INDIANA PUBLIC WORKS PROJECT NUMBER: PROJECT NAME: Department of Administration TO: State of Indiana THROUGH: Martin L. Hurford, Director Public Works DESIGNER: _____ CONTRACTOR: CONTRACT FOR: _____(GENERAL, MECHANICAL, ELECTRICAL, OTHER) CONTRACT DATE: CONTRACTOR P.O. NO:_____ PROJECT OR DESIGNATED AREA SHALL INCLUDE: The contractor hereby certifies the Work of this project to be in complete conformance to the Contract Documents and to be substantially complete, enabling the Owner to make use of the Work as intended. By his signature below the Contractor further requests Designer and Owner to inspect the Work and to concur in the Work's substantial completion by their signature and/or to provide in a timely manner to Contractor a listing of work items adjudged by them as remaining to be completed or corrected. Contractor agrees to complete and correct all work items representative of such listing within _____ days from date of receipt from designer. Date Contractor Company Name By (written) (typed or printed) (Shall be signed by same representative who signed Contract) A list of items to be completed or corrected, verified by the Designer and Owner, is (is not) appended hereto. Failure to include any incomplete items on such list does not alter the responsibility of the Contractor to provide all Work in complete conformance with the Contract Documents. Designer Company Name By (written) (typed or printed) Date (Shall be signed by Designer of Record with Certification Responsibility to the State of Indiana) The Work performed under this Contract has been reviewed and found to be substantially complete by the Director of Public Works who has hereby established the Date of Substantial Completion as _____ which is also the date of commencement of all warranties and guarantees required by the Contract Documents. The Date of Substantial Completion of the Work or designated portion thereof is the date established by the Director of Public Works when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner may occupy the Work, or designated portion thereof, for the use for which it is intended. The Owner accepts the Work or designated portion thereof as substantially complete and assumes full possession thereof, in accordance with the contract documents. STATE OF INDIANA Owner By: Martin L. Hurford, Director Public Works Date (Shall be signed by Director of Public Works as Owner's representative)

The responsibilities of the Owner and the Contractor for maintenance, heat, utilities and insurance shall be as set out in the Contract Documents.