

**Oral Health Task Force  
Minutes  
Friday, December 10, 2010**

**PRESENT:**

Joel Conner  
Judith Ganser  
Raymond Guest  
Hannah Maxey  
James Miller  
Patty Morris  
Ed Popcheff

J. Keith Roberts  
Ed Rosenbaum  
Beth Summers  
Sara Viernes  
Karen Yoder

**WELCOME**

Dr. Miller began the meeting at 10:49 a.m. by welcoming the attendees. He gave an opportunity to new attendees to introduce themselves. Beth Ann Summers introduced herself. Dr. Summers is Oral Health Advocate for the American Academy Pediatrics Indiana Chapter.

**REVIEW MINUTES**

Dr. Miller made a motion to approve the Oral Health Task Force Meeting minutes from October 8, 2010, and they were approved with only minor changes.

**OVERVIEW**

Dr. Miller gave an overview of the handouts and the agenda for today's meeting.

**ANNOUNCEMENTS**

**Grants**

Dr. Miller reported that he has heard from the pending Delta Dental's Community Mini-Grant and it was not awarded. The second grant application that was applied for through the ADA Foundation is pending and he should hear something by December 15<sup>th</sup>. If awarded, these funds will be used to develop educational material for WIC with reference to oral care.

**SPEAKERS**

**DPHSA Presentation:**

Hannah Maxey, a licensed dental hygienist who is getting her Masters at Indiana University gave a presentation on Dental Health Professional Shortage Areas (DHPSA). She has two years experience practicing in a private office. She has served seven years with the Marion County Health Dept. serving their underserved population throughout the county and coordinating their educational programs. She is doing collaborative work with the ISDH, School of Dentistry, and the School of Medicine, Dept. of Public Health. She gave an overview of goal number two of the Indiana Strategic Oral Health Initiative (SOHI) and provided an explanation on what are Dental

Health Professional Shortage Areas (DHPSA) and also other relevant designations. Ms. Maxey explained the application process using the Federal Application Submission and Processing System (ASAPS) and the issues associated with applying.

### **SharePoint:**

Since the last meeting, Dr. Miller sent out the Information Sheets to everyone by e-mail so they would have the opportunity of enrolling in the Oral Health SharePoint site. He also included information on how to access the site. At today's meeting, Dr. Miller explained this collaborative tool in detail and showed how easy it is to use.

A break was given at this point in the meeting so that the attendees could have a chance to use the computers set up for this meeting to practice on the SharePoint. Assistance was available to those needing help. This was also an opportunity to read the draft of the Bylaws for the Indiana Oral Health Coalition (IOHC) before voting.

### **Bylaws/IOHC:**

Dr. Miller sent the draft of the Bylaws by e-mail prior to this meeting. He had encouraged everybody to study this before attending this meeting and casting their vote. He explained the Organizational Structure and Guidelines (Bylaws) for the proposed Indiana Oral Health Coalition (IOHC) that will take the place of the Oral Health Task Force (OHTF). He further explained that there are three categories of membership. There are standing organizational members, other organizational members, and individual members. A member may forfeit membership for failure to maintain eligibility, failure to fulfill responsibilities, or failure to follow the Structures and Guidelines (Bylaws) of the Indiana Oral Health Coalition. The responsibilities of membership were described along with the weighted voting rights according to category of membership. After much discussion, a motion was made to adopt the Bylaws and to form the IOHC. It was unanimously approved. A formal notification regarding this vote will be sent to those members who were not in attendance at today's meeting.

### **COMMITTEES**

The committees did not meet today.

### **DISCUSSION**

There will be four quarterly meetings in 2011. The March meeting will be the Annual Meeting of the IOHC. Nominations will be accepted prior to this meeting for the Chair and Vice-Chair of the IOHC. Each committee associated with a goal of the SOHI was encouraged to elect a Chairperson to represent that committee at the quarterly meetings of the IOHC.

There was discussion about the June 10, 2011, Oral Health Task Force meeting having been scheduled at the same time as the IDA's Annual Meeting that will be held in French Lick. Dr. Miller will consider changing the date of this meeting or moving it to French Lick.

### **NEXT STEPS**

Members who wish to sign up for SharePoint need to return the Information Sheets.

If a Committee Chairperson wants to provide an update at the next meeting, please contact Dr. Miller via e-mail.

**ADJOURNMENT**

There being no other business, the meeting was adjourned at 12:31 p.m.

**NEXT MEETING**

*The next meeting will be the First Annual Meeting of the IOHC, and it will be held on Friday, March 11, 2011, from 10:00 a.m. to 11:45 a.m. in the 8<sup>th</sup> Floor Training Room(s) at the Indiana State Department of Health, 2 North Meridian Street, Indianapolis, Indiana.*