TB in NBS Training Checklist

To be completed with ISDH TB/Refugee Health staff during in-person training or after reviewing TB in NBS Webinar. Relevant training documents are included in italics. Additional materials available on TB.IN.gov

1. ☐ **Review of System Basics** *(NBS User Guide, TB Labs in NBS)*
   a. Login & Queues
   b. Find/Create a Patient Record
   c. Location of Investigation, Morbidity Report, Labs, Contact Investigation
   d. Location of Notes & Attachments

2. ☐ **TB Investigation** (*TB in NBS Quick Guide*, *TB NBS Workflow, RVCT Self-Study Modules)*
   a. When to Open a TB Investigation
   b. Variable Review
      i. State Case Number
      ii. Sputum Smear/Culture, Smear/Culture Other, & NAAT
   c. Submitting a Notification for Case Counting
      i. Required Variables
      ii. Lab Cases vs. Clinical Cases
   d. Closing a TB Investigation

3. ☐ **LTBI Investigation** (*LTBI in NBS Quick Guide, LTBI NBS Workflow*)
   a. When to Open a LTBI Investigation
   b. LTBI Case Status
   c. Submitting a Notification for Medication Approval
      i. Required Variables
   d. Closing a LTBI Investigation

4. ☐ **TB Contact Investigation** *(TB CI in NBS Quick Guide, TB Contact Investigation Disposition Algorithm)*
   a. Risk Assessment Variables
   b. Adding a Contact Record and Evaluation Information
   c. Closing a Contact & Contact Evaluation

5. ☐ **Medication Refills** *(TB Medication Refill Ordering Form)*
6. ☐ **TB FORMS/SWIMSS to NBS Transition**

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Signature of Trainee   LHD   Date Training Completed