



INDIANA EDUCATION EMPLOYMENT RELATIONS BOARD

143 West Market Street, Suite 400

Indianapolis, IN 46204

Telephone: (317) 233-6620

Fax: (317) 233-6632

<http://www.in.gov/ieerb>

FILING DOCUMENTS WITH IEERB

IEERB Contact Information

Address: 143 W. Market St., Suite 400, Indianapolis, Indiana, 46204

Phone number: 317-233-6620

Fax number: 317-233-6632

E-filing address: efile@ieerb.in.gov

Impasse documents address: impasse@ieerb.in.gov

Ratified CBA address: ratifiedcontract@ieerb.in.gov

Business hours: Monday through Friday, 8:00 a.m. – 4:30 p.m., excluding state holidays. Parties may find a list of state holidays at www.in.gov/spd/2555.htm.

How to File

1. Ratified Collective Bargaining Agreements/Memoranda of Understanding

All ratified CBAs and MOUs should be uploaded on Gateway at

<https://gateway.ifionline.org/login.aspx> or emailed to ratifiedcontract@ieerb.in.gov.

2. Impasse Documents

All impasse documents should be emailed to impasse@ieerb.in.gov.

3. Unfair Practice/Representation Case Documents

All unfair practice or representation case documents, including pleadings, motions, or other submissions, should be emailed to efile@ieerb.in.gov.

Proof of Filing

Any party filing any document shall print or otherwise save each submission with an electronic time stamp as proof of filing. Confirmation of e-filing may also be made by contacting board staff during business hours.

Copy to Other Parties

Documents submitted to IEERB should be served on all other parties, except for confidential mediation documents.

When to File

A document is considered e-filed with the Board on the date and time reflected on the time stamp associated with the transmission of the document. E-filing shall be completed before



INDIANA EDUCATION EMPLOYMENT RELATIONS BOARD

143 West Market Street, Suite 400

Indianapolis, IN 46204

Telephone: (317) 233-6620

Fax: (317) 233-6632

<http://www.in.gov/ieerb>

midnight to be considered filed that day, and compliance with filing deadlines is determined in accordance with Eastern Time (ET), the time zone of the principal office of the board. E-filing is available twenty-four (24) hours a day, except for times of required maintenance, if applicable.