

Review the full Program Guidance document *(recommended to complete first)*

- Please view the full Indiana Meat Processing Expansion & Development Grant Program guidance for questions on eligibility, timelines and further program details: <https://www.in.gov/isda/2474.htm>

Request an ISDA Grants System Management account *(recommended to complete second)*

- Applicants must have a Grants Management System (GMS) account to apply for the Indiana Meat Processing Expansion & Development Grant Program
- To request a GMS account please contact Leah Harmon at lharmon2@isda.in.gov or 317.607.4127

Apply for a DUNS number

- Applicants must have a DUNS Number to apply for the Indiana Meat Processing Expansion & Development Grant Program
- Request your DUNS Number via the web: <https://www.dnb.com/duns-number.html>
- Expect 1-3 days to receive DUNS number

Download and complete IRS W-9 form

- Applicants must include a W-9 form to apply for the Indiana Meat Processing Expansion & Development Grant Program
- Download an IRS W-9 form: <https://www.irs.gov/forms-pubs/about-form-w-9>
- This private information will remain confidential and is required to expedite the funding process

Download and complete Indiana Direct Deposit form

- Applicants must include an Indiana Direct Deposit form to apply for the Indiana Meat Processing Expansion & Development Grant Program
- Download the Direct Deposit Authorization form: <https://forms.in.gov/Download.aspx?id=11695>
- This private information will remain confidential and is required to expedite the funding process

Register as a bidder with the State of Indiana

- Applicants must register as a bidder with the State of Indiana to apply for the Indiana Meat Processing Expansion & Development Grant Program
- Register for a bidder registration form: <https://www.in.gov/idoa/2464.htm>
- This is required to expedite the funding process

Submit application via ISDA Grants Management System *(recommended last step)*

- Upload all required documents into your personal GMS account
- Answer all the questions following the guidance document
- No receipts are required for submission at this time