

**Indiana Commission for Women  
Meeting Minutes  
January 9, 2008  
Indiana State Library**

Present: Melissa Martin, Jane Blessing, Anne Jacoby, Cindy Felsten, Patzetta Trice, Rep. Suzanne Crouch, Andrea Heslin Smiley, Rep. Linda Lawson  
Present via Conference Call: Janie Craig Chenault

Governor Daniels' liaison, Anita Samuel  
Staff: Director Sharon Langlotz, Interns Katie Sheean and Chelsea Mason

Not Present: Senator Vi Simpson, Senator Sue Landske, Linda Bloom, Dr. Virginia Calvin, Amy McQueen

Meeting was called to order by Chair Melissa Martin followed by a discussion of the agenda. The meeting proceeded as follows:

1. Approval of minutes and financial report (December, 2007)
  - Minutes and action steps from the December 12 meeting were reviewed. Commissioner Blessing asked that the minutes reflect the 5 items/goals of the strategic plan. Motion was to accept the minutes with the provision that the strategic plan be clarified. Motion was seconded and approved unanimously.
  - Discussion ensued regarding the format of the minutes as preferred by the committee. Several commissioners offered favored methodologies for taking and reporting minutes. Commissioner Smiley requested that the minutes simply follow the agenda.
  - Financial Report – December report is completed and available however copies were left on the printer at the ICW office. Chair Martin asked that they be distributed via email and also that the Special Projects Fund be included on future reports. (Note: the ICW currently has \$9,202 in the non-reverting Special Projects fund).
  - Director Langlotz reported that per discussions with DWD financial analyst Sharleen Daniel, the ICW operating budget is right on target and a little under spent at this point. Wages are at 48.75% half way through the fiscal/program year.
  
2. Old Business
  - Discussion on bill tracking as part of strategic plan: Goal to identify and promote three bills each year. Those agreed upon can go to the ICW's

legislative commissioners to help sponsor. Tracking the bills, Anita can give to whoever will need it for next year.

- Areas of interest as determined at the fall retreat were: women's health, aging/issues impacting older women, sexual assault and education. Chair Martin discussed assigning each commissioner to an area of interest and then asking them to find partners (interested stakeholders). Goal: creating an internal network to mobilize women around the state.
- Commissioner Cindy Felsten reported on the current legislative activity on a proposed wage equity bill. Initiated by Business and Professional Women (BPW) and supported by a coalition of other women's groups the legislation activity the group rewrote the bill from last year. They looked at what other states had done to begin to address wage equity. Other states approached wage equity by starting with state government doing its own audit to ensure that jobs of an equal nature and skill level were paid equitably. Plans were then to move on to vendors that do business with state government and then the balance of the state. Commissioner Felsten agreed to keep the group apprised of the status of the legislation in Indiana this session.

### 3. Director's Report – December

- Chicago meeting on December 4
- Stakeholder meeting for Forum on the Economic Status of Women December 6
- Sharon was off two weeks for surgery
- Interns have done a good job of keeping up with Torchbearer registrations
- Most of December has focused on the administrative tasks relating to Torchbearers

### 4. Torchbearer Even Report: Chairman's report – Patzetta Trice -

- Commissioners, please be at the Indiana Roof by 4pm.
- Review of assignments re: meeting a greeting the LG, the State Auditor Tim Berry and Senator Lubbers.
- Event chair and ICW chair would like to hold a special reception for the finalists at the VIP reception on the balcony. Anita Samuel reported that the Lt. Governor will be there to greet finalists and possibly hand out certificates.
- Anita reported that a staff person from the Governor's office will be on hand to take pictures
- Sharon and staff will mail letters to the finalists informing them of the special reception and ask them to RSVP to the office confirming their availability. Chair Martin will provide the letter from Patzetta.
- Patzetta will contact Yvonne Shaheen's submitting org

- Amy Traub will be doing the flowers and will make arrangements to visit the ICW office to see the vases, glass marbles and accessories available to use.
5. Torchbearer Event Report: Fundraising report – Andrea Heslin Smiley
    - Currently have \$6,500 in hand and an additional \$9,500 pledged
    - Raising additional sponsorships – contact IU, Simons and Simon Foundation for sponsorship
    - Send financial report to Andrea every few days
    - Ice Miller – purchased a table, Patzetta will contact for potential additional sponsorship
    - Johnson County Partnership – donating 5 ticket
    - Andrea has potentially very good news about a big sponsor but it is not yet confirmed. (Note: Andrea later reported the good news that Eli Lilly & Company pledged \$5,000)
    - Representative Linda Lawson reported that US Steel would also sponsor (they pledged at \$2,500).
  6. Event report – Sharon Langlotz
    - Review of activities to date.
  7. Intern’s report – Chelsea Mason, Katie Sheean
    - Katie gave report on TRS the new on-line system that allows credit card payments. Working OK, some problems, but it is difficult using two separate systems, on-line as well as checks in mail system.
  8. New Strategic Plan – discussed previously
  9. Approval of Executive Director Job Description – Jane Blessing – discussion and vote postponed
  10. Legislative Review – Representative Suzanne Crouch – not available
  11. Announcements & Next Meeting – Torchbearer event 1/22/08.

Meeting adjourned.

Respectfully Submitted by:

Approved by:

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Sharon Langlotz, Executive Director

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Commissioner Amy McQueen  
Secretary