



DRAFT
BOARD OF COMMISSIONERS
MEETING MINUTES
Wednesday, November 20, 2019, at 1:00-1:30 PM
At the offices of
Barnes and Thornburg LLP
11 S. Meridian St.
Indianapolis, IN 46204

PRESENT: Melissa Cotterill, Christine Altman, Sen. Vaneta Becker, Kori Chambers, Molly Chavers, Rachel Hoffmeyer, Rep. Sheila Klinker, Rep. Peggy Mayfield, Stephanie Moore, Heather Willey

STAFF: Aspen Clemons

GUESTS: Virgil Giles, Deputy Director of External Affairs for the Indiana Civil Rights Commission, and Terri Lee, Director of the Office of Women's Health for the Indiana State Department of Health

CALL TO ORDER: The meeting was called to order by Chair Melissa Cotterill at 1:11 PM EDT. Quorum was established at this time.

BOARD ACTION

APPROVAL OF CONSENT AGENDA: Motion made by Sen. Vaneta Becker, seconded by Rep. Shelia Klinker. Vote passed for approval.

REPORTS:

ICW POLICIES: Commissioner Willey worked with previous ICRC General Counsel, Doneisha Posey, to review and update policies pertaining to ICW's operation. Upon the general counsel's departure from ICRC, Commissioner Willey expressed that she is waiting to hear from the ICRC legal team regarding the status of the documents/ updates.

ICRC UPDATES: The ICW Director introduced ICRC's new Deputy Director of External Affairs Virgil Giles. Deputy Director Giles joins ICRC with over 20 years of experience in communications and government.

During this time the ICW Director reported on her meeting with the Indiana State Department of Health Office of Women's Health. In attendance was Terri Lee, Director of the Office of Women's Health who shared with the commission the office's current and upcoming initiatives which included: attempting to expand the number of sites throughout the state which house

INDIANA
COMMISSION
for women

sexual assault nurse examiners and focusing on the health and issues of post- menopausal women.

The ICW Director shared with the Commission a draft of a print collateral piece designed by the ICRC Communications team as a part of its standardization efforts. Commissioners expressed concern about the lack of Commission input in the design as well as a lack of a call to action on the piece. Commissioners also expressed concern regarding the Commission's website. Deputy Director Giles informed the Commission that a part of his initial duties would be to review the website platform. Commissioners expressed desire to have input on what is to be featured on the website. Rep. Mayfield requested that Commissioners be listed with a shared biography.

ADJOURNMENT: As there was no additional business to come before the board, Chair Cotterill adjourned the meeting at 1:42 PM EDT