinker; Rep. Peggy Mayfield; Stephanie Moore (12:30 PM); Heather Willey

VIA PHONE: Kayevonne Dailey (12:38 PM)

STAFF: Kristin Garvey, Angela Demaree

GUESTS: Leah Nahmais, Indiana Humanities; Elias Arnett, Indiana House of Representatives Republican Caucus

CALL TO ORDER: The meeting was called to order by Chair Melissa Cotterill at 12:05 PM EST.

PRESENTATION: Leah Nahmais provided a brief introduction about the work of the Indiana Humanities as well as some of the initial plans for the 2020 Commemoration of the 100th Anniversary of the Nineteenth Amendment. She encourage everyone to think about using their space for non-profit meetings.

APPROVAL OF JUNE MEETING MINUTES: Secretary Kori Chambers moved to approve the June Meeting Minutes as presented. Commissioner Christine Altman seconded. The motion was approved by all present.

FINANCIAL REPORT: Treasurer Heather Willey reported on the financial report, which was provided to the board in the board packet. The report included only one month of financial information for the general fund because the State has just started its new fiscal year. She also reported that the special fund balance is approximately \$17,000. Representative Sheila Klinker moved to accept the treasurer's report as presented. Senator Vaneta Becker seconded. The motion was approved by all present.

COMMITTEE REPORTS

- **Torchbearer_Awards:** Second Vice Chair Stephanie Moore reported that there were twelve Torchbearer Recipients selected for this year's Ceremony. The list of names was presented to the board for their notification. The nominators will be notified after the meeting with a follow-up to the recipients a few days after. The event is September 26th at the Indiana Historical Society. Mrs. Holcomb has accepted ICW's invitation to serve as the Honorary Chair

INDIANA COMMISSION *for* women

of the event and will present the awards to the recipients. The Board discussed releasing the names of the recipients prior to the Awards and reached consensus to do so. The communications team will work on press releases for the communities involved with Torchbearers. Because no state funds can be used for alcoholic beverages, Commissioner Molly Chavors and Treasurer Willey volunteered to secure an external sponsor for the reception so that beer and wine can be served. Executive Director Kristin Garvey indicated there were 55 people currently registered to attend.

- **Hoosier Women Speak 2.0:** Executive Director Kristin Garvey reported that a pilot session was held in July. The purpose of the session was to test the process of the listening sessions. Angela Demaree has been doing most of the leg work of the project. She reminded the board that the Bureau of Motor Vehicles can put together a list to send the link to. A Memorandum of Understanding must be sent to the BMV. Executive Director Garvey stated that the MOU would have to be reviewed and approved by the Indiana Civil Rights Commission general counsel before sending it to BMV. This list would be a representative population across all women in the state of Indiana. In addition, how the women who participate in the sessions find out about the sessions can be tracked.
- **Paid Family Leave Symposium:** The Symposium is scheduled for September 26, 2018, at the Indiana Historical Society, 12:30-4:15 PM. Currently, there are 18 registered for symposium. The board discussed how to market the event to legislators and decided to encourage them to come to the beginning of the event so that they can be recognized and thanked for attending. The hope is that they stay for more of the conference.
- **Executive Director's Report:** Executive Director Garvey reported on the NACW Conference and provided a report for the board's review. She highlighted the state- and city-level efforts around Cities for CEDAW (Convention to Eliminate All Forms of Discrimination Against Women). The board recommended that they discuss the idea of whether ICW should promote CEDAW to cities in Indiana. The item was tabled until another meeting as Future Business.

NEW/OLD BUSINESS

- **Annual Report:** Executive Director Garvey asked that if anyone had any suggestions on improvements to the annual report, they should send them to her.
- **Strategic Plan:** The strategic planning process will be discussed in more detail in October.

As there was no additional business to come before the board, Chair Cotterill adjourned the meeting at 1:30 p.m.

ANNOUNCEMENT: The next board meeting will be October 17, 2018, at 12:00 – 1:30 PM. The last board meeting of the year will be: Wednesday, December 12, 2018, at 12:00 – 2:00 PM