

From: Indiana Department of Administration
To: All State of Indiana employees
Subject: Updates on Rental program with Enterprise Rent-A-Car and National Car Rental



The State of Indiana has renewed its partnership with Enterprise Rent-A-Car. We are excited to continue to grow the program and wanted to emphasize some key points for you to take advantage and utilize all the benefits provided by Enterprise and National Car Rental.

Visit <http://www.in.gov/idoa/2457.htm> to view the program.

- There are 100 locations in the State of Indiana.
- Billing is set up for "in-state" rentals- Please use state form: STF53553
- Ability to use National Car rental outside Indiana (Enterprise and National is the largest rental company in the world).

Below is some additional information on the National brand (for rentals outside Indiana).

Our program with National provides you with special recognition, service and speed when renting outside the State of Indiana. National provides speed and consistency for our most frequent airport travelers through the Emerald Club.

Before your first rental with National outside the State of Indiana, please take the time to enroll in the Frequent Renter program noted below. This will ensure you receive the appropriate rates, services and benefits every time you rent. *If you already received a communication with enrollment instructions, you do not need to enroll again through this announcement. If you are already part of the Emerald Club, you may email Jeffrey.M.Franssen@ehi.com your name and Emerald Club number and he will ensure your corporate code is linked.*



We are pleased to offer you a complimentary membership in the Emerald Club.

Please click on this enrollment link <https://www.nationalcar.com/offer/XZ08050> or the link below to access the online application and complete the enrollment process. This will take approximately 5 minutes and your membership will be active immediately upon completion.



As an Emerald Club member, you will receive the following benefits (with the National brand), among others:

- Bypass the counter - Bypass the rental counter and go directly to the Emerald Club Aisle[®] at more than 50 major airports in the U.S. and Canada.
- Choose your own car - Don't waste time looking for your assigned car - just choose any car from the Emerald Club Aisle, which is stocked with mid-size or larger vehicles, and pay the reserved mid-size rate.
- Speed up returns with an E-Receipt - There's no need to wait around for a piece of paper when you return your car. Sign up to receive this benefit and we will automatically email your receipts to you within 24 hours of each returned rental.