

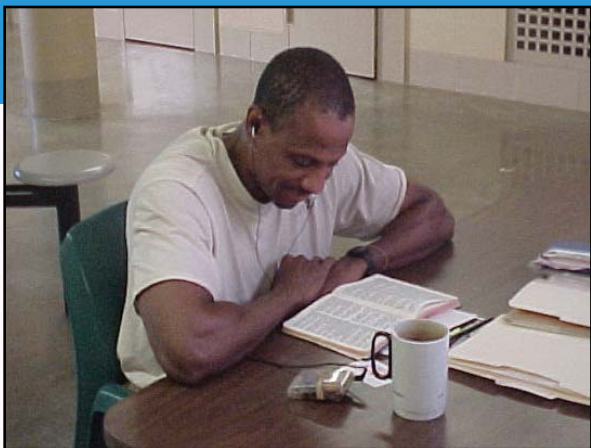


The Indiana Department of Correction

2005 Year End Review



Road to Re-Entry for Hoosiers



Inside the Walls of Indiana

Welcome to the Indiana Department of Correction

Letter from the Commissioner.....2
History of the Organization.....3
Office of the Commissioner.....4
Office of the Deputy Commissioner/Re-entry
and Community Services Division.....13
Office of the Deputy Commissioner/Operations.....32
Office of the Deputy Commissioner/Administration.....36
Adult Correctional Facilities.....41
Juvenile Correctional Facilities.....78
Financials.....89
Statistics.....91



Our Mission...

THE MISSION OF THE INDIANA DEPARTMENT OF CORRECTION IS TO MAINTAIN PUBLIC SAFETY, AND PROVIDE OFFENDERS WITH SELF IMPROVEMENT PROGRAMS, JOB SKILLS, AND FAMILY VALUES IN AN EFFICIENT AND COST EFFECTIVE MANNER FOR A SUCCESSFUL RETURN TO THE COMMUNITY AS LAW-ABIDING CITIZENS. THE DEPARTMENT MANAGES 24 ADULT FACILITIES AND SEVEN JUVENILE FACILITIES ACROSS INDIANA, PROVIDING MEN, WOMEN, AND YOUNG PEOPLE WITH THE APPROPRIATE SHELTER AND REHABILITATION SERVICES THEY NEED.

Letter from the Commissioner



Re-entry is Everybody's Business

Commissioner J. David Donahue

The Indiana Department of Correction's mission statement is "to maintain public safety and provide offenders with self-improvement programs, job skills, and family values in an efficient and cost effective manner for a successful return to the community as law-abiding citizens."

To that end, 2005 has been a busy and fast paced year striving to meet the goals that are stated in the mission. We have consistently looked for ways to become more cost effective in the ways we do business. With the support of Governor Mitchell E. Daniels, Jr., we have developed programs, such as Faith/Character based units, methamphetamine units, and changed the mission of one facility to become totally dedicated to providing certain offenders with the tools they need for re-entry.

We strive continually to improve our program offerings and increase the opportunities for education and substance abuse treatment, a need for most all offenders. We have garnered new partnerships with community-based organizations, increased communication with legislators as well as with local officials around the state, and every facility has established their own community advisory board, which helps meet the needs of the facilities.

Thank you to all the staff who work hard to provide security, programming, and other services. You are the foundation of our business, and I appreciate all your efforts each and every day.

We are dedicated to protecting the citizens of Indiana, and we have an obligation to provide a cost effective Department. We have just begun. There is a lot to accomplish, but thousands of dedicated and professional staff continue to move forward building an infrastructure of efficiency and effectiveness.

Sincerely,

A handwritten signature in black ink that reads "J. David Donahue". The signature is written in a cursive, flowing style.

Commissioner

"Thinking always ahead, thinking always of trying to do more, bringing a state of mind in which Nothing seems Impossible!"

Henry Ford, 1909

History of the Organization

1823 - 2005

The Indiana Department of Correction has a long and expansive history dating back to 1823, when the Indiana State Legislature chartered the first prison in Jeffersonville, Indiana. In 1859, the Indiana State Prison North was authorized to be constructed at Michigan City; it opened in 1861. The House of Refuge for Juvenile Offenders for males only opened in Plainfield, Indiana in 1867.

The first prison for women in the United States was approved by the legislature in 1869 and was known as the Indiana Reformatory Institution for women and girls. In 1899, the legislature separated this facility and renamed it the Indiana Industrial School for girls and the Indiana Women's Prison.

In 1909, a hospital for insane criminals was opened at the Indiana State Prison in Michigan City. Just four years later, the legislature authorized the construction of the Indiana State Farm in Putnamville. This facility was constructed entirely by inmate labor and primarily out of materials produced on the farm. A fire destroyed the Jeffersonville prison in 1918, and it was rebuilt in Pendleton in 1923. The name was changed from the Indiana State Prison South to the Indiana Reformatory. The remainder of the department's adult and juvenile facilities were established after the formation of the Indiana Department of Correction in 1953.



For more than 180 years, the State of Indiana has securely housed, educated, and offered opportunities for offenders while helping to keep Indiana communities safer



Office of the Commissioner

New Administration, New Philosophies



**J. David Donahue,
Commissioner**

J. David Donahue was appointed Commissioner of the Indiana Department of Correction by Governor Mitchell E. Daniels, Jr. in January 2005. Commissioner Donahue has 24 years of experience in corrections including service with the Federal Bureau of Prisons, local government, and private corrections. He started his career as a corrections officer in 1980 and has held

several management positions throughout his tenure.

He was assigned to several facilities throughout the country having served as warden of two institutions. In the early 1990s, Donahue became an auditor for the American Correctional Association (ACA) and routinely assisted governmental jurisdictions on corrections and criminal justice issues. Donahue is committed to progressive, professional and efficient government. He is a well-respected professional who has a broad range of experience.

A native of Bardstown, Kentucky, Donahue received his Bachelor's Degree in Police Administration and Criminal Justice from Eastern Kentucky University and pursued graduate course work at Spaulding University. Donahue has maintained professional memberships with national corrections associations and has also served as Public Safety Director for the City of Barbourmeade in Jefferson County, Kentucky. He is married to Jan Caffee Donahue, and they have three children.

Since 1953, the Indiana Department of Correction (IDOC) has contributed to the safety and welfare of Indiana citizens by securely housing offenders, maintaining their health, and providing them with various work, program, and educational opportunities. The department manages 24 adult facilities and seven juvenile facilities across Indiana, providing men, women, and young people with the appropriate shelter and rehabilitation services they need.

Recently, IDOC has recommitted to re-entry efforts, focusing on strategies, programs, and community partnerships that will positively impact the recidivism rate and aid the process of helping offenders become productive members of society. These efforts not only apply to IDOC's adult offender population, but to the juvenile population as well. IDOC has made great strides in providing new and innovative services for offenders. In 2005, IDOC opened the first methamphetamine treatment units in the country at the Miami Correctional Facility and Wabash Valley Correctional Facility, and is one of just a handful of states to establish faith and character-based living units. Additionally, the National Institute of Corrections has identified the State of Indiana as one of ten states targeted to support re-entry initiatives. This initiative is to incorporate the Transition from Prison to Community Initiative (TPCI) re-entry model. This model is designed to enhance public safety by using best-practices and engaging community service providers to reduce recidivism.

Legislative Days

In July 2005, Commissioner J. David Donahue hosted a three-day tour of six correctional facilities around the state to highlight business objectives, operations, and new initiatives. The event provided members of the general assembly, local officials, community advisory board members, and the media insight on what takes place inside the walls of Indiana prisons.

The Wabash Valley Correctional Facility tour included a visit of the youthful offenders, Prison Enterprises Network (PEN) Products, the new CLIFF methamphetamine treatment unit, and the Recreation Center. A demonstration of the Prison Tails program was attended by Senator John Waterman, Representatives Bruce Borders, Vern Tincher, Clyde Kersey, and Sheriff Steve Luce.

The Westville Correctional Facility tour included a bus tour of the Prison Tails program, K-9 Drill Teams, Eyeglass Recycling, and a tour of the production kitchen. Attendees included Senators Tom Wyss, Gary Dillon, Anita Bowser, Victor Heinold and Representatives Jacqueline Walorski, Veron Smith, Charlie Brown, and Mary Budak.

The Indiana State Prison tour included a SERT (Special Emergency Response Team) hostage situation drill and tours of a cell house and PEN products Digital License plates shop. Attendees included Senators Tom Wyss and Gary Dillon.

Office of the Commissioner

The Plainfield Correctional Facility, Reception Diagnostic Center, and Plainfield Juvenile Correctional tours were attended by Senators Richard Bray and Marvin Riegsecker and Representatives Philip Hinkle, Jeff Thompson, James Buck, Dick Dodge, Woody Burton, Ralph Foley, and Matthew Bell.



Commissioner Donahue tours a facility with legislators during Legislative Days in July.



E-squad demonstration during Legislative Days at the Plainfield Correctional Facility.



Plainfield Correctional Superintendent, Curt Correll, addresses legislators in the facility's chapel.

Highlights & Accomplishments

- The Indiana Department of Department (IDOC) recently launched two progressive and innovative programs, which are being expanded throughout the State. Indiana was the first to open a prison-based therapeutic community for methamphetamine treatment in the United States. The IDOC was also a pioneer in establishing Faith and Character building dorms at the juvenile level.
- Good stewardship of taxpayer's dollars is of vital concern. Each decision is data-driven and examined for efficiency and effectiveness. Recent cost saving initiatives include launching a 99 cent menu for the offender population, resulting in \$11 million in savings for tax payers; contracting medical services for offenders, saving over \$19 million; and consolidating two state correctional facilities, saving over \$1.7 million.
- IDOC is committed to improving Indiana's landscape and providing community-based solutions. The Department has partnered with other government agencies to expand the use of offender work crews to save tax payer dollars. The Department's work crews provide approximately 3,500 hours of community service daily, which translates to 17,000 weekly hours and 850,000 annual hours. These services are valued at over \$4 million, a considerable savings to the taxpayers of Indiana.
- Helping communities is key for the Department. The Department funded an effort to help 600 kids to return to school this fall by providing backpacks with school supplies.
- IDOC is partnering with several state-level agencies including the Indiana Sheriffs' Association, the Indiana State Police, the Attorney General's Office, and the Indiana Criminal Justice Institute to develop a new Sheriffs' Sex Offender Registry. The new Registry will combine the existing Sheriffs' Sex Offender Registry with the Indiana Sex and Violent Offender Directory and provide the public with a single place to find accurate information on sex offenders. The new site will provide enhanced search capabilities including the ability to locate offenders using GIS maps. Users will be able to view maps that show offender location in relation to home and work addresses, as well as school, daycare, and public park proximity. The new Registry will be launched in January 2006.

Community Advisory Board

The Department educates offenders on the needed attributes they must possess in order to have the best probability of success. Just as important, the Department must educate our neighborhoods and communities on the role they play in the successful introduction back to the community. To that end, each facility has created a Community Advisory Board. These boards are composed of the state and local leaders whose communities surround the location of the facility. The intent of the board is to greater inform local communities on Corrections matters and to allow these communities to provide feedback to improve the rehabilitation process.

Office of the Commissioner

93 INMATES GRADUATE FROM NEW REHAB PROGRAM

Memorable milestone



Tribune-Star/Joseph C. Garza

A good feeling: Wabash Valley Correctional Facility inmate Turner Corn, 38, of Leavenworth is congratulated by staff as he accepts his CLIFF program certificate Thursday in the prison near Carlisle.

Clean Living is Freedom Forever program helps recovering addicts

By PETER CIANCONE
Tribune-Star • Carlisle

When his son was born four years ago, Jason Mize said he quit using methamphetamine for about 10 months.

Staying clean didn't last, and getting arrested didn't change his attitude.

"When I first got arrested, quitting wasn't part of my thinking," he said Thursday night, wearing the tan scrubs of an offender inside the Wabash Valley Correctional Facility.

Now it is, he said, thanks in large part to a new recovery program that the facility started in June: Clean Living is Freedom Forever, or CLIFF. Thursday night, Mize, from Carlisle, received a certificate showing that he is among the first group of 93 graduates of the six- to nine-month program.

"For me, it really improved my confidence more than anything else," Mize said.

► Turn to MILESTONE, A7



Tribune-Star/Joseph C. Garza

Thanks, grandma: Pat Creasey of Terre Haute receives a kiss from her grandson, inmate Dennis Funk, 30, of Lafayette as Dennis' mom, Janet Neese, left, looks over Dennis' CLIFF graduation certificate Thursday in the Wabash Valley Correctional Facility in Carlisle.

ABOUT CLIFF

■ CLIFF stands for Clean Lifestyle is Freedom Forever.

■ It is a six- to nine-month, three-phase recovery program geared specifically for methamphetamine addicts.

■ It is a separate community within the Wabash Valley Correctional Facility. It opened at WVCF in June.

■ Similar units have been formed in the Miami Correctional Facility, and the Rockville Correctional Facility.

Town Hall Meetings

The Indiana Department of Correction was represented at a series of Town Hall Meetings hosted by several counties throughout the state during the months of July, August, September, October and November. This open forum was a joint collaboration with the Department of Correction, Community Corrections counties, re-entry organizations and the general public across Indiana to brainstorm and develop better re-entry practices of individuals returning to the community.

The agenda highlighted the beginning of charting the Road to Re-Entry: A Community Approach for Hoosiers. Partnering with community groups and organizations, criminal justice, faith support organizations, and the media is key to this approach. Commissioner Donahue spoke at several town hall community gatherings, addressing issues such as preparing individuals who are incarcerated to successfully return to the community and addressing the issues of re-entry surrounding their communities.

Commissioner Donahue expressed his continued commitment to making sure all offenders are offered every opportunity to succeed as they re-enter the community through the implementation of re-assessment of individual employment skills prior to release, identifying housing placements in the community, obtaining valid identification prior to release, pre-planning for Medicare or Social Security benefits, and offering proper health care treatment that would include individual medical assessments, medication, preplanning for treatment, and aftercare. The following counties/communities hosted Town Hall meetings:

- Vigo
- Lake
- Hoosier Hills
- Delaware
- Bartholomew
- Allen
- Hamilton
- Gibson
- Clark
- Vanderburgh

This article on the Clean Living is Freedom Forever (CLIFF) program was published in the Terre Haute *Tribune Star* in December. Ninety-three offenders from the Wabash Valley Correctional Facility graduated from this rehabilitation program that started in June this year. There are also CLIFF programs at the Miami and Rockville Correctional Facilities.

Visit the Indiana Department of Correction Re-entry website at:

www.reentry.in.gov

"Re-Entry is everyone's business."



J. David Donahue,
Commissioner

The Department launched a new website called "Road to Re-entry for Hoosiers." This website will be updated with all pertinent information concerning re-entry in Indiana. Anyone looking for re-entry resources can access this website for the most up-to-date information available.

Office of the Commissioner

Legal Services Division



Robert Bugher, Legal Services Division Director

Robert Bugher has served in the capacity of Legal Services Director since June 2000. Mr. Bugher has also served as Staff Counsel for the Department since his original hire in April 1995.

LEGAL SERVICES DIVISION

The Legal Services Division provides counsel for every aspect of administrating the Indiana Department of Correction central office, all of its adult and juvenile institutions, the Indiana Parole Board, and the Prison Enterprises Network industries and farms programs. Staff Counsel provide guidance related to sentencing orders and inmate placement, conditions of confinement, correctional facility management, personnel issues, visitation, parole placement and conditions of release, victim and witness notification, credit time calculation, operation of prison programs, medical services, educational opportunities, prison conduct violation proceedings. Legislative Services also provides Department representation in federal habeas corpus petitions filed by inmates, record keeping and release of information, compliance with staff and institutional subpoenas, tort claim investigations, internal affairs investigations, inmate telephone access, review and drafting of Department contracts, inmate mental health commitment hearings, employee training, and in employee discipline including administrative proceedings challenging the discipline imposed on employees at Department facilities.

Additionally, the Legal Services Division acts as a liaison between IDOC and several government, state, and federal agencies, assists in Department-related legislation issues, and responds to requests for public information.

With respect to responsibilities related to contracting, legal staff are involved in decisions related to the determination of whether to contract with a private vendor, drafting contracts with private vendors, negotiating the terms of such agreements, attending contract administration meetings, and determining compliance with contract terms. In the event of conflict, counsel conduct investigations and attempt conciliation with contractors.

INTERNAL AFFAIRS

The Internal Affairs area conducts investigations at the request of the Commissioner or Deputy Commissioners. Internal Affairs investigates or reviews any allegation of misconduct which may potentially violate Department rules or regulations. Investigations may also be undertaken regarding actions of misconduct which are alleged to have occurred outside the Department's jurisdiction or while the employee was off duty, and the alleged misconduct may have a negative impact on the Department.

The Internal Affairs Division also supervises facility internal affairs officers, provides guidance and support for such officers, and maintains a computer database of all Department internal investigations. When allegations of criminal conduct are uncovered, Internal Affairs coordinates with the Indiana State Police and local county prosecutors to assure that all appropriate criminal sanctions are levied against wrongdoers.

TORT CLAIMS ADMINISTRATOR

The Tort Claims Administrator is appointed by the Commissioner to act as administrator for all claims regarding loss of property by offenders. The duties of the Tort Claim Administrator include: receiving copies of tort claims filed by offenders, compiling a file for all claims, reviewing all documents and forms provided by the offender and the facility, requesting any additional information as necessary, making a recommendation as to settlement of claims, submitting documentation to the Office of Attorney General for final review and action, and serve as the Department liaison with the Office of Attorney General for all offender property loss tort claims.

DISCIPLINARY REVIEW MANAGER

The Disciplinary Review Manager reviews offender appeals related to facility disciplinary matters. Offenders who are not satisfied with the resolution of facility appeals may request a review by the Disciplinary Review Manager. The Final Reviewing Authority is required to review the appeal and render a decision within thirty days from the date the appeal is received. The Disciplinary Review Manager also provides facility staff with counsel, training, and advice regarding proper disciplinary proceedings, and responds to inquiries regarding the offender disciplinary process.

The Legal Services Director supervises the following areas/positions:

- Internal Affairs Division
- Tort Claims Administrator
- Disciplinary Review Manager
- Grievance Manager
- Offender Relations Manager

Office of the Commissioner

GRIEVANCE MANAGER

The Grievance Manager is required to have an overall working knowledge of the Department and a thorough understanding of the offender grievance process. The Grievance Manager has the authority to investigate and resolve grievances submitted to Central Office.

The Grievance Manager is responsible for overall management of the offender grievance process, specific duties include: receiving and responding to all offender grievance appeals submitted for final review to Central Office within twenty days, maintaining files for all offender grievances submitted to Central Office, assisting in development and training of staff in the use and operation of the offender grievance process, and reporting to senior management staff regarding trends or significant issues discovered through the grievance process.

OFFENDER RELATIONS MANAGER

The Offender Relations Manager receives and responds to communication from offenders, family or friends of offenders, or the general public related to issues involving offenders housed in the Department. The Offender Relations Manager is required to have an overall working knowledge of the Department and its facilities. The Offender Relations Manager may investigate the circumstances of issues raised in communications forwarded to Central Office, and forward responses to such communications in a timely manner.

In 2005, Legal Services Division:

- Coordinated with the Office of Attorney General to procure services of a Deputy Attorney General assigned part-time to work exclusively on Department-related issues.
- Enlisted the use of a Program Director to assist in providing litigation support in employee disciplinary cases.
- Assumed supervisory responsibility for the Department Disciplinary Review Manager, Grievance Manager, and Offender Relations Manager.

Highlights & Accomplishments

- Achieved a success rate of 94% for employee disciplinary matter litigation.
- Completed 49 Internal Affairs Investigations.
- Implemented a system-wide computer tracking system for all internal affairs investigations at Department facilities.

Chief of Staff



Randall Koester, Chief of Staff

In addition to advising the commissioner and providing Executive Support, Mr. Koester directs the Department's Legislative Affairs and is the Department's Ethics Officer. He functions as the liaison between the Department of Correction and other federal, state, and local governmental units.

Before becoming Chief of Staff, Randall held a variety of other positions with the Department, including Deputy Commissioner of External Affairs, General Legal Counsel, and staff attorney. He started with the Department of Correction in 1991.

Highlights & Accomplishments

- Helping insure that each of the Department's correctional facilities appoint an on-site ethics officer to help guide local decision-making.
- Working with each superintendent to create Facility Advisory Boards, which opens up access to state prisons to local officials, members of the faith community, and representatives of the media.
- Supervising the replacement of the Department's current offender grievance procedures with a new streamlined approach that should provide more responsive action, which is maintained and tracked using a computer application specially designed to support it.
- Assisting others in developing a better tool for reporting offender progress to their sentencing court.
- Working to develop a directory for judges to use to learn more about the function of the Department and the services it offers to criminal offenders and juvenile delinquents. This directory will soon be printed and distributed.
- Working on the Department's Legislative Proposals that would improve the effectiveness of several aspects of corrections in Indiana.

CONTACT INFORMATION

Legal Services Division

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Office of the Commissioner

Finance and Performance Division



Joseph Fistrovich, Finance and Performance Executive

Joseph Fistrovich was named the Finance and Performance Executive for the Department in 2001. He oversees the Department's Operating, Capital, and Prison Industry Budgets and is responsible for working with other Department Divisions to establish benchmarks for measuring performance.

Other areas of responsibility include procurement, contract monitoring and compliance, and asset/inventory management. In November of 2005, the Department's Audits and Jail and Juvenile Detention Inspection functions were incorporated into the Division. These functions include facility ACA accreditation, facility operational and fiscal audits, community correction audits, and jail inspections.

Finance Division:

The Division oversees the Department's annual \$620 million operating budget and \$46.2 million capital budget.

Procurement:

The Division provides technical expertise and training for the procurement of goods and services for the Department.

Asset and Inventory Management:

The Division monitors agency fixed and consumable assets. This monitoring includes all items warehoused and the agency's vehicle fleet. The Division also operates the Uniform Distribution Center (UDC) that purchases and distributes the Department's uniforms for staff.

The Finance and Performance Executive supervises the following areas:

- Finance Division
- Procurement
- Asset and Inventory Management
- Contract Monitoring
- Performance Measurement
- Field Audits
- Food Services

Contract Monitoring:

The Division maintains a central inventory of all contracts for the Department. In addition, the Division oversees monitoring activities for major private-public partnerships. These areas include: (1) Medical, (2) Food Service, (3) Facility Operations at New Castle, (4) Work Release Beds

Performance Measurement:

The Division is responsible for creating, updating, and monitoring progress on the Department Strategic Plan. The Division will be partnering with the Planning Division to create and monitor progress on the creation of "Best Practices" for all Department Facilities and a set of "Leading Correctional Indicators" for each facility.

Field Audits Division:

Through the Field Audit's Division, the Department will measure compliance with Jail and Detention Centers. Field Audits Division will provide technical expertise to facilities seeking American Correctional Association (ACA) accreditation.

Field Audit Division Fiscal Auditors review accounting practices of community correction programs and facility business offices to insure compliance with statutory and department requirements.

Highlights & Accomplishments

The following activities were implemented by the Department to achieve efficiencies and promote cost effectiveness:

Eliminated 19 Central Office Positions	\$1.0 million
Eliminated Temporary Employees	\$1.6 million
Consolidated Facility Management at Westville	\$0.7 million
Closed Fort Wayne Juvenile Facility	\$1.9 million
Closed Bloomington Juvenile Facility	\$2.4 million
Returned Indiana Offenders from Kentucky	\$8.2 million
TOTAL	\$15.8 million

As of 11/1/2005, the Department implemented the integrated financial management software PEOPLESOFT for all facilities and divisions. This software allows the department to eliminate overspending of accounts and better manage the procurement and asset management process.

PROCUREMENT

Three major procurement initiatives were taken from issuance of the RFP to contract. These were: (1) Private-Public partnership with ARAMARK to provide food services, (2) Private-Public partnership with Correctional Medical Services to provide medical services, (3) Private-Public Partnership with GEO Group to operate the New Castle Correctional Facility. The following are the results:

Office of the Commissioner

Facility Reviews and ACA MOCK Audits: The Division has completed 23 Facility Reviews and 8 ACA MOCK Audits thus far this year and has 2 more Facility reviews scheduled and one more ACA MOCK Audit scheduled for the remainder of 2005.

Jail Inspections: The Division has completed 125 county jail inspections thus far this year and has 9 more to do to complete the annual inspection cycle. Also, the Division has provided technical assistance and training to county jails on a continuing basis.

Local Juvenile Detention Centers: The Division has completed 19 juvenile detention center inspections and has 4 more to do to complete the annual inspection cycle.

Fiscal Facility Audits: The Division has completed 32 Facility Fiscal Audits, PEN Products and 7 special audits (change of superintendents).

Community Correction Grant Audits: The Division has completed 81 community correction grant audits in 40 counties and 33 CPT Grant audits in 12 counties.

1. The Department will realize an \$11.5 million annual savings from food service.
2. The Department will realize a \$5.0 million annual savings from medical.
3. The Department will be able to increase capacity at New Castle by approximately 350 beds with the same budgetary allotment.

ACA Accreditation: For 2005, the Department had seven (7) successful formal ACA Accreditation Audits, including:

- Branchville Correctional Facility (reaccredited) in April.
- Chain O'Lakes Correctional Facility (reaccredited) in May.
- Medaryville Correctional Facility (reaccredited) in May.
- Indiana State Prison (initial accreditation) in October.
- Pendleton Juvenile Correctional Facility (reaccredited) in October.
- Rockville Correctional Facility (reaccredited) in October.
- Henryville Correctional Facility (reaccredited) in October.

Additionally, South Bend Work Release Center is scheduled for an ACA Reaccreditation Audit in December.

FOOD SERVICES

John Schilling, Food Service Director

Mr. Schilling started with the Department of Correction in March 1990 at the Indiana Youth Center, currently known as the Plainfield Correctional Facility. He began employment as a Cook II and was promoted to a Food Service Supervisor IV in April 1991, and Supervisor I in May 1998. He accepted the current position in September 2005.

Food Service Director responsibilities include monitoring the food service contract between the Department of Correction and Aramark Correctional Services (ARA). Act as the liaison between the IDOC and the contract feeder while monitoring their compliance with the American Correctional Association (ACA), Indiana Department of Health (IDOH), Indiana Department of Education (IDOE) and the IDOC standards, policies and procedures. Perform regularly scheduled Quality Assurance Reports involving quality of food, service provided, and sanitation of operation including equipment and physical plant.

The Food Services Director also develops reports and recommendations for the IDOC regarding contract feeder's compliance/noncompliance and instruct contract feeder as to the expectations of the IDOC. Aramark will manage food service operations at 30 correctional facilities statewide with a third-party vendor. Aramark is an experienced provider of food service with a history of supplying quality meals of sufficient quantity and nutritional value to meet the needs of its recipients.

Through the first four (4) months of the transition, the IDOC and Aramark have worked together to address and resolve all issues that arose during the transition in an expedient manner. The IDOC and Aramark will work to continually improve food service operations and make the necessary changes to enhance meal service within facilities.



Office of the Commissioner

IDOC's New Contract with Aramark will save \$11.5 Million dollars in tax dollars for food services each year



John Schilling, IDOC Food Service Director, leads a tour at a facility cafeteria for Indiana legislators during Legislative Days in July. Aramark started its new contract with the Department on July 1, 2005.



Offenders work in the kitchen at the Indiana State Prison. This facility serves 5,850 meals per day.

CONTACT INFORMATION

Finance and Performance Division
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Public and Media Relations



Java Ahmed, Director of Public and Media Relations

Java Ahmed is the Director of Public and Media Relations and began her career with the Department in February 2005.

- Developed Faith and Character Building material for agency.
- Developed Legislative Day marketing materials.
- Organized fundraisers for The Villages "Project Backpack" and for Hurricane Katrina Victims.
- Organized Corrections Employee Appreciation Day and Indiana Correctional Association Awards Luncheon for the Department of Correction.

Highlights & Accomplishments

- Launched re-entry web site: www.reentry.in.gov.
- Re-designed corrections web site: <http://www.in.gov/indcorrection>.
- Developed Road to Re-Entry materials for distribution to general public.
- Coordinated MSNBC Lockup show - profiled Wabash Valley Correctional Facility.

For media and all other information about the Indiana Department of Correction, access the main website at:
www.in.gov/indcorrection/index.htm

The Re-entry website may be accessed at:

www.reentry.in.gov

Office of the Commissioner

The Director of Public and Media Relations supervises the following areas:

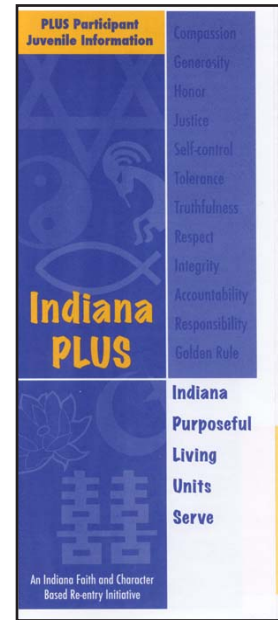
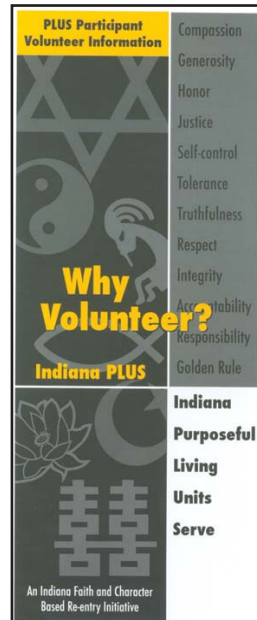
- Media Relations Division
- Victim/Witness Services



IDOC partnered with The Villages of Indiana, a nonprofit organization that serves abused and neglected children, to raise \$6,440 for back packs and school supplies for needy children.



Volunteers help load the IDOC truck of supplies for Hurricane Katrina victims. More than \$7447 in donations were given for this effort.



The Office of Public and Media Relations produces informational brochures like these for the Indiana Plus program, and other collateral that gives important information about correctional facility programs and services.

VICTIM/WITNESS RESOURCE SERVICES

The Victim/Witness Service Program was established in 1989 to address the needs of persons whose lives have been affected by crime. The victim notification section is responsible for making notification to victims and witnesses of an offender's pending release. Notification is made forty-five (45) days prior to an offender's release. A staff member is on call twenty-four (24) hours a day to ensure victims and witnesses are notified promptly in an emergency.

Victim/Witness Resource Services Provide:

- Victim referrals - the Victim/Witness Services Program section strives to keep the most complete up-to-date and accurate referral and resource information available to effectively assist victims and witnesses.
- Wrap-Around Services - the Victim Resource Services section works together with Victim Advocates, Victim Assistance Units, Crisis Centers, and Law Enforcement agencies in order to achieve victim safety prior to the release of an offender.
- Victim-Offender Letter Writing - As a service to victims, the department offers a program to allow offenders to receive victim correspondence, while protecting the victim's personal information. It also allows the offender to write the victim.
- Criminal Justice Support - The Victim/Witness Coordinator is available to offer assistance and support before, during, and after scheduled parole and clemency hearings and throughout the execution process.

Office of the Commissioners - Re-entry/Community Services

Highlights & Accomplishments

- There are presently 6,018 offenders affected by the Victim Notification Program.
- There are presently 14,016 victims and witnesses enrolled in the victim Notification Program.
- 1,728 victims and witnesses were notified of their offender's pending action.
- The Victim/Witness Resource Services section responded to 1,611 telephone, in-person and email inquiries.
- 1,551 victims or witnesses were referred to other victim service providers or agencies for additional assistance.

CONTACT INFORMATION

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Office of the Deputy Commissioner/Re-entry and Community Services



Julie von Arx, Deputy Commissioner of Re-entry and Community Services

Julie von Arx has 23 years of experience in the criminal justice field in both the public and private sectors. She was hired on January 12, 2005 by Commissioner J. David Donahue as Deputy Commissioner of Re-entry and Programs for the Indiana Department of Correction.

Her current duties include the oversight of programs in adult and juvenile facilities, community corrections, and parole supervision. Her division has re-engineered the re-entry process for inmates incarcerated within the Department of Correction in order to provide a seamless, successful reintegration of offenders to their communities.

The Deputy Commissioner/Re-entry and Community Services is responsible for the following areas:

- Re-entry Services
- Community Corrections
- Parole Services Division
- Juvenile Transition/Parole Programs
- Adult and Juvenile Programs
- Medical/Clinical Services

Highlights & Accomplishments

Transition from Prison to Community Initiative:

The National Institute of Correction recommitted funding for a technical assistance grant to aid Indiana in reducing recidivism and promoting public safety. With the direction of the Governor and Commissioner Donahue, state agencies have been brought together to develop a multi-agency partnership to address the needs of offenders as they are released from incarceration and return home. The major accomplishments of TPCI in 2005 are as follows:

- The Bureau of Motor Vehicles has committed to providing equipment and training to DOC staff to enable offenders to have authorized state identification cards prior to their release from prison. This has been a fundamental obstacle in the re-entry process as offenders have had no way of having identification in order to obtain employment, housing, or to even cash a check.
- Department of Workforce Development has agreed to partner to bring employment related services to the offender population prior to release. The vision is to bring employers within the walls to provide training so at post-release offenders will be ready for employment.
- Social Security Administration entered into an Interagency Agreement to allow offenders to begin the application process for Supplemental Security Income (SSI/Disability) and duplicate social security cards up to 120 days prior to release. Without this benefit, qualified individuals could wait several months after release without benefits, housing, etc.
- State Department of Health has agreed to establish health related education services for the offender and drafted a Memorandum of Understanding permitting offenders to obtain birth certificates prior to release. This will provide the necessary documentation the Bureau of Motor Vehicles needs in order to provide state identification at prison facilities prior to release.
- Substance abuse treatment and educational services have been increased 52% and 41% respectively since 1/10/05. Mental Health Services are managed through a third party contract with Correctional Medical Services.

Re-entry/Community Services

RE-ENTRY SERVICES

Michael Lloyd, Director of Re-entry

Michael Lloyd is a 22 year veteran of corrections. He came to IDOC in April of this year as the Director of Re-entry, the Director of Work Release Services, and the Superintendent of Women's Work Release.

Pre-Release Re-entry Program:

The Pre-Release Re-entry Program is a multi-faceted program designed to assist the offender in reintegration into society and to present information that will be relevant to the transition from incarceration to the community. Pre-release programming shall be mandatory for all adult offenders who have been convicted of a felony offense and who are released on parole, probation or discharged without community supervision.

Work Release:

A Request for Proposals was issued and the Department is looking to increase work release beds by 600. This will be done through third party contracting and the use of community corrections partnerships. Work release has been limited since the early 1990s. The additional beds will be in line with correctional best practices.

Re-entry Accountability Plan:

An offender's re-entry process will begin on day one of their incarceration with the Department. Offenders will be assessed according to their risk/needs and programming and services will be provided accordingly. A Re-entry Accountability Plan will be managed by the unit management staff and will follow an offender intra-agency and to their community. Within 180 days of release, the RAP will be sent to the community where the offender will return and will provide their community with information regarding programming (education, substance abuse and mental health treatment, medical needs, employment obtained, assessment levels, etc.). Community criminal justice agencies are eager to have information that they believe will aid them in helping the offender become successful and reduce recidivism.

Transition from Prison to Community Initiative:

The Department received a technical assistance grant from the National Institute of Corrections to implement the re-entry model entitled, "Transition from Prison to Community Initiative" (TPCI) designed to reduce recidivism and promote public safety.

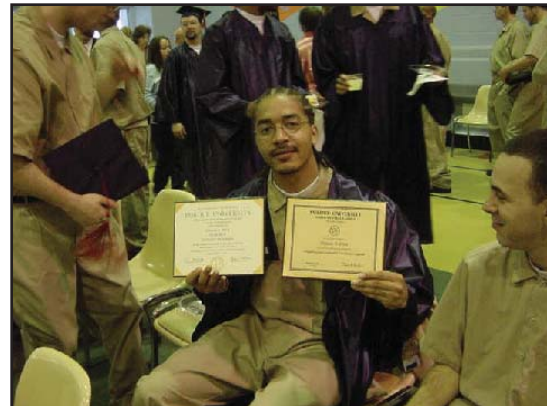
TPCI is implemented through a multi-agency partnership that engages corrections, releasing, and supervision authorities, and criminal justice and human services agencies in collaborative problem-solving. These agencies have common interests in improved transition because released offenders are common clients for corrections and human service agencies. The TPCI model targets strengthening the capacity of communities that are home to large numbers of returning offenders by establishing partnerships involving local criminal justice and human services agencies, neighborhood organizations, faith-based groups, crime victims, and the general public.

CONTACT INFORMATION

Re-entry Services

Michael Lloyd, Director of Re-entry,
MCLloyd@doc.in.gov, (317) 232-1443

Diane Mains, Re-entry Program Manager
DMains@doc.in.gov, (317) 232-5967



Re-entry/Community Services

Work Release Facilities:

The work release facilities oversee the programs and services designed to assist the offender in breaking the cycle of criminal activity and recidivism and successfully re-enter the community. These programs and services include housing, employment, life skills, substance abuse, and mental health programs. The work release centers work in and with the community to obtain new resources necessary to meet the transitional needs of its clients. The communities, other state agencies, families and faith-based organizations play a vital role in the offender's success.

The Department operates three work release facilities for adult offenders within twelve (12) months of release: (1) Indianapolis Men's Work Release Center has a capacity to work with 138 offenders; (2) Indianapolis Women's Work Release Center has the capacity to work with 72 offenders; and (3) South Bend Work Release Center has the capacity to work with 100 adult male offenders.

Liberty Hall:

Liberty Hall is a residential treatment/correctional facility located in Indianapolis. It is a privately run facility owned and operated by Community Education Centers of Roseland, New Jersey. Liberty Hall opened in the fall of 2001 with a contract for Technical Rule Violators from the State of Indiana Department of Correction. Since that time the facility has expanded to include a Parolee program, a Community Transition program, a Self Pay Work Release program and a Level One Offender program. Liberty Hall offers residential services, assessments, cognitive behavioral models and individualized case management plans in a performance based environment with an expected duration of 180 days.

Juvenile Re-entry:

A team of four individuals attended NIC/OJJDP training, "Critical Elements of Re-entry/Continuing Care Systems" in August. The training focused on the seven (7) core elements of successful reentry and the principles of evidence based practices. The Team has developed recommendations, including the establishment of a committee on the Continuum of Care for Juveniles to jointly address juvenile issues. Recommendations for the committee's membership have been made. Reviewing current internal processes and establishing an action plan for change based on evidence based principles.

Gender Responsiveness in Reentry:

A team of individuals attended the NIC training, "Transition from Prison to the Community Initiative (TPCI), Workshop on Women Offenders" in July. This training focused on the six (6) principles of gender responsiveness in the supervision and case management of women offenders. A follow-up workshop was conducted at the Indiana Women's Prison on November 1st for staff from the Indiana Women's Prison, Rockville Correctional Facility and Madison Correctional Facility.

Workshop participants developed a list of recommendations for change based on the training material and current practices within the Department.

Highlights & Accomplishments

- Ten facilities received 46 computers with licenses to be utilized in the Pre-Release Reentry Program by offenders for resume building, correspondence to outside agencies for assistance, etc.
- A Pre-Release Reentry Offender Handbook was created and distributed statewide on July 22, 2005. The Handbook contains information on how to obtain social identification, how to complete a resume and job application, and other vital information.
- The program was renamed from the Pre-Release Transition Program to the Pre-Release Re-entry Program.
- 2005 has seen monumental steps in the implementation of the national reentry model. The Department has created and implemented the Reentry Accountability Plan (RAP) managed by the Unit Management Team (UMT) during the period of incarceration and continued under the direction of the supervising agents upon release. The RAP is a formal agreement between the offender and the UMT establishing the offender's treatment plan and community re-integration. The RAP is initiated at intake following risk and needs assessment and active until the offender is discharged.
- The re-entry process outlined in the Development and Delivery of Reentry Services (01-07-101) was piloted at Medaryville, Putnamville, Rockville and Wabash Valley in September. These procedures establish greater individual accountability for both the offender and staff. Special release needs are addressed ensuring that appropriate community support and services are identified prior to the offender's release.



Commissioner Donahue spoke at Christamore House in the spring to address the Department's re-entry initiatives. Joining him (l to r) are IDOC's Community Transition Manager, Khadijah Muhammad; Christamore House Executive Director, Olgen Williams; IDOC's Deputy Commissioner, Julie von Arx; and Marion County Sheriff's Office Senior chaplain, Chaplain Michael Wolley.

Re-entry/Community Services

- Unit Management was reorganized to support the reentry process. Staff responsibilities were shifted among the Unit Team Manager, Case Manager and Correctional Caseworker, and positions were shifted among facilities to ensure appropriate staff-to-offender ratios were met.
- The Work Release eligibility criteria were changed and assignment to Work Release has increased.
- The Work Release administrative procedures were changed to hold offenders accountable for transportation costs, i.e. each trip and bus ticket is charged to the offender.
- The two Indianapolis Work Release Centers were consolidated. The centers share human resources, business office and training functions. Accounting functions are primarily handled by central office staff. Every staff member at each facility is cross-trained to work at both centers.
- Men's Work Release has been focusing on improving its strategic initiatives. The initiatives as they relate to the greater re-entry model include: initiating the new unit team casework management model in November 2005; developing and delivering an effective fatherhood program; expanding volunteer support so we can deliver interventions germane to incarcerated adult males, for example, interventions for residents with anger-management and other impulse control problem issues.

COMMUNITY CORRECTIONS DIVISION

Deana McMurray, Community Corrections Director

Ms. McMurray came to the Department in March 2005 as Director of Community Corrections for the Indiana Department of Correction. She is a licensed teacher and is certified to conduct LSI-R Assessments and teach the Thinking for a Change and PRIME for Life Curriculum.

Community Corrections:

Community Corrections assists the Indiana Department of Correction in fulfilling its mission by establishing and operating community corrections programs that prevent crime or delinquency, divert offenders from the Indiana Department of Correction, and provide programs for committed offenders and persons ordered to participate in community corrections as a condition of probation in accordance with IC 11-12.

Sixty-eight counties currently participate with a budget of \$27 million annually and many counties would like to expand programming. Commissioner Donahue has recognized the value and worth of community corrections and has traveled to many counties to conduct town hall meetings with the community corrections advisory boards. He has advised the counties that future funding decisions will be recommended from a board of state agencies like FSSA, DCS, DMH, and others, rather than having the IDOC make those decisions without input from other state agencies.

Evidence based practices will drive future funding decisions. A new legislated formula based on evidence and hard data will be introduced.

One half of the population that counties presently serve are misdemeanants, who are not eligible to be in prison at the state level. For the benefit of taxpayers, misdemeanant participants will no longer be funded by the Department. Counties will not be precluded from serving misdemeanants, but alternative funding sources must be found to support that service.

Number Served:

Community Corrections programs served 60,852 adult offenders from July 1, 2004 to June 30, 2005. Of those 30,235 were misdemeanants and 30,617 were felony offenders. In addition, Community Corrections also served 9,196 juvenile offenders.

The IDOC funds approximately a third of all Community Corrections programs statewide, and user fees assessed to the offenders pay for the remainder of the budget. Therefore, counties are covering the cost of serving misdemeanants through user fees. The Community Transition Program (CTP) served 1,520 of the 4,885 offenders eligible for CTP from 1/1/05 through 11/21/05.

Programs vary by county; types of programs include work release, home detention, day reporting, work crew and a variety of juvenile alternative programs. In addition, programs provide numerous services including risk & needs assessments, behavior plans, thinking for a change, job skills, substance abuse assessments, and other services.

Highlights & Accomplishments

- Transferred community transition staff to operational support division to eliminate duplication of services.
- Decreased administrative budget by approximately \$10,000 by realigning staff duties.
- Implemented first stage of a revision of fiscal and statistical data collection processes.
- Reclaimed approximately \$2 million of carryover sitting in county funds.
- Coordinated 10 commissioner town hall events.
- Revised the community corrections grant applications and review process.
- Implemented a statewide community corrections training academy.
- Increased utilization of the Community Transition Program.
- Conducted follow up and review of forensic diversion programs.
- Implemented a statewide initiative to address evidence based practices, training needs, juvenile program issues, gender responsibility programming needs and other issues.

CONTACT INFORMATION

Community Corrections Division
Deana McMurray, Director of Community
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(317) 232-5722

Re-entry/Community Services

PAROLE SERVICES

Randy S. Focken, Parole Services Director

Randy S. Focken began his employment with the Indiana Department of Correction in June 2005 in the position of Parole Services Director. He is responsible for both adult and juvenile components. Mr. Focken has 20 years of experience in criminal justice.

Offenders on parole supervision are referred to multiple community agencies. Each parole district has a contract for substance abuse services within the district. Parole Agents work actively to develop community resources in their areas of responsibility.

Re-entry Initiatives:

Parole is an important part of the Indiana Department of Correction's Re-entry focus. Parole Agents have been assigned to each IDOC facility to be a part of the Unit Management Team and a community resource for the Unit Teams.

Parole placement plans are being generated at the facility level 180 days prior to an offender's Earliest Possible Release Date. Parole Staff and facility staff have an open line of communication to resolve parole placement plan issues prior to an offender's release.

For Sex Offender placement planning, several pre-approved placement options are in place to assist this difficult to place offender population.

Highlights & Accomplishments

- All Parole Agents received PDAs in 2005. The additional technology supplied by PDAs allow the Parole Agents to electronically input casenotes and other pertinent information in the field.
- All Parole Agents were trained in Motivational Interviewing in May 2005.
- Parole staff place offenders on the appropriate level of supervision based upon their risk to re-offend in the community. Evidence Based Practices encourage the Parole staff to focus on those activities, which reduce recidivism. Progressive Community Supervision moves the theory of Parole supervision from activity based supervision (focusing on number of contacts) to a successful outcome based supervision model (focusing on quality of contacts).
- A Parole Violation Matrix has been developed and is being used to provide consistency in how violations are being handled. The Violation Matrix guides the Parole staff in utilizing intermediate sanctions and requesting Indiana Parole Board action. In addition, the Violation Matrix makes Supervisors and Parole Agents accountable for their recommendations to the Parole Board.

- Parole Agent positions have been created for each of the Parole Districts. The primary responsibility for this classification is to assist the district with parole placement planning. The incumbent will work closely with facility staff to meet this goal.
- A Parole Agent has been assigned as a liaison to each IDOC facility. This assignment will help to bridge the gap of communication between facility and Parole staff.
- A Parole Trainer classification has been approved to increase parole specific training. The position will be located at the Correctional Training Academy in New Castle.
- Parole Services is responsible for the supervision of 7600 adult offenders of which 800 offenders are under supervision in Indiana from other states. Currently there are a total of 655 convicted sexual offenders under Parole supervision of which 18 are under supervision in Indiana from other states. In addition, 230 juvenile offenders are supervised by Parole staff.

CONTACT INFORMATION

Parole Services Division
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Carmen Glenn, Asst. Parole Services Director,
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(317) 232-5779

PAROLE DISTRICTS

Parole District #2



Steven H. Keever, District Supervisor

District Supervisor Steven Keever began employment with the Department of Correction in October 1975 when hired as one of the original Correctional Officers at the newly opened Fort Wayne Work Release Center. Parole District 2 currently serves 10 northeast counties

with approximately 950 adult and juvenile cases.

CONTACT INFORMATION

Location: Parole District 2
4802 US 30 East
Fort Wayne, IN 46803
(260) 424-3536

Re-entry/Community Services

Programs:

The role of Parole Agent has evolved in recent years to be more a referral source than to specifically provide programming. An agent will collaborate with local providers, either contracted or community based, to direct clients to the most appropriate, specific programmatic requirements. This is the only office to institute a Day Reporting component to address those who experience substance abuse issues during their term of supervision. This allows professionally trained and educated counselors to provide on-site assistance to those in need. PD2 has two assigned counselors, allowing one to assist agents in outlying counties with counseling referrals and specimen collection and the other to address those required to report daily. Consequently, 100% of the parolees in this district have the opportunity of assistance in their attempt to overcome substance problems and be in compliance with the departmental mission of being provided with self improvement programs to become law-abiding citizens.

In 2001, the Fort Wayne Parole office worked in concert with Allen County Community Corrections, Superior Court Judge John Surbeck and the Indiana Parole Board to develop a partnership known as the Allen County Re-Entry Court initiative. This was the first program of this type in the country. The collaboration uses surveillance through electronic monitoring and GPS equipment, treatment related to substance abuse dependency, life skill development, and mental and physical health. Each participant is involved in an intensified regimen over what the normal requirements of parole or probation supervision has become. The reward for compliance and satisfactory performance is the realistic possibility of an early discharge from the Parole Board.

Highlights & Accomplishments

As indicated above, the cooperation between PD2 and the Re-Entry Court team continues to be a significant accomplishment for this office, the Department and the community. Allen County has a considerably higher percentage of commitments involved in the Community Transition Program (CTP) than all other counties. This is a direct tribute and reflection on the dedication of those professionals involved who make it work. Statistics demonstrate the valuable results that a program such as this can provide tax payers.

Parole District #2 Assistant Supervisor David Wuthrich was instrumental in the modification of Parole Procedures to reflect the direction of the leadership of DOC as parole moves toward a community supervision model. All staff attended seminars and training on evidence based practices.

The Day Reporting Program has been a major accomplishment in the utilization of the substance abuse counseling staff in an efficient, effective manner to assist clients in addressing dependency problems.

Between the various in-house options, the outside referral sources and one counselor working directly with all agents in all counties, 100% of PD2 parolees have direct substance related services. The objective is to take whatever steps necessary to overcome conditions that prohibit individuals from becoming law-abiding, productive citizens.

Parole District #3



**Stephen G. Outlaw,
District Supervisor**

Stephen G. Outlaw began working with the Indiana Department of Correction in September, 1976. In October, 1998, Mr. Outlaw was promoted to Assistant District Supervisor at Parole District #3, the largest Parole District in the state.

CONTACT INFORMATION

Location: Parole District 3
1535 North Meridian Street
Indianapolis, IN 46202
(317) 234-1931

Programs:

The Indianapolis Parole District includes Marion County and the seven surrounding counties: Boone, Hancock, Hamilton, Hendricks, Morgan, Johnson, and Shelby. Over 1,900 adult offenders are being supervised by 19 parole agents currently. The district maintains three specialized caseloads and each is to have a maximum caseload size of 50.

Parole District #3 currently has two openings for two parole agents and two substance abuse counselors. Each parole agent provides counseling services, direction and assistance in appropriate programs for offenders that already exist in their communities for re-entry such as housing, employment, education, vocational training, substance abuse, mental health programs, and whatever needs the offenders may require.

Parole agents are expected to assist in maintaining public safety by assuring that the offenders are complying with the parole rules and regulations. Parole agents are involved in parole sweeps with local law enforcement agencies, Marion County Re-Entry Court, and IVRP (Indianapolis Violence Reduction Partnership), which involves every local, state, and Federal criminal justice agency serving Marion County. The IVRP works with a variety of crucial community partners, including the Weed and Seed program, Westside Ministries, and neighborhood leaders throughout Indianapolis.

Re-entry/Community Services

The IVRP employs a problem solving approach whereby the homicide and serious violence problem is analyzed, strategies are implemented, and the impact of efforts are assessed. There are proven strategies to reduce homicides through IVRP group meetings, lever pulling meetings, multi-agency warrant sweeps, and homicide reviews.

Highlights & Accomplishments

- All parole districts have PDA's or laptops to complete necessary reports, keep up-to-date data bases and eliminate unnecessary paperwork. All juveniles except one have been transferred out of Parole District #3 and are currently being supervising by the YSTS.
- Since July 2005, Parole District #3 had been supervising 1,700 adult offenders and is currently supervising 1,900 adult offenders.
- On July 30, 2005, the Indianapolis Parole Office held a Bowl-A-Thon fundraiser at the Jubilee Bowl and raised \$660 for the Project Backpack for the Villages of Indiana, Inc.
- Parole District #3 donated supplies for the Katrina victims in New Orleans, Louisiana.

Parole District #4A



John T. Markham, District Supervisor

Mr. Markham started his career in Corrections in 1986 as a Work Release Verification Officer. In 1990, Mr. Markham was hired as a Parole Agent at the District #4-A Parole Office in Evansville, Indiana and was promoted to District Supervisor in 1995.

CONTACT INFORMATION
Location: Parole District 4-A
320 MLK Jr., Blvd., #107
Evansville, IN 47708
(812) 424-9821

Parole Staff are responsible for providing offenders the services that will assist in their successful re-entry into the community. Staff are mentors who actively participate in the ongoing process of community supervision. Agents are best viewed as brokers of services, identifying and delivering services which can ultimately translate to fewer instances of recidivism.

As 95% of the Indiana Department of Correction population will return to the Community, the community re-entry programs have been developed with the express intent at reducing the percentage of people who return to prison. Typically, failure occurs seven to twenty-one (7 – 21) days after their release to Parole Supervision. When offenders lack the opportunity for suitable employment or housing during this time, a barrier to success can develop. Every Staff member plays a key role in ensuring the successful transition of offenders from prison to parole. This goal is accomplished by partnering with community based agencies. This affords the paroled offender job training, vocational rehabilitation services, substance abuse treatment and services for those with disabilities. Other agencies assist with food stamps, veteran employment assistance and educational opportunities.

Parole District #4B



James Cahill, District Supervisor

Mr. Cahill's interest in Corrections was sparked after completing a student internship through the Terre Haute Parole office in 1972. In 1984 he transferred to the Terre Haute Parole office where he worked as a Parole Agent until approximately 1987 when he was promoted to Supervisor of Parole District 4.

CONTACT INFORMATION
Location: Parole District 4-B
605 Ohio Street, Ste. 206
Terre Haute, IN 47807
(812) 235-0606

Programs:

The Terre Haute Parole District includes 14 surrounding Counties where 5 parole agents supervise approximately 485 adult and juvenile Offenders who have been released from Indiana Department of Correction Facilities to community supervision.

Traditionally parole in Indiana and routinely throughout the country has not provided direct services or programs to offenders. The role of parole has been to serve as a conduit to the community by referring returning offenders to appropriate programs that meet their needs and that already exist within their communities.

Re-entry/Community Services

Along with that 'brokerage' of services, parole agents have been responsible for basic crisis counseling and advocacy in the community setting. The final though not least important function of parole within the communities is to assure that returning offenders are complying with their expectations of parole as well as complying with the expectations of the community.

The Terre Haute office presently has 5 parole agents covering a 14 County area that supervises approximately 470 parolees. The Vigo County area has increased dramatically in commitments giving the single agent covering Vigo County 200 cases. There is a plan to re-classify our substance abuse counselor to a parole agent position with a specialized caseload of high risk substance abuse related commitment cases (currently approximately 57 in this category). Finally, we will begin seeing certain high risk offenders in group on a weekly basis, as well as an increased level of monitoring by agents in the community for this group. These concepts will be expanded into the outlying communities as becomes possible.

Highlights & Accomplishments

The Terre Haute office specifically has been planning and will shortly complete a physical move into a new building being constructed by the Vigo County Community Corrections program. We not only will have a new office, with more room but we also plan on developing the sharing of data and hopefully responsibilities with other Agencies housed within the new building. These agencies include, Community Corrections (Work Release and light industries), Vigo County Probation and Vigo County Drug and Alcohol Programming.

Parole District #5



Don Todd, District Supervisor

District Supervisor Don Todd began working with the Department of Correction in March of 1987 as a Parole Officer in the Indianapolis Parole Office. In October 1989, he was promoted to District Supervisor of the Columbus Parole Office.

CONTACT INFORMATION

Location: Parole District 5
1130 Industrial Road
Columbus, IN 47202
(812) 373-7356

Programs:

The Columbus Parole Office includes 21 southeastern Indiana counties where six parole agents supervise approximately 607 adult and juvenile parolees who have been released from the Indiana DOC to parole supervision. The average caseload is around 100, plus there is one specialized sex offender case load with approximately 50 cases.

Re-entry Initiatives:

Parole Services is the final phase in the department's efforts to provide re-entry services to the offenders and help them make a successful return to their communities. This re-entry effort begins at the beginning of incarceration and involves the planning for educational, substance abuse, employment, and housing needs. Changes in Parole Services include: incorporating developing practices involving risk assessment, violation matrix, motivational interviewing, and appropriate evidence based referral practices into basic supervision of parolee intervention for the purpose of better serving the mission and goals of protecting the community while providing released offenders with the tools to choose success over recidivism.

Highlights & Accomplishments

- In August of this year, we were authorized to hire a Parole Officer position to assist with administrative duties within the office. This new position provides assistance to parole agents as well as the district supervisor in performing some of the administrative duties required allowing staff to allocate more time for field duties. Increased effectiveness was achieved by providing agents with hand held computers to enter field notes and case activity.

Re-entry/Community Services

Parole District #6:



Yvette Salinas, District Supervisor

Yvette D. Salinas, District Supervisor, began working for the Indiana Department of Correction on September 12, 2005. Prior to being hired by the Department, Miss Salinas worked for Lake County Community Corrections for over eight years.

CONTACT INFORMATION

Location: Parole District 6
504 Broadway
Gary, IN 46402
(219) 880-2000

Programs:

The Parole District #6 office, located in Lake County, includes six (6) surrounding counties in Northwest Indiana. At present there are six (6) Senior Parole Agents supervising approximately 740 adult and juvenile offenders. Since August 2005, Parole District #6 has been undergoing drastic changes with three employees reaching retirement and others making the decision to move to other career opportunities. At present, there are four (4) vacant positions.

Prior to August 2005, our Substance Abuse Counselor conducted an in-house substance abuse program where those parolees who were addicted to drugs or alcohol would participate in individual counseling and family therapy. The parolees' families were brought in to gather information, ask questions and provide a support system for everyone involved. District 6 Senior Agents continue as members of the Great Lakes Regional Fugitive Task Force/U.S. Marshal Service.

Ms. Salinas plans to identify all available community resources willing to provide services such as alcohol/substance abuse, housing, sex offender specific treatment, sharing of information with the Lake County Sheriff's Department and employment and education services. Within the next three (3) months, the District Supervisor will begin Cognitive Behavioral Programming for all offenders in need of this type of programming.

Discussions are underway with Lake County Community Corrections to partner on projects such as Global Positioning for Sex Offenders and creating a resource web site for Lake County and surrounding counties.

Senior Parole Agent Steven Sass has coordinated with the Indiana State Prison in LaPorte County and will begin working out of that facility in January 2006. This collaboration will provide those offenders who live in LaPorte County access to community resources in their county and allow that agent more time with the offenders.

Highlights & Accomplishments

Within the next few months, Parole Office #6 anticipates moving to a larger space to accommodate the four new employees that will be hired. The move will also provide more space to hold group meetings for substance abuse, sex offender treatment and cognitive programming classes. By the end of the year 2006, the Gary Parole office will provide data that includes clear evidence in the reduction of recidivism in Parole District #6.



Re-entry/Community Services

Parole District #7



Victoria Fafata, District Supervisor

Victoria Fafata started working with the IDOC in 1986 at the Indiana Women's Prison. She became the Supervisor of the New Castle Parole District in 1994. She also has work experience with county probation and welfare offices.

CONTACT INFORMATION

Location: Parole District 7
P.O. Box 612
New Castle, IN 47362
(765) 529-2359

Parole District #7 is based in New Castle and covers an eleven county area. There are six parole agents, one Substance Abuse Counselor, and two secretaries.

At the end of October 2005, Parole District agents were supervising 699 adult parolees and 47 juvenile parolees. One of the agents is dedicated to supervising sex offenders and has 60 sex offenders encompassing the eleven counties.

Three agents have sub-offices in the county they are assigned, which are provided to the IDOC at no cost. These sub-offices are also used by the Sex Offender agent and the Substance Abuse Counselor. The remaining agents cover multiple counties and generally use probation or the local jail to meet with their clients.

Every staff member plays a key role in ensuring the successful transition of offenders from prison to parole. District staff have been working to address re-entry issues while offenders are still incarcerated and to help them become productive citizens while on parole and after discharge from parole.

Parole District #8



Doug Huyvaert, District Supervisor

Doug Huyvaert was appointed to the position of Parole District #8 Supervisor effective December 5, 2005. Supervisor Huyvaert most recently held the position of Superintendent at Chain O' Lakes Correctional Facility from 1995 to 2005.

CONTACT INFORMATION

Location: Parole District 8
2421 South Michigan Street
South Bend, IN 46614
(574) 234--4600

The South Bend Parole District provides parole supervision services to approximately 900 offenders residing in eleven (11) counties in Northern and Central Indiana. Programming services are received through referrals by the Parole Agent in the parolee's community. A large number of parolees are placed on select stipulations that include the participation in substance abuse and other mental health programming. The role of the Parole Agent is to assist in the placement in such services and the monitoring of continued active participation in such programs.

Highlights & Accomplishments

- In the past year, Parole Agents in Parole District #8 have been equipped with Personal Data Assistants (PDA's) in an effort to more effectively manage parole casework duties.
- Staff attended training in motivational interviewing techniques and in the use of the Parole Violation/Reward Matrix Tool that is currently being implemented through a pilot program at another parole district.
- Parole District #8 was authorized one (1) additional Parole Agent 4 position. The position will provide administrative assistance to the current agents. It is also anticipated that the current Substance Abuse Counselor position will be reclassified to an agent position with a focus on high risk substance abuse related parolees.

Re-entry/Community Services

JUVENILE TRANSITION PROGRAMS

David L. Uberto, Director of Juvenile Transition Programs

David L. Uberto currently serves as the Director of Juvenile Transition Programs for the Department of Correction. Mr. Uberto began his career with the Department in 1974 as a correctional officer at the Indiana Boys' School. Mr. Uberto has served as the Superintendent of the Indiana Girls' School. In 2003, Mr. Uberto assumed the duties as the Director of Juvenile Services, where he served in until March 2005, at which time he was given the oversight responsibilities of the Juvenile Transition Program.

Juvenile Transition Services is a component of the Department's Parole/Community Supervision Division. It is the responsibility of the staff (Youth Service Transition Specialists) that work in Juvenile Transition Services to work jointly with the Juvenile facilities in developing aftercare/re-entry plans as youth are preparing to return to their communities. Once in the community setting, the Juvenile Transition staff provide regular supervision, broker support services, and serve as a liaison for the youth for arranged programming.

The Juvenile Transition Services accomplishments for the calendar year 2005 include significant reorganization. Coverage was expanded from Marion, St. Joseph, and Allen counties to Hamilton, Hancock, Johnson, Morgan, Boone, Putnam, Owen, Clay, Vigo, Sullivan, Pike, Warrick, Vanderburgh, Madison, Delaware, Henry, Noble, Huntington, and Kosciusko counties as well. This reflects an increase from three to twenty two counties. This has allowed for several of the Parole Districts to concentrate on providing supervision of their adult caseloads. Parole District #3 supervises no juvenile parolees as a result of this reorganization.



Offenders and one of the vehicles showcased at the Facility Car Show at Plainfield/RDC.

A Transition Specialist with experience in working with adolescent sex offenders was identified and has been assigned the community supervision responsibilities for those coming back into the counties formerly covered by PD3. This has allowed for a more consistent monitoring of these youth to ensure that they are receiving offense-related services.

The Lake County Juvenile Transition program had proven to be such a success, Juvenile Court Judge Mary Beth Bonaventura committed to allocating county funds to sustain the program. As a result, five additional counties (Marion, St. Joseph, LaPorte, Porter, and Elkhart) have submitted grant applications to Community Corrections to implement similar programs. The anticipated benefit for the Department is that these counties will resume jurisdiction of their youth once they have completed their programming with us, which in turn could allow us to redirect our resources into other areas.

To promote and enhance the re-entry initiative between the field and the facilities, Youth Service Transition Specialists have assumed office space in South Bend Juvenile, Northeast Juvenile, and Pendleton Juvenile.



Indianapolis Women's Prison choir in Cantata program.

CONTACT INFORMATION

Juvenile Transition Programs
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(317) 232-5773

Re-entry/Community Services

ADULT & JUVENILE PROGRAMS

R. Daryl Hall, Director of Programs

R. Daryl Hall is the Director of Programs for the Indiana Department of Correction. In this capacity he provides oversight and direction in the development, implementation, and evaluation of programs in the areas of Education, Substance Abuse, Mental Health, Case Management, Religious Services, and Volunteer Services. Daryl has been with the Indiana Department of Correction since 1995. He has previously served in various capacities with the juvenile division and most recently served as the Director of Juvenile Programs prior to his current duties.

Highlights & Accomplishments

- April 11, 2005 - First Methamphetamine Treatment Unit – Clean Lifestyle is Freedom Forever (CLIFF) opened at Miami Correctional Facility.
- June 1, 2005 - First three pilot faith based and character building units Purposeful Living Units Serve (PLUS) opened at Correctional Industrial Facility, Indiana Women's Prison, and Plainfield Juvenile Correctional Facility. This was the first juvenile unit of its kind in the nation.
- June 9, 2005 - CLIFF unit opened at Wabash Valley Correctional Facility.
- September 1, 2005 - CLIFF unit opened at Rockville Correctional Facility. This was the first female unit of its kind.
- October 13, 2005 - First group of CLIFF participants (22) at the Miami Correctional Facility successfully completed and graduated from the program.
- November 1, 2005 - Four additional PLUS units opened at the Branchville Correctional Facility, Wabash Valley Correctional Facility, Westville Correctional Facility, and the Pendleton Correctional Facility.
- December 1, 2005 - The first juvenile at-risk methamphetamine unit opened at the North Central Juvenile Correctional Facility.

CONTACT INFORMATION

Adult and Juvenile Programs
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Classification

James S. Wynn, Director of Classification

Mr. Wynn began his career with the Department in 1978 at the Indiana Women's Prison. In 1989, he was transferred to Central Office and was promoted to his current position in January of 1997.

Classification and Records was previously in the Operations Division; however, in July 2005 it was moved under the supervision of the Deputy Commissioner of Re-Entry and Programs. Security level and facility placement for each offender has remained a central role; however, classification has taken a much greater role in the re-entry process. Working hand in hand with unit team, re-entry, educational, vocational, substance abuse and other program area staff, classification has become an integral part of the process ensuring that offenders are provided with the opportunity for addressing the needs that have caused their involvement in the criminal justice system.

Offender Placement:

The Offender Placement Section is responsible for assigning and placing all offenders committed to the Department of Correction into the appropriate security level and facility within that level. These decisions are based on several factors including their classification designation score. This score is based on the seriousness of their committing offense, prior criminal history, length of sentence, institutional behavior and age. In addition, each offender is evaluated for medical and psychiatric needs, as well as, any disability that may require special accommodations. Each offender's programmatic needs are also outlined as a part of the classification assignment process.

The Central Office Offender Placement Section is responsible for the following:

- Make final decision on offender inter-facility transfers.
- Directs referrals that require further review to the appropriate offices and tracks progress on such referrals.
- Mediates and resolves questions concerning transfer of offenders requiring special consideration.
- Monitors the calculation of sentences including credit time awards to insure that each offender's release date is accurate.
- Conducts facility audits of classification release functions.

Re-entry/Community Services

Records Section:

The Records Section is responsible for the management and control of the Department of Correction offender records, including the development and review of the Records Policy and Procedure.

The Central Office Records Section is responsible for the following:

- Providing records personnel with the knowledge of departmental records policy and procedure necessary to ensure consistency and accuracy in application.
- Ensuring that the established procedure is followed for the storage, retrieval and disposition of offender records in all Department of Correction facilities.
- Responding to outside inquiries from offenders, relatives, lawyers, criminal justice authorities and other public officials concerning offender record information.
- Initiating review of a new scanning system for offenders records to be more efficient and meet the needs of Central Office staff.

Highlights & Accomplishments

With the assistance of a National of Institute of Corrections grant, the Classification Division was able to contract with JFA Institute to help in the revision of the entire classification process including the development and implementation of a new Classification Designation Instrument.

The current review resulted in the following:

- A separate validated Classification Designation Instrument for both adult males and females in determining the appropriate security level placement.
- Revision of security level criteria allowing a greater number of offenders to be considered for minimum security placement as they transition back into the community.
- Revision and validation of the offender Needs Assessment to be used in determining those factors that need to be addressed in order to give each offender the best chance of remaining free of the criminal justice system upon release.
- Development of a Risk Instrument to help in determining the degree of supervision necessary for offenders being released to community supervision.
- Revision of classification policies/procedures to ensure coordination with the entire re-entry process.

Development and Implementation of an Adult Program Management System:

The Classification Division, in conjunction with the Department of Correction Technology Services Division, was able to develop and implement the Department's first program tracking system. An integral part of the implementation process was the training of all Unit Team and Classification staff in each of the facilities throughout the state.

The purpose of the Adult Program Management System is to:

- Provide the Department with automated functionality in the area of offender programming.
- Allow the listing and reporting of program services from recommendation to completion.

As outlined in Indiana Code, this information is a factor in determining the appropriate facility and security level for the offender. Adult Program Management tracks current adult program participation of each offender for which he or she is: 1) Recommended, 2) Enrolled, and 3) Completed, while incarcerated in the Department of Correction.

The Adult Program Management System has become an integral part of the revised Case Management Process and Re-Entry Accountability Plan that serves to track the identified needs of each offender.

Revision of Release Procedure:

In conjunction with the revision of the classification, unit team and transition procedure, the Records Procedure was updated to coincide with a comprehensive, systematic approach to the entire re-entry process. A main point in the revision ensures that classification, unit team and re-entry staff are all coordinated in the intake, placement, programming and re-entry services provided to each offender.

The revision emphasized the fact that the release process begins the moment the offender is admitted into the custody of the Department.

The current review resulted in the following:

- Documents the role of release as a part of the entire re-entry process that begins when an offender is initially incarcerated with the Department.
- Ensures greater communication between different areas within the facility, as well as, parole, probation, community corrections and the courts.
- Ensures that parole, probation and community correction agencies receive release documentation well in advance of the actual release. This allows more time to resolve issues involving problem releases.

CONTACT INFORMATION

Classification

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Re-entry/Community Services

Mental Health & Behavioral Management

Jerry Vance, Director of Mental Health and Behavioral Management

Jerry Vance, the Director of Mental Health and Behavioral Management for the Department of Correction, is responsible for overseeing mental health treatment, substance abuse treatment and the sex offender management and monitoring the program. He has served in his current capacity for approximately 1 ½ years. Mr. Vance have been with the Department for over fifteen years, and served as the Substance Abuse Program Director prior to moving into his current position.

Highlights & Accomplishments

Year 2005 has been an exciting year with numerous significant accomplishments in the areas of mental health, substance abuse, and sex offender programming. A few of these accomplishments included:

- Opening a 200 bed methamphetamine treatment therapeutic community for adult male offenders at Miami Correctional Facility.
- Opening a 200 bed methamphetamine treatment therapeutic community for adult male offenders at Wabash Valley Correctional Facility.
- Opening an 80 bed methamphetamine treatment therapeutic community for adult female offenders at Rockville Correctional Facility.
- Opening a 40 bed methamphetamine treatment program for male juveniles at North Central Juvenile Treatment Facility.
- Expansion of other DOC Substance Abuse Therapeutic Communities from 350 beds to 500 beds.
- Increasing offenders in substance abuse treatment from 2422 in January 2005 to 3,841 in November 2005, an increase of approximately 60%.
- Increasing incentives and sanctions for sex offenders to participate in the facility component, which increased participation from 50 offenders to over 200 offenders, an increase of 400%.
- A new contractor took over responsibility for delivery of mental health services, effective September 1, 2005. This process is being closely monitored to ensure that the appropriate quality of mental health services is provided to the offender population.
- The Department has been working closely with the Division of Mental Health and Addiction to improve coordination of services as offenders leave the Department to return to the community.
- The National Alliance on the Mentally Ill significantly expanded training of line staff on how to respond to mentally ill offenders. Nearly 300 line staff received this training during 2005.

CONTACT INFORMATION

Mental Health and Behavioral Management
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Substance Abuse Services

Diana L. Williams, Director of Substance Abuse Services

Ms. Williams was the Bureau Chief of Addiction Services of the Indiana Division of Mental Health and Addiction for two years before coming to the Department of Corrections as the Director of Substance Abuse Services in June of 2005. She has over 20 years experience in the addiction treatment field as a Clinical Supervisor, Therapist and Case Manager.

At the beginning of 2005, the Department was third party contracting to obtain therapeutic community services. In October, the contracts were voided and DOC staff began to operate the TC units that served double the amount of offenders for the same amount of dollars. Two new therapeutic communities will be implemented at the Westville Correctional Facility and the Branchville Correctional Facility.

CONTACT INFORMATION

Substance Abuse Services
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Re-entry/Community Services

Case Management

Kevin Moore, Director of Case Management

Kevin Moore started as the Director of Case Management in March 2005. Prior to this position, Mr. Moore was the Superintendent at the Indianapolis Juvenile Correctional Facility for seven years and the Plainfield Juvenile Correctional Facility for five years.

Re-entry Services:

New re-entry procedures have been developed for adult case management and coordination with classification, re-entry, and parole divisions was facilitated to ensure policies and procedures related to re-entry are consistent.

An orientation program was developed and delivered that described the new re-entry process and changes in the unit management procedures for the adult facilities. This orientation was delivered to the executive staff, superintendents, assistant superintendents, and parole staff.

Following this orientation, unit team staff from all adult facilities were trained in the new procedures and organization changes. Four pilot sites were selected to implement the new re-entry procedures and provide feedback on their experiences and suggestions for improvement. Part of the pilot program included a newly developed charting software to accompany the re-entry procedural changes.

Juvenile Facilities:

Programmatic and operational reviews were conducted at all juvenile facilities. Best practices were identified that can be replicated in all juvenile facilities.

An updated juvenile re-entry initiative based upon a National Institute of Correction model has been developed for implementation in 2006.

Several counties are looking to provide aftercare for juveniles upon completion of their DOC programs. This partnership with community corrections will enable the counties with the highest commitment numbers to provide aftercare in the student's home county in conjunction with services to the family.

CONTACT INFORMATION

Case Management

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Governor Mitch Daniels, Commissioner Donahue and all IDOC Superintendents attend the Superintendents Conference in the Spring.

Re-entry/Community Services

EDUCATION DIVISION

John Nally, Director of Education

The Director of Education, John Nally, began his teaching career with the Department in 1967. Mr. Nally has been a classroom teacher in both the adult and juvenile systems for males and females. Prior to his appointment as Director, he was the Coordinator for Distance Technology and the Coordinator for Special Education services.

Starting in January 2005, the Education Division took careful aim at the combined production, management, and economic aspects of the Department's educational programs. The hard numbers of our adult education programs demonstrate the focus, redesign, and results of that work.

Highlights & Accomplishments

- In January, 2005, the Division set a goal that at least 16% of the adult population would be enrolled in education programs. By October 2005, 30% of the entire IDOC adult population was enrolled in educational programs.
- Between January 2005 and October 2005 school enrollments increased by 41%.
- College enrollment for spring 2005 increased 21% over the fall 2004 semester enrollment.
- Since January, 2005, Education Program Completions, on a rolling-twelve month basis have increased by 31%.
- These increases in capacity and delivery of services have resulted in educational credit time awards totaling over 960,000 credit days on a rolling-twelve month basis.
- At the urging of Commissioner Donahue, Superintendents have made gymnasiums available for classes thus expanding classroom size, expanded normal classroom hours beyond 3 p.m. to accommodate those offenders who work during the day, and increased the classroom hours of teachers.
- Able to purchase over 300 computers for offender education with grant funds.



The Division continues to grow opportunities for offenders to gain occupational competence through postsecondary educational services. Ivy Tech has joined with Purdue University, Indiana University, Oakland City University, Ball State University, Indiana State University, and Grace College to provide degree programs. Department developed and managed academic and vocational programs have been restructured from a traditional correctional education model to individually tailored programs that support the concept of Training Indiana's Future Workforce. Over 95% of the Department's vocational instructors have completed the Department of Workforce Development's (DWD) scenario training. This activity is a prerequisite to the Department's vocational programs receiving DWD certification.

The Division has incorporated KeyTrain and WorkKeys programs that mirror those initiatives by the DWD for all Indiana citizens. The Indiana Department of Education partners with the Department in providing educational opportunities that will enable most offenders to read at the eighth grade level – the level at which a person can be considered functionally literate – by financially supporting English in the Workplace and the Laubach Way to Reading for Adults including the training of offender tutors in the schools. These partnership efforts have doubled the number of offenders achieving the literacy goal each year.

The Education Division engaged with the Microsoft Public Sector Group to secure the Unlimited Potential Curriculum. The curriculum aligns to internationally recognized certification requirements in three areas:

- Basic Computer Literacy.
- Information Literacy.
- Productivity Applications.



Re-entry/Community Services

Juveniles:

Beginning in January 2005, the Department adopted an aggressive strategy to align the juvenile schools with No Child Left Behind (NCLB) and the Indiana Department of Education General High School Diploma. By focusing on this alignment the Department is optimizing its resources and compressing its costs while simultaneously maximizing the educational outcomes.

To measure the success and progress of the strategy, each school has completed the North Central Association (NCA) Accreditation process. This effort will assure that the Department's schools meet the same high standards as those expected of Indiana's public schools.

The process has had immediate impact as demonstrated by the following:

- 235 juvenile offenders sat for the GED test with 220 passing (93% pass rate).
- 2,440 high school credits issued.

To provide and measure accelerated academic achievement, the Indiana Department of Education (IDOE) and the US Department of Education are providing the software and hardware to each facility to support the WestHall Education Program.



Auto Body and Building Trades are two of the 51 Vocational Programs offered by the Indiana Department of Correction. Since January 2005, vocational instructors have been engaged in developing scenarios that are aligned to the Department of Workforce Development's Certificates of Technical Achievement (CTA's). Upon demonstrating mastery of the industry-certified competencies, offenders receive the CTA signed by Governor Mitch Daniels.

The utilization and merit of the program is being monitored, analyzed and interpreted using the Educational Analytics Data Management System, a joint effort of WestHall Education and the Orion Research Group. January to October data demonstrates a 25% growth in achievement skills in math and English.

As part of the IDOE's Division of Exceptional Learners support of the Department's special education program, funding is provided for the application of ICAN, an internet-based software system that manages individualized curriculum, assessment, and analysis through standards-based accountability. The facility schools have adopted ICAN to develop Individual Education Programs for students with special needs.

Additionally, the Department has set a higher standard for the schools than that demanded by NCLB. All students released from IDOC juvenile facilities will be enrolled in a public school or alternative education program and remain enrolled for at least six months. This standard will be achieved through deeper partnerships with parents, schools, and other state agencies. The transition initiative extends beyond the normal movement of records and notification as the Department will document the student's enrollment and continued educational participation for six-months after release.

The juvenile schools provide a variety of educational opportunities beyond the traditional classroom. The Division takes pride in its development of community service among the juvenile population. Some examples of unique programs include involvement with Habitat for Humanity, Community Food Banks, and Adopt-A-Highway.

CONTACT INFORMATION

Education Division

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Re-entry/Community Services

RELIGIOUS SERVICES & COMMUNITY INVOLVEMENT

Reverend Stephen Hall, Director of Religious Services and Community Involvement

Rev. Stephen Hall is the Director of Religious Services and Community Involvement. Rev. Hall has nearly 30 years of experience in the ministry. He has been with the Department of Correction since 1997, having served as Chaplain at North Central Juvenile Correctional Facility, Putnamville Correctional Facility and Indiana Women's Prison before coming to the Central Office as Director of Religious Services and Community Involvement in 2002. Rev. Hall is also an Army National Guard Chaplain and recently completed a one year deployment to Afghanistan as Task Force Chaplain for Combined Joint Task Force Phoenix.

Description of Duties:

- Rev. Hall recruits, trains and mentors approximately 35 facility Chaplains who are in turn responsible for the development and direct supervision of facility religious programs.
- Responds to offender concerns when they feel their religious needs are not being met.
- Oversight of the new Faith and Character Based Housing Units Program being implemented within the Department.
- Recruits, trains and mentors facility Community Involvement Coordinators who in turn recruit and train community volunteers for service in several departments throughout the facility.

Highlights & Accomplishments

The most exciting accomplishment has been the opening of the Faith and Character Based units at six different facilities: Correctional Industrial Facility, Indiana Women's Prison, Pendleton Correctional Facility, Branchville Correctional, Wabash Valley Correctional Facility and Westville Correctional Facility. PLUS units provide an opportunity for offenders to explore and choose alternatives to criminal thinking and behavior through an emphasis on spiritual, moral and character development, life-skills training, and intentional preparation for living as law-abiding citizens who contribute to the well-being of their community. Participants may choose either a Faith or Character tract. The faith-based tract prepares each participant for the challenges and opportunities of re-entry by tapping into the sacred writings, teachings and values of their own religion in community with others seeking a transformational experience. The character-based tract prepares each participant for the challenges and opportunities of re-entry by learning and integrating the values of honesty, respect, tolerance, responsibility and compassion in community with others seeking a transformational experience.

Religious Services in each facility has been enhanced by an increased number of chaplains positions equaling 1/600 inmates. A chaplain training session was held for the first time in many years and a strategic plan was developed to improve curriculum for volunteers, methods for recruiting and sustaining volunteers, and how to diversify and expand religious services within the prison setting.



Reverend Stephen Hall shares information regarding the PLUS unit. Reverend Hall, who recently returned from Afghanistan as Task Force Chaplain, supervises all Department PLUS units.



Governor Daniels arrives at Correctional Industrial Facility with Commissioner Donahue in July to tour the PLUS unit and to address the participants and offenders at the facility.

Re-entry/Community Services

Data:

In calendar year 2005, Chaplains and volunteer religious leaders conducted a total of 8,676 worship services. There is great religious diversity within the Department of Correction and services were provided for many denominations of Protestant Christians, Catholics, Muslims, Jews, Native Americans, Buddhists and others. The total attendance at all these services was 244,562.

We could not accomplish a fraction of what we do without the help of a host of volunteers. In calendar year 2005, approximately 3,652 volunteers worked a total of 34,752 hours. The Independent Sector organization estimates that the fiscal value in 2004 of a volunteer's labor was worth \$17.55 per hour. This means that volunteers in the Department of Correction donated a total of \$609,897.60 in labor. Perhaps more valuable still is what their presence symbolized to the incarcerated person, a positive role model and an example of community service at its highest.



CONTACT INFORMATION
Religious Services and Community Involvement
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MEDICAL & CLINICAL SERVICES DIVISION

Dr. Elton Amos, Director of Medical and Clinical Services

Dr. Elton Amos, the new medical director, came into the department from the Medical Director position at the Rockville Correctional Facility. Dr. Amos' hire and experience were both welcome complements to the transition from one medical contractor to another (PHS to CMS).



The Department re-issued a Request for Proposals in January, 2005 that included nurses because the prior contract did not include nurses. Correctional Medical Services was awarded the contract for their proposed quality of care, price, and Electronic Medical Record (EMR). The EMR becomes very important as re-entry is emphasized in everything we do. The information will be much easier to transfer intra-agency and to the community upon an offender's release. The state recognized a savings of approximately \$5 million dollars regarding medical services.

The division has seen a streamlining of its staff to a network of efficient multitasking individuals.



Medical examination room at the Indiana State Prison.

CONTACT INFORMATION
Medical and Clinical Services Division
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(317) 233-5735

Office of the Commissioners - Operations

Office of the Deputy Commissioner/Operations



Edward B. Motley, Deputy Commissioner of Operations

Edward B. Motley was appointed as the Deputy Commissioner of Administration in February 2005, and then to Operations July 2005. He began his career with the Federal Bureau of Prisons as a Correctional Officer. He more recently served as Warden at the Federal Detention Center, Philadelphia, PA.

Operations oversees the security and orderly running of all adult and juvenile facilities. It has a prevailing management structure that is hierarchal, centralized and paramilitary in nature. All security oriented emergency procedures are handled through the Emergency Response Teams (QRT, CERT, Hostage Negotiations). This may be accomplished through the use of less than lethal weapons to the use of deadly force, if necessary. Operations ensures that the public, staff, and offenders are kept safe and that offenders are kept secure in a humane environment.

The Deputy Commissioner/Operations is responsible for the following areas:

- Adult Operations
- Operational Support Services
- Emergency Response Operations

ADULT OPERATIONS - NORTH

Cecil K. Davis, Northern Regional Director

Mr. Davis has served as the Northern Regional Director since August 2005. He began his career with the Department in 1981 as a correctional officer and served in a variety of capacities, including superintendent at two Juvenile Facilities and more recently, at the Indiana State Prison.

The Northern Regional Director provides supervision and direction to twelve facilities located in the northern half of Indiana.

Highlights & Accomplishments

- Improvements in communications between Central Office and the facilities.
- Standardizing of the operations of the facilities.
- Providing additional support for the facilities through increased visits and inspections.
- Saving nearly \$3 million dollars through the consolidation of Maximum Control Facility and the Westville Correctional Facility, and Lakeside Correctional Facility and the State Prison.

ADULT OPERATIONS - SOUTH

Rondle Anderson, Southern Regional Director

Mr. Anderson is the Southern Regional Director with the Indiana Department of Correction. He started with the Department of Correction in 1977 as a Correctional Officer and was then promoted through the ranks with his most recent appointment as Superintendent and Director of Juvenile Services.

The Southern Regional Director provides supervision and direction to twelve facilities located in the southern half of Indiana.

Highlights & Accomplishments

- Improvements in communications between Central Office and the facilities.
- Standardizing of the operations of the facilities.
- Providing additional support for the facilities through increased visits and inspections.
- Consolidating Atterbury Correctional Facility and Edinburgh Correctional Facility and then closing Atterbury.
- Increasing the population of Madison Correctional Facility.
- Closing Bloomington Juvenile and bequeathing it to the County Commissioner's office, to be utilized as a work release facility.

CONTACT INFORMATION

Adult Operations - North

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Adult Operations - South

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Operations

OPERATIONAL SUPPORT SERVICES

Lina Presley, Director of Operational Support Services

Ms. Presley, Director of Operational Support Services, has been with the Department of Correction for 27 years. She began working for the Department in 1979 as a Correctional Officer. She was promoted to Director of Operational Support Services, her current position, in May 1999. She handles movement of all offenders and monitors the Security Threat Group activity in all the facilities.

Operational Support Services oversees the Indiana Department of Correction's offender accountability system and ensures consistency and continuity in maintaining an accurate count of offenders daily. Intra/inter-agency movement of offenders is monitored daily to manage the Department jail population in addition to monitoring Security Threat Group activity throughout the Department.

The Operational Support Services division has many responsibilities which include providing uniform and consistent counts, coordinating movement of Department offenders within the county jail system, providing constant awareness of offender locations, coordinating offender arrivals for adult intake facilities, coordinating inter-department movement of all adult offenders, monitoring all offenders identified with Security Threat Group affiliations, and coordinating approval of payment to county jails that have been approved to house Department of Correction offenders.

Operational Support Services has taken over the responsibility of the Community Transition Program, defined in IC 11-8-1-5.5 as the assignment by the court of a court-committed offender from the Department of Correction into a Community Corrections program or (in a county that does not have a Community Corrections program) a program of supervision by the probation department.

In addition to these changes we are taking on a new project of proposing, then developing, with approval, a transportation hub. This project involves the creation of a section within Operational Support Services dedicated to the secure and safe transport of offenders released to probation, Community Transition Programs, and parole. The goal will be to maintain public safety and provide the offender with a service that will continue the re-entry process during their actual physical transition back to the community in an efficient and cost-effective manner. The intended result of this service is to eliminate long layovers, confusion, and other problems associated with offender releases. It is projected to save the Department over a half million dollars.

Numbers of offenders moved from a county jail to the Reception Diagnostic Center or the Indiana Women's Intake in 2005.

	RDC	IWI
JANUARY	1049	145
FEBRUARY	1006	177
MARCH	1157	186
APRIL	988	167
MAY	1008	172
JUNE	1138	140
JULY	980	170
AUGUST	1261	180
SEPTEMBER	1055	163
OCTOBER	973	152
NOVEMBER	*451	*74
TOTALS:	11066	1726

*November totals are only for the week of 10/31 through 11/07/2005.

Numbers of offenders moved from the Reception Diagnostic Center or the Indiana Women's Intake to a facility in 2005.

	RDC	IWI
JANUARY	1111	157
FEBRUARY	1042	152
MARCH	1076	182
APRIL	1004	184
MAY	1072	164
JUNE	1010	161
JULY	1020	226
AUGUST	1103	183
SEPTEMBER	1192	184
OCTOBER	1025	187
TOTALS:	10,655	1780

The Operational Support Services division also includes the verification of all per-diem and medical claims submitted by the 92 county jails to the Department for payment reimbursement. The Department on an average received 184 claims per month. The county jails submitted claims in the amount of \$26,862,601.62 and the amount saved due to corrections of data was \$6,334,909.78. The division has ensured accuracy concerning the location of offenders and verification of claims being submitted by the county jails. As of July 1, 2005 the division has taken responsibility for per-diem and medical claims submitted for the Community Transition Program. To date, 61 CTP claims have been submitted and verified.

Operations

The chart below shows the total amounts submitted from January 1, 2005 until October 31, 2005.

PER-DIEM	
Billed:	\$23,821,278.10
Approved:	\$17,751,872.13
Denied:	\$6,069,405.97
MEDICAL	
Billed:	\$3,041,323.52
Approved:	\$2,784,469.72
Denied:	\$265,503.81
CTP PER-DIEM	
Billed:	\$146,180.00
Approved:	\$128,580.00
Denied:	\$17,600.00
CTP MEDICAL	
Billed:	\$9,938.54
Approved:	\$8,508.92
Denied:	\$1,429.62
CTP FELON	
Billed:	\$21,420.00
Approved:	\$21,420.00
Denied:	\$0.00



CONTACT INFORMATION

Operational Support Services

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EMERGENCY RESPONSE OPERATIONS

Kevin Jackson, Director of Emergency Response Operations

Mr. Jackson began his employment with the Department of Correction at the Indiana Reformatory February 24, 1974. In October 1993, he was promoted to Director of Emergency Response Operations at the Central Office level. Mr. Jackson currently serves as the Emergency Response Coordinator for the Department as a liaison with Indiana Homeland Security.

ERO is responsible for the development and maintenance of the departments emergency operations plan, development and maintenance of policies and training curriculum for all emergency teams, transportation and all use of force areas to include firearms/ammunition, chemical agents and personal protection. ERO includes the Special Emergency Response Team (SERT) and Critical Incident Stress Management (CISM) teams along with 16 Emergency Response Operations staff assigned to the field and in Central Office.

The Emergency Response Operations Division is responsible for:

- Assessments of specific security areas.
- Conducting post event analysis after emergency situations.
- Planing, developing and coordinating offender high security transportation details with SERT.
- Conducting armory assessments.
- Planning, developing and conducting 15 different annual training academies for emergency teams and use of force areas.
- Reviewing all facility use of force reports for any areas of concern.
- Planning, coordinating and evaluating emergency exercises at facilities.
- Testing all equipment and ensuring emergency supplies are maintained in the Central Office Emergency Operations Center.
- Responsible for all firearms related issues within the department.
- Coordinating facility shakedowns.



Emergency Response Operations is in charge of K-9 units that are used to conduct searches. These units also help to assist local and county police agencies, as well as the Coast Guard and National Guard.

Operations

Highlights & Accomplishments

- Reduced the number of emergency squads for the department from 44 squads/567 members to 24 squads/325 members
- Transferred the responsibility of the ERO division staff training to each facility's staff in QRT to the facilities having their own QRT instructors. This eliminated the need to send instructors to each facility on a routine basis.
- Discontinued the use of the handle with care program and developed a personal protection program and use of force policy for juvenile facilities. This change has greatly increased employee safety and reduced juvenile injuries.
- Discontinued the use of a revolver which was a high maintenance and high cost weapon that contributed to some staff injuries. Those revolvers were traded to the manufacturer and we acquired new revolvers at a reduced cost of 80% of the MSRP.
- Trained all emergency team members and ERO staff in the National Incident Management System (NIMS). This was completed prior to the deadline set by U.S. Department of Homeland Security.
- Changed the operation from a centralized structure to a regionalized service to the facilities. This reduced staff by three employees and the remainder of staff are assigned at a base facility and dispatched as needed to facilities in their regions as well as special assignments. The administrative staff in the division is assigned to Central Office.
- The training academies for the emergency teams were moved from leased buildings and training areas at Camp Atterbury to the department training building in New Castle.



Indiana State Prison has three quick emergency response teams that include: First Responders, Weapons Team, and a Cell Extraction Team.

CONTACT INFORMATION
Emergency Response Operations
Kevin Jackson, Director of Emergency
Response Operations, KJackson@doc.in.gov,
(317) 233-3645

Office of the Commissioners - Administration

Office of the Deputy Commissioner/ Administration



**Bruce Lemmon, Deputy
Commissioner of Administra-
tion**

Mr. Lemmon has been with the Department of Correction since October 1976. He has held numerous positions in the Department until he was named Deputy Commissioner of Administration.

The Deputy Commissioner/Administration is responsible for the following areas:

- Staff Development and Training
- Prison Enterprises Network (PEN) Products
- Construction/Inspection Services
- Technology Services Division
- Planning and Research Division
- Policy Management
- Human Resources

STAFF DEVELOPMENT AND TRAINING

Ron Allen, Director of Staff Development and Training Division

Ron Allen started his career working with delinquent boys in Kentucky. He then worked with adult probation, parole, and training. In May, 1991, he became the Director of the Staff Development and Training Division, Correctional Training Institute, Indiana Department of Correction.

The Division provides professional competency development opportunities to correctional staff through knowledge (cognitive) and skill based (psycho-motor) training opportunities. We strive to provide a learning environment that reflects current research, best practices, and creative methodologies by enthusiastic, knowledgeable, dedicated trainers who promote optimum learning attainment.

Highlights & Accomplishments

- The Division evolved from a “Centralized” to a five-site “Regionalized” Academy that supports 90% of new staff as commuters to training rather than lodgers at training.
- Moved from separate Adult and Juvenile Academies into a “Combined Academy” eliminating requirements for additional training for future transfers between adult and juvenile facilities.
- State and Federally-mandated training curricula was developed and provided to all facility trainers for the Prison Rape Elimination ACT (PREA) and Indiana House Bill 1437 that focused on mental health and substance abuse issues.
- The Division has coordinated and collaborated with contract vendors to provide accelerated approaches to initial training completion. Self-Study Manuals have been developed and utilized for part-time and contract staff.
- Developed three new leadership programs for the 2005/2006 training year: Professional Development Competencies, Leadership Development Competencies, and Organizational Development Competencies.
- In the past, our focus was leadership training and special issues workshops. This year we have concentrated delivering supervisory and leadership training for all levels of Department staff to support “succession planning” needs. All programs are designed for current supervisor/managers but also for staff preparing themselves for supervisory/leadership positions.
- Our computer training offerings have increased regionally and we have evolved to more advanced software programs instruction, ie., Excel Advanced, Word Advanced, and PowerPoint - Level II.
- A Parole Self-Study Manual has been developed for part of the Preservice Academy process.
- Audio visual support for the Department by Division staff has increased significantly in quantity but also relevant to travel requirements. We are now providing much more on-site live taping of events.
- A priority project presently is the renovation of the Government Center Media Center Television Studio to upgrade for “fiber transmission” capability to State and national television stations.
- The Division has continued our collaborative agreement with Indiana State University for awarding up to six hours of college credit for satisfactory completion of our Preservice Academy. This past year, that translated into approximately \$900,000 worth of college credits to Department employees at no cost to the employee or the Department.
- We continue to work with the Veterans’ Administration for GI benefits to veterans successfully completing the Preservice Academy.
- Finally, the Staff Development and Training Division was evaluated by a NIC consultant who stated in his final report that, “It is important to acknowledge that many of the structured elements of training are excellent. Few training units in the country are doing any better, and most are not doing many of the things the Indiana Department of Corrections Correctional Training Institute is doing.”

Administration

PRISON ENTERPRISES NETWORK (PEN) PRODUCTS

Mike Herron, Director of PEN Products

Mike Herron was appointed Director of PEN Products in May 2005 and came to the state with over 20 years manufacturing experience in the private sector. Mike has worked a majority of his career at Eaton Corporation where he held positions as Plant Manager, Manager of Customer Scheduling and Production Control Manager.

PEN Products Division:

PEN Products is a division of the Indiana Department of Correction. PEN is an acronym for Prison Enterprises Network. PEN Products employs adult offenders in Indiana's correctional facilities making goods and services for sale to state agencies, political subdivisions, private sector businesses and private citizens.

PEN Products mission is to employ offenders, reduce idleness, instill a good work ethic, and provide marketable skills for their successful return to the community.

PEN Products will measure its success by increasing offender jobs and operating in a self-sustaining manner. PEN operates under the guiding principles of marketing to state government as a low cost resource, providing useful products and services to all aspects of state and local marketing labor to the private sector while protecting the Indiana worker and making the best use of its available resources including employees, offender workers, equipment, and raw materials.

PEN Products operates from a dedicated fund established by Indiana Code. This dedicated fund pays for raw materials, salaries, benefits, offender wages, equipment and supplies.

PEN Products operates four distinct business groups:

- Traditional Industries.
- Farm and Food Group.
- Commissary.
- Joint Ventures.



PEN Products farm operations grow vegetables for both fresh consumption and frozen processing. Crops include cabbage, green beans, peppers, and sweet corn.

Highlights & Accomplishments

- PEN Products has assembled a Board of Directors to provide direction and support. The Board of Directors, comprised of private industry, state government, academia and national level correctional industries representation, convened for their initial meeting on November 14, 2005.
- Cost cutting measures including staff reductions of 27 field and central office personnel have saved nearly \$2 million annually.
- Consolidations of the central warehouse to the Plainfield Commissary operation and the consolidation of the Noblesville frozen food warehouse to the Correctional Industrial Facility have reduced costs and combined functions by backhauling to fully utilize the available truck fleets.
- PEN Products awarded ACA accreditation under correctional industries standards by the final review committee at the national ACA winter conference in Phoenix.
- Central office design department moved from 2-dimensional to 3-dimensional design development.
- Timber harvest began with oversight from the Department of Natural Resources.
- New highway and custom sign software installed to improve efficiency and reduce costs in manufacturing signs at the Westville Correctional Facility.
- New six-color press and direct to plate pre-press equipment installed at the Wabash Valley Correctional Facility.
- Women's offender clothing line commenced at the Rockville Correctional Facility.
- PEN Products farm operations at the Indiana State Prison farm sold excess cabbage to a private sector produce distributor for 5 weeks totaling over 50,000 pounds of the 275,000 pounds harvested.
- A truckload of water packets processed at the Food Plant at the Correctional Industrial Facility was delivered to the Indiana National Guard for transport to the Gulf Coast for the Katrina Relief effort.
- PEN Products truck fleet transported donated clothing and supplies from DOC employees to Baton Rouge, Louisiana for Katrina Relief.
- New joint venture started at the Pendleton Correctional Facility repairing used pallets.
- A pilot program between DOC/PEN/DNR processed donated deer meat to be given to the FISh, Feed Indiana's Hungry, Program. The venison will be distributed in December.
- The print shop at Wabash Valley Correctional Facility has expanded its working hours to 12 hours per day, 6 days per week, increasing production hours and offender employment.
- The training and initial production of the embroidery equipment will take place at the Miami Correctional Facility.

Administration



The 6-color press and disk to plate pre-press equipment greatly increased PEN Products printing capabilities.



PEN Products offender workers and staff at the Correctional Industrial Facility packaged a truckload of water packets that were shipped to the Gulf Coast for the Katrina Relief Effort.



PEN Product offender workers at the Westville Correctional Facility make highway regulatory custom signs for the Indiana Department of Transportation and private customers. New computer-aided design equipment has improved the quality and consistency of the manufactured signs.

Data:

2005 Offender Job Tracking by Month

Jan.	Feb.	Mar.	April	May	June	July
1152	1192	1208	1215	1232	1226	1028

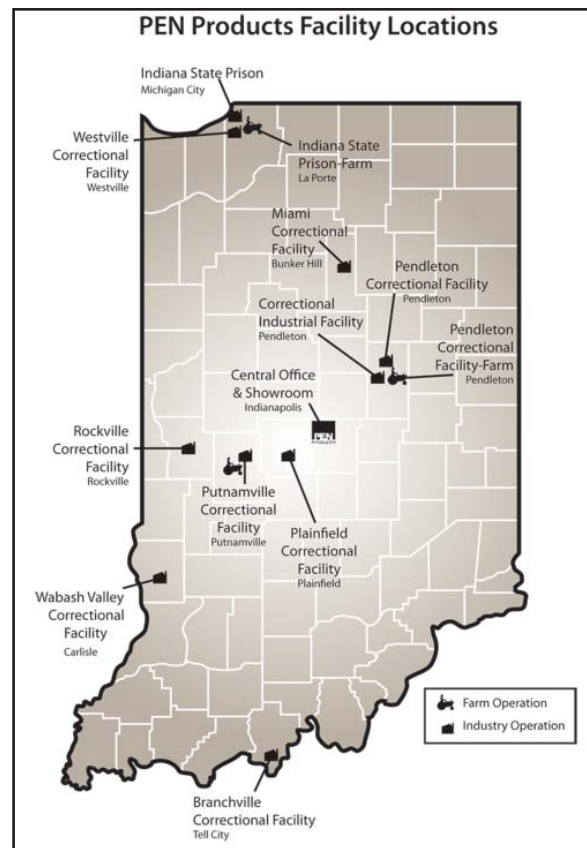
July	Aug.	Sept.	Oct.	Nov.	Dec.
1028	1115	1202	1215	1268	1300*

*projections

Offender Jobs and Sales by Business Group*:

	Sales	Jobs
Traditional Industries	34%	588
Farm & Food Group	29%	241
Commissary	30%	96
Joint Ventures	7%	343

*as of 11/15/05



CONTACT INFORMATION

PEN Products

Mike Herron, Director of PEN Products, (317) 388-8580, ext. 212

Becky Gillam, New Enterprise Development Manager and Public Information Officer, (317) 388-8580, ext. 220

Administration

CONSTRUCTION/INSPECTION SERVICES

Kevin Orme, Director of Construction/Inspection Services

Kevin Orme worked as the Physical Plant Director at Putnamville for 16 years before being named the Director of Construction/Inspection Services in July 2005.

The Construction Services area oversees all facility infrastructure operations and capital development projects. This division meets the goals of IDOC through cost-effective project design, submission, organization, and administration. Through the utilization of inter-departmental assets, projects costs are reduced, saving valuable taxpayer money.

Highlights & Accomplishments

- Face-lift for IMWR: Exterior of building is being renovated to include shrubs, lighting, fence and parking lot.
- Face-lift for IWWR: Exterior renovation to include new parking lot in spring, new entry sidewalks and curbs.
- Completion of fence renovation at numerous facilities to include IJCF, NEJ, and Pendleton Juvenile.
- Demolition of structures at Plainfield re-entry by in house staff, saving \$267,000.
- Roofing of structures at Putnamville by offender labor, saving \$241,000.
- Development of two offender work crews to assist with construction projects in the Indianapolis area.
- Design and development of shower fixtures designs to be constructed by PEN for use system wide.
- Utilize in-house pest control, saving IDOC several hundred thousands of dollars.

CONTACT INFORMATION

Construction/Inspection Services
Kevin Orme, Director of Construction/
Inspection Services, KOrme@doc.in.gov

TECHNOLOGY SERVICES DIVISION (TSD)

Robert W. Hughes, Director of Technology Services

Bob Hughes is the Director of the Technology Services Division for the Indiana Department of Correction. He has served in this position since March 1988, when he transferred from the staff of the State of Indiana Information Technology Oversight Commission.

Technology Services

The mission of the Technology Services Division is to identify, recommend, implement, and monitor the use of technologies that contribute to effective Department of Correction operations. The responsibilities encompass the following major functions:

- Computer application systems analysis and programming.
- Voice and data communications resources management, including data networks, telephones, and videoconferencing.

- Computer and communications equipment installation and support.
- Office automation and local area network (LAN) support.
- Technology consultation, including data processing, communications and other technology related procurement coordination.
- System and data security planning and monitoring.
- New security and operations technology utilization.

Highlights & Accomplishments

- County Billing - Developed a new system that identifies offenders held in county jails, movement between jails, and days excluded from jail payment. Interface module allows electronic input from jails.
- Command Center Video Installation - Project that provided direct video and audio connection between the Central Office command center and the Indiana State Prison command center.
- Expanded Videoconferencing capabilities to include more facilities.
- Developed a new Offender Grievance Review & Evaluation (OGRE) System as a web based application.
- In February, the Technology Services Division relocated from leased office space to Central Office. At about that time all contract personnel who had been working with the Division were released to reduce costs.
- The creation of the Indiana Office of Technology (IOT) in January has resulted in an increased level of interaction by the Division with "centralized State IT (Information Technology)" including biweekly agency IT Directors' meetings with the State CIO (Chief Information Officer) and assistance from them on various technology projects. At year end, two significant events will be in progress. IOT will consolidate agency network and help desk functions into IOT and will migrate the Department's e-mail system from Groupwise to Microsoft Exchange.

CONTACT INFORMATION

Technology Services Division
Robert Hughes, Director of Technology
Services, RHughes@doc.in.gov,
(317) 232-6930

PLANNING AND RESEARCH DIVISION

Kathy Lisby, Director of Planning and Research

Kathy Lisby came to the Department in 1994 as a Research Analyst in the Planning and Research Division and was promoted to Director in 2000.

The Planning and Research Division consists of the Director, three Research Analysts, two Research Assistants, Strategic Planner, Grant Coordinator, and an Administrative Assistant.

Administration

The Division is responsible for:

- Tracking and providing of data on juvenile and adult offenders.
- Population trends.
- Population projections.
- Responding to requests for information from the general public, students, legislators, other state agencies, as well as other state and federal governments.
- Providing updates to the Governor and legislators on newly developed programs, such as the Methamphetamine Units and the Faith/Character Based programs.

The Grant Coordinator receives and disseminates information on available grant monies, helps write grant proposals, tracks all grant monies throughout the Department, and assures progress reports are completed as necessary.

The Strategic Planner has played a major role in assuring the needs of the rising Hispanic offender population are being met by helping to assure the translation of policies and procedures into Spanish and identifying other issues related to the non-English speaking population.

Highlights & Accomplishments

- The Division has been a part of the development of the new Grievance procedure, the new Community Corrections grant process, the development of the risk and needs assessments for the new Reentry process, development of pre- and post-tests for programs, and the Indiana Sheriffs Association Sex Offender Registry update.
- One major project for 2005 was to begin to track the recidivism of our offenders. We have defined recidivism as a return to the Indiana Department of Correction within three years of release. We are looking at expanding that definition to include arrests and reconvictions, not just in Indiana but in other states as well.

CONTACT INFORMATION

Planning and Research Division
Kathy Lisby, Director of Planning and Research,
klisby@doc.in.gov,
(317) 232-1926

POLICY DIVISION

Highlights & Accomplishments

- Developing a handbook that will be provided to all adult offenders. This handbook will present basic information necessary to the offenders who are committed to the Department and will be translated into Spanish when completed.
- Created a new Offender Grievance Process which is anticipated to resolve many of the problems that have been identified in the previous process. This new process will be put into effect on December 1, 2005 and will coincide with the updating of the computer program used to monitor and track offender grievances.

CONTACT INFORMATION

Policy Division
Mike Pavese, Policy Manager,
MPavese@doc.in.gov, (317) 232-5703

HUMAN RESOURCES DIVISION

Denny Darrow, Director of Human Resources

In 1996, Denny began his career in Human Resources holding positions with several private firms and managing employees in several different countries. He came to the State of Indiana in 2005 and joined the IDOC in September 2005.

Highlights & Accomplishments

- Streamlined Central Office HR Operations in conjunction with the Indiana State Personnel Department's Centralization efforts that reduced staff from 11 down to 4 to encourage a strategic HR focus to DOC Central Office staff and managers and eliminate transactional processes.
- Provided strategic support to the Department's efforts in managing personnel activities associated with the Food Service and Medical competitive sourcing and the privatization of the New Castle Correctional Facility to the GEO Group, Inc. As a result of proactive efforts with the impacted employees, 97% of those employees remaining with the Department through these transitions maintained employment with the State or with our contracted provider.
- Similarly, HR proactively placed the employees of the Ft. Wayne Juvenile Facility, the Bloomington Juvenile Facility, the Atterbury Correctional Facility, and the Plainfield Juvenile Correctional Facility; which were closed or changed missions to provide operational synergies within the Department.
- Combined, the food service, medical, and New Castle competitive sourcing efforts and the four correctional facility closures impacted 1,000+ employees. Ninety-four percent of these employees maintained employment with the State, the Department of Correction, or the competitively sourced contractor as a result of HR placement and support efforts.
- Held a job and recruitment fair for the re-opening of the Plainfield Re-entry and Education Facility that introduced the Department's vision for Re-entry to over 150 external applicants.
- Began state-wide regionalization of the HR operations where synergistic opportunities could be realized. Combined with the Central Office HR re-organization, these efforts will save an estimated \$500,000 to the taxpayers on an annualized basis.
- Hired 638 employees statewide in 2005.

CONTACT INFORMATION

Human Resources Division
Denny Darrow, Director of Human Resources, ddarrow@doc.in.gov,
(317) 233-5232

Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Branchville Correctional Facility
P.O. Box 500
Tell City, IN 47586
(812) 843-5921

Superintendent: Rich Clark
rclark@doc.in.gov

Asst. Superintendent/
Re-entry: Jack Hendrix
jhendrix@doc.in.gov

Asst. Superintendent/
Operations: Steve Trinkle
strinkdle@doc.in.gov

Av. Daily Pop.: 1280

Security Level: Medium

Number of Active Staff: 323



**Rich Clark,
Superintendent**

Rich Clark was appointed Superintendent of the Branchville Correctional Facility in June 2003. He began his career with the Indiana Department of Correction in the mid-1970's as a Correctional Officer at the Indiana State Farm while he was still attending college.

Branchville Correctional Facility is medium security adult male facility currently housing 1338 felons and is located in the Hoosier National Forest approximately 17 miles north of Tell City, IN.

Programs:

The following Programs are offered at the Branchville Correctional Facility:

- ICAAN - dog training.
- Parenting.
- Substance Abuse Treatment.
- Religious Services.
- Thinking for a Change.
- Re-Entry/Transition.
- Education.
- Recreation.
- PEN Products (Jasper Engines and Transmissions - oil pan, transmission pan & fuel line repair).
- PLUS - Purposeful Living Units Serve (Faith and Character Based Dormitory).
- Anger Management.

ICAAN: The Branchville Correctional Facility ICAAN program is for offenders who have a love for dogs and a will to train. ICAAN (Indiana Canine Assistance and Adolescent Network, Inc.) was formed in 2001. ICAAN trains assistance dogs for Hoosier children and adults with physical disabilities. Trained assistance dogs help their human partners with daily tasks such as opening doors, retrieving items, and offering physical and emotional support. The offenders are considered puppy trainers and are trained to teach the puppies basic obedience, socialization and limited advance assistance dog skills. A typical day begins at 6:00 a.m. when the trainers pick the pups up at their night kennel area. The pups are then taken to the offender's housing unit and are with them throughout the day. A structured training routine has been established and is conducted throughout the facility. Everywhere the handler goes, his pup is with him. The handler is responsible for feeding, grooming, training and cleaning up after the pup. The day ends at 9:00 p.m. when the pups are taken to the kennel area for the night. On weekends the pups sleep in the housing units with the offenders.

In February 2004 the Branchville program had the distinct honor of being the featured program on an episode of "Cell Dogs" which aired on the Animal Planet Network.

In 2005, three dogs that were raised and trained by Branchville offenders graduated and have been placed as certified assistance dogs.

Adult Correctional Facilities



This is one of the new PLUS Program dorms at Branchville for faith- and character-based programming for offenders.

Parenting Programs: Branchville Correctional Facility offers a comprehensive parenting program that includes a Children's Visitation Center. The main purpose of the parenting program is to enable fathers to learn necessary skills to become an integral part of their child's life. Through the use of parenting education and supervised visits, an environment is created to support a positive re-entry into the family and the community.

Branchville adopted the "Long Distance Dads" curriculum from the National Fatherhood Initiative (NFI) in 2002. The 12-session educational program is offered to any offender who will be taking a fathering role in a child's life. Also in 2002, Branchville opened the first and only Children's Visitation Center in an Indiana male facility. The center allows Fathers to have supervised visits with their children up to four hours per month. The Children's Visitation Center offers a child-friendly environment that helps develop and nurture the bond between father and child. Fathers participating in the program can also attend four special events per year. In March, the center celebrates Caregiver Appreciation Month and every June, a Summer Picnic is held around Father's Day weekend. In October, the visiting room is turned into a Halloween Carnival and during the month of December, a Holiday Gift Program allows fathers to give their children a holiday present. A Parenting Council was created to allow the fathers' input into the special events and help promote ownership and responsibility for the program.

Fathers participating in the Children's Visitation Center may also participate in the Reading with Dad and Me program. Fathers select an age appropriate book to read while being videotaped. The book and video are given to the child during a visit. Offenders who have completed the Long Distance Dads classes but do not receive visits may also participate in the Reading with Dad and Me program. Through a generous donation, the Parenting Department is able to mail the books and tapes to the child.

Another program offered by the Parenting Department includes Baby Care Basics. This class is geared towards fathers-to-be or those with children ages 0-2 years. The 8-session course uses life-like baby dolls to teach basic baby care skills. Fathers who participate in the Parenting programs can also attend a monthly Parenting Speakers Bureau. Community members volunteer their time to give presentations on parenting issues. This enables the father to continue his parenting education.

Recently, the Branchville Parenting Programs have received national attention from the National Fatherhood Initiative. During the summer picnic Branchville had the honor of hosting Steven Hane, Director of Incarcerated Programming. Mr. Hane took the opportunity to interview several offenders who participate in the parenting programs. As a result of the visit, several Branchville offenders and their children are featured on the front cover of the new NFI curriculum *InsideOut Dad*. The curriculum allows dads to deal with their pasts in order to discover their futures and the possibility that they can parent differently from their own often absent fathers.



Each October, the Children's Visitation room at Branchville is turned into a Halloween Carnival for the children of incarcerated fathers. This program is part of the parenting program at the facility, where children are encouraged to interact with their fathers to encourage stronger relationships and the familial bonding needed for successful re-entry upon their release.

Adult Correctional Facilities

Re-Entry Initiatives:

Since the beginning of January 2005 our facility has undertaken a number of initiatives to assist our offender population with a successful transition to their Indiana communities. One of the first items was to establish a facility clothing bank to supply serviceable civilian clothing to our offenders upon release. Working with volunteers, facility staff, and area churches, we have received numerous donations of clothing. The clothing is laundered, pressed and placed in a distribution room where soon to be released offenders can choose the appropriate sizes and clothing needed for their individual requirements.

Our facility Release Coordinators are working closely with the various Parole Districts to provide better placements for offenders upon release. The Parole Division has been very innovative in identifying new resources within the communities to accomplish the Department's goal of reducing recidivism. We are currently working on an individual offender's release plan nine months out from their impending release.

In addition, our facility has revamped the manner in which we provide transportation to offenders being released. Instead of depending on the bus systems statewide, we are transporting offenders directly to their release locations. This is helpful in keeping offenders out of areas with long layovers for bus trips and the possibility of placing offenders in situations where they may re-offend due to a lack of resources.

Our agreement with Oakland City University will soon be expanded to provide vocational certification courses primarily through computer-based resources to give offenders additional job skills. This opportunity will allow participation for offenders who do not necessarily have the academic abilities to be enrolled in a current college program.



Branchville's booth for the American Cancer Society's Annual Relay for Life event.

Highlights & Accomplishments

- Received a sixth consecutive accreditation from the American Correctional Association in August.
- Established a PLUS (Purposeful Living Units Serve) Dormitory for Faith Based/Character Based Programming. Dedicated staff had this program up and running in less than three weeks. The staff manning this unit have been trained, and the offender participants recruited, screened, admitted and began programming the week of November 21st, 2005.
- Received national attention for the parenting program from the National Fatherhood Initiative.
- Experienced the retirements of several long-term employees. The facility has been able to overcome the changes by re-distributing duties and training new staff.
- Completed repaving project. The Indiana Department of Transportation recently repaved all paved surfaces on facility grounds. This cooperation is greatly appreciated and was completed at no cost to the facility or the Department of Correction.
- Implemented road crews supervised by Department of Natural Resources staff and the Indiana Department of Transportation. The offender labor has helped maintain many state parks and assisted with tornado cleanup in Warrick and Vanderburgh counties
- Implemented "Mainlining" concept at the facility. It has been well received by both offenders and staff. Administrative staff are assigned to be at each meal. In addition, Department heads are to visit the dining hall during the lunch meal. This project has reduced the number of offender grievances and allows the offenders an opportunity to discuss issues with the staff member who can deal effectively with the issue.



A Branchville Correctional road crew works to cut down dead trees at O'Bannon State Park. This crew is supervised by Indiana Department of Natural Resources employees.

Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Correctional Industrial Facility
P.O. Box 600
Pendleton, IN 46064
(765) 778-8011

Superintendent: Thomas Hanlon
thanlon@doc.in.gov

Asst. Superintendent/
Re-entry: Timothy Purcell
tpurcell@doc.in.gov

Asst. Superintendent/
Operations: John B. George
jgeorge@doc.in.gov

Av. Daily Pop.: 1398

Security Level: Medium

Number of Active Staff: 421



**Thomas Hanlon,
Superintendent**

Mr. Hanlon is a career corrections employee. During his 35+ years with the IDOC, he has served as a Correctional Counselor, Assistant Superintendent, and Superintendent of three facilities. In April 2005 Mr. Hanlon assumed duties as Superintendent of Correctional Industrial Facility.

Mission & Goals:

CIF is committed to upholding the mission of the Department of Correction. We strive to maintain public safety and provide offenders with self-improvement programs, job skills, and family values in an efficient and cost-effective manner for a successful return to the community as law-abiding citizens. We are vigilant to discharge our obligation to those we serve, recognizing our responsibilities to society, the offenders and our staff.

To this end, our goals include a commitment to staff training, safety and sanitation best practices, and a proactive Prison Rape Elimination Act program. In addition, close monitoring of conduct reports (numbers and types), offender complaints, facility expenses, overtime, and absenteeism are measurable ways we stay abreast of facility conditions and the success of programs.

Programs:

Education: The education department has an average of over four hundred and sixty students seeking to further their education. Offerings include Adult Basic Education, General Education Diploma and post secondary (Associate's and Bachelor's degrees through Ball State University, Muncie) programs.

P.L.U.S.: The Correctional Industrial Facility was selected as one of the pilot sites for Commissioner Donahue's faith and character-based rehabilitation initiative, P.L.U.S. (Purposeful Living Units Serve). Serving approximately 120 men at one time in a designated, purpose-driven housing unit, this program seeks to influence positive change through introspection, victim awareness, and the creation of a purposeful life plan focused on service to others as a pathway to healing the self.

S.O.M.M.: The facility is also a magnet treatment facility for the agency's Sex Offender Management and Monitoring (S.O.M.M.) program. At any one time, up to fifty men are involved in programming models designed to decrease the likelihood of re-offending. Upon release, sex offenders continue to be monitored in the community. Sex offenders who refuse treatment at the facility level are labeled as extremely high-risk and are subject to more stringent stipulations upon release.

Other Programs:

Offender programs include substance abuse, individual and group therapeutic services and several programs presented by partners in the community such as Alcoholics Anonymous, Narcotics Anonymous and a Veterans' Issues Group.

Adult Correctional Facilities

Work Opportunities:

- Food processing work - Includes jobs in the creamery, meat processing, vegetable processing, bakery, warehouse, maintenance and the quality control lab.
- Food service employment - Offenders prepare meals for the population from start to finish. The contract food service provider, Aramark, plans to initiate an Inmate to Workmate program to enhance offender employment opportunities upon release.
- Maintenance Department - Offender workers include plumbers, electricians, carpenters, heating and cooling, and grounds maintenance. Preventative maintenance and equipment/building repairs are conducted under the supervision of staff foremen.
- Miscellaneous - There are men assigned to perform custodial duties, cut hair, maintain offender clothing and issue, assist the Chaplain and Community Services Director facilitating spiritual counseling and growth and helping recreation staff.

Re-entry Initiatives:

The Reentry Program at CIF is a full-day, one-month program, currently presented at least a year from the earliest possible release date. The program is comprised of components including: job searching, family reintegration, stress, anger management, self-esteem, substance abuse, taxes, insurance & finance, and health & wellness.

The Community Transition program aides the offender in successful reintegration to the community by providing assistance in resume writing, referral to community resources upon release and educational seminars relating to topics like AIDS awareness, domestic violence awareness, etc. Increasing numbers of offenders are being accepted into Community Transition programs across the state at a substantial savings. This is due in no small part to the efforts of the transition program at the facility level.

Correctional Industrial Facility Staff "PACK IT IN" for the Villages

An institution of correction became a source of hope this summer, as staff and inmates at CIF, Pendleton, collaborated to raise nearly \$1600 for Commissioner J. David Donahue's "Project Backpack," announced in June. Project Backpack was designed to benefit children receiving services through The Villages of Indiana, a not for profit organization providing foster and developmental services to children in the Indiana/Kentucky region. According to the organization, eight of the fifteen children received at intake each day are in need of services due at least in part to the devastating effects of methamphetamine.



Through organization, dedication, and hard work, staff raised over \$1200 and the offenders pitched in almost \$350, all in about eight weeks' time! Local businesses, Hardees and Eva's Restaurant (both of Pendleton) got in on the act by kicking in almost \$100 of the grand total.

By using "smart shopper" skills, staff volunteers purchased supplies from local stores and teams of offenders in the Indiana PLUS program logged volunteer hours inventorying, sorting, and assembling the backpacks. Altogether, 68 backpacks, complete with school supplies, and nearly \$800 total cash award, were donated this year by the Correctional Industrial Facility.

Superintendent Tom Hanlon had these comments for the staff, offenders, and the generous community, "Stepping up to the plate for service projects is nothing new to staff and offenders at the Correctional Industrial Facility. The care, concern, and generosity of the CIF community is overwhelming. Here, giving truly comes from the heart."

Staff and offenders at CIF raised almost \$1600 in donations for "Project Backpack" for The Villages of Indiana, a nonprofit organization serving abused and neglected children. CIF was able to donate 68 backpacks full of school supplies for this effort.

Adult Correctional Facilities

Highlights & Accomplishments

- Three staff were honored at Governor Daniels' Long Term Employee Reception, held August 29 in the State House Rotunda. Two Staff were honored for 35 years of service, and one staff member was honored for 40 years of service.
- Installed a new telephone system that came on line in July to allow better monitoring capabilities and enhance public and facility safety.
- Participated in two food drives by donating non-perishable food items to the local Second Harvest food bank, donating 830 pounds of food. The offender population made a \$600 donation to the American Red Cross tsunami relief effort in February.
- Awarded 138 post-secondary degrees; there are over three hundred offenders consistently enrolled in a post secondary education program through Ball State University on-site.
- Achieved 78 GED completions, 109 Thinking for a Change program completions, and 350 substance abuse program completions.
- Several staff were called to active duty through the National Guard/Reserves. Many remain on active status and are serving our country areas around the globe.
- Instituted an Efficiency Committee to proactively facilitate initiatives designed to reduce costs and increase services.



Education is a key component of re-entry initiatives at CIF. This year, 78 offenders earned GEDs and 138 earned post-secondary degrees.



Fourteen CIF PEN offenders and two staff worked through the night on a special project September 1, 2005. Realizing hurricane Katrina victims' crushing need for drinking water, Dave Herron, PEN Director, directed CIF's food industry to utilize existing equipment in the creamery division to bag certified pure, pasteurized drinking water. In all, 52,800 pouches (3300 gallons) were bagged, boxed and labeled for delivery on PEN trucks to the Indiana National Guard at Atterbury.



Governor Mitch Daniels, Commissioner Donahue and Superintendent Hanlon attended the Faith-Based Open House at CIF in July. CIF was one of the pilot sites for the PLUS faith-based program.

Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Chain O' Lakes Correctional Facility
 3516 E. 75 South
 Albion, IN 46701
 (260) 636-3114

Acting Superintendent: Tom Ledger
 TLedger@doc.in.gov

Av. Daily Pop.: 117

Security Level: Minimum

Number of Active Staff: 29

Tom Ledger, Acting Superintendent

Tom Ledger, assumed Acting Superintendent duties on December 6, 2005 following Doug Huyvaerts departure to Parole District 8 as its new Supervisor. Mr. Ledger began working for Chain O' Lakes (COL) as a Recreation Leader in May of 1995. Chain O' Lakes is a Level 1 facility located in Noble County inside the Chain O' Lakes State Park.

Programs:

Chain O' Lakes operates a Substance Abuse program including education, treatment, and aftercare. The Adult Basic Education/GED program offers offenders 6 hours of teacher directed programming in cooperation with Northeast Juvenile Correctional Facility. Chain O' Lakes also has adapted the Thinking for a Change Program.

Chain O' Lakes will soon be providing Family Group Sessions in cooperation with the Substance Abuse Program to educate family and friends on dealing with substance abuse issues upon release of offenders. The case management model that will begin in January 2006 will be fully functioning at COL to enhance positive reentry into the community.

Highlights & Accomplishments

- In May 2005, we were successfully accredited by an internal audit team utilizing the requirements of ACA
- Chain O' Lakes began expanding community services by providing offender work crews to local government and non-for-profit agencies
- In November of 2004 construction began on a building for administrative and offender programming. Manpower was provided by several skilled offenders assigned to Chain O' Lakes. Construction was completed in September of 2005 at which time the building began utilization.



FACILITY & CONTACT INFORMATION

Location: Edinburgh Correctional Facility
 P.O. Box 470
 Edinburgh, IN 46124
 (812) 526-8434

Superintendent: John R. Hardwick
 JRHardwick@doc.in.gov

Av. Daily Pop.: 149 (Edinburgh),
 77 (Atterbury)

Security Level: Minimum

Number of Staff: 49

Adult Correctional Facilities



**John R. Hardwick,
Superintendent**

Superintendent John R. Hardwick began employment with the Indiana Department of Correction in 1980 as a Correctional Officer at the Plainfield Juvenile Correctional Facility. He served as Assistant Superintendent at the Pendleton Juvenile Correctional Facility from 1999 to 2003 and was

promoted to Superintendent at the Camp Summit Juvenile Boot Camp in 2003. He was named Superintendent at the Edinburgh Correctional Facility in 2005 and in September of 2005, he was also named acting Superintendent at the Henryville Correctional Facility. The Edinburgh Correctional Facility combined operations with the Atterbury Correctional Facility in July, 2005 and continued this arrangement until November, 2005, when the Atterbury Correctional Facility closed and the offender population transferred to the Madison Correctional Facility.

Programs:

Work Crews: The primary mission of the Edinburgh/Atterbury facilities are the offender work crews. Our offender crews are assigned to the Indiana Department of Transportation, Indiana Department of Natural Resources, Indiana State Fairgrounds, Plainfield Correctional Facility, Johnson County Horse Park, Indiana National Guard, Atterbury Military Base and the facility itself. The crews average seven (7) offenders per crew and work over 3990 man hours per week.

Education: The facility conducts a literacy, ABE and GED component for the offender population. Over eighty-five (85) sentence reductions have been awarded to the offender population for their success and completion of their education program this year. The completion rate is over eighty-eight percent (88%) for our participants. The facility also has peer tutoring for GED preparation and will soon be starting a basic computer skills class and a work skills program.

Substance Abuse: A substance abuse class is also offered at the facility, providing therapeutic groups in all phases of the program. Our counselor continues to reduce the waiting list while increasing groups and participation from the offender population. Over three hundred and fifty (350) offenders (from both facilities) have received a sentence reduction for their participation and completion of substance abuse programs

Re-entry Initiatives:

The re-entry program now involves representatives from various community agencies and organizations such as the Social Security Administration, Workforce Development, IVY Tech, Turning Point (a counseling center serving battered women), and the Health Department.

Highlights & Accomplishments

- Trained over fifty-seven (57) INDOT and IDNR staff to supervise offender road and work crews resulting in saving taxpayer dollars by allowing the correctional officer normally assigned to these work crews an opportunity to provide supervision to additional crews.
- Provided community service during periods of inclement weather in Muncie, Indiana and assistance to local communities during fairs and festivals.
- Provided twenty-one (21) offender work crews operating from the Edinburgh/Atterbury facilities from January to November, 2005.
- Covered designated custody posts, work crew assignments, staff call ins, and special work assignments without overtime expenditures.
- Combined operations with the Atterbury Correctional Facility in July, 2005 and continued this arrangement until November, 2005, when the Atterbury Correctional Facility closed.



FACILITY & CONTACT INFORMATION

Location: Henryville Correctional Facility
P.O. Box 148
Henryville, IN 47126
(812) 294-4372

Superintendent: John Hardwick
JRHardwick@doc.in.gov

Av. Daily Pop.: 119

Security Level: Minimum

Number of Staff: 35

Adult Correctional Facilities

John R. Hardwick, Acting Superintendent

Programs:

Work Crews: Henryville Correctional Facility, located in the Clark County State Forest, provides work crews to several Indiana Department of Transportation and Department of Natural Resource locations with its major contribution to the Vallonia State Tree Nursery. The Nursery is dependent on the facility to provide the labor necessary to plant, weed and pull the millions of seedlings produced annually. A crew of thirty (30) offenders is provided to Vallonia year round.

Substance Abuse/Education/Re-entry: Henryville Correctional Facility offers all three (3) phases of Substance Abuse programming, Literacy, GED, and Re-entry.

Highlights & Accomplishments

- Achieved an ACA re-accreditation score of 100% mandatory items and 98.1% non-mandatory items by a panel of Indiana ACA auditors.
- Developed a plan to increase the facility population by 26 offenders resulting in a per diem decrease. The facility will also increase the offender to staff ratio to 1:4.17.
- The addition of three Department of Natural Resources supervised crews.

FACILITY & CONTACT INFORMATION

Location: Indiana State Prison
P.O. Box 41
Michigan City, IN 46361
(219) 874-7258

Lakeside Correctional Facility
P.O. Box 9047
Michigan City, IN 46361
(219) 872-8239

Superintendent: Ed Buss, EGBuss@doc.in.gov

Asst. Superintendent/
(ISP): Bill Wilson, WKWilson@doc.in

Av. Daily Pop.: 2219 (ISP), 306 (Lakeside)

Security Level: Maximum (ISP)
Medium (Lakeside)

Number of Active Staff: 608



Ed Buss, Superintendent



Ed Buss was appointed Superintendent of the Indiana State Prison in August 2005. Previously, he served as Superintendent of the Westville Correctional Facility, the IDOC's largest institution. Mr. Buss has held numerous managerial positions in minimum, medium and maximum security facilities.

PEN Industries at Indiana State Prison:

A wide variety of products and components are manufactured at the Indiana State Prison (ISP) by PEN Products. These include license plates, garments, metal products and stamped tags. In January 2005 PEN Products operations in the prison were awarded accreditation by American Correctional Association (ACA).

- Currently PEN Products Garment Shop makes t-shirts, at the rate of 25 to 30 boxes per day, distributed for use by incarcerated offenders throughout the state correctional system.
- Stamped tags are produced in several different shapes using both aluminum and brass. The tags are used for identification purposes in the Department of Correction as well as other state facilities and public and private sector institutions.
- The shop also makes 250,000 stamped dog tax tags for county auditors throughout Indiana.

Adult Correctional Facilities

- PEN Products makes two types of license plates at the Indiana State Prison. The Digital License Plate (DLP) shop produces computerized flat plates for use on most automobiles, trucks, trailers and buses. The DLP shop can produce up to 30,000 flat plates per day, and in a year when plates are not re-issued, close to 1,000,000 are made. When new plates are issued production may exceed 6,000,000 plates. In addition to digital plates PEN Products also makes the embossed plates required on all motorcycles.

- PEN Products metal products are spot or mig-welded into finished goods. Among items produced are school lockers, shelving units, storage cabinets, cell house cabinets, and individual formed parts made to order. The heavy metal items would include park grills, park benches, trash receptacles and offender beds.

Education Programs:

Indiana State Prison encourages offenders to maximize their personal growth potential by participating in education opportunities.

- Four vocational programs provide hands on practical experience in the occupational area, resulting in issuance of the Indiana Certificate of Technical Achievement.
- Grace College and Ball State University provide on site college programs and correspondence courses offered through Indiana University.
- Indiana State Prison is the only correctional education department that offers the Bridge Program, which was designed to assist students starting out in their academics and to provide peer tutoring during their college careers.
- The education department has doubled the number of students participating in educational opportunities. This year, we graduated 54 offenders with Bachelors Degrees, 71 with Associates Degrees, 84 offenders in vocations and 51 General Education Degrees.

Farm Program:

- The facility's farm manager was nominated by the LaPorte County Soil and Water Conservation District as the 2005 Farmer of the Year. The farm management team has developed unique ideas in order to utilize supplies and equipment that are available to them. Old tractor tires have been turned into resilient feed bunkers and a fleet of tractors that average about 19 years of age are being utilized. One tractor the team works with is from 1947.
- The farm includes 3 locations which amount to 2,300 acres. The offenders perform various duties such as weed control, cattle maintenance and harvesting vegetables. The farm uses a 12-row corn planter for their row crops. The crops include peppers, corn, cabbage, soybeans, carrots, potatoes and hay for the cattle. Last year 1100 acres of corn and soybeans were harvested and 10,000 bushels of corn were harvested for cattle feed.

- We have a cow/calf feed lot operation maintaining a 200+ cow commercial herd. 51 head are implanted with embryonic transplants, 80% are artificially inseminated from ABS (American Breeder Service) and the remainder of the herd is sired with five ISP owned bulls. The calves from cows prepared for feedlot are fed to at least 1250 lbs.

- ISP Farm operates using 7 to 9 level one offenders for this seven day a week operation. Using the embryonic transplant programs, identical twins have been born at the farm.

Community Services:

Community Services is actively involved in the enhancement of programs and services provided to the offender population.

- Six dedicated institutional television channels allow the executive staff to provide expanded education, medical, mental health services, cultural awareness, religious and reentry programs and general updates.
- Community services also coordinates the activities of the 795 volunteers who donated 7,680 hours this year in providing re-entry, religious, recreational, social and cultural support of our offenders. These volunteers provide an invaluable service, which compliment staff services at a savings of over \$750,000 annually.

Offender Organizations:

ISP has two offender organizations, the Northwest Jaycees and American Legion Post 130, which is the only post in the United States located inside a prison. These organizations host four food sales per year, the profits benefit non-profit organizations (March of Dimes, Feed the Children, Soldiers and Sailors Home). The profits also benefit the offenders in the facility through the purchase of educational books and library resources. Over the past five years these two organizations have donated over \$40,000.



Governor Mitch Daniels and Commissioner Donahue pose with the Honor Guard at Indiana State Prison in November.

Adult Correctional Facilities

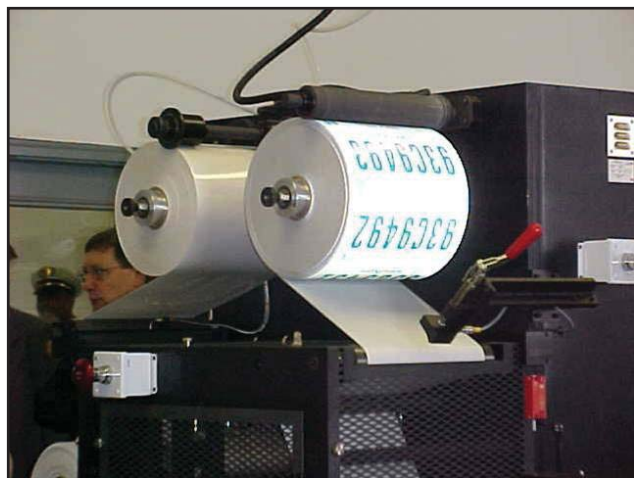
Re-entry:

•The Indiana State Prison Good Neighbor Re-Entry Program has an 84-hour core curriculum and 48-hour capstone support curriculum which is specifically designed for maximum security offenders. Our program is approximately four months long with a core curriculum that includes: life skills, economic, stress and anger, family and social issues, health, substance abuse, job related skills, and Thinking for a Change. The Capstone curriculum includes: parenting, anger management, Life After Incarceration and community services.

Volunteer community organizations provide classes such as: self and social esteem, social values, self-enrichment and other reintegration efforts.



Indiana State Prison's chapel seats 386 offenders and has more than 200 volunteers who assist with religious programs.



The Digital License Plate area at ISP began making digital license plates in 2002. The shop has the capacity to make up to 25,000 license plates a day.

Highlights & Accomplishments

•Indiana State Prison hosted the first Northern Advisory Board this month. We look forward to working with our representatives to foster positive changes within the correctional community.

•Indiana State Prison and Lakeside Correctional Facility were merged on September 12th, 2005 with remarkable success. Staff from both facilities have embraced their new or re-aligned duties with great enthusiasm. Additional cost savings are expected through continual staff analysis, shared resources and effective correctional management.

•The Minimum Security Unit provides offender labor for not for profit organizations in the Michigan City area. In October, the labor crew logged eight hundred hours at the Michigan City Zoo. The crew rehabilitated buildings within the zoo, saving the Michigan City Parks and Recreation Department an estimated \$7,000.00 in labor costs. The crew is now working at the HOPE Project, an African American Community Center, helping that organization refurbish their buildings.

•“Visions from Prison” Northern Indiana Artists exhibition showcases offender's art at a local exhibition. Sixteen incarcerated offenders exhibited thirty-two paintings. Additional information can be obtained at www.lubeznikcenter.org.

•In August, the Vietnam Moving Wall was installed in Washington Park in Michigan City. Numerous staff members volunteered their time to join community leaders and citizens in reading the names of the 58,000 plus men and women who died in Vietnam. Michigan City was the only city hosting this event in the state of Indiana this year.

•Recently, we were able to offer the use of our firing range to the Michigan City Police Department, which further enhanced public relations to the city.

•The Gospel Echo's Ministry Team provided a religious program and cookout for over 900 offenders. This event included a Gospel concert and seminars with topics including “Self-Acceptance from a Biblical Perspective, Becoming Godly Leaders and Marriage and Family”.

•Governor Mitch Daniels visited the Indiana State Prison in November to personally congratulate staff on ACA accreditation. We were honored by both his and Commissioner Donahue's visit and their motivational words of encouragement to staff. Governor Daniels endeavored to say he believed the Indiana State Prison to be the oldest operating facility in the United States, which brings great credit to the professional staff who work here.

•Indiana State Prison complies with state statutes in the execution of the death sentence; this year five executions were carried out.

•ISP is the only facility that allows offenders to have felines. This program is closely monitored and controlled, with stringent requirements for feline ownership. Our program was featured by Paw Prints (Kansas City), and the National Post (Canada) and we've received telephone inquires from England and Holland.

Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Indiana Women's Prison
401 N. Randolph St.
Indianapolis, IN 46201
(317) 639-2671

Superintendent: Dana Blank
DBlank@doc.in.gov

Av. Daily Pop.: Intake Unit - 63, Prison - 356

Security Level: Medium

Number of Staff: 188



Dana Blank, Superintendent

Ms. Blank has an extensive career in corrections and has worked for the Indiana Women's Prison since 1974. She was appointed as superintendent in 1991, and continues to bring innovative programming and successful leadership to her role as Superintendent.

A primary goal or focus of the Indiana Women's Prison is to provide women opportunity for education, treatment for substance abuse, a chance to heal from the trauma of abuse, a mechanism to enhance or develop a bond between a mother and her child(ren), and an avenue to build self esteem. This goal is achieved through the following offerings:

Therapeutic Groups: Domestic Violence groups, Healing Damaged Emotions, support groups, Substance Abuse Phase I, II and III, Alcoholics, Narcotics and Cocaine Anonymous, varying parent support classes, Growing Through Loss, Family Planning/ Sex Education.

Day or Weekend Seminars: Change Your Mind Day, HIV/AIDS prevention, breast self-exam and cancer prevention, self-esteem, sexual abuse prevention, Sisterhood (Faith Based)

Religious Programs: P.L.U.S. Unit, 13 Different Religious affiliated bible studies, Clown Ministry, choirs, Education for Ministry.

Education and Vocational Programs: ABE, GED, Thinking for a Change, building trades, culinary arts, cosmetology, graphic arts, Ball State University, Oakland City University.

Recreation: spinning, Drama Club, health and fitness, sports, arts and crafts.

Family Preservation:

This multi-faceted program establishes or maintains a bond between a mother and her child(ren) during incarceration. The program includes a children's visitation center, summer day camp, pre-natal education, safe placement of newborns, outreach to families to help resolve issues surrounding children of incarcerated women and family planning.

NAMI Collaboration:

The Indiana Women's Prison psychiatric units have been collaborating with NAMI (National Association for Mental Illness) for several years to ensure our treatment standards mirror community expectations and standards. Currently we are collaborating on a re-entry project that would assign an Assertive Community Treatment (ACTS) team to every woman being released from the Indiana Women's Prison psychiatric unit. This will ensure the offender has a safe placement and all her social service, medical, and psychiatric needs are addressed. As all of the women with serious mental illness are housed at this facility, all mentally ill women will be addressed upon release.



College graduation day at Indiana Women's Prison.

Adult Correctional Facilities

Special Populations:

The Indiana Women's Prison has developed specialized housing and programming for special needs offenders to include mentally ill, mentally challenged, chronic medical, pregnant and youthful offenders (under the age of 21 to include youth sentenced as adults).

Sheltered Workshop:

The Special Needs Pre-Vocational workshop was developed to provide basic work skills training for offenders with psychiatric and/or emotional disabilities. Emphasis on teamwork and the ability to complete a task is stressed in a nurturing "Goodwill" type atmosphere. Work completed by the special needs offenders in the workshop includes light industrial assembly, bulk mailings, and craft projects donated to not-for-profit agencies. The major workshop client list includes but is not limited to:

- Indiana State Department of Health.
- Children's Special Health Care Services.
- Indiana Children's Lead Poison Prevention Program.
- Water and Fluoride Bottle Containers.
- Indiana Prenatal Network.
- Marion County Health Department.
- March of Dimes.
- Keep Indianapolis Beautiful.
- Teachers Treasures.
- School 14.

Community Interaction:

A philosophy of "Bring the Walls Down and Bring the Community In" has been a long-standing belief of the Indiana Women's Prison.

This philosophy has established a multitude of collaborations and community interactions, which have a positive impact relationally and economically for the facility as well as the community.



As part of the prison's vocational program, women may learn building trades.

Re-entry:

As re-entry begins upon arrival all our programs and therapeutic treatment address growth and healing and provide opportunities to facilitate change, accept responsibility and prepare a woman to return to the community as a productive, law-abiding citizen.

The re-entry department has partnered with other agencies, organizations and community entities in order to provide programming and initiative.

A new collaboration has been developed this year in conjunction with the John Boner Center and Englewood Christian Church. Titled the Women In Motion program, it is funded through a grant from the Indianapolis Foundation. This program identifies offenders with children who will reside in the near-east side area of Indianapolis. A family advocate will begin to work with the family about one year prior to release. The participating offenders will be provided case management services, career counseling, classes in money management and various other needed services. The participants will be assigned to a mentoring family who will begin a pro-social relationship with the offender and her family prior to release, and will provide support, encouragement and strength building. This relationship will continue after the offender is released into the community into safe housing provided by the program. The participant will receive assistance in obtaining employment and accessing support services in the community. These services will continue on an as-needed basis for a period of up to three years with the eventual goal of the participant achieving home ownership.

A new re-entry center located in our Industrial building is being designed and built by our building trades class. This will ensure an appropriate space for all functions of re-entry to take place.

A re-entry computer class was developed to provide basic computer skills to offenders who are going to be released in the near future. These skills will support the women's ability to gain employment and integrate into society. The course has focused on Microsoft applications such as Word, Excel, and Access.



ICAAN Dog Program Trainers.

Adult Correctional Facilities

Highlights & Accomplishments

- ACA Accreditation January 2005.
- P.L.U.S. Unit opened for females.
- The Education Department designated and built the Outdoor Learning Center.
- Grant Money Received: Women's Health Fund \$50,000; Maternal and Child Health \$81,918.
- Awarded offenders completing vocational programs a Certificate of Technical Achievement, which validates skill level and helps in gaining meaningful employment.
- Completed our first one week training program for individuals with disabilities to learn to work with and care for a service dog with whom they are being matched. The week ended with a graduation ceremony attended by families of the individuals with disabilities.
- Creation of Culinary Arts Job Bank and Placement Program for offenders upon release.
- Increased population to 450 offenders.

Commissioner Donahue joins some happy campers at Indiana Women's Summer Camp for children of incarcerated mothers. This program enables the prison's incarcerated mothers to spend fun, quality time with their children in a positive environment.



Miss America 2000, Heather French Henry, joins Commissioner Donahue and one of our U.S. veterans to recognize Indiana Women's Prison initiatives that support veterans and their children. One of the projects include making over 100 sleeping bags and pillows that are distributed to homeless veterans annually.



Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Indianapolis Men's Work Release
448 W. Norwood Street
Indianapolis, IN 46225
(317) 232-1454

Superintendent: James Hendrix
JMHendrix@doc.in.gov

Av. Daily Pop.: 136

Security Level: Minimum

Number of Staff: 35



**James M. Hendrix,
Superintendent**

James M. Hendrix was appointed Superintendent of the Indianapolis Men's Work Release Center in August 2005. Mr. Hendrix began his career with the Department of Correction in 1979 and has advanced through numerous positions.

The Indianapolis Men's Work Release Center first opened its doors on October 14, 1969. It was located at 702 N. Senate and had a resident population of five (5). The center moved to its present location at 448 W. Norwood on September 1, 1974, when the resident population had increased to fifty (50). Today, the facility's capacity is 138 and it employs thirty-five (35) full-time staff.

To a large extent, the success of the Indianapolis Men's Work Release Center depends on the support, cooperation, and understanding of the greater Indianapolis Community. The facility remains fortunate to have the support and services of several employers that have been involved with the work release program for many years.

These valued employers seeing the need for this program continually hire and train offenders at various skill levels often retaining and promoting the employee after his release from the correctional system. Indianapolis Men's Work Release Center will always strive to encourage good community relations to ensure continued success and growth of the program as well as personal achievement of each resident.

Programs:

The program focus of the Indianapolis Men's Work Release Center is to prepare its residents for effective job search and successful employment in the greater Indianapolis community. The facility prides itself on seeing residents become employed full-time and earning their first paycheck within 30 days of their arrival. The facility also offers substance abuse treatment and support groups for those confronting addiction problems. Religious services are also provided by volunteers who lead study groups and local church volunteers who provide transportation to and from church services on Sunday mornings.

Indianapolis Men's Work Release is moving toward an expansion of its program base to address needs germane to incarcerated adult men.

- Efforts to develop an effective fatherhood program are underway.
- Volunteer services are being sought to offer support and interventions for residents with anger-management and other impulse control issues.
- A program to teach basic literacy is being explored.

Re-entry Initiatives:

Work release, by virtue of its very nature is a re-entry initiative. The goal of any work release program is to promote employment and positive work ethic as a means to successfully reintegrate its residents into society. Seeking, gaining, and holding a job are important steps toward the goal of self-improvement. Furthermore, these values are important in promoting self-sufficiency, self-reliance, self-respect and personal accountability. From the perspective of reentry, job placement in a work release program is an integral part of this process.

Highlights & Accomplishments

- Increased average daily population (ADP) from 127 to 136
- Implemented new Unit Team Case Management model in November 2005.
- Streamlined facility to result in operating below its budgeted per diem.

Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Indianapolis Women's Work Release Center
512 East Minnesota Street
Indianapolis, Indiana 46203
(317) 232-1443

Superintendent: Michael Lloyd
MCLloyd@doc.in.gov

Asst. Superintendent: Dwight Graves
Dgraves@doc.in.gov

Av. Daily Pop.: 60

Security Level: Minimum

Number of Staff: 25



**Michael Lloyd,
Superintendent**

Mike Lloyd is a 22 year veteran of corrections. He served as a correctional officer in Illinois for three years before moving to Indiana in 1986, where he was the director of Riverside Work Release. In April of 2005, he became Director of Re-entry, the Director of Work Release Services, and the

Superintendent of Women's Work Release.

Programs:

While offenders are housed at the Indianapolis Women's Work Release Center, they are provided a variety of programs that include: Domestic Violence, Substance Abuse treatment, Narcotics Anonymous, Alcoholic's Anonymous, health education, parole/probation orientation,

Self-Esteem (an eight week volunteer led program discussing and building self-esteem), and Parenting (an eight week volunteer driven program, which teaches parenting skills including basic care, listening, and positive discipline) are also offered.

Offenders also participate in a variety of community service activities such as volunteering at Gleaners Food Bank and Earth Day community clean ups.

Staff oversee programs that are designed to assist the offender in breaking the cycle of criminal activity and recidivism. The community, other state agencies, families and faith-based organizations play a vital role in the success of such programs.

Highlights & Accomplishments

- Increased offender population capacity by 29% by merging staff positions with Indianapolis Men's Work Release Center.
- Implemented a change within work release criteria which prompted the removal of Pre-Work Release offenders (inmates with less than two years until their earliest release date).



In May, Indianapolis Women's Work Release celebrates Employee Appreciation Week with several activities, including a picnic.

Adult Correctional Facilities



**Dr. John R. VanNatta,
Superintendent**

Dr. VanNatta has spent more than 28 years with the Indiana Department of Correction. Dr. VanNatta has served as the superintendent of Miami Correctional Facility since 1996. He was instrumental in the design, planning, and supervision of this state-of-

the-art correctional facility. Miami has a 204 bed minimum security unit outside the perimeter fence.

Programs:

Straight Talk Program

The Miami Correctional Facility has touched the lives of more than 1,200 area students this year with its Straight Talk Program. Using offenders from both level one and level three, the facility's Straight Talk Program helps troubled youth and educates other youth about the negatives of prison life.

The program is designed as a way for MCF to give something back to the community. The goal of the program is to help youth and young adults avoid the growing problems of crime, violence, alcohol and drug abuse. To date, the offenders involved in the program have donated 106 hours of volunteer service to the program.

Recycling Program:

The Miami Correctional Facility is saving money by recycling and composting much of its waste. This year the facility has received \$9,814.32 for its recycled materials. This includes paper, cans, plastics, and cardboard. The facility started its own recycling and compost center in November 2000. The facility uses wood chips to compost waste from the kitchen. The center is in charge of recycling office paper, corrugated cardboard, aluminum, steel, plastic, tin, pulp, and other recyclables saving the facility money in waste pick up. MCF has a contract with outside vendors to pick up the recycled materials. The program has created jobs for both level one and level three offenders.

FACILITY & CONTACT INFORMATION

Location: Miami Correctional Facility
P.O. Box 900
3038 W. 850 S.
Bunker Hill, IN 46914-9810
(765) 689-8920

Superintendent: John R. VanNatta
JVanNatta@doc.in.gov

Asst. Superintendent/
Operations: Terry Royal
TRoyal@doc.in.gov

Asst. Superintendent/
Re-entry: Sally Stevenson
SStevenson@doc.in.gov

Asst. Superintendent/
Administration: Mike Osburn
MJOsburn@doc.in.gov

Av. Daily Pop.: 2,784

Security Level: Minimum and Medium

Number of Staff: 602



Miami's recycling center also has a composting area.

Adult Correctional Facilities

Volunteer Programs:

Miami Correctional Facility volunteer programs continue to grow each year. This year volunteers have donated more than 3,800 hours in various programs at the facility. Volunteers are used in the Re-Entry program, substance abuse (Alcoholic's Anonymous and Narcotic's Anonymous), and religious services. The facility currently has more than 230 registered volunteers.

During this past Appreciation dinner, a couple of offenders spoke to the volunteers about how important they are to the offender population. One offender stated, "To say Thank You seems to be so small, but we truly do thank you with all of our heart. What you do by coming here, teaching and ministering to us is done out of love and that is changing lives in this place. You have helped me to grow spiritually and emotionally. I also see what a difference you are making upon our church which in turn is carrying your teachings and examples of love deeper into the prison and even reaching out from the prison to the outside to families and friends."

Gospel Echoes, a religious-based group of Amish and Mennonite families come in to minister to the offenders several times a year.

They hosted a facility-wide cookout for MCF offenders and staff, and in December came to distribute a bag of cookies to each offender in each cell house and staff members.



Offenders receive a tray filled with a hamburger, hotdog, chips, potato salad, and Moon Pies during the Gospel Echoes Weekend.

PEN Products:

PEN Products currently has five operations at the Miami Correctional Facility. These include a garment shop, chemical manufacturing shop, and five joint venture operations. The garment shop manufactures boxer shorts, khaki pants, scrub pants, highway worker hats for the Indiana Department of Transportation, jumpsuits for juvenile offenders, and blue staff bags.

The Janitorial Shop manufactures laundry, janitorial and personal hygiene products. MCF has three joint venture operations, which is when a private company partners with PEN Products. PENPackaging operates in one half of the facility where offenders repackage transmission filters for NAPA Auto and repackage various car washing towels, mitts, etc. In another part of the facility, there are two joint-venture shops. PEN works with Damon Corporation manufacturing wire harnesses and chassis for motor homes. The Jacob's Trading/Donaldson operation manufactures filters for industrial dust collectors.

PEN has two 40,000 square foot facilities and has doubled its employment to 242 level three offender workers by splitting its work shifts. The main offices and a 75,000-square-foot warehouse are located outside the main prison complex. All purchasing, shipping and receiving takes place at this location. There are eleven level one offenders employed to run the warehouse operation.

Re-Entry Initiatives:

CLIFF Unit Opens at MCF

Miami Correctional Facility was selected to be the first to open a methamphetamine-based treatment program. CLIFF (Clean Lifestyle is Freedom Forever), a therapeutic community program, is dedicated to the treatment of offenders with methamphetamine abuse problems. It is the first of its type in the country. In addition to assisting offenders in recovery from methamphetamine and drug addiction, the CLIFF therapeutic community provides offenders with a positive environment in which they learn the social and cognitive skills required to get out and stay out of the criminal justice system.

Governor Mitch Daniels visited MCF for the kick off of the program. On October 13 the first group of 22 offenders completed the program and were honored with a graduation ceremony.

Preparing for PLUS Program:

MCF is preparing to open its first Purposeful Living Units Serve facility. The unit is scheduled to open with offenders on January 1, 2006.

Adult Correctional Facilities

Highlights & Accomplishments

Education graduates 469 students

- The Education Department of Miami Correctional Facility has 13 Adult Basic Education teachers. Instruction for students in the ABE classes is geared toward attaining a GED. A contract program with Oakland City University provides an additional four Adult Basic Education teachers, secretary, and a program director. This program is also directed toward offenders improving basic skills and achieving a GED. Miami Correctional Facility has three vocational programs: barbering, graphics/printing, computer business applications, and will soon begin an auto mechanic's shop. Offenders can enroll in high school and college correspondence courses. MCF offers offenders the opportunity to enroll in college courses offered by Ball State University and Grace College.
- Miami has increased its Adult Basic Education enrollment from 153 to 319 students enrolled between the 2000-01 fiscal year and the 2004-05 fiscal year.
- College enrollment has increased from 164 in 2001-02 to 440 in 2004-05.
- There are 82 offenders involved in vocational programs. In 2005, the Miami Correctional Facility graduated 469 who completed either a GED, High School, Associate's Degree or Bachelor's Degree. This was an approximate cost-savings to the state of \$6.7 million in time cuts.

Emergency Squads:

The largest of the emergency squads is the E-Squad. MCF's E-squad has excelled in the past two years at the Emergency Response Operations annual competition at Pendleton High School. The facility has won three or more awards each of the past two years. Miami Correctional Facility is authorized to have 3 full squads, the largest in the state, and has averaged more than 30 members since it was established. It currently has 35 squad members, 2 members of which are on military leave.

In being a good neighbor to our military friends, the E-Squad has been on hand to demonstrate to deploying troops some emergency responses such as cell extractions, building assaults, and riot formations. The Situation Control team (S.I.T.C.O.N.) has 12 active members from MCF. There are 5 MCF employees who are active members of the Northern Indiana CISM (Critical Incident Stress Management team).

Miami Correctional Facility's Honor Guard currently has 7 active members. This group has been active in the community as well as during facility functions. The Honor Guard has been present at community parades, employee appreciation events, military recognition events, and staff funerals. The honor guard most recently represented the facility by participating in a Flag Raising ceremony at Bunker Hill Community Center.



A Level 1 offender with Department of Natural Resources employee at the Mississinewa Reservoir.



E-Squad Soliders Lt. Dale Truax (center), and Lt. Brad Riggle and Lt. Andrew Wagstaff assist soldiers who are getting ready to leave for Iraq.



E-Squad rolls tires in the Confidence Course at the ERO competition in June.

Adult Correctional Facilities

Offender Labor:

- To date Miami Correctional Facility has donated 7,342 hours to the community, already exceeding last year's 12-month total of 2,562.5 hours in offender labor. It also has been very active in giving property to community resources which will in turn be used to help needy families in Miami County.
- The various labor projects included: assisting the Circus Hall of Fame with clean up, tent construction and tear down; assisting Bunker Hill with repairs and painting to their Community Center; clean property around the Peru Toll House; cleanup of the riverbank near the new Peru Fire Station; unload potatoes for the needy in Miami County; Bunker Hill's Recycling Days; cleaning up Miller Pool; cleaning out brush on the Nickel Plate walkway; constructing recycling boxes for the small towns in Miami County; and cleaning and mowing at the Indiana State Police Post.
- Miami Correctional Facility is continuing to help its neighbors in 2005. We started off the year by meeting the emergency needs of those officials with the Cass County Emergency Management Service in February when heavy rains threatened to flood homes. Offenders were sent out to assist in filling sand bags to stop flooding in Logansport.
- This year MCF started a cooperative venture with the Department of Natural Resources at Mississinewa Reservoir. Work crews are taken out to the Reservoir every morning to assist DNR workers in various jobs on the grounds.
- MCF also allows offenders to assist the Indiana State Police Post in their maintenance projects. Both of these programs are cost-saving measures for the state.

F-14 Adoption:

In April 2005 Miami Correctional Facility adopted the newest arrival at the Grissom Air Museum, the F-14. The museum is dedicated to preserving and sharing aviation history. It currently has 22 legendary aircraft spanning from the WWII era to the Gulf War. The facility has volunteered its staff and offender manpower to maintain the plane by washing it quarterly and keeping the area around it clean.

Blood Donations:

Miami Correctional Facility participates in two blood drives each year. The Valentine's Blood Drive is hosted in February at the facility allowing staff and family to donate on site. The second, the Miami County Battle of the Badges, a competition between the law enforcement and the firefighters in the community, is in August. The facility provides a van to shuttle staff to and from the event. The facility generally brings in the majority of the givers for the law enforcement side.

Staff Appreciation Events:

Miami Correctional Facility recognizes it's staff each year with several activities like ice cream socials, popcorn days, and family tours. Years of service pins are presented to staff who have been with the Department of Correction for 5, 10, 15, 20, 25, 30, 35 and 40 years. We also recognize staff who have perfect attendance. Additionally, the Superintendent has a special program to recognize those who go above and beyond by presenting them with a Superintendent's Coin of Excellence.

Miami County Relay for Life:

Miami Correctional Facility staff under the title of the "Mighty Cancer Fighters" participated for the first time in the Miami County Relay for Life in June 2005. The relay is put on by the American Red Cross as a way to raise money for cancer research.

Miami Correctional Facility staff had several outside activities to raise money for the Relay. One of those was our own "Ms. Relay" competition among our male staff. Male employees who volunteered were voted on by staff with a penny representing one vote. The winner and second place winner then competed in the actual Relay for Life Ms. Relay Competition which was held towards the end of the 24-hour event. This activity alone raised more than \$450.

The facility also had a Texas Hold 'Em night that raised \$300 and a Karaoke night that raised \$700. A car show and garage sale raised \$150. In total, the facility raised \$3,111.75 in the three-month effort.

Community Advisory Board:

Miami Correctional Facility started meeting this year with members of the community. The main purpose of the Community Advisory Board is to open avenues of communication between the facility and the communities near where it operates. The facility has assembled a group of community stakeholders to observe the operations of the facility, to advise facility administration staff on quality of life issues, and provide diverse perspectives on the effectiveness of facility operations and programs.



Superintendent VanNatta meets with his Community Advisory Board.

Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Madison Correctional Facility
P.O. Box 1079
Madison, IN 47250
(812) 265-6154

Superintendent: Doris Parlette
DParlette@doc.in.gov

Av. Daily Pop.: 165

Security Level: Minimum

Number of Staff: 60



Doris Parlette, Superintendent

Superintendent Doris Parlette arrived at the Madison Correctional Facility in April, 2005 with 30 years experience in corrections. Her career began as a community volunteer coordinator in Allen County. She then joined the IDOC in 1983 as a parole agent, where she later worked as an adult probation officer. She helped

open the Bloomington Work Release Center in 1988. In 1992, she oversaw that facility's conversion to become the Bloomington Juvenile Correctional Facility, where she served as superintendent until April 2005.

The Madison Correctional Facility is located on a bluff overlooking the Ohio River in the City of Madison. The facility shares grounds with the Madison State Hospital and is adjacent to the Indiana Veterans' Memorial Cemetery and Clifty Falls State Park.

The Madison facility provides housing, supervision and programming to low-risk adult women who are serving the last portion of their sentences. MCF employees are committed to improving female offender reentry through effective programming and to protecting communities through effective supervision.

Programs:

Since its inception in 1989, the Madison facility has emphasized substance abuse intervention programming, literacy and adult basic education/G.E.D., and community work partnerships.

Work Crews: Work crews provide services that save taxpayers an estimated 1.5 million dollars annually. These community work opportunities provide women with valuable job skills. MCF provides work crews to the following:

- City of Madison.
- Indiana Department of Natural Resources.
- Federal Department of Homeland Security.
- Indiana Department of Transportation.
- Veterans' Cemetery.
- State Hospital.

Re-entry Initiatives:

In 2004 the facility mission changed to transition programming for women. New educational, vocational, and counseling initiatives further support women's successful community re-entry.

Highlights & Accomplishments

- Increased staffing efficiency by 400%.
- Reduced custody costs by \$14,310.07 in the first quarter.
- Tripled facility physical size through the acquisition of five additional buildings.
- Tripled facility population.



Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Medaryville Correctional Facility
5426 East 850 North
Medaryville, IN 47957
(219) 843-4131

Superintendent: Tim Todd
tftodd@doc.in.gov

Av. Daily Pop.: 122

Security Level: Minimum

Number of Staff: 29



Tim Todd, Superintendent

Mr. Todd began his career with the Indiana Department of Correction in 1977 as a Correctional Officer. In 1990 Mr. Todd was promoted to Superintendent at Lakeside Correctional Facility where he remained until transferring to Medaryville Correctional Facility in 2003.

Programs:

Work Crews: The Medaryville Correctional Facility provides daily offender work crews to the Jasper-Pulaski State Tree Nursery and the Tippecanoe State Park. It also provides two offender road crews to work for the Indiana Department of Transportation cleaning up trash along the state highways as well as work needed at the State Highway Garages. There is a roaming maintenance crew that is available to all state agencies in the area as well as being available for larger projects in and around the facility property. MYC prides itself on providing work crews on request to assist other state facilities in the region as well as community service work crews requested by not for profit agencies/organizations and the local communities.

The facility has provided work crews for the Red Cross, Boy Scouts, local schools and libraries, recycle programs, damage cleanup, city cleanup for Earth Day and local festivals.

Computer Education: MYC has a computer education program designed to teach computer basics. Successful program completion yields a certificate and the privilege to use dedicated computers under staff supervision.

Re-entry Initiatives:

The Medaryville Correctional Facility is a work camp; programs and program staff are scheduled to maximize offender access and minimize waiting lists for each program. Higher program participation and completion rates provide each offender resources for a successful re-entry to the community. Program completions reduce costs to the taxpayers of Indiana and the IDOC by offering early releases for successful completion of such programs as GED, Literacy/Life Skills /Thinking For A Change and Substance Abuse treatment programs.

Highlights & Accomplishments

- Provided over 5500 man-hours of community service in local area.
- Utilized a volunteer network, which assists the facility in a number of capacities ranging from AA/NA volunteers, faith based program volunteers, and re-entry program volunteers.

The Medaryville Correctional Facility is a minimum-security work camp located in northeast Jasper County on a corner of the Jasper-Pulaski Fish and Wildlife Area of the Department of Natural Resources. The facility staff supervises a maximum of 128 adults who have no more than 4 years left to serve on their sentence.

Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: New Castle Correctional Facility
1000 Van Nuys Road
New Castle, IN 47362
(765) 593-0111

Asst. Superintendent: Richard Wagner
RTWagner@doc.in.gov

Av. Daily Pop.: 339

Security Level: Medium

Number of Staff: 96

Ron Rice, Superintendent



Ron Rice has been the Superintendent of New Castle Correctional Facility since October 1999. He has thirty 30 years of experience in the correctional area, having worked in probation, parole, juvenile programs, and as superintendent of two correctional facilities. Mr. Rice retired December 31, 2005. A major responsibility for NCCF is to provide

treatment for adult male mentally ill offenders.

Programs:

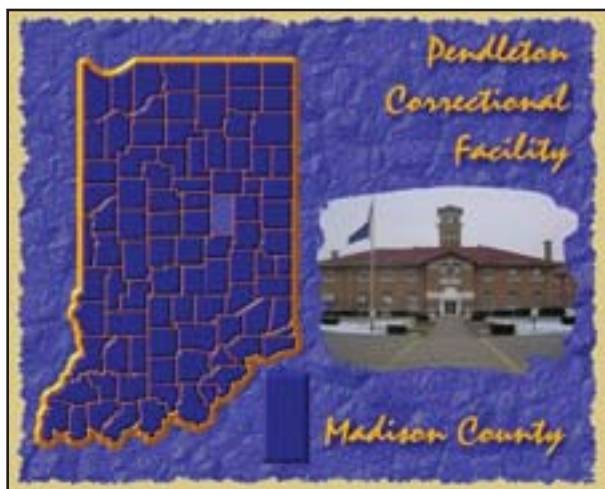
Currently NCCF provides educational, recreational, vocational, life skills, cognitive thinking, substance abuse and mental health programs/treatment for its offenders.

- The educational component has GED, ABE, college, and job skills classes for offenders. There have been 92 offenders that have attended GED classes from January through November 30th of this year. During this time, eleven of those offenders have successfully completed their GED testing.
- Substance Abuse treatment and education are provided for eligible offenders by the Gateway Program. It utilizes a cognitive behavior approach that addresses participants' behaviors, thoughts, and habits. From January to November 2005 there have been 184 participants in the program with 147 completions.
- The facility also has a High Security Behavior Achievement Range (HSBAR) located in the mental health unit that provides treatment for mentally ill offenders placed in disciplinary segregation. Highly structured programming combined with a secure environment is designed to assist offenders in learning/using appropriate behavior. This program has been in existence since March 2004 and it provides a major service for the Department.

Highlights & Accomplishments

- The facility underwent an ACA Accreditation Audit in November 2004 and was officially awarded ACA Accreditation in January 2005.
- The facility changed its Assisted Living dormitory population to general population in January 2005. Accommodations are still made for a few Assisted Living offenders that were deemed appropriate for General Population.
- The New Castle Correctional Facility will become a privatized operation with The GEO Group on January 1, 2006.

Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Pendleton Correctional Facility
P.O. Box 28
Pendleton, IN 46064
(765) 778-2107

Superintendent: Stanley Knight
SKnight@doc.in.gov

Av. Daily Pop.: 1,654

Security Level: Maximum and Medium

Number of Staff: 473



**Stanley Knight,
Superintendent**

In April 2005, Mr. Knight was assigned as Superintendent of the Pendleton Correctional Facility. He has worked successfully at several different correctional facilities representing all security levels. He has also been directly involved in the initial start up and

development of three (3) separate correctional institutions and the accreditation of 6 facilities by the American Correctional Association.

The facility property consists of approximately 1500 acres, 33 acres of which are located within the perimeter of a 30-foot wall. The facility also operates a level one (minimum security) dormitory located adjacent to the walled facility.

Highlights & Accomplishments

Administrative

- A new format has been developed for the identification and tracking of goals and performance objectives.
- This facility collaborated this year with the Correctional Industrial Facility and the Pendleton Juvenile Facility to establish a new combined Community Advisory Board.
- A process was established and implemented to have all of the Administrative Procedures, Operational Procedures, Operation Directives, and Post Orders placed on the facility computer network to facilitate accessibility.
- The Duty Officer Manual was been revamped and updated and a new Duty Officer Schedule has been implemented whereby Duty Officers serve an entire week at a time and report significant issues and events at the Monday morning Executive Staff meeting.

Personnel/Staffing

- An assessment of existing clerical staff was conducted resulting in realignment and more efficient allocation of resources.
- Unit Team staff (both custody and non-custody) have been realigned to ensure the most effective utilization of staff.

Physical Plant

- We continue to engage in projects to enhance the appearance of the facility. Landscaping recently took place in front of the Administration building. This involved removing old shrubs, replacing these with new shrubs and plants, and included landscaping curbs, gravel and decorative rock.
- A curb machine has been acquired and several curbs have been installed enhancing the facility's interior and exterior.
- Facility energy assessments have been conducted by various companies to evaluate our needs (i.e. window replacements, insulation, etc.) The facility will not have to pay any money up front to the company awarded this bid. Payment will come from savings derived from reduced energy costs.
- Furniture Factory # 6 was rewired and the new machinery was installed to accommodate the new Pallet Factory.
- Residence # 2 was remodeled and is now occupied by the Assistant Superintendent of Re-Entry.

Programs:

- Our PLUS Program was initiated on 11-1-05. Staff have been identified and 96 offenders have been interviewed and selected.
- A practice was implemented for counselors to track and document contact with offenders on their caseload to improve the efficiency of counseling services and ensure greater accountability.
- A new program is being developed to establish job assignments for offenders with artistic ability. The art work they produce will be displayed around the facility.
- The former chapel area is being renovated to provide space for a new program designated "Wheels for the World", which will employ offenders to repair wheelchairs.

Adult Correctional Facilities

- A new program has been implemented in the PEN Products area which is devoted to refurbishing pallets for “Skidz Recycling”. This program is currently employing 25 offenders and at some point as many as 40 offenders may be assigned.
 - A project was initiated in October to allow staff to donate used unwanted cell phones to domestic violence prevention groups in conjunction with Domestic Violence Awareness Month.
 - An offender work crew at the outside dormitory has been developed to perform work at the Summit Lake State Park. This crew is transported and supervised by Department of Natural Resources Employees.
 - Plans are under consideration to establish an area for an exercise/physical therapy program in the Health Care Center.
 - In order to minimize offender idleness, we are committed to providing a job/program assignment to 98% of the offenders who are job eligible.
 - Paint crews were established for all areas and procedures have been put in place to improve the distribution and accessibility of sanitation supplies to allow 24-hour availability
 - During the month of May, level one offenders from the outside dorm were assigned to an “Earth Day” crew and planted approximately 1,000 trees at the new Pendleton Sports Complex. They also painted at the city pool and shelter areas.
 - Offender work crews from the outside dorm were also being sent to Marion County to assist the Indiana Department of Transportation (INDOT) at the Indianapolis sub-station.
 - A program of “Standing Main Line” has been initiated, which places Department head staff in the offender dining room during meal times to address offender questions and concerns
 - Monthly meetings involving the Custody Supervisor and Unit Team Managers have been established to discuss monthly grievance reports for the purpose of improving conditions for both staff and offenders.
- Skidz Recycling*: The Skidz Program is a Pen Products factory (contracted through Skidz Recycling Inc. of Indianapolis), that gathers old pallets that are broken and restores them to a usable condition. This program currently employs 26 offenders with plans to expand to 40 offenders. Skidz Recycling buys broken pallets from various businesses in the community, refurbishes them and sells them back to businesses. Pen Products gives the base pay to offenders while Skidz Recycling provides an incentive pay. Currently a trailer load of pallets (approximately 500) arrives each day and the facility tries to get a trailer out each day.

- Wheels for the World*: Pendleton Correctional Facility just started the Wheels for the World program in December 2005. This is one of five programs run by Joni and Friends, Joni Eareckson Tada. Joni and Friends exists to communicate the gospel and equip Christ-honoring churches worldwide to evangelize and disciple people affected by disability. Used wheelchairs are collected from all across the United States through an organization called Chair Corps., whose volunteers collect, store and transport wheelchairs. Wheels for the World provides a prison with wheelchairs, training, restoration resource material, transportation of the wheelchairs to and from the prison, and a production schedule based on a prison’s abilities and Wheels for the World needs. Prisons provide a facility for a restoration shop, including utilities, a supervisor for the shop and inmate labor. A restoration shop can employ between 12 to 20 inmates with one supervisor in a area from 1000 sq. ft. to 2500 sq. ft.. Each shop can be custom sized to accommodate the prison’s desire.

Re-entry:

The “THINKING FOR A CHANGE” program has been implemented with offenders who have proven to be behavioral problems during their incarceration. This program strives to assist offenders in identifying and modifying the non-productive behavioral patterns and thinking processes that have contributed to their criminal orientation as well as their inability to satisfactorily adjust within the facility. The goal of the program is to provide them with the knowledge, skills, and coping strategies necessary to minimize the opportunity for conflict and confrontation with staff and other offenders.

The offenders targeted to be involved in this program are:

- Offenders currently housed in the Disciplinary Segregation Unit.
- Offenders who have committed Class A or Class B conduct reports during the last twelve (12) months.
- Offenders who have been identified as being affiliated with various Security Threat Groups.



Wheels for the World shop renovation at Pendleton.

Adult Correctional Facilities



**Christopher Meloy,
Superintendent**

Superintendent Christopher Meloy began his career with the Indiana Department of Correction in 1978 as a Counselor. Mr. Meloy has held various positions within the Department due to numerous promotions. He has served as the Superintendent of Rockville Correctional Facility and is currently the Superintendent at Plainfield

Correctional Facility and the Reception-Diagnostic Center.

Programs:

PEN Products: Prison Industry Network (PEN) is currently operating four operations at the Plainfield Correctional Facility:

Commissary Operation:

- Employs 95 offenders.
- Provides commissary for offenders throughout the state of Indiana. Over 20,000 orders per week are packaged. Weekly deliveries are made to 31 correctional facilities.
- Planned expansion could employ an additional 50 offenders.

Laundry Service:

- Launders an average of 85,000 pounds of laundry each month.
- Employs 14 offenders.

GIS Services:

- Completes the computer Drawings and Mapping task for Indiana state agencies utilizing computer Digitizing and Data conversion process.
- Employs 14 offenders.

Warehouse Distribution:

- Warehouses and delivers all of the prison made goods fabricated by PEN Products in the state of Indiana.

Education: The Arthur B. Campbell Education Center is fully accredited by the North Central Association of Colleges and Secondary Schools (NCA). The mission of the Arthur B. Campbell Education Center is to design, create, and deliver a program of correctional education which will prepare our student offender population to re-enter society and become productive and responsible citizens. The following academic and career and technical education programs are offered.

FACILITY & CONTACT INFORMATION

Location: Reception-Diagnostic Center/
Plainfield Correctional Facility
737/727 Moon Road
Plainfield, IN 46168
(317) 839-7727

Superintendent: Christopher Meloy
CMeloy@doc.in.gov

Av. Daily Pop.: Plainfield Correctional - 1457
RDC - 676

Security Level: Plainfield Correctional -
Minimum, RDC - Intake

Number of Staff: RDC - 190; Plainfield - 436

Adult Correctional Facilities

Academic Programs: Adult Basic Education, English as a Second Language, GED, Driver Awareness/Safety, Thinking for a Change, Keyboarding/Introduction to Basic Computers, Career Planning/KeyTrain, Associate's degree offered through Indiana State University.

Career and Technical Information: offset printing, outdoor power equipment, welding (Ivy Tech), auto body repair, barbering and styling, business services computer-aided drafting, computer-aided drafting, computer repair, electronics, landscape management, Novell Network Administration

Substance Abuse Programs: The Substance Abuse department began undergoing many changes this year in order to not only allow for a standardized curriculum but also a standardized measurement system used to measure the program's effectiveness.

Other Programs:

Changing Lives through Literature: A six-week course that uses the premise that literature has the power to transform. The program enables offenders to read and discuss literature.

Long Distance Dads: A twelve-week, character-based educational and support program that assists incarcerated men in developing skills to become more involved and supportive fathers.

Big Brothers/Big Sisters:

- Provides opportunities for incarcerated parents to match their children with a caring adult mentor.
- Program objective is to prevent delinquency among children of offenders.
- Offender is given the opportunity to refer their children to the Big Brothers/Big Sisters program by means of an application.
- Child is then screened and placed, through the Indiana Youth Services Association (IYSA) into a Big Brothers/Big Sisters program in their area.

Read To Me Program:

- Provides an opportunity for offenders to read literature to their children.
- Allows the offender to record books on audiocassette tape and mail it to their child/children. Aimed at children of incarcerated parents from the ages of 2-16.

Growing Through Loss:

- Provides a supportive group learning experience for grieving and depressed offenders that facilitates healing, the understanding of grief and how it affects behavior, as well as growth through the healing process.

Chapel: The facility offers chapel services which have seen a significant increase in participant numbers this year. 8:00 a.m. Sunday morning services were at 100 in July and had increased to 187 by the end of October. 9:00 a.m. Sunday morning services were at 567 in July and had increased to 1,029 by the end of October. During the month of September we received instruments to be used for worship services (keyboard, electric guitar, bass guitar, saxophone, and trumpet). The chapel has also received a new PA system. In September there was a class held on baptism, and on September 25, 2005, we had 24 offenders baptized in the chapel.

Re-Entry Initiatives:

The re-entry department has been working with the Indiana Bureau of Motor Vehicles in issuing Indiana State identification cards to qualified offenders. This will allow offenders to be released with certified identification.

There is a part-time staff person that provides career counseling to interested offenders upon arrival to the facility. Once identified offenders complete an occupational interest inventory using the Self-Directed Search (SDS) evaluation instrument. Offenders are then counseled on their occupational interests and given an individual academic plan to assist them in preparing to acquire the skills and competencies necessary to obtain suitable employment.

The Community Reintegration Program provides a group awareness and education for those offenders who have committed the more serious and violent offenses and are preparing for release to Marion County.



Commissioner Donahue greets a correctional officer during a facility tour.

Adult Correctional Facilities

Highlights & Accomplishments

- Created the first mini license branch inside a correctional facility using equipment from the closed Bureau of Motor Vehicles License branches.
- Received and re-distributed furniture and equipment from two recently closed juvenile facilities, some of which went to the Army.
- Opened a newly remodeled building that houses the Correctional Training Department which provides a state of the art environment dedicated for the development of our correctional staff.
- Formed a Community Advisory Board
- Passed a mock ACA audit that provided more tools to track performance.
- Hosted a Legislative/Media day for both facilities.
- Participated in an offender I.D. scanning pilot program. This program will help track the number of actual meals served.
- Held an Employee Appreciation Week that honored our Military personnel, retirees and demonstrated an overall appreciation of employees.
- Hosted a facility car show.
- Increased school enrollment to result in approximately 38 percent of the institution population being involved in an educational pursuit activity. In addition, career and technical capacity has been increased by 34 percent. This increase has come with addition of another full time section of business services and the re-opening of the welding program through a contract with Ivy Tech.



Commissioner Donahue, and Deputy Commissioners Motley and Lemmon join in on the fun at the facility Car Show.



Softball Team gets ready for action during Employee Appreciation Week.

Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Putnamville Correctional Facility
1946 West US Hwy 40
Greencastle, IN 46135
(765) 653-8441

Superintendent: Al Parke
AParke@doc.in.gov

Asst. Superintendent: Richard Curry
RLCurry@doc.in.gov
Av. Daily Pop.: 2,385

Security Level: Medium

Number of Staff: 513



Al Parke, Superintendent

Superintendent Parke began working for the Indiana Department of Correction in 1995. He has worked as a correctional professional since 1970 and has worked in three different state systems.

It has been a fantastic year of change. While challenging, Putnamville staff will continue to meet change with forward thinking and positive commitment.

Programs:

Culinary Arts Vocational Program: Success has never tasted so good! At least that is what most offenders and staff say after sampling the many fantastic meals served by the culinary arts program. While this vocational program may sound sweet and nice, the hard work an offender must endure to complete the class is enormously difficult. Not only does an offender have to learn to cook, the offender must organize an entire three to seven course meal - ordering the food, establishing what needs to be accomplished and at what time. An offender walks away from this class with the ability to positively plan, organize, supply, and prepare, such as everyday life demands outside the prison walls.

Re-entry and Unit Team Management:

Rethinking and restructuring the way facilities prepare offenders to re-enter society is crucial to helping offenders stay out of prisons and be productive citizens. The new re-entry program serves as a mirror to help offenders see types and patterns of behaviors that got them into prison. With the hard work of staff, these programs continue to strive for excellence and sharpening objectives that may reduce recidivism.



The Greencastle BannerGraphic showcased a story on Putnamville's culinary arts program in May.

Adult Correctional Facilities

Unit Team Management has become more involved with individual offenders helping locate housing and ensuring medical and mental health needs are met past an offender's date of release. Re-entry Accountability Plans give an offender a chance to see his progress in a positive and productive manner. New Re-entry Plan boards have been scheduled to help ensure that no offender leaves this facility without approved placement, proper medications, and "hope" that maybe this may be the last time.

Scholarships awarded to local area college students:

Putnamville Correctional Facility issued two scholarships to Bobbi Cross and Darla Scherb. Bobbi, daughter of Liz Cross in operations staff, is a full time student at Indiana University and was awarded a \$500 scholarship for her continued academic excellence in higher education. Darla Scherb, who is a business office staff member that works full time and is a part time student, was awarded a \$1000 scholarship for her continued efforts at both work and school.

The scholarships are awarded from a United Way fund dedicated to providing assistance to staff or staff's immediate family for educational purposes. Superintendent Parke comments that "We value the opportunity to help staff or family members of staff to attain higher education and these scholarships are an example of our commitment to this effort."

Highlights & Accomplishments

- Selected as Correctional Facility of the Year 2005.
- Selected as a pilot program for the new grievance process.
- Staff raised nearly \$800 for Project Backpack for children.
- \$6000 donated for Hurricane Relief by offenders and staff.
- Offender recycling saves Greencastle community nearly \$10,000.
- Farming operations donated approximately 20,000 pounds of food to local food banks and shelters.
- Protective Custody Recycling workers pull enough tabs from aluminum cans to buy one full week for a family to stay at the Riley Children's Hospital with their ill child.



Putnamville gives a K-9 dog demonstration to children at Reelsville Elementary.



FACILITY & CONTACT INFORMATION

Location: Rockville Correctional Facility
8111 West 50 North
Rockville, IN 47872
(765) 569-3178

Superintendent: Walter Martin
WMartin@doc.in.gov

Av. Daily Pop.: 1098

Security Level: Medium

Number of Staff: 282



**Walter E. Martin,
Superintendent**

Superintendent Walter E. Martin is a 38 year veteran of the Indiana Department of Correction. Mr. Martin began his career as a counselor and casework supervisor. In 1978, he became Assistant Superintendent at the Rockville Training Center, then a juvenile male facility. In 1980, he was promoted to Superintendent. Rockville

was converted to an adult female institution in 1997.

Adult Correctional Facilities

Programs:

Rockville is the largest female facility in the Indiana Department of Correction and offers a broad range of work, program and educational experiences.

Work Crews: The facility provides work experiences for all offenders medically fit to work. Offender work crews operate at: Turkey Run State Park, Shades State Park, Raccoon Lake State Recreation Area, Indiana Department of Transportation, and covered bridges in Parke County.

PEN Products/Work Opportunities: There is one PEN Products joint venture industry and a PEN sewing operation which employs about 12 women. State garments, now designed and fitted for women, began to be made for the first time at Rockville in the spring of 2005. Work experiences are also provided in food service, maintenance, grounds keeping, laundry, tutoring, custodial jobs, and driving (the facility provides on grounds transportation for offenders and staff with mobility challenges)

Education: Parkeview School, the on-site school, offers ABE/GED classes, computer literacy, Culinary Arts, Building Trades, Horticulture, Home Maintenance and Business Technology Lab vocational classes. The Building Trades class enables the students to become test ready for the Carpenter's Union entrance test and/or ready to go onto construction sites. Students in the class have constructed sidewalks and reconstructed stoops at the facility. Students built a room for facility cleaning/chemical storage and distribution, and have built various pieces of furniture for different programs.

Oakland City University offers vocational training in Computer Assisted Drafting (CAD) as well as a full range of classes that can result in both associate and baccalaureate degrees. Indiana State University and Ivy Tech also offer classes. Two hundred fifty women are enrolled in facility provided classes and 177 are enrolled in college classes.

Service Dog Training: Rockville offenders train service dogs to work with the disabled. Beginning with six to eight week old puppies, the dogs study under the care of trained offender handlers for up to 18 months. Besides the basic obedience training expected, they also learn to open doors, turn on/off light switches, carry the phone and a range of other tasks. It also provides the trainer an opportunity to make a valuable contribution to others.

Re-entry Initiatives:

Rockville is one of four DOC facilities selected to serve as a pilot site for the restructuring of the Unit Management system to enhance the efforts of the Department to better prepare offenders for their return to the community. Rockville's case management system has been recognized as a model.

Rockville served as a beta user of the Case Management component in the Offender Information System and is now the test site in the development of the web based Adult Case Management program. This program will facilitate the sharing of offender progress and activity. A computer lab is being implemented to allow offenders the opportunity to prepare résumés, job applications, and other re-entry related communication.

Highlights & Accomplishments

- Sixty-two offenders were awarded college degrees and certificates from Oakland City University, Indiana State University and Ivy Tech State College. Well over a hundred family and friends joined the graduates at their commencement service and reception.
- Opened the CLIFF (Clean Lifestyles Is Freedom Forever) treatment unit at Rockville in September 2005. This is the first methamphetamine therapeutic community for women in Indiana. Over 80 women are currently assigned and are well into the middle phases of the 9 month program.
- Passed an inspection of the facility completed by auditors from the American Correctional Association in November 2005. Rockville achieved 100% on the mandatory items and 98% on the non-mandatory items.
- Entered into a joint effort in April 2005 with the Indiana Women's Prison to complete the admission process for women coming into the system. Approximately 1000 will have gone through the admission process in 2005.
- Completed an evaluation of the educational needs of the women coming to Rockville and identified fewer women were in need of GED classes than capacity allowed. Vocational classes in Horticulture, Home Maintenance and a second class in Computer Applications were created to better utilize resources and prepare women for life after prison. One of the GED classes was moved to the evening to provide access to offenders who work away from the facility or in industry during the day.



Offenders participate in the ICAAN dog training program at Rockville. Service dogs are trained to work with the disabled.

Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: South Bend Work Release
2421 Michigan Street
South Bend, IN 46614
(574) 234-4094

Superintendent: Gregory S. Cress
gcress@doc.in.gov

Av. Daily Pop.: 89

Security Level: Minimum

Number of Staff: 27



**Gregory S. Cress,
Superintendent**

Superintendent Gregory S. Cress began employment with the Indiana Department of Correction at South Bend Work Release in August 1975 as a Counselor IV. He was promoted to Casework Manager at Summit Farm Work Release Center in 1986 and then promoted to Superintendent at South Bend Work Release in 1987.

Programs:

South Bend Work Release provides the following programs:

- Work release
- Thinking for a Change
- Substance Abuse treatment and aftercare
- Family Night (program for families of offenders in substance abuse treatment)
- AA/NA
- Budgeting (currently being revamped by First Source Bank)
- Employment Readiness (Work One)
- Sexually transmitted and communicable disease class

Outside volunteers provide religious studies, transportation to church services and life skills classes. It is noteworthy to mention that the substance abuse treatment programs are based in part on research conducted through Texas Christian University. The SBWR program was the first facility to incorporate the SAI (Substance Abuse Intake), the CESI (Client Evaluation of Self at Intake), and the CEST (Client Evaluation of Self in Treatment) within IDOC. These instruments were later adopted statewide by IDOC based on research conducted by SBWR staff. SBWR's substance abuse treatment services are based on principles of cognitive restructuring of the chemically dependent criminal offender.

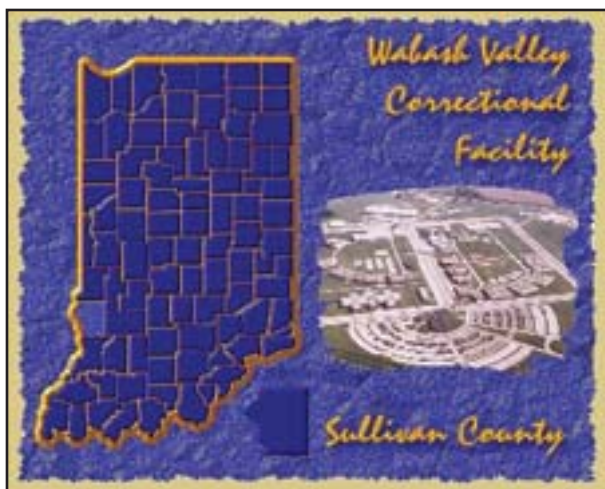
Re-entry Initiatives:

Work Release along with the other facility programs is designed to foster re-entry. Community based programs such as work release allow the offender to experience the challenges he will face upon release rather than just learn about them in the classroom.

Highlights & Accomplishments

- Completed 14,164 hours of community service in the last fiscal year.
- Tracked a one-year return rate to IDOC to determine a 19% return rate for Fiscal Year 03-04.
- Increased available employment opportunities from 13 to 21 companies.

Adult Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Wabash Correctional Facility
6908 South Old U.S. Highway 41
P.O. Box 500
Carlisle, IN 47838
(812) 398-5050

Superintendent: Craig Hanks

Asst. Superintendent/
Re-entry: Dick Brown
DBrown@doc.in.gov

Asst. Superintendent/
Operations : Julie Smith
jsmith@doc.in.gov

Asst. Superintendent/
Administration: Scott Fitch
SFitch@doc.in.gov

Av. Daily Pop.: 2084

Security Level: Minimum, High Medium, and
Maximum

Number of Staff: 657



Craig A. Hanks, Superintendent

Craig A. Hanks has served as superintendent of the Wabash Valley Correctional Facility since 1990, when the now 2,160 average daily population unit was literally still on the drawing board.

Superintendent Hanks has over 34 years of service with the Indiana Department of Correction. Mr. Hanks began his career as a Correctional Counselor.

Programs:

Education: The facility GED program is coordinated through a contract with Vincennes University. Four vocational education programs are also available, ranging from a barber school to computer graphics and repair. Indiana State University offers associate and bachelor degree programs in general studies. Grace College offers an associate degree in biblical studies and a bachelor degree in business management. This year the education program celebrated the following successes:

- 59 offenders graduated from the GED program
- 24 offenders earned vocational certificates
- 37 offenders earned Associate Degrees
- 23 offenders earned Bachelor Degrees

Fifty computers will soon offer the Keytrain pilot program to our offender population. Keytrain is a comprehensive, yet easy to use system for improving basic skills. It is a self-paced program helping offenders learn, practice and demonstrate the skills they need to succeed in the job market.

Thinking for a Change: This program continues to be implemented throughout the facility. The program is designed to help offenders deal more effectively with problematic reasoning and behavior. Not only is it offered to general population offenders, it is also available in the Residential Treatment and Secured Housing units.

PEN Products: Offenders at the minimum/maximum-security facility are involved in the production of a wide range of products offered through the Prison Enterprises Network (PEN Products). Production includes:

- A state of the art print shop
- License tag shop
- Wiring harness shop
- Garment and web gear operations shop, which makes products for our nations military

Work Crews: A minimum-security labor line has been instrumental in providing much needed services to area communities. The work crew helps area towns and non-profit groups, providing labor for projects which otherwise would be impossible to complete.

This year work crews completed the following projects:

- Crews were assigned to the Department of Natural Resources and Indiana Department of Transportation
- Offender volunteers helped Sullivan County residents battle high floodwaters by reinforcing levees with sandbags
- Crews took part in Earth Day activities, cleaning up trash and debris within a five-mile radius of the facility. Crews filled over 125 large trash bags full of debris.

Garden project: Minimum-security offenders tended a two-acre site, producing bushels of tomatoes, corn, cucumbers, zucchini, peppers and even watermelons to supplement offender meals. This project was new in 2005.

Adult Correctional Facilities

Community Services: Community Services at Wabash Valley coordinates a wide variety of programs to offenders depending on and receiving strong volunteer support from area communities. Two hundred volunteers provide services to education, religious services, recreation, substance abuse and re-entry programs. In a unique endeavor community services helped coordinate a Shakespeare program for offenders, featuring art, reading and drama segments. The ongoing programs help offenders improve their reading and communication skills, improve self-esteem and develop social interaction skills.

Re-entry Initiatives:

Preparing offenders for a successful return to society has always been an important mission of the Wabash Valley Correctional Facility. Important components of re-entry include:

C.L.I.F.F. Therapeutic Community: December marked the first graduating class from our Clean Lifestyle is Freedom Forever Program. The C.L.I.F.F. therapeutic community is dedicated to the treatment of offenders with methamphetamine abuse problems. In addition to assisting offenders in recovery, the program provides offenders with a positive environment in which they learn the social and cognitive skills required as they prepare for release as law-abiding citizens.

PLUS: Purposeful Living Units Serve (PLUS) is a faith and character based housing unit. Emphasis is placed on spiritual, moral and character development for participants in order to ease the re-entry transition. The PLUS unit opened in November 2005.

Highlights & Accomplishments

- Conducted tours of the facility for area high schools and universities. This year, over 560 students learned more about the correctional environment.
- Participated in Legislative and Media days. Lawmakers from around the state joined news media representatives to survey life behind bars. Commissioner J. David Donahue discussed a wide range of topics including the growing need for volunteers and other partnerships to help provide services for offenders while incarcerated and after their release.
- Composted over 391 thousand pounds of materials and recycled over 273 thousand pounds of materials all diverted from Indiana landfills.
- Hosted MSNBC for a two-week period this summer. A crew was sent to produce a segment of the MSNBC Lockup series, providing a close-up look into the operation of a maximum-security prison.
- Donated over \$1200 to UNICEF to aid children of the tsunami disaster. Donated over \$600 and a large quantity of school supplies to help provide foster care children with their back to school needs. Donated over \$200 and a large quantity of disaster relief supplies to help Hurricane Katrina victims.



FACILITY & CONTACT INFORMATION

Location: Westville Correctional Facility
P.O. Box 476
State Route 2 and 1100 West
Westville, IN 46391
(219) 785-2511

Superintendent: Bill Wilson
wwilson@doc.in.gov

Superintendent/Re-entry: Andrew Pazera
apazera@doc.in.gov

Asst. Superintendent/
Operations : Mark Levenhagen
MELevenhagen@doc.in.gov

Av. Daily Pop.: 3,108

Security Level: Medium

Number of Staff: 873



Bill Wilson, Superintendent

Superintendent Wilson started with the Department in 1991 as a Correctional Officer. He has worked as a counselor, case manager, and complex supervisor and was promoted in 2002 to Assistant Superintendent. He became Superintendent of Westville Correctional Facility in January 2006.

Adult Correctional Facilities

Westville became a multi-level facility this year incorporating the Maximum Control Complex and opening a Level one dormitory. There are over 50 buildings located on grounds, with about 18 acres under roof. There are about 5 miles of roads on grounds to pave and plow. There are 5 ½ miles of water mains at the facility. Nearly 15,000 light bulbs get replaced annually. Offenders do a wonderful job of maintaining the facility and grounds.

Programs:

Community Services: Approximately 418 volunteers have provided 31,322 hours of programs to offenders from January to October 1. They have also made donations of \$3719.32 in the same time frame.

Volunteer programs are offered seven days a week. There are 24 groups that are religious based with additional volunteers sponsoring Alcoholics Anonymous.

There are also special seminars scheduled throughout the year such as Prison Fellowship, Gospel Echoes, Christian Motorcyclists and Kairos.

Community Work Crews: Beginning with the pick up of litter along adjacent roadway to the prison in April in observance of Earth Day, offender work crews have become a regular and welcome addition to community projects. There are areas of adopted highways in LaPorte and Porter counties that are maintained bi-monthly. Area school playgrounds received a covering of mulch this summer.

Nearby parks were cleaned up before and after festivals all summer and early fall. Municipal buildings at the local police station have been painted inside and out. Recently offenders planted 150 trees and created three ball diamonds at the Mill Pond Park in Union Mills. This good neighbor helping hand effort has cemented favorable relations, provided positive media coverage, and certainly created a successful fiscal impact.

Compost Recycling Program: In conjunction with LaPorte Solid Waste, the facility processes compost and mulch. We process about 15 million pounds a year. All yard waste from the county such as grass, leaves, and tree limbs is converted to compost in lieu of depositing it in a landfill. It is available to any state resident. The mulch is used in landscaping, on school playgrounds, and as animal bedding in area zoos. Firewood is also prepared.

This endeavor employs ten offender workers and operates six days a week in spring, summer, and fall. During winter months, it is a five-day operation.

Education: The Education Program consists of Adult Basic Education, General Education Development, Vocational Education, and college courses provided by Indiana University through correspondence and Purdue University on site.

There are 21 faculty and 8 visiting professors providing services to 650 offenders daily.

Education Community Projects: In partnership with Habitat for Humanity, offenders in the Construction Trades class build storage sheds for the houses that are being built in neighboring communities.

The Electronics class has a partnership with Goodwill Industries. Donated items from Goodwill are repaired here and returned to Goodwill for sale.

In conjunction with NiSource, offenders raise beetles that are used to combat the growing incursion of the noxious weed, Purple Loose Strife.

Lions Club Eyeglass Recycling Program: This program has been in operation since 1994. The recycling process consists of cleaning and classifying eyeglasses according to prescription. Lion's Club members then take these glasses to third world countries for distribution. There are 24 offender workers on two shifts. Approximately 9300 eyeglasses are processed weekly. The workers also provide repairs to eyeglasses of employees and all offenders. Purdue University is working with the facility to make this a certified vocational program. The Lion's Club International magazine will feature this program in an upcoming publication.

PEN Products: Prison Enterprise Network employs 140 offenders and 15 staff. Currently, 50 of the offender workers participate in the Prison Industry Enhancement program.

The Hickory Shop produces a variety of rustic furniture. It employs 20 offenders.

The Sign Shop operates two shifts and employs 38 offenders. Park and Lodge furniture produces shelter houses and picnic tables. They operate two shifts totaling 40 offender workers. The Contract Furniture Shop assembles sofas and chairs for state operated institutions. Currently 24 offender workers shipped over 2000 pieces of furniture since January. This shop is being relocated to Pendleton.

In addition, four offenders work in shipping and receiving. There are five maintenance workers and nine workers in production, Inventory Control. They monitor, plan and schedule jobs and maintain accurate inventory records.

Adult Correctional Facilities

The Tonneau Shop went into production in July. They make a variety of covers for beds of pick-up trucks. After the first of the year the shop will expand to produce car covers.

Prison Tails: Volunteers from Mixed Up Mutts, Inc. of LaPorte County rescue dogs from local animal shelters and bring them to the Prison Tails Program for a ten-week obedience-training program. The day of graduation also marks the day the next class begins.

Currently, there are 22 offender handlers with 15 dogs. Four of these dogs are from Louisiana, victims of the hurricane. This program is of no cost to the facility. All equipment, veterinary services, feed etc. is provided by Mixed Up Mutts.



Twenty-two offender dog handlers help train rescue dogs needing obedience training. All expenses are covered by Mixed Up Mutts.

S.O.M.M.: The Sex Offender Monitoring and Management Program provides education and treatment to identified sex offenders. To be eligible, the offender must be within three years of release. Currently there are 429 identified sex offenders in the facility population who are within three years of release. Three counselors facilitate group meetings. Approximately 54 offenders are currently in treatment.

Substance Abuse: This program provides education and counseling to chemical abusers in three phases of treatment. There are eleven counselors. Since January 1, 2005, 767 offenders have been in treatment and 196 have successfully completed the program and are eligible to receive time cuts.

The Therapeutic Community is an intensive program of treatment and rehabilitation of chemical abusers. The program expanded this year to 270 participants. The program is eight to twelve months in length and provides a sentence reduction (time cut) upon successful completion. Formerly a contracted program, financed by Federal Grants, the program came under state supervision November 15. It employs eight counselors.

Thinking For A Change: This program teaches cognitive skills requiring an objective systematic approach to identify thinking beliefs, attitudes, and values. The program uses, at its core, a problem solving focus, which is embellished by both cognitive restructuring and social skills interventions. It is comprised of 22 lessons that teach cognitive skills to the offender participant. This program has been on going since 2002. To date, 1250 offenders have successfully completed it. It is available in all three complexes.

This program is also linked to a literacy program in Education. While most offenders do not receive a sentence reduction for completing Thinking For A Change by itself, those who take it and also complete the literacy program are eligible for a time cut. Since January 1, 114 offenders have received time cuts which has generated a savings of \$1,147,410.

Re-entry Initiatives:

This pre-release program offers 80 hours of instruction during a three-week period aimed at assisting offenders in their reintegration into the community. About 75 - 100 offenders are enrolled in each class, which is offered every month. A modified program is presented to offenders who are unable to participate in the class.

During this year, an agreement was reached with the local Social Security office to replace Social Security cards. About 75% of program participants receive their cards by the time of release. A Work One Representative now instructs a class during Re-Entry and takes completed offender information to enroll eligible offenders at the Work One office.



Graduation Day at Westville.

Adult Correctional Facilities

Highlights & Accomplishments

- Since January 1, 164 offenders have been certified in one of ten vocational education programs and through sentence reduction have saved \$1,202,750. In addition, 199 offenders have received a G.E.D., which translates to \$2,002,939 in tax savings. Approximately 114 offenders have completed the literacy program, which incorporates Thinking For A Change. The value of these time cuts equals \$1,147,410. Coupled with the sentence reductions for Associate and Bachelor Degrees, well over \$5,000,000 has been saved by this facility's graduates this year.
- On November 1, Purposeful Living Units Served opened with 134 offenders. All staff assigned to the unit and all offender participants are there voluntarily. This program is designed to enhance values and character development.
- The first class of Prison Tails completed obedience training and received their Good Citizen Award from the American Kennel Association. This program has success measures: 85% of the dogs have been adopted; earned the Program of the Year award from the Indiana Correctional Association; and Purdue University has granted certification to this for Vocational Education.
- Level one dormitory was opened with 100 offenders. Within one week the population was 250.
- National Alliance for Mental Health began a five-week course. The focus of instruction was dealing with mentally ill offenders. The 20 hours of training was given to 100 line staff.
- The eyeglass-recycling program expanded to two shifts.
- Merger activities and cross training of staff between the former MCC and Westville were a top priority. Maximum Control Complex became Westville Control Unit in March.

- The facility was in a feature article in Corrections Today. "Strategic Planning and Management" focused on the impact this had on facility culture and accreditation.
- The first offender work crew was sent outside the facility for an environmental cleanup project.
- In May, the first Correction week celebration occurred and included a staff breakfast, a poem/essay contest, custody awards program, a fitness walk, and job shadowing by line staff of seven top administrative positions.
- Expanded the Therapeutic Community program to 300 beds.
- Facility wide offender picnics were held in June with live entertainment.
- The second celebration of Correction Week was held and included a fishing derby, motorcycle run, employee arts and crafts display, softball, open house, long term employee recognition luncheon, and staff assembly.
- Education expanded instructional hours
- Staff donated approximately 47 boxes of clothes, toys, and hygiene items for hurricane victims. In addition, staff and offenders contributed approximately \$800 in donations.
- In October the Indiana Correctional Association awarded the following awards at their fall conference: three employees, one contract employee, and one volunteer won Commissioner awards. Prison Tails Program won the Program of the Year.
- Education hosted the largest graduation ever for GED recipients and Vocational Education certification.
- On November 1, 2005, we opened our 134 bed P.L.U.S. Unit (Purposeful Living Units Serve). This unit is modeled after the successful units already in existence at the Correctional Industrial Facility and the Indiana Women's Prison.



Playing music together is just one of many recreational opportunities for offenders at this facility.



Juvenile Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Camp Summit Juvenile
2407 North 500 West
LaPorte, IN 46350

Superintendent: Michael T. Scott
mtscott@doc.in.gov

Av. Daily Pop.: 69

Security Level: Medium

Number of Staff: 32



Michael T. Scott, Superintendent

Superintendent Michael T. Scott began his assignment to Camp Summit in August 2005. He began IDOC service as a Correctional Officer in 1975. Since then Mr. Scott has held many positions at numerous facilities with IDOC. He previously served as Superintendent at Medaryville

Correctional Facility from 1997 to 2003 and Superintendent at Lakeside Correctional Facility from 2003 to 2005. Superintendent Scott was President of the Indiana Correctional Association 2004 & 2005.

Programs:

Education: Students can receive credits toward graduation in English, math, reading, and social studies. GED classes are also available. The education program has been recognized by receipt of North Central Accreditation.

Substance Abuse Education: The program consists of treatment and relapse prevention groups.

Camp Summit additionally offers:

- Life skills for vocational success group.
- Thinking for a change.
- Napoleon Hill's Keys for Success Program.
- Religious services.
- Physical fitness and team building.
- HIV and STD education.
- Healthy Relations education.
- Bookmobile services.
- Parenting skills.
- Art program.

Re-entry Initiatives:

Camp Summit follows the Comprehensive Case Management System (CCMS) to develop an initial after care plan for every student. Efforts are made to actively involve the student's family in this important process. The plan addresses mental health, substance abuse, education, employment/vocation, family, leisure time needs, civic responsibility, and parole/probation stipulations. Camp Summit has a mentoring program coordinated by Indiana University designed to support the student while at the facility and to continue this support post release.

Highlights & Accomplishments

- Participated in 68 community service projects in 2005 representing 3,499 total man-hours of service, including assistance with construction of nine (9) total Habitat for Humanity homes over the past few years.
- Issued over 231 school credits and had 42 GED completions.
- Nine (9) total custody personnel have been activated for military deployment during the 2005 calendar year.
- Graduated 110 students from the boot camp program.



Students participate in physical fitness and team building exercises.

Juvenile Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Indianapolis Juvenile
2596 Girls' School Rd
Indianapolis, IN 46214
(317) 244-3387

Superintendent: Fran Osburn
FOsburn@doc.in.gov

Asst. Superintendent: Dave Bonner
DBonner@doc.in.gov

Av. Daily Pop.: 197

Security Level: Maximum

Number of Staff: 163



Fran Osburn, Superintendent

Superintendent Fran Osburn began her correctional career as a Correctional Officer in 1985. In February 2003 Ms. Osburn was promoted to Assistant Superintendent at the Plainfield Juvenile Correctional Facility, and in April 2005 was promoted to Superintendent of the Indianapolis Juvenile Correctional Facility.

Programs:

Education: Indianapolis Juvenile Facility has three vocations, horticulture, culinary arts, and cosmetology. Several students who have participated in Cosmetology have received employment in Indianapolis. They are required to successfully complete a one year internship with the company and then they are guaranteed a salary of over \$50,000 a year.

Community Projects: The facility participates in numerous community projects. Several students performed with Kaleidoscope, a dance company at Ben Davis High School. In Project Linus, the students made blankets for kids in trauma for Riley's Children Hospital. As part of this project, students made blankets for breast cancer awareness. Throughout the year students have participated in Locks of Love, where they donate 10 inches of hair for cancer patients. For Thanksgiving, the students cooked over 60 turkeys and dressing for a community dinner.

Re-entry Initiatives:

To aid the re-entry process we have started a work program where students with GED's or High School diplomas work full-time jobs (i.e., kitchen, grounds keeping, recreation) and learn responsibilities and skills necessary for their release to the community.

Highlights & Accomplishments

- Installed a ten foot perimeter fence with razor wire around the entire campus.
- Planned addition of over 150 juvenile boys to occupy a new housing unit to start January 2006.

"I have prioritized children's issues to fundamentally improve the safety and care of Indiana's children. Tough problems like overcrowding and overrepresentation of children in detention centers will be aggressively addressed and resolved."

Commissioner J. David Donahue

Juvenile Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Logansport Juvenile
729 High St, P.O. Box 209
Logansport, IN 46947
(574) 753-5549

Superintendent: Kellie Whitcomb
kwhitcomb@doc.in.gov

Asst. Superintendent: Kenneth Moss
kmoss@doc.in.gov

Av. Daily Pop.: 45

Security Level: Intake

Number of Staff: 41



**Kellie Whitcomb,
Superintendent**

Superintendent Kellie Whitcomb began employment with IDOC in 1994 where she served as Superintendent of the Logansport Juvenile Facility. In August 2005 Kellie Whitcomb was named Superintendent of North Central Juvenile Correctional Facility and

Logansport Juvenile Intake/Diagnostic Facility.

Intake Program:

The Logansport Juvenile Intake/Diagnostic Facility is an 84 bed, maximum security facility that serves as the intake facility for all male juveniles between the ages of 12 and 18 who have been committed to IDOC.

The facility communicates daily with outside agencies regarding juvenile commitments and responds to inquiries regarding services provided by the Department.

All juveniles participate in a 13 day intake assessment and diagnostic evaluation program. Youth are interviewed by an assigned behavioral clinician, a brief mental status examination is conducted, and a review of all provided documentation from the committing county is completed.

While initial assessments are completed, juveniles are involved in various groups such as orientation to the IDOC, religious services, In Search of Character, Comprehensive Case Management orientation and AIM orientation. Juveniles who have demonstrated pro-social behaviors also have the opportunity to be recognized with certificates and participate in special activities weekly.

The intake process culminates with the classification of juveniles to one of five IDOC operated male juvenile facilities. Decisions are made first and foremost with community safety in mind. Other factors such as special treatment issues and geographical location are also considered. After the juveniles have been formally classified, they receive a brief orientation regarding that specific facility, utilizing the facility specific handbook and videotapes.

Diagnostic Evaluations:

This facility also serves all 92 counties in Indiana by providing Pre-Dispositional Diagnostic Services for juveniles who have been adjudicated delinquent but their disposition is yet to be determined by the judge. This year, 30 Pre-Diagnostic Evaluations have been completed. Juveniles are evaluated within 14 working days. At the conclusion of the diagnostic evaluation, the juvenile returns to the committing county and the completed reports are provided to the court.

Re-entry Initiatives:

Successful reentry for the juvenile committed to IDOC begins during the intake process. An Aftercare for Indiana through Mentoring (AIM) volunteer provides orientation services to all juveniles regarding the services available at their assigned treatment facilities and within their home counties.

The completed Intake Assessment Report includes reentry recommendations. Copies of these reports are immediately forwarded to the assigned Parole and/or Youth Services Transition Specialist to help prepare for the student's re-entry.

Highlights & Accomplishments

- ACA Accreditation – January 8, 2005.
- Lori Harshbarger, Program Director I, received the 2005 Commissioner's Award for "Employee of the Year."
- Internship Programs are continually offered.
- July 1, 2005, Logansport State Hospital began providing food services to the facility.

Juvenile Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: North Central Juvenile
1118 South St. Rd. 25
Logansport, IN 46947
(517) 753-7571

Superintendent: Kellie Whitcomb
kwhitcomb@doc.in.gov

Asst. Superintendent: Kenneth Moss
kmoss@doc.in.gov

Av. Daily Pop.: 143

Security Level: Medium and Minimum

Number of Staff: 133

Kellie Whitcomb, Superintendent

Programs:

Community Services Program: Each student is required to complete a minimum of eight hours of community service before they are eligible for release from the facility; the average number of hours per student is twenty. Service hours may be completed through various activities set up in the community and through the Mayor's office. Over 230 community service outings were completed in 2005. Examples of community service performed this year include:

- Sangrelea Valley Christian Retreat Center.
- Reading Program.
- Soup Kitchen.
- Food Drive.
- Religious outings.

- Parks Department.
- Grow-A-Row for the Hungry.
- Girl Scouts.
- NA/AA.
- City of Logansport landscaping.
- Highway clean-up.
- Grissom Adopt-A-Plane.
- Sandbagging for local flood relief.
- Positive Reinforcement Opportunities (PRO).
- Benjamin Long Center.
- Veterans Home.
- Hoosiers Helping Hoosiers Program.
- Animal Shelter.

Affirmative Action Programs:

This program includes projects completed throughout the year such as:

- Black History Month:** Students were taken to the Madame Walker Theater in Indianapolis and then to the Arts Garden in the Circle Center Mall where they learned many things about African-American communities throughout this nation's history.
- Disability Awareness Month:** Transition students were taken to Rise Learning Center in Indianapolis to spend the day with the Learning Center's students. Students participated in story time, arts and crafts time and played various games.
- Make a Difference Day:** Students were taken to a group home for the mentally challenged where they painted, landscaped and cleaned.
- Employee Appreciation Week:** Different activities were conducted throughout the week to demonstrate to staff appreciation. Many different activities were offered including breakfasts, cakes, and programs that still continue to this day such as the Employee of the Quarter Parking Space, Thank You/We Caught You Doing Something Good Board, and appreciation given in the News and Notes. We ended the week with a dedication of a plaque placed on our facility rock thanking all the past, present and future employees of NCJCF.
- Operation Backpack:** Numerous school supply donations were collected for The Villages of Indiana.



Juvenile Correctional Facilities

•*Hoosiers Helping Hoosiers*: Students were taken to the Emmaus Mission Center with food and clothing for the needy in Logansport. They also helped with cleaning the facility and preparing the food for the Thanksgiving meal. Students then went to the Salvation Army where they prepared the Thanksgiving meal and sorted canned goods for the upcoming food drive. Students later attended the food drive where they sorted, boxed and delivered food to those in need.

•*Veterans Day program*: Students went to the Lafayette Veterans Home and passed out cards and other items made by students and staff to the veterans to thank them for their services. While there students spoke to many veterans and sang for them.

•*CLIFF Therapeutic Community*: North Central Juvenile Correctional Facility opened the Clean Lifestyle Is Freedom Forever (CLIFF) program and treatment unit on December 1, 2005. This unit is being developed to help enhance programming for at risk youth who have experienced significant negative life experiences as a result of substance abuse or who had resided with family members who were using substances. Students who are accepted into this unit will experience a highly structured environment with therapeutic services as the main focus towards sobriety/recovery. This six month program includes education services, substance abuse counseling – individual and group, and treatment in the areas of pro-social skills and problem solving. There will also be a strong family involvement component integrated into this program.

Highlights & Accomplishments

•Achieved accreditation for the Vantage Point Learning Center (North Central Juveniles' School) by the North Central Association on October 8, 2005.

•Maintained facility ACA accreditation and passed an internal audit that was conducted in May 2005.

•A staff member was nominated for and won the Indiana Department of Corrections Commissioners Award for Employee Recruitment for the year 2005.



Juvenile offenders at the North Central Juvenile Correctional Facility engage in numerous public service projects year-round. These projects not only benefit the community, but serve as important tools for their reform and rehabilitation.

Juvenile Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Northeast Juvenile
7117 Venture Ln.
Fort Wayne, IN 46818
(260) 497-7233

Superintendent: David Hartzler
dhartzler@doc.in.gov

Av. Daily Pop.: 62

Security Level: Medium

Number of Staff: 71



**David Hartzler,
Superintendent**

Superintendent David Hartzler began his 26-year career with the Department of Correction as a Correctional Officer and worked his way up through the ranks. By 1996 he had supervised adult offenders in every security level, including Long-Term Disciplinary Segregation. In 2003 Mr. Hartzler was appointed

Assistant Superintendent of Programs at North Central Juvenile Correctional Facility. Mr. Hartzler was appointed Superintendent of the Northeast Juvenile Facility (NEJ) in July 2005.

Education: NEJ provides middle and high school classes and General Education Development (GED) preparation. Since NEJ is recognized by the Department of Education as a special-purpose school, students receive high school credits recognized by all state high schools. The school emphasizes meeting special educational needs of students. Other initiatives include:

- Alternative School Program (ASP) to maintain continuity of education in the event of teacher absences or disruptive student behavior.
- Cornerstone/Skillsbank computer lab for targeting specifically diagnosed educational needs.
- Computer lab incorporated into the school library for other instructional media and testing.
- Currently undergoing accreditation through North Central Association Commission on Accreditation and School Improvement.

Recreation: NEJ provides structured pro-social leisure time activities. In collaboration with the school, recreational programming additionally provides physical education classes for high school credit.

Religious Services: NEJ provides religious services through a very active community based volunteer network. Church or religious services are offered seven days a week (week day evenings and weekend days).

Treatment: NEJ provides cognitive/behavioral and counseling services to students to address their criminogenic needs.

Programs offered include:

- Substance Abuse counseling.
- Interactive Journaling.
- Cocaine Anonymous.
- Anger Management.
- “Thinking For a Change” program.
- Transition Program.
- Samenow’s Criminal Thinking Errors.
- Relapse Prevention.
- Parenting through Planned Parenthood.
- Grief and Loss group.

Re-entry initiatives:

The Comprehensive Casework Management System (CCMS) provides a framework for Re-entry. The CCMS governs the delivery of the programs listed above and provides an on-going multi-disciplinary team approach to evaluating progress to meet each delinquent child’s specific criminogenic needs. Once a juvenile has completed his growth phases and is approved for Transition Level, he begins the Transition Program.

Components of Transition include:

- Social/Life Skills group.
- Employability Skills Training.

Juvenile Correctional Facilities

- School reintegration (SAT testing, financial aid forms completion and college application process).
- Temporary Leaves (home passes) of increasing duration to re-establish family relations, community service, and establish community support linkages necessary for successful re-entry.
- Community Service opportunities are within the facility and in the local Fort Wayne/Allen County community. Examples of community service performed this year include:
 - Adopting a mile of the Fort Wayne River Greenway.
 - Crocheting caps for patients in the Parkview Hospice Center.
 - Crocheting afghans for donation to the Veterans of Foreign Wars.
 - Maintaining and harvesting vegetables from facility garden, generating 750 lbs. of food for the Harvest Food Bank.
 - Cleaning the Love Church.
 - Sandbagging a retirement community during spring floods.
 - Setting up and removing booths at the Allen County 4-H Fair.
 - Setting up and removing stands for the annual festival at Johnny Appleseed Park.
 - Raking leaves for Stillwater Retreat.
 - Picking up litter along US 24 and local roads.
 - Participating in a Speakers Bureau at local organizations and schools.

Highlights & Accomplishments

- Increased efficiency and reduced cost for the Department by providing support staff to nearby Chain O' Lakes Correctional Facility.
- Demonstrated sound preparation for GED testing with 100% success rate.
- Established facility garden, donating 750 lbs. of food for the Harvest Food Bank.
- Collected over \$200.00 in donations from staff and students toward relief efforts following hurricane Katrina.
- Collected donations of afghans, quilts and caps crocheted by students toward relief efforts for earthquake victims in Pakistan
- Established Alternative School Program, which has drastically reduced absenteeism from school.



FACILITY & CONTACT INFORMATION

Location: Pendleton Juvenile
P.O. Box 900
Pendleton, IN 46064
(260) 497-7233

Superintendent: Jane Burns
JBurns@doc.in.gov

Asst. Superintendent: Bruce Helming
BHelming@doc.in.gov

Av. Daily Pop.: 245

Security Level: Maximum

Number of Staff: 274



Jane Burns, Superintendent

Superintendent Jane Burns began her career with the Indiana Department of Correction in 1984 as a Correctional Counselor. During her years with IDOC she has served as a Correctional Counselor, Casework Manager, and Superintendent. From February 1998 to October 2002, Mrs. Burns was

Superintendent of Plainfield Juvenile Correctional Facility. She then served as Superintendent of Atterbury Correctional Facility from October 2002 to April 2005. Superintendent Burns transferred to Pendleton Juvenile Correctional Facility in April 2005.

Juvenile Correctional Facilities

Programs:

The Pendleton Juvenile Correctional Facility has experienced many changes in the past year. In addition to the core programs that were offered, the facility has taken on a number of new programs.

Youthful Offender Program: This program was developed and implemented early in 2005. Youthful Offenders are those students that are seventeen and a half years of age or older. Their program focus is different than that of our traditional students. They focus on independent life skills such as employment and career, finishing educational goals or pursuing higher education, and developing skills that will allow them to become more aware of their financial responsibilities. These individuals are also obtaining job experience by participating in work crews within the facility. These crews include, but are not limited to: dining hall detail, yard mowing crews, and sanitation crews.

Sex Offender Program: With the change in mission by the Plainfield Juvenile Correctional Facility, several students were transferred to the Pendleton Juvenile Correctional Facility to continue sex offender programming. Staff were trained to treat and interact with the sex offender population, and the program began in August 2005. The focus of the program is to change thought patterns, fantasies, and behaviors.

Re-entry Initiatives:

The philosophy that re-entry begins in the admission phase is a focus at Pendleton Juvenile. The facility is encouraging families to become more involved in the students' treatment early on. Improved connections between families and the students as they work through personal and family issues will assure a more successful re-entry into the community. One of the important aspects of the transition phase is the temporary leave program that is offered to those who are eligible. This program gives the student an opportunity to practice the skills that are important in connecting with family and the community. Goals for these leaves may include: establishing roles and rules for the home, finalizing plans for education and/or employment, discussing chores, and agreeing on common leisure activities.



Highlights & Accomplishments

- Implemented Field Training Officer (F.T.O.) Program which requires a performance-based evaluation prior to staff being permitted to supervise the student population.
- Increased student program contact hours from 25 hours to 46 hours per week with the implementation of all day school.
- Raised monies and made other household contributions for Project Backpack, Hurricane Katrina victims, and blood drives.
- Provided community services to: Gleaners Food Bank, Lions Club Eye Glasses Project, Fall Park in Pendleton, and Second Harvest Food Bank. Students were also involved in weekly recycle projects.
- Placed a Special Education Class in the Special Needs Housing Unit to offer a more intensified program for the students.
- American Correctional Association (ACA) re-accreditation with 100% compliance on Mandatory Standards and 98.7% in compliance on non-mandatory standards.
- Constructed wall panels for five of the seven Habitat homes planned for completion.
- Recognized staff quarterly at a Facility Assembly and Award Ceremony. Staff are selected by their peers to be honored as Youth Service Officer of the Quarter, Employee of the Quarter, and Supervisor of the Quarter. Winners are given an employee of the quarter plaque, their photo is placed on the facility entrance wall, and are given a designated parking space for three months. Other awards such as Years of Service Pins and Extra Mile Certificates are also presented during the ceremony.
- Scheduled implementation of future programming, such as the P.L.U.S. (Purposeful Living Units Serve) Program, slated to begin on January 1, 2006.



Pendleton Juvenile staff members donate various items for Hurricane Katrina victims. Many IDOC employees contributed generously to this contribution effort.

Juvenile Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: Plainfield Educational Re-entry Facility
501 W. Main Street
Plainfield, IN 46168
(317) 839-7751

Superintendent: Curtis Correll
CCorrell@doc.in.gov

Asst. Superintendent: Karen McGinnis
KMcGinnis@doc.in.gov



Curtis Correll, Superintendent

Superintendent Correll began his career with the Department of Correction in 1994 as a Recreation Leader. He transferred to Atterbury Correctional Facility in 1998 and then transferred to Pendleton Juvenile Correctional Facility in 2000. He was promoted in 2003 to the position of Assistant Superintendent at Pendleton Juvenile and then appointed as

Superintendent of the Plainfield Juvenile Correctional Facility in April 2005.

Programs:

Behavior Modification Program: Throughout 2005, plans were being developed for a formal, facility-wide behavioral modification program. Steps completed included the gathering of data related to what would be effective reinforcers and the development of the point system with which to rate behavioral progress. The Behavior Modification Program was implemented in Cottage 13 (Secure Housing Unit) on a pilot basis. The program requires that each student be rated on a one to five point scale throughout their waking hours. The students are assigned points for school, dormitory, and work duty adjustment.

Habitat for Humanity: Mr. Wehrman, Building Trades instructor, and several of the juvenile offenders participating in his class, assisted with the Habitat for Humanity project in Hendricks County. They provided the following services: formed sidewalks, installed aluminum on porch beams, landscaping, roofing, running trim, setting doors and windows, installing drywall, installing vinyl siding, installing brick returns and other services. A letter from Mr. Craig Brighton, Executive Directive for the Hendricks County Habitat for Humanity organization, summed it all up by stating that joining forces was a "positive outcome for all concerned."

Re-entry Initiatives:

The Facility Orientation Program was revised so that students' families were contacted and attempts were made to engage them almost immediately upon their arrival at Plainfield Juvenile Correctional Facility. A major goal for the orientation program became exploring variables that had resulted in the student's incarceration and making a preliminary determination as to the viability of returning to his family. A preliminary family therapy treatment plan was developed. Families were required to participate in either an in-person or telephone session before their first visitation was allowed.

Highlights & Accomplishments

- Power Plant:** Implementation and fine tuning of new condensate equipment in the Power Plant completed in January of 2005 - Approximate savings as of November 2005 is estimated at \$50,000.
- Computer Lab:** Implementation of a facility computer lab that provides training classes in either Word, Excel, Access, Power Point, Groupwise, etc.
- Facility Audit:** Facility received a 100% score for mandatory folders and a 95.3% for non-mandatory folders as the result of annual review conducted by the Central Office field audit team in January of 2005.
- Edinburgh Correctional Facility:** Agreement between facilities for offenders from the Edinburgh Correctional Facility to assist in the cleaning and painting of the Chapel completed on April 8, 2005.

Juvenile Correctional Facilities

- McCloud Nature Park Project*: 11 students (accompanied by counselors and custody staff) assisted in completing an erosion control project the park had begun; completed riprap job and transplanted trees.
- Student Landscaping Crew*: Implemented in May of 2005.
- Cool-Down Day*: In June, a fire hydrant was flushed and students were allowed, cottage by cottage, to walk, run, or just lay in the cool water to alleviate some stress from the heat.
- New Employee Luncheon/Facility Assembly*: On July 20 Superintendent Correll hosted a new employee luncheon for staff hired during the April, May and June. A facility assembly and awards ceremony was conducted in recognition of "Employee Appreciation Week."
- PLUS*: New PLUS cottage program opened on June 1.
- Student Council*: First meeting of newly developed Student Council on July 13.
- Soccer Fields*: Commissioner Donahue approved mapping out a site on facility grounds for soccer fields to be used by the Town of Plainfield on July 19.
- Beautification Committee*: In April a committee of volunteer staff planted flowers throughout the facility.
- Change in Facility Mission*: Commissioner Donahue announced on August 22 to facility staff that the mission of the facility would change from juvenile male to adult male with a start date of January 2006 and the facility name would change to "Plainfield Re-entry Educational Facility."
- Consent Decree*: An "Order Terminating Prospective Relief" had been received on September 6 terminating the population cap imposed on the facility in 1991.
- Last Day*: The last student was released from the facility on October 14, 2005.

Mission Change:

Solution-based re-entry programs begin at the Indiana Department of Correction on day one. The new Plainfield Re-Entry Educational Facility will utilize the last 12 to 18 months of an offenders stay to build a bridge from prison to the community. The Plainfield Re-Entry Educational Facility is a one of a kind facility specifically targeting the re-entry needs of those residents who will be returning to communities in central Indiana including Hendricks, Johnson, Boone, Marion, Hamilton, Putnam, Montgomery and Morgan counties.

- Consent Decree*: An "Order Terminating Prospective Relief" had been received on September 6, 2005 terminating the population cap imposed on the facility in 1991.
- Transportation Unit*: Central Office staff toured Cottage 13 (Secure Housing Unit) in order to begin process of converting building into a centralized "Transportation" unit.
- Last Day*: The last student was released from the facility on October 14, 2005. The last working day for majority of staff at this facility.

Solution-based re-entry programs begin at the Indiana Department of Correction on day one. The new Plainfield Re-Entry Educational Facility will utilize the last 12 to 18 months of an offenders stay to build a bridge from prison to the community. The new Plainfield Re-Entry Educational Facility is a one of a kind facility specifically targeting the re-entry needs of those residents who will be returning to communities in central Indiana including Hendricks, Johnson, Boone, Marion, Hamilton, Putnam, Montgomery and Morgan counties.

Our goal is to make sure that every resident is prepared to lead a productive life and is socially equipped to integrate into their communities while continuing to ensure public safety. This will be achieved by engaging in active dialogue and deliverables with the public including legislators, law enforcement officials, judges, corrections officials, community corrections administrators, probation and parole officials, public housing administrators, state health officials, workforce investment board members, service providers, researchers, prosecutors, and other key community stakeholders.

Staff has feverishly been working to create new treatment programs and refine operational issues that will meet the needs of the resident population and will mirror the day-to-day life of a law-abiding citizen. A culture will be established which promotes self-confidence, encourages responsibility, and offers extraordinary learning opportunities. New and innovative treatment, education and job training services are the primary components to be utilized as a foundation for the successful return of each and every resident to the community as law-abiding citizens.

Juvenile Correctional Facilities



FACILITY & CONTACT INFORMATION

Location: South Bend Juvenile
4650 Old Cleveland Rd.
South Bend, IN 46628
(574) 232-8808

Superintendent: Dawn Buss
DBuss@doc.in.gov

Av. Daily Pop.: 92

Security Level: Medium and Maximum

Number of Staff: 56



Dawn Buss, Superintendent

Superintendent Dawn Buss has over 17 years of service with the Indiana Department of Correction. Superintendent Buss has held various positions within the department including serving as a correctional officer.

Programs:

South Bend Juvenile Correctional Facility offers a variety of programming, including: substance abuse, Thinking for a Change, parenting, and HIV/STD classes. Each student is required to attend school; they are enrolled in special education, GED or Council Oaks High School (the facility's on-site school).

The Council Oak School develops two publications for the facility. The Gazette, which is the facility newsletter and Inside Out, which is a literary journal that encompasses the students' writing and artwork.

Parent/teacher conferences were held in December. Teachers come in during visitation hours (weekends). Each teacher has a packet on each student that includes an evaluation completed by the student's teacher, TABE scores, and progress on Cornerstone, a computerized learning system. The parent will have an opportunity to talk to the teachers just as in a traditional school setting.

Substance Abuse:

During a recent audit, the facility's substance abuse program received praise. The program deals with substance abuse as a coping technique and addresses what "benefits" the students get by using. The program focuses on alternative coping skills and activities.

Re-entry Initiatives:

Re-entry initiatives begin the day the student arrives at the facility. Once the student reaches the transition/re-entry level he is eligible for temporary leaves. Students are taken to the Indiana State Prison to listen to an offender speak about his time in the Department. Shortly after they return to the facility a process group is held with those students to discuss what the offender said and how it affected them.

Highlights & Accomplishments

- Two facility programs, Consumer Math and Substance Abuse are being reviewed to become statewide programs.
- Council Oak School was reaccredited by North Central Association in 2005.
- Implemented Cornerstone/Westhall in June. This is a computerized, self-paced learning program. Teachers monitor student progress, assign work and print reports using the software.
- Achieved as 97% GED program pass rate.
- A teacher at the facility, was named the "Indiana Correctional Association Teacher of the Year."
- Started the "Employee of the Month" program.
- Conducted various fund raisers for different charities
- Created volunteer opportunities for students with Habitat for Humanity in Michigan City.
- Implemented Parent/Teacher conferences.

Financials

FINANCIAL SAVINGS

- \$890,000 – saved on juvenile group home placements compared to CY2004
- \$1.86 million – Closed Ft. Wayne Juvenile facility
- \$2.4 million – Closed Bloomington Juvenile facility
- \$5.0 million – New Medical contract, included nurses – savings is annual
- \$6.6 million – Ended contract for housing of offenders in Kentucky
- \$11.5 million – Contracted for Food Service – savings is annual

TOTAL SAVINGS: \$28,250,000 million for 2005

AVERAGE PER DIEMS

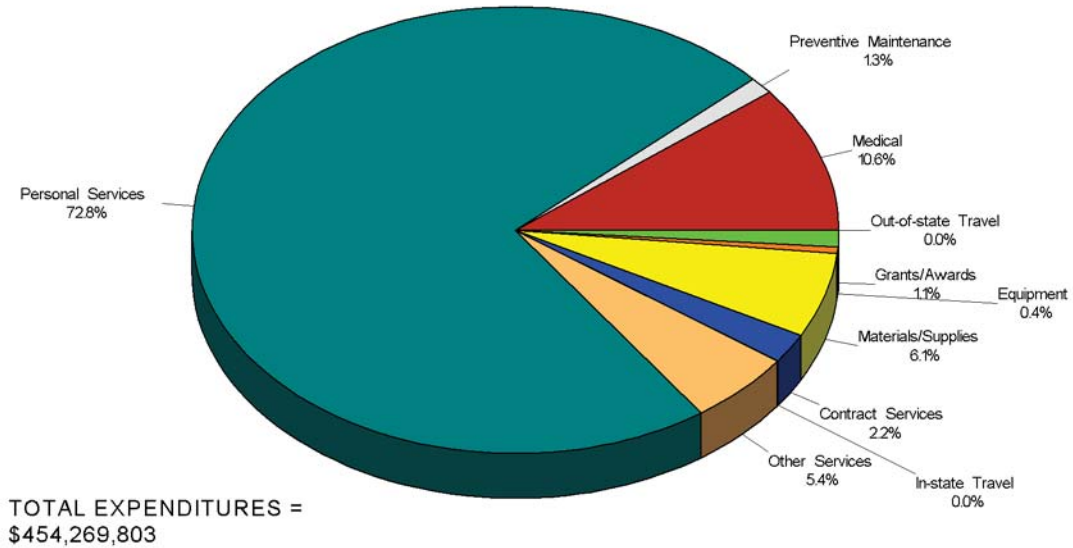
Fiscal Years 2001 through 2005

	Adult Facility	Juvenile Facility
FY2005	57.69	179.86
FY2004	58.99	173.26
FY2003	55.43	136.5
FY2002	57.44	145.73
FY2001	59.07	150.46

Financials

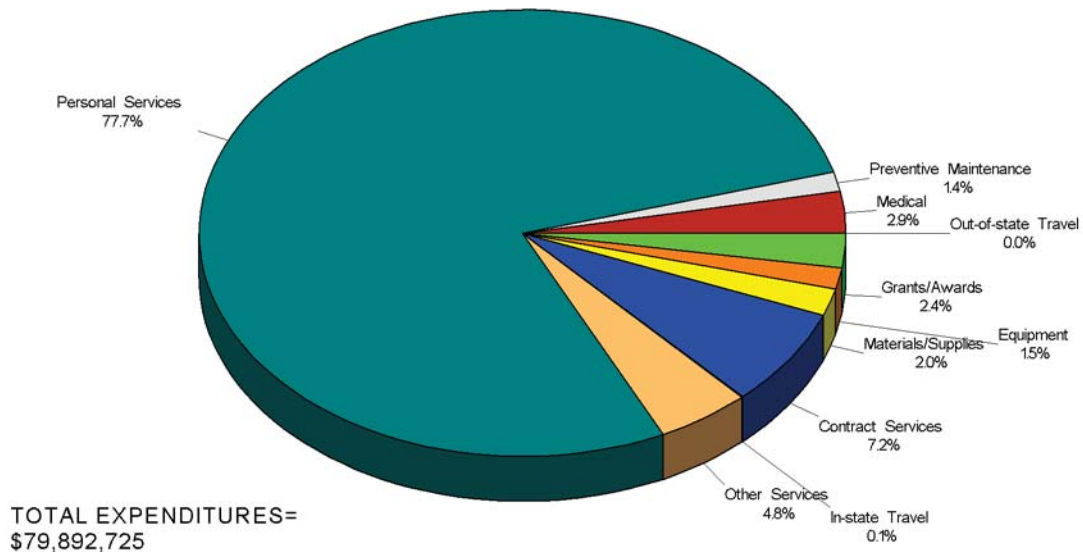
ADULT FACILITY EXPENDITURES

Fiscal Year 2005



JUVENILE FACILITY EXPENDITURES

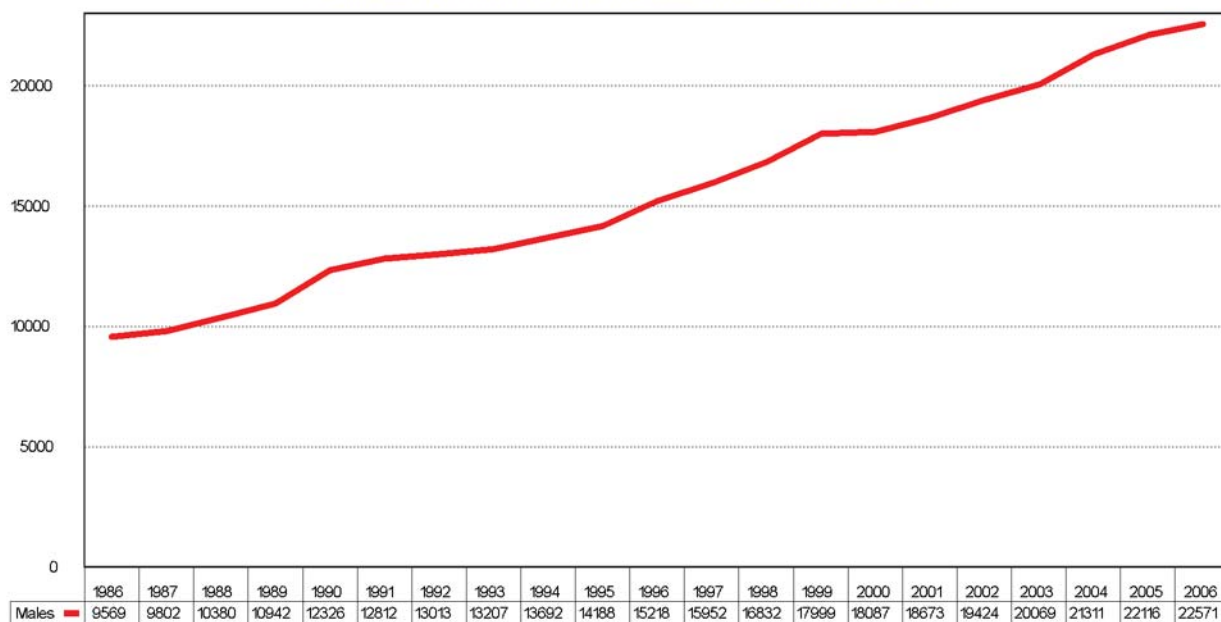
Fiscal Year 2005



Statistics

ADULT MALE INCARCERATED POPULATION ON JANUARY 1 EACH YEAR 1986 - 2006

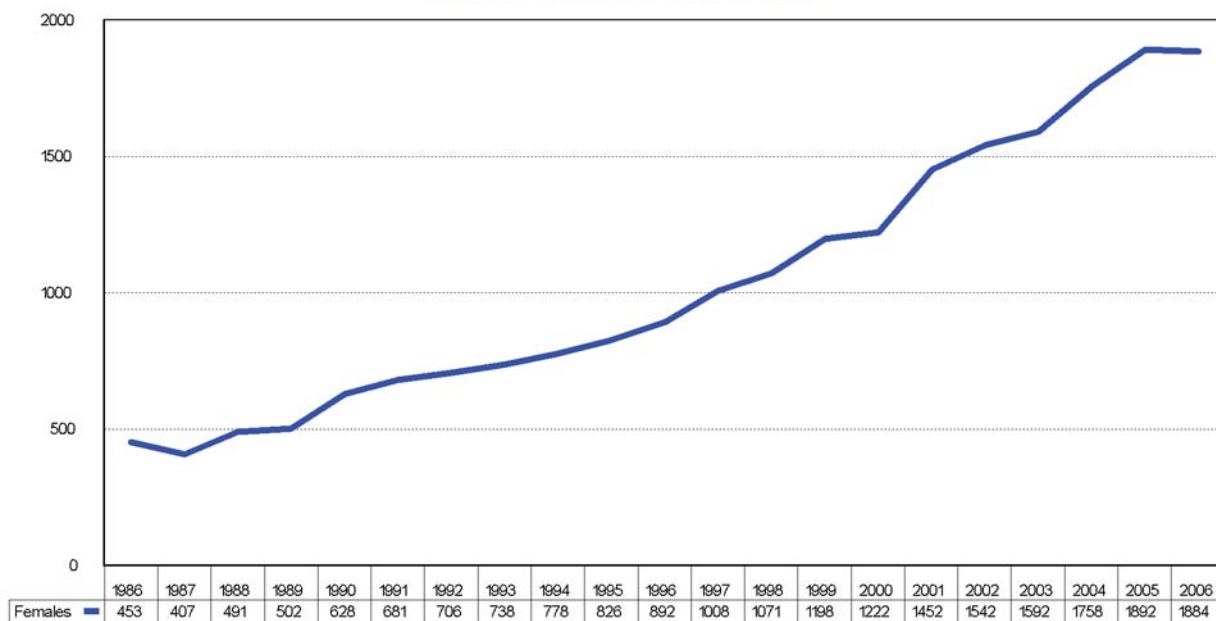
Includes Offenders held in Jails and contracted beds



January 1 each year

ADULT FEMALE INCARCERATED POPULATION ON JANUARY 1 EACH YEAR 1986 - 2006

Includes Offenders held in Jails

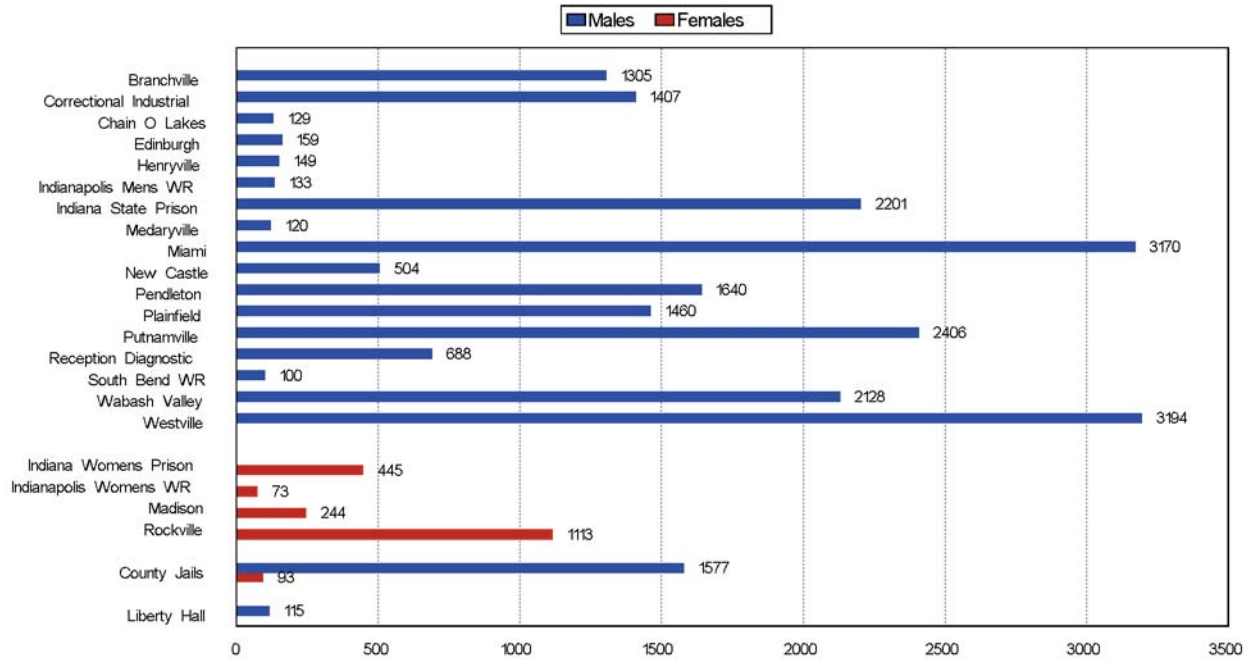


January 1 each year

Statistics

ADULT POPULATION BY FACILITY

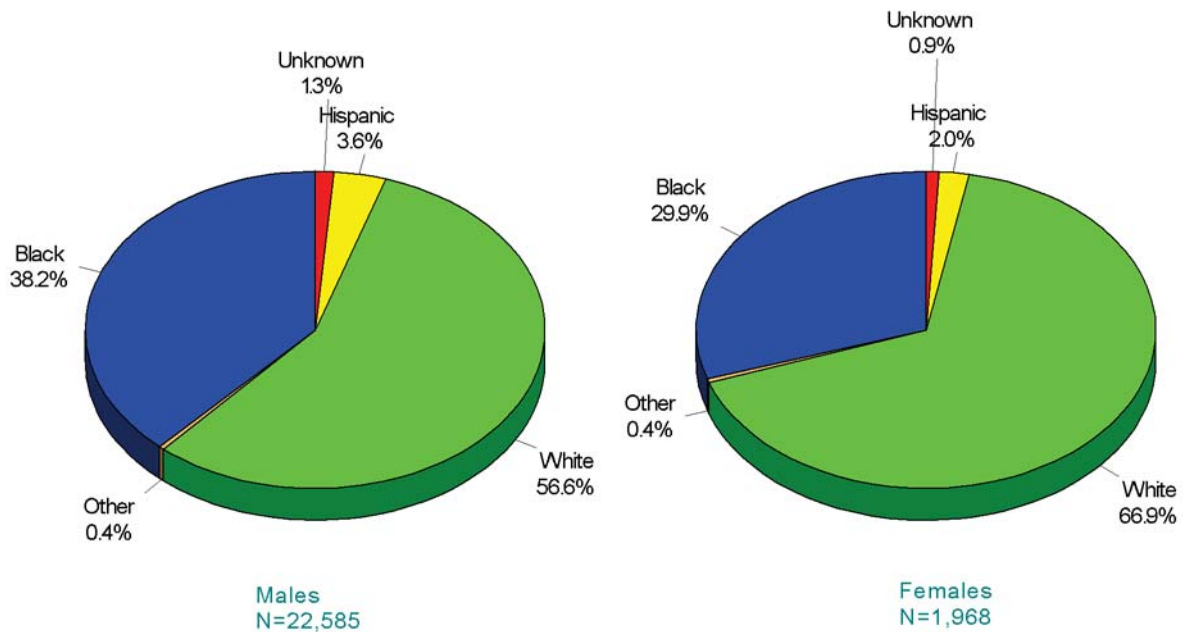
December 30, 2005



Does not include offenders on temporary leaves

ADULT POPULATION BY RACE

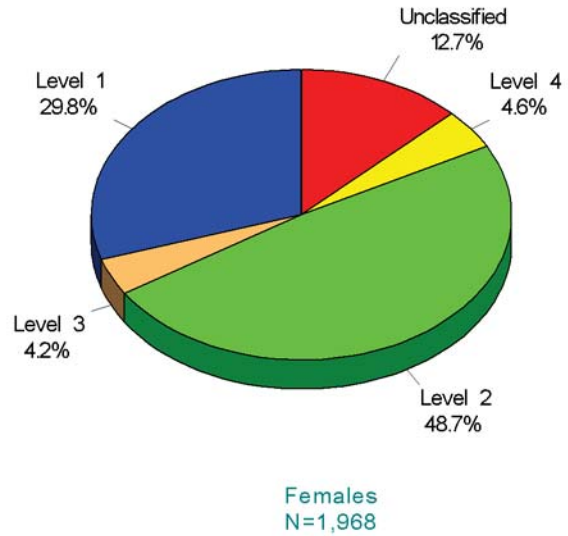
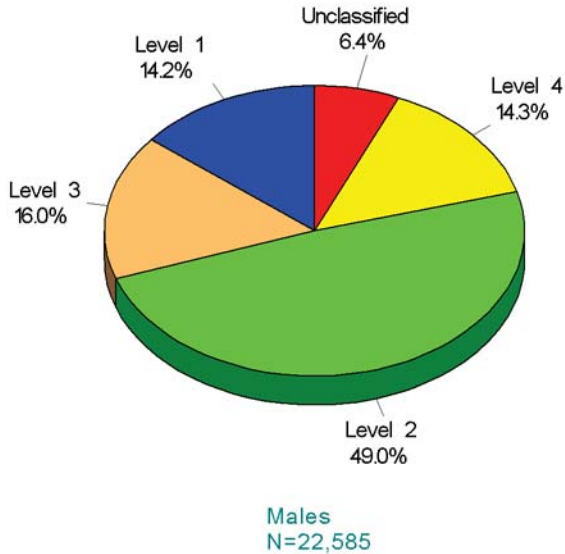
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Statistics

ADULT POPULATION BY OFFENDER SECURITY LEVEL

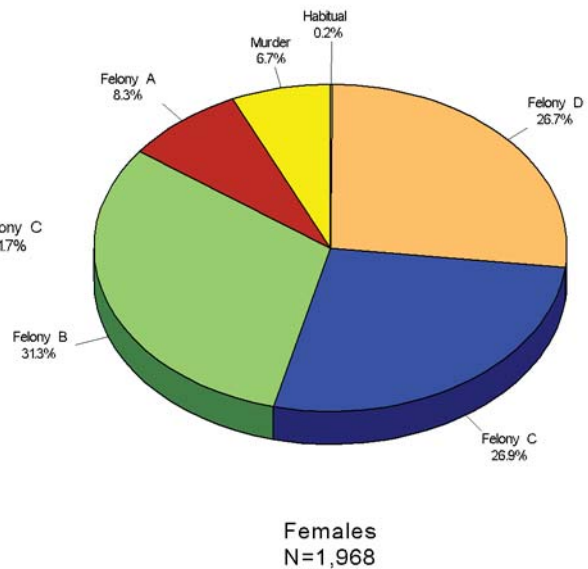
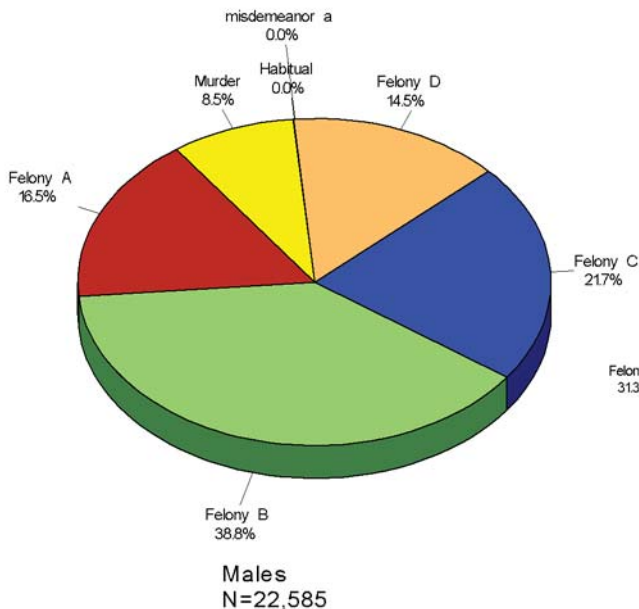
December 30, 2005



Level 1=Minimum; Level 2=Low meddkum; Level 3=High Medium; Level 4=Maximum

ADULT POPULATION BY MOST SERIOUS OFFENSE LEVEL

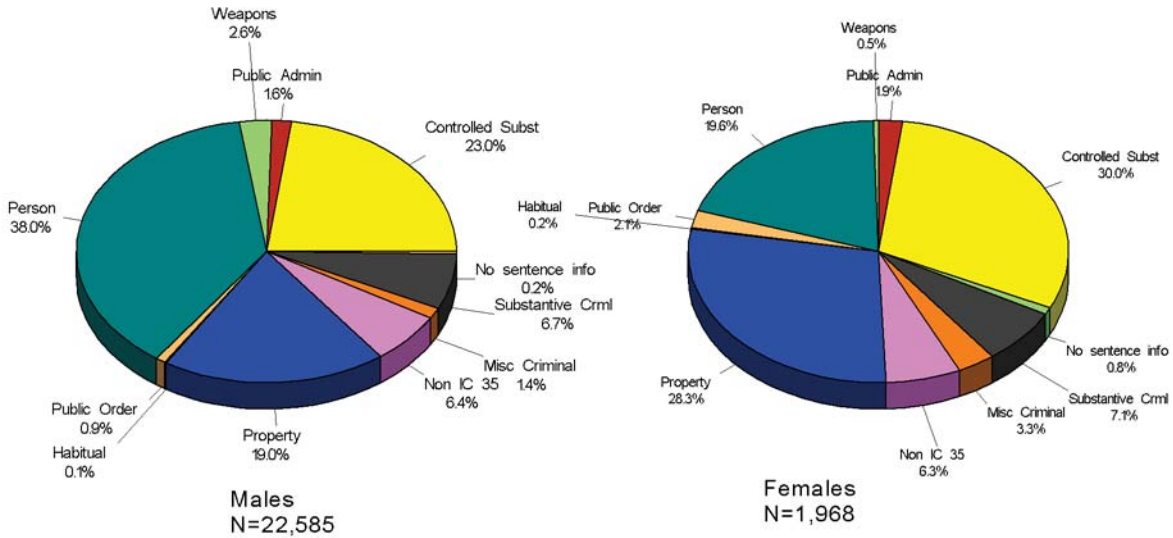
December 30, 2005



Statistics

ADULT POPULATION BY OFFENSE CATEGORY

December 30, 2005



ADULT NEW ADMISSIONS BY COUNTY

Calendar Year 2005

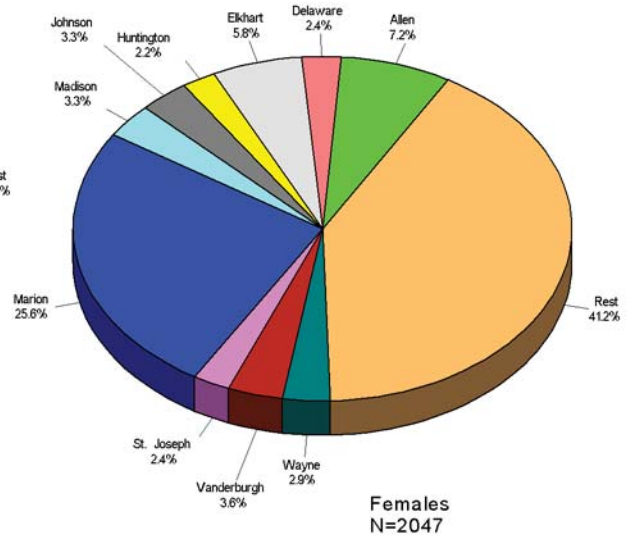
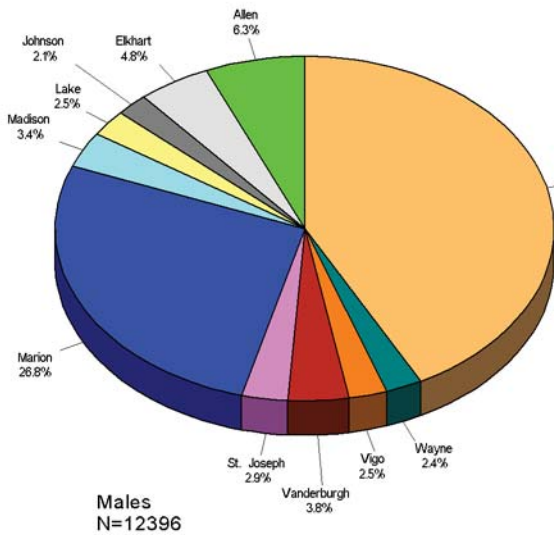
	Male	Female		Male	Female		Male	Female
Adams	45	9	Hendricks	223	44	Pike	18	0
Allen	785	147	Henry	71	15	Porter	121	9
Bartholomew	160	40	Howard	119	16	Posey	45	10
Benton	20	4	Huntington	184	46	Pulaski	14	4
Blackford	13	0	Jackson	68	12	Putnam	84	6
Boone	63	4	Jasper	24	2	Randolph	12	0
Brown	14	3	Jay	26	10	Ripley	50	7
Carroll	33	8	Jefferson	51	10	Rush	69	10
Cass	45	7	Jennings	73	15	St Joseph	365	50
Clark	131	27	Johnson	260	67	Scott	49	10
Clay	37	7	Knox	35	6	Shelby	184	37
Clinton	20	1	Kosciusko	83	22	Spencer	20	0
Crawford	34	9	LaGrange	62	3	Starke	72	10
Davies	43	9	Lake	312	32	Steuben	32	4
Dearborn	156	25	LaPorte	140	15	Sullivan	32	13
Decatur	40	9	Lawrence	55	9	Switzerland	9	1
DeKalb	69	7	Madison	419	67	Tippecanoe	201	41
Delaware	178	50	Marion	3328	525	Tipton	6	0
Dubois	24	2	Marshall	112	11	Union	28	3
Elkhart	596	118	Martin	5	0	Vanderburgh	468	73
Fayette	25	8	Miami	63	11	Vermillion	31	6
Floyd	51	7	Monroe	112	14	Vigo	309	21
Fountain	35	0	Montgomery	104	24	Wabash	40	12
Franklin	47	9	Morgan	51	9	Warren	16	1
Fulton	55	5	Newton	14	1	Warrick	41	5
Gibson	36	4	Noble	179	34	Washington	37	3
Grant	106	8	Ohio	7	4	Wayne	296	60
Greene	46	8	Orange	18	4	Wells	39	9
Hamilton	259	34	Owen	35	3	White	40	4
Hancock	26	5	Parke	58	5	Whitley	33	1
Harrison	64	13	Perry	61	7	Unknown	27	7
						TOTALS	12396	2047

Does not include Parole Violators, escape or Community Transition returns

Statistics

ADULT NEW ADMISSIONS TOP TEN COMMITTING COUNTIES

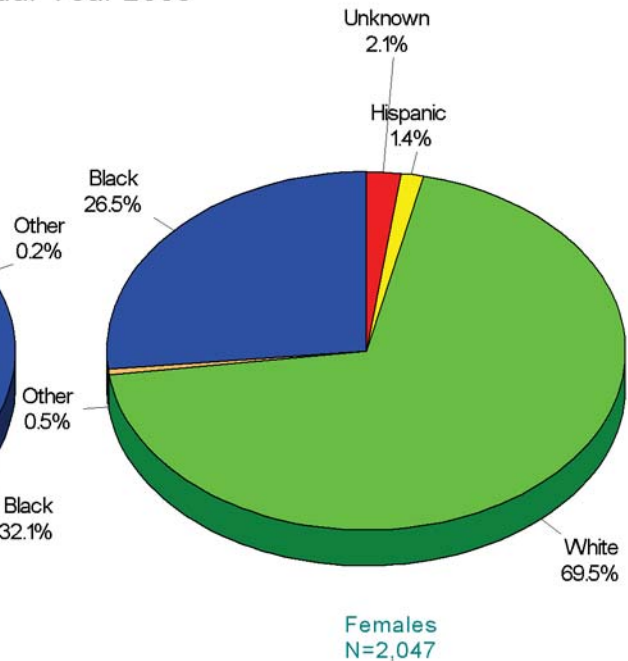
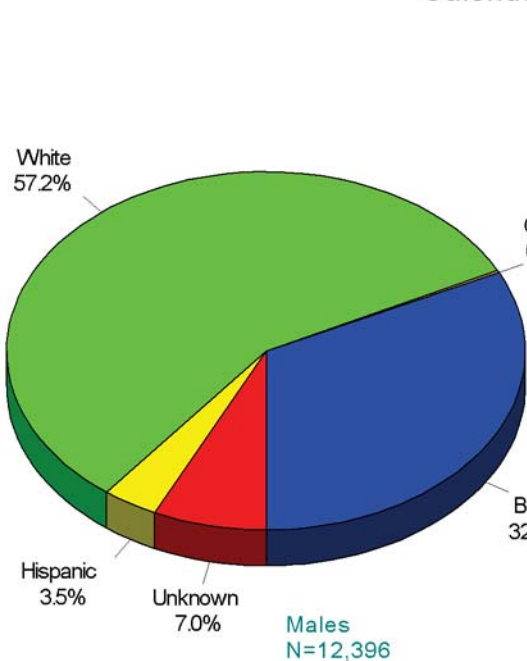
Calendar Year 2005



Does not include Parole Violators, escape or Community Transition returns

ADULT NEW ADMISSIONS BY RACE

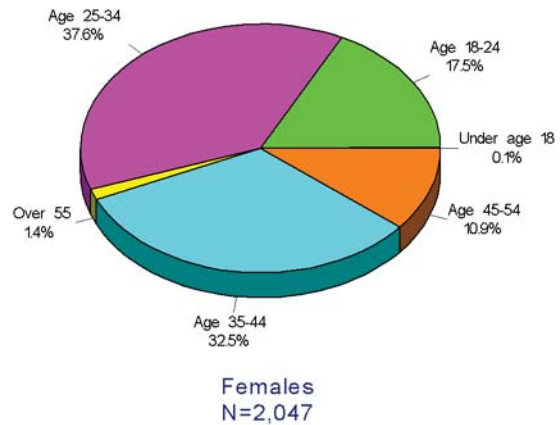
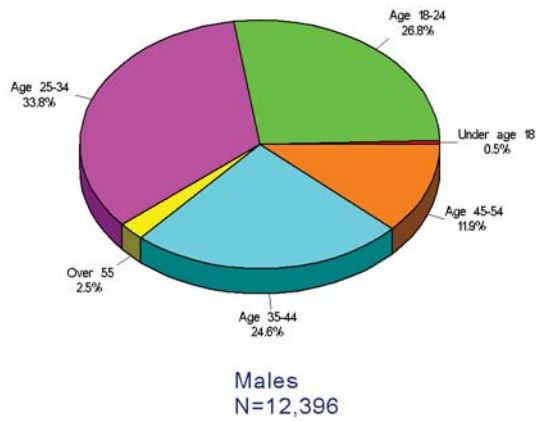
Calendar Year 2005



Does not include Parole Violators, escape or Community Transition returns

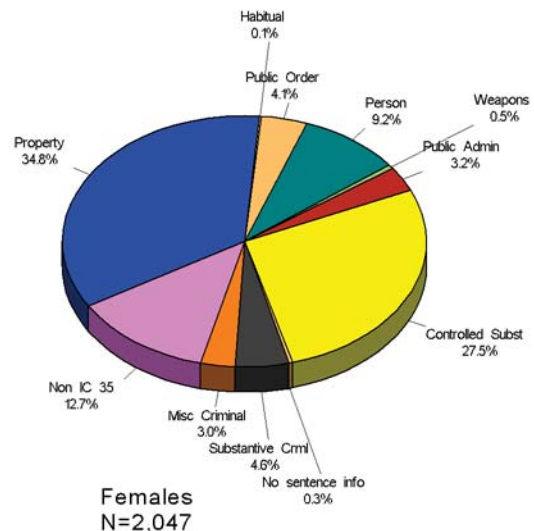
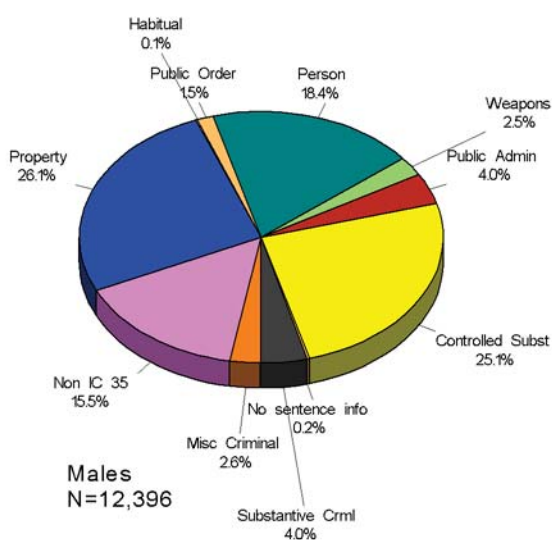
Statistics

ADULT NEW ADMISSIONS BY AGE AT INTAKE Calendar Year 2005



Does not include Parole Violators, escape or Community Transition returns

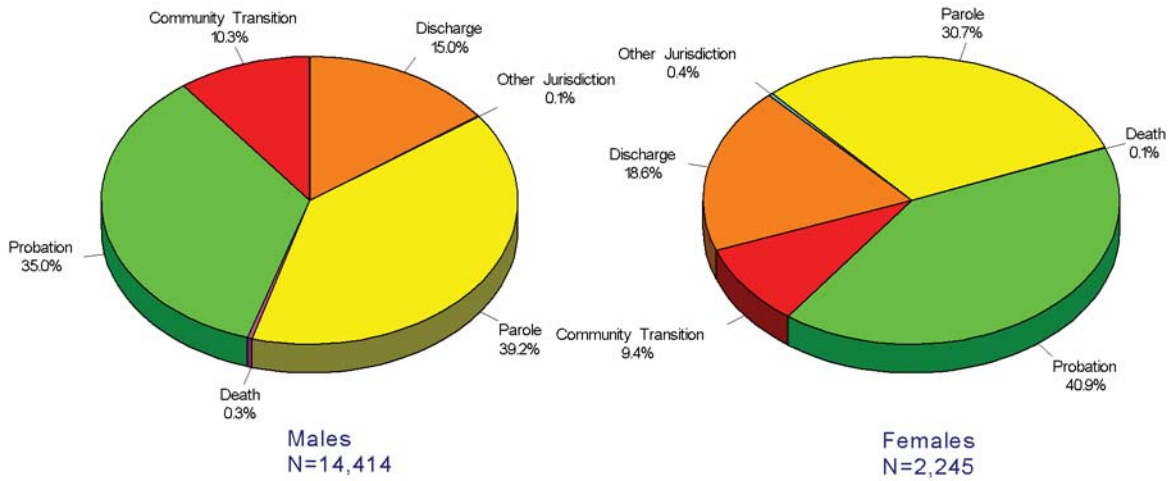
ADULT NEW ADMISSIONS BY OFFENSE CATEGORY Calendar Year 2005



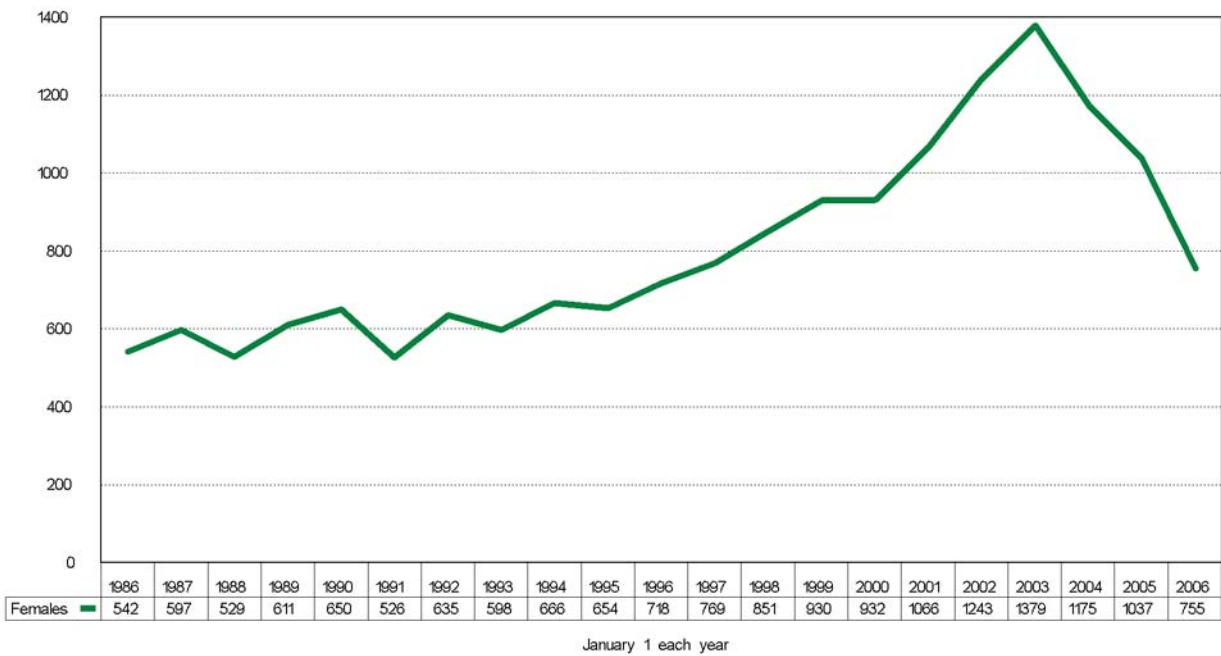
Does Not include Parole Violators, escape or Community Transition returns

Statistics

ADULT RELEASES BY TYPE OF RELEASE Calendar Year 2005

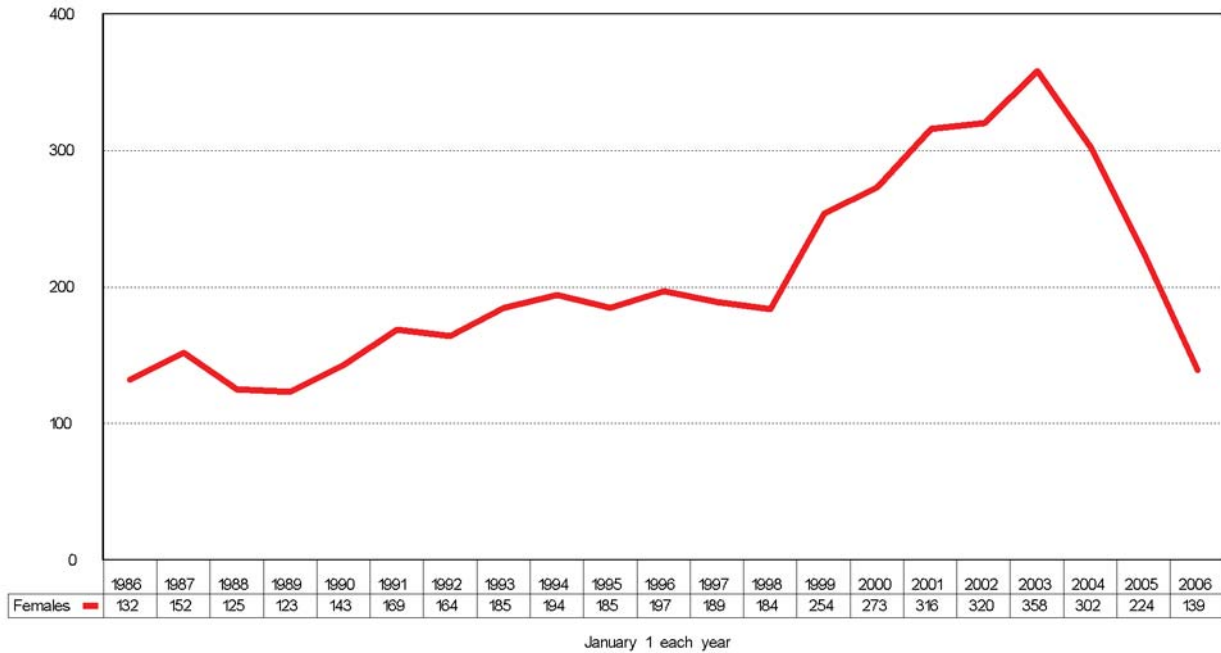


JUVENILE MALE INCARCERATED POPULATION ON JANUARY 1 EACH YEAR 1986 - 2006



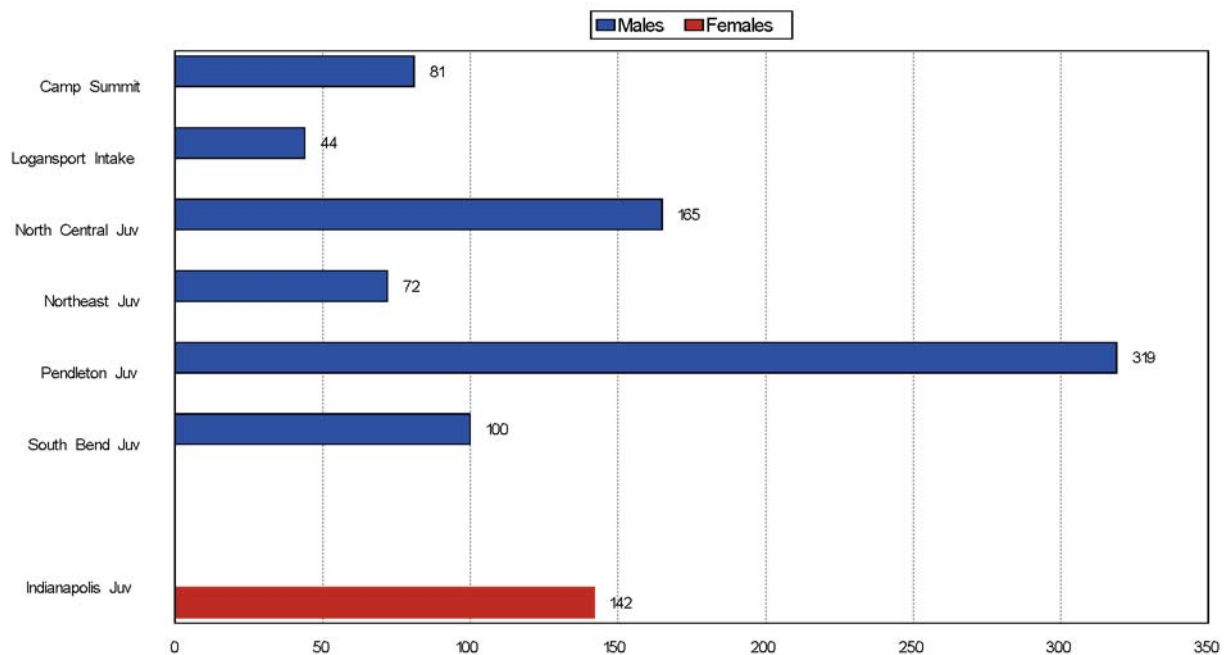
Statistics

JUVENILE FEMALE INCARCERATED POPULATION ON JANUARY 1 EACH YEAR 1986 - 2006



JUVENILE POPULATION BY FACILITY

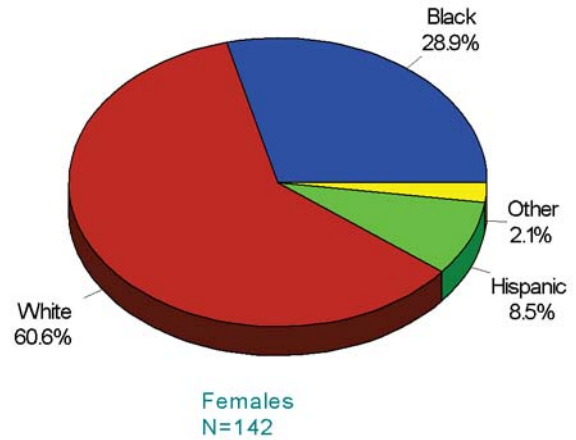
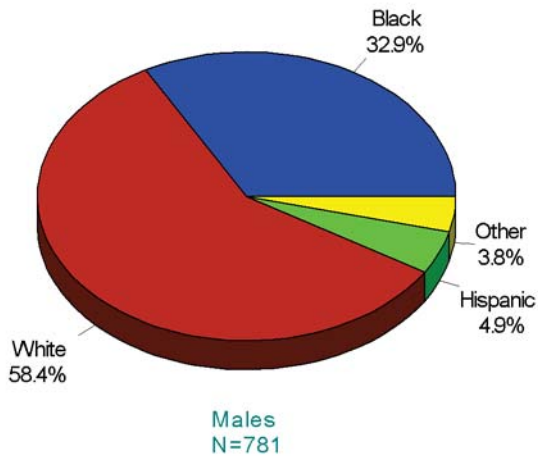
December 30, 2005



Statistics

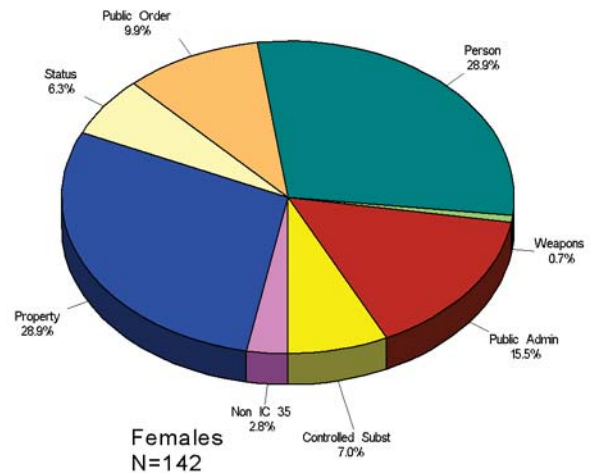
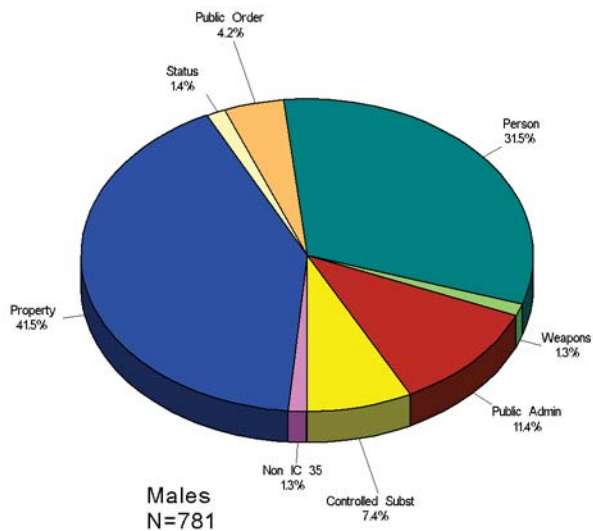
JUVENILE POPULATION BY RACE

December 30, 2005



JUVENILE POPULATION BY OFFENSE CATEGORY

December 30, 2005



Statistics

JUVENILE NEW ADMISSIONS BY COUNTY

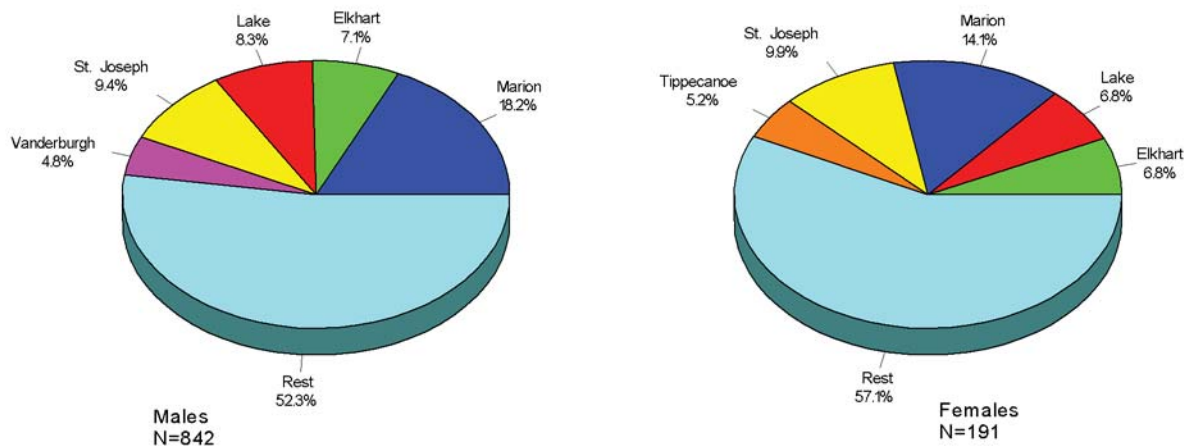
Calendar Year 2005

	Male	Female		Male	Female		Male	Female
Adams	4	0	Hendricks	26	3	Pike	0	0
Allen	34	5	Henry	1	0	Porter	2	0
Bartholomew	4	0	Howard	10	7	Posey	2	0
Benton	1	0	Huntington	11	2	Pulaski	1	1
Blackford	2	2	Jackson	1	0	Putnam	2	0
Boone	3	4	Jasper	5	2	Randolph	1	1
Brown	1	0	Jay	3	1	Ripley	5	3
Carroll	1	0	Jefferson	0	0	Rush	4	0
Cass	3	1	Jennings	5	0	St Joseph	79	19
Clark	3	0	Johnson	7	4	Scott	2	0
Clay	4	0	Knox	2	0	Shelby	10	2
Clinton	8	2	Kosciusko	20	8	Spencer	0	0
Crawford	3	1	LaGrange	1	1	Starke	2	2
Davies	0	0	Lake	70	13	Steuben	8	1
Dearborn	7	2	LaPorte	37	8	Sullivan	6	1
Decatur	6	2	Lawrence	4	0	Switzerland	0	0
DeKalb	5	2	Madison	25	6	Tippecanoe	18	10
Delaware	5	3	Marion	153	27	Tipton	0	0
Dubois	5	2	Marshall	10	0	Union	1	0
Elkhart	60	13	Martin	0	0	Vanderburgh	40	7
Fayette	1	0	Miami	7	2	Vermillion	1	0
Floyd	4	0	Monroe	3	0	Vigo	11	3
Fountain	4	2	Montgomery	3	2	Wabash	9	2
Franklin	1	0	Morgan	3	1	Warren	0	0
Fulton	2	0	Newton	1	2	Warrick	2	1
Gibson	3	0	Noble	14	3	Washington	2	0
Grant	6	1	Ohio	3	0	Wayne	3	0
Greene	7	2	Orange	0	0	Wells	3	1
Hamilton	4	1	Owen	2	0	White	1	0
Hancock	4	1	Parke	0	0	Whitley	4	0
Harrison	1	0	Perry	0	1			
						TOTALS	842	191

Does not include Parole Violators

JUVENILE NEW ADMISSIONS TOP FIVE COMMITTING COUNTIES

Calendar Year 2005

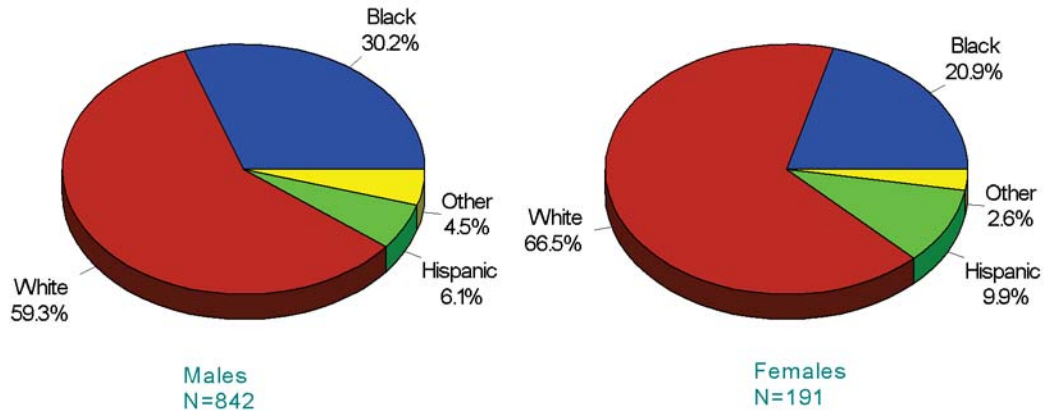


Does not include Parole Violators

Statistics

JUVENILE NEW ADMISSIONS BY RACE

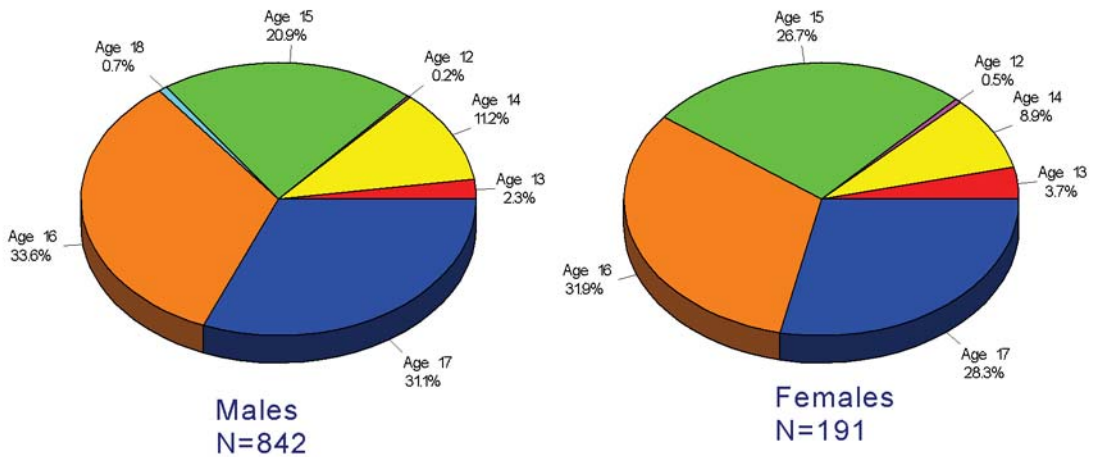
Calendar Year 2005



Does not include Parole Violators

JUVENILE NEW ADMISSIONS BY AGE AT INTAKE

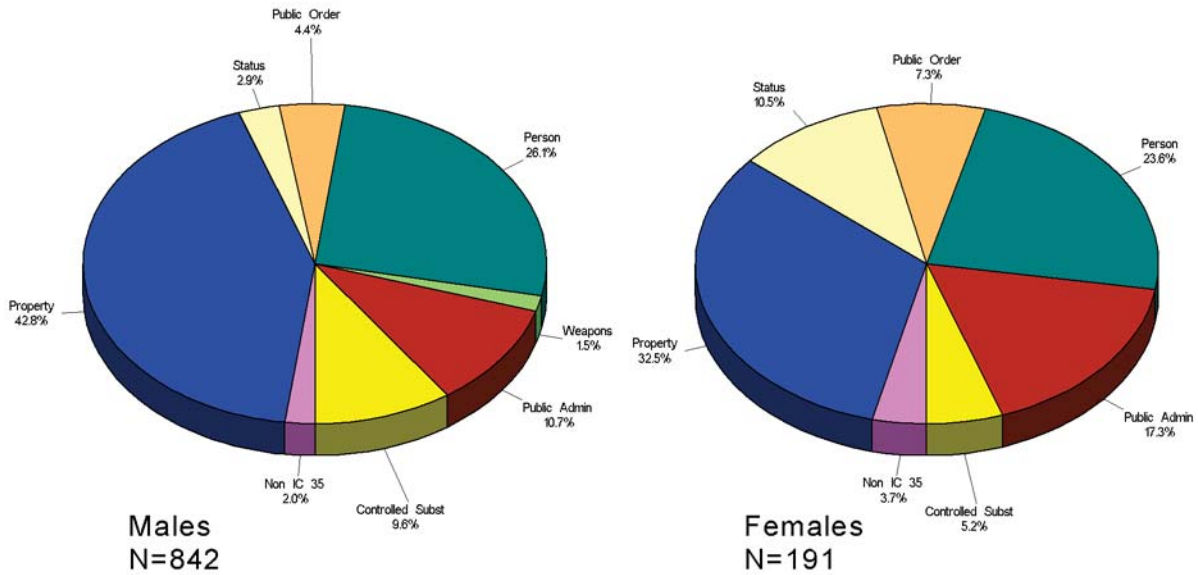
Calendar Year 2005



Does not include Parole Violators

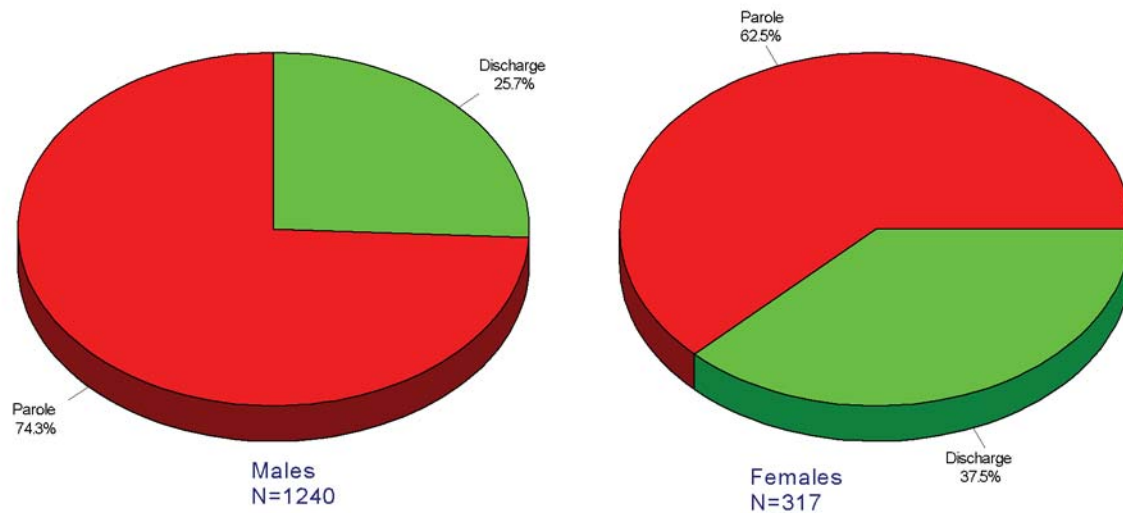
Statistics

JUVENILE NEW ADMISSIONS BY OFFENSE CATEGORY Calendar Year 2005



Does Not include Parole Violators

JUVENILE RELEASES BY TYPE OF RELEASE Calendar Year 2005

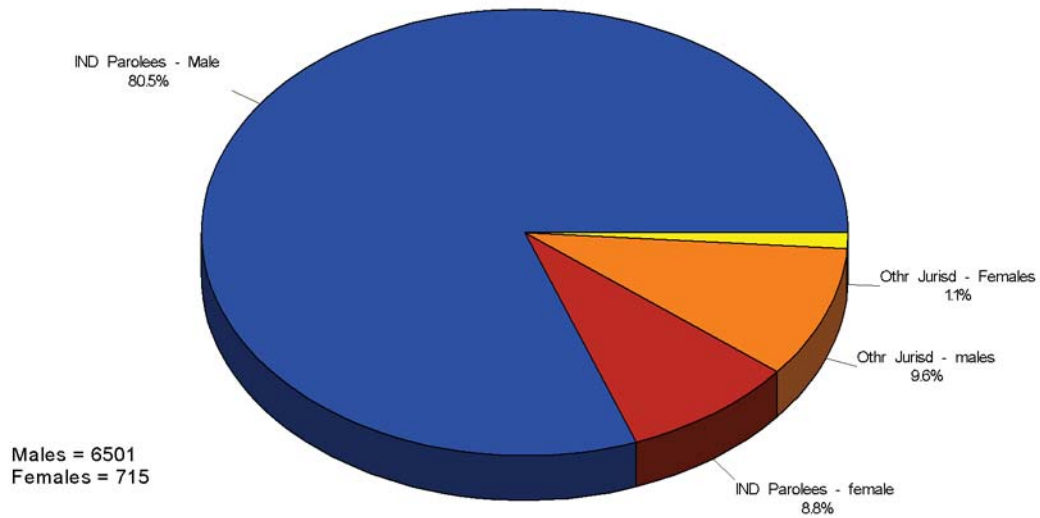


Discharge includes Release to Probation

Statistics

ADULT OFFENDERS ON PAROLE IN INDIANA

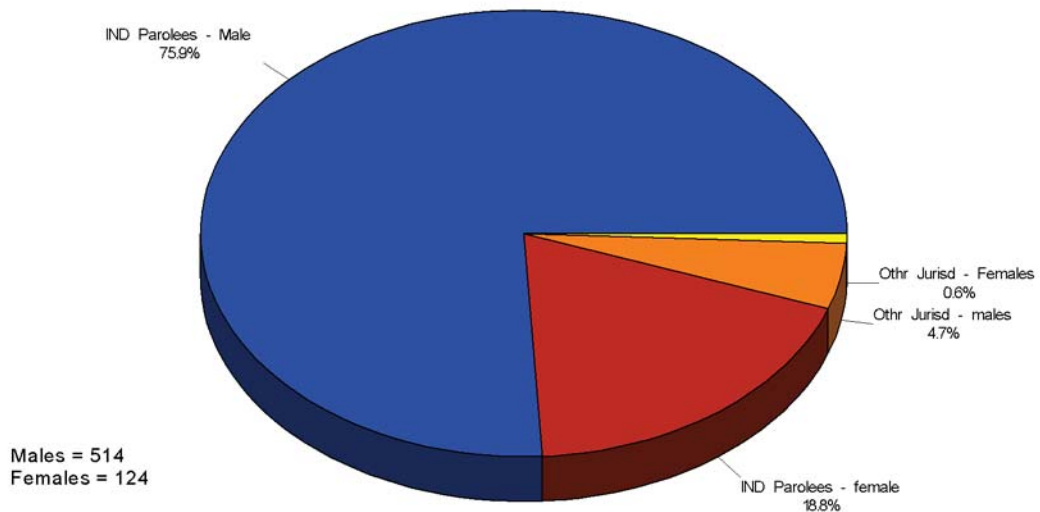
December 30, 2005



Does not include Indiana offenders being supervised in other states

JUVENILE OFFENDERS ON PAROLE IN INDIANA

December 30, 2005

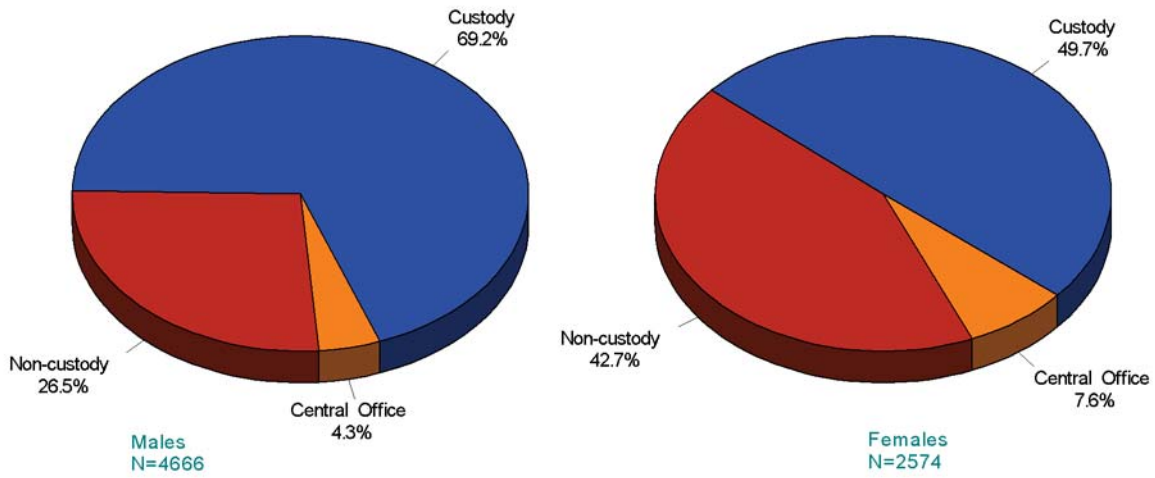


Does not include Indiana offenders being supervised in other states

Statistics

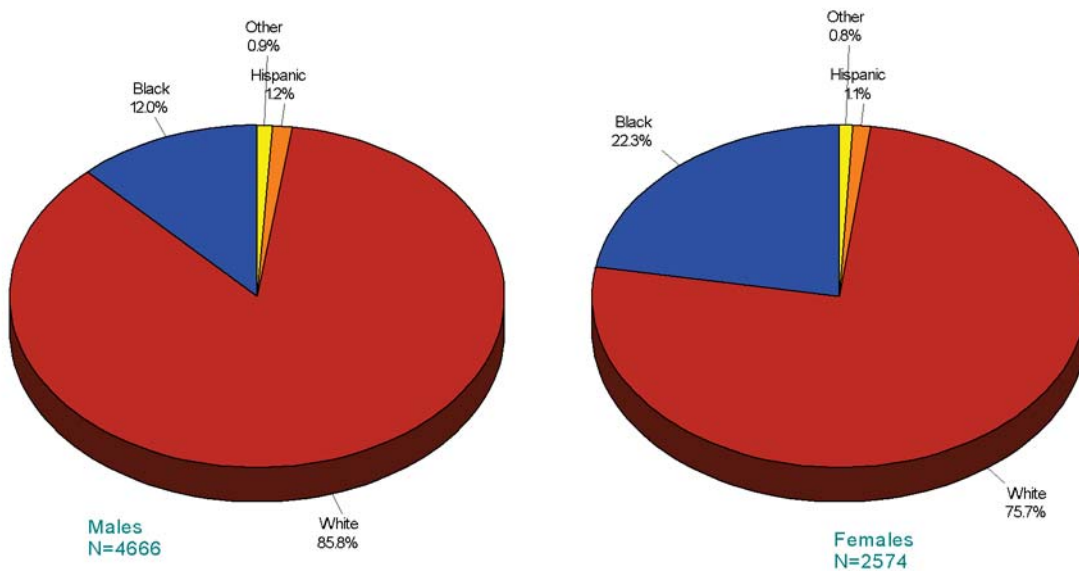
ACTIVE EMPLOYEES BY JOB TYPE

December 15, 2005



ACTIVE EMPLOYEES BY RACE

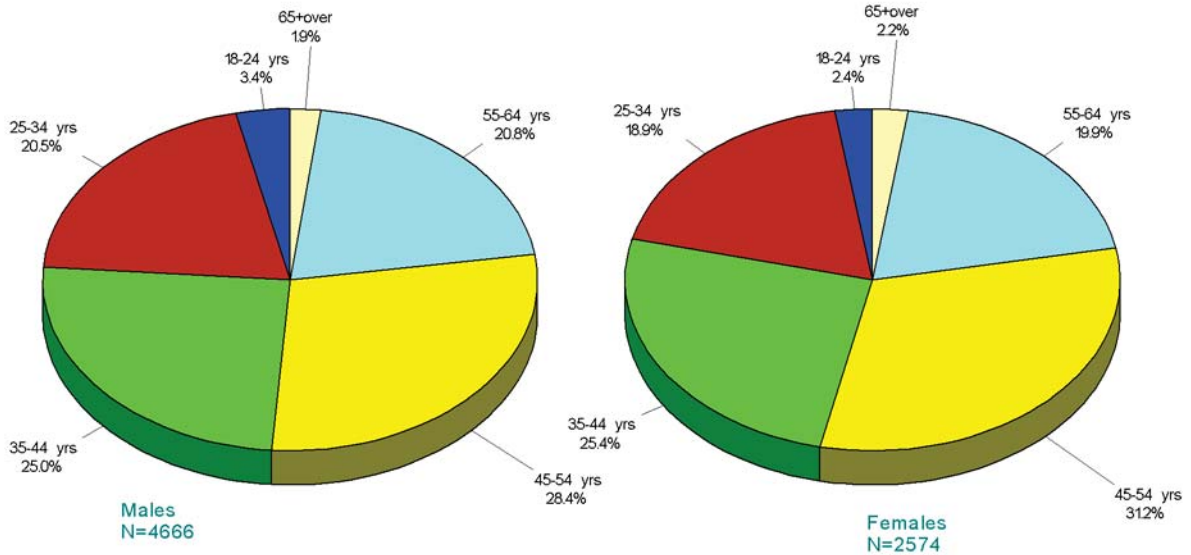
December 15, 2005



Statistics

ACTIVE EMPLOYEES BY AGE GROUP

December 15, 2005



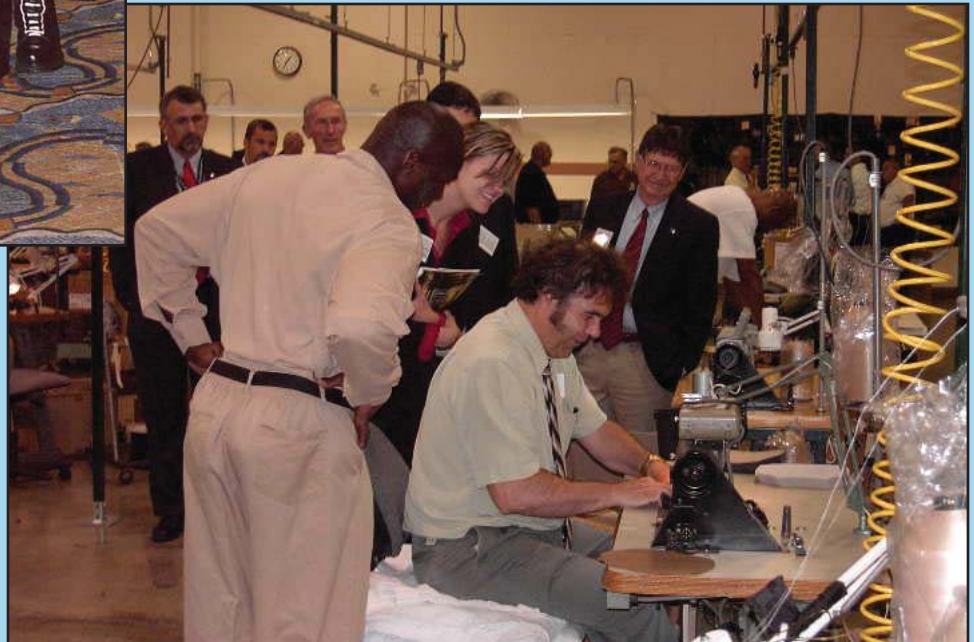
Compiled and Presented by:
Indiana Department of Correction
Research and Planning Division
January 2006



The Honor Guard at the the 2005 Commissioner Awards Luncheon held at the ICA Annual Conference.



Commissioner Donahue invites the community to volunteer for re-entry initiatives. Find out more by visiting the website www.reentry.in.gov.



State Representatives Bruce Borders, Vern Tincher, and Clyde Kersey visit the garment factory at Wabash Valley Correctional Facility during Legislative Days.



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