

Offender Visitation Application

All prospective visitors must read the Indiana Department of Correction Visitation Policy and Visitation Guidelines below and on the Indiana Department of Correction Visitation web page.

1. On-Line Visitation Application: Potential visitors may submit their visitation application electronically. Once the application is completed and submitted:

- Prior to submitting an on-line visitation application, the prospective visitor must communicate with the offender that they would like to visit. This can be done by writing the offender a letter. If the offender is in agreement, then the prospective visitor can submit an application to visit online.
- Properly completed on-line visitation applications shall be processed and approved or denied within 7-10 business days upon receipt of the application.
- If a visitation application is submitted, and it is discovered that the offender does not want to visit with the potential visitor, the application will be denied.
- If an application is denied, the prospective visitor must wait 180 days to re-apply if the reason for denial documents that this can be done.
- The offender is responsible for advising applicants that their applications have been approved or denied.

2. Printed Visitation Application:

Offenders shall be responsible for sending applications to family members and friends that they want to visit with them.

3. Visitation Guidelines:

- There will be No visits at the Plainfield Correctional Facility on Wednesdays.
- Visits will occur on all other days from 8:00am - 3:30pm.
- Approved visitors shall be contacted by the offender prior to visiting. Please remember to always contact the facility before coming to visit, call (317) 839-2513.

***Note: In both instances, it is critical that all information is completely filled out prior to submitting the application from. Please be advised, that by completing and submitting this application to visit at any Indiana Department of Correction Facility, you are attesting to the truthfulness and accuracy of the information being submitted. Criminal background checks will be conduct on all persons 16 years and older that will be applying for visitation privileges.**

***AUTHORIZATION FOR MINOR CHILD TO VISIT - State Form 48965 (6-98) (link)**

****IDOC VISITATION POLICY (link)**