

# ISDH Designation Subcommittee - Meeting Minutes

January 27, 2015

**Attendees:** Dr. Gerry Gomez (Chair), Dr. Lewis Jacobson, Dr. Larry Reed, Wendy St. John, Kristina Marsh, Jennifer Mullen (phone), Lisa Hollister (phone), Amanda Elikofer (phone), Katie Hokanson, Ramzi Nimry.

- 1.) 1 Year Progress Report for St. Vincent Anderson.
  - a. Items needing more explanation:
    - i. Call schedules aren't labeled and keys are not listed either. (Clarification is requested going forward).
    - ii. Trauma Volumes submitted don't show the timeframe. (Going forward, the committee should clarify).
    - iii. 58% of transfer patients were kept more than 2 hours (Amanda points out this is concerning; Dr. Gomez says that it's a good point, but we cannot tell what the patients' Injury Severity Score (ISS) looks like. This leaves room for improvement of 1 year review documents going forward).
  - b. Questions to ask:
    - i. When is the date of the ACS verification visit?
  - c. Designation subcommittee approval contingent upon clarification (see above questions/asks for explanation).
- 2.) 1 year Progress Report for St. Elizabeth.
  - a. Items needed for more explanation:
    - i. Need updated Advanced Trauma Life Support (ATLS) Certificate for TMD. The certificate included expired. Wendy and Dr. Gomez reviewed the ATLS website and found that he is current (expiring in 2017).
    - ii. They admitted 6 Patients with high ISS scores that should have been transferred out.
    - iii. Trauma Peer Review Committee isn't being attended by the Trauma Program Manager (TPM).
    - iv. No Critical Care representation in Committees, either (not a current requirement, but suggested feedback will be given to facility).
    - v. Call schedules aren't labeled and keys are not listed either. (Clarification is requested going forward).
  - b. Designation subcommittee approval contingent upon clarification (see above questions/asks for explanation).
- 3.) Indiana State Department of Health update.
- 4.) Review of Level II In The Process Application template:
  - a. Due to time restraints, Dr. Gomez suggests reviewing applications offsite and sending recommendation and modifications to Kristi Marsh via email.

- b. Mirror Level III detail additions on Level II Application.
- 5.) Amanda and Wendy will create a phone conference to streamline Level II application.