

**Minutes**  
**Indiana Lobby Registration Commission**  
**Public Meeting**  
**September 13, 2018, 11:00 a.m.**  
**Market Tower Conference Room**  
**10 West Market Street, Suite 2070**  
**Indianapolis, Indiana 46204**

**Members Present in person:** Chairperson Beverly Gard; Commissioners Sue Scholer, Joe Micon and Terry White

**Staff Present:** Edward Ferguson, Executive Director and General Counsel; Amy Nicholson, Director of Operations; Pam Hebenstreit, Customer Service Representative

**Members of the Public:** Robin Beck, Andy Bauman, Christi Heiney and Elizabeth ?

**Call to Order**

On September 13, 2018, the Public Meeting of the Indiana Lobby Registration Commission was called to order at approximately 11:00 a.m. by the Chairperson of the Commission, Beverly Gard. Before proceeding to the first item on the agenda, Chairperson Gard made the following statement:

“The Indiana Lobby Registration Commission met in executive session immediately before this public meeting to discuss job performance evaluations of employees as permitted under IC 5-14-1.5-6.1(b) (9). No other subject matter was discussed during the executive session, and the Commission took no action during the executive session.”

**Approval of Minutes**

Commissioner White moved for approval of the minutes of the Commission’s executive session held on June 4, 2018. His motion was seconded by Commissioner Scholer and was unanimously approved by a voice vote of the Commissioners. Commissioner Micon moved for approval of the minutes of the Commission’s public meeting, also held on June 4, 2018. His motion was seconded by Commissioner Scholer and was unanimously approved by voice vote of the Commissioners.

**Late Fee Appeals**

Administrative Report on Late Fee Appeals:

Mr. Ferguson said that between June 5, 2018 and September 13, 2018, the Commission received 42 late fee appeals. He indicated that staff had been able to administratively resolve 41 of those appeals and had collected \$15,300 in late fees from the lobbyists who filed the appeals. The settlement amount due with regard to the remaining appeal is \$300; that amount is overdue, and it is a matter before the Commission later in the agenda.

Matter of the appeal of the University of Chicago Medical Center:

Mr. Ferguson then discussed the matter of the appeal of the late registration for the University of Chicago Medical Center, which is on the Commission's agenda at the request of Mr. Scott Yonover, compensated lobbyist for the university. Although Mr. Yonover was not present, his notarized letter to the Commission outlining his reasons for appealing the late fee was discussed. Mr. Ferguson recommended that the appeal of the late fee be denied, and that the \$300 amount due be doubled to \$600 if the amount is not received at the Commission's offices by Monday, September 17, 2018. Commissioner Micon moved that the Commission concur with the staff recommendation. The motion was seconded by Commissioner Scholer, and was approved by unanimous voice vote.

### **Report on Audits**

Mr. Ferguson reported that all audit letters for the randomly-chosen entities for the 2016-2017 audit year had been mailed, and that most, but not all, of the supporting materials had been returned to the office for review. Mr. Ferguson anticipates working on the audits during the summer and fall, and expects to have them completed before year-end. No Commission action was taken on this agenda item.

### **Personnel Matters**

Mr. Ferguson introduced the Commission's new Customer Service Representative, Pam Hebenstreit. She has just begun her employment on the Commission staff. The Commissioners welcomed her and wished her well in her new position.

### **Staff Reports**

Ms. Nicholson reported on the status of the end of year budget for Fiscal Year 2017-2018, as well as the Commission's budget for Fiscal Year 2018-2019, which began on July 1, 2018. She said that revenues and expenditures were well within budgeted targets, and that no unanticipated expenditures were expected. No Commission action was taken on this agenda item.

### **Comments from Commissioners and Public Comments**

Chairperson Gard asked the Commissioners if they had other business to come before the Commission, or if they had any comments or questions. There were none. She then welcomed the members of the public in attendance at the meeting, and asked if any of

them wished to comment or ask a question. There were no public comments or questions.

Chairperson Gard then asked the Commissioners to set a date for the next Commission meetings. They agreed on the morning of December 5, 2018 as the time and date for the next executive session and public meeting

### **Adjourn**

There being no further business of the Commission, Commissioner White then moved that the meeting be adjourned. The motion was seconded by Commissioner Scholer, and passed unanimously at approximately 11:35 a.m.

Respectfully submitted,

Edward E. Ferguson  
Executive Director and General Counsel