

Indiana WIC Vendor Notice 19-1

Date: February 11, 2019

To: Indiana WIC Vendors

From: Mark Wolfe, State Vendor Manager

Re: WIC Vendor Policy Revisions, Effective March 1, 2019

Effective March 1, 2019, Indiana WIC will be revising WIC vendor policies in response to upcoming changes and recent vendor feedback.

These policy changes include:

- Updating materials to prepare for an upcoming Gerber infant formula concentrate package size change from 12.1 ounces (oz.) to 8.1 oz. The Gerber Gentle concentrate minimum stock requirement will remain at 6 containers unless your store has a waiver on this item.
- Removing cooked breakfast cereal from the minimum stock requirements. Cold breakfast cereal minimum stock requirements are unchanged.
- Removing the requirement for local WIC agencies to provide optional WIC vendor training in March. Indiana WIC plans to provide a more accessible and dynamic cashier-oriented training that will be available online. Indiana WIC will provide an update once this training is finalized.
- Adding a new Vendor Sanction #33 for accepting unauthorized WIC transactions after a transfer of ownership.
- Clarifying that Vendor Sanction #20 for failing to reimburse WIC within 30 days also applies to monetary fines imposed.
- Clarifying that Vendor Sanction #51 for failing to provide mid-transaction receipts also allows a digital review. Vendors may provide WIC clients with a screen to review prior to accepting WIC charges instead of a paper receipt.
- Again allowing re-sale of WIC items purchased from other WIC retailers. Vendors who purchase WIC items for re-sale from other retailers must still maintain receipts for a minimum of 3 years according to WIC inventory recordkeeping requirements.
- Clarifying the procedure for inventory audits.
- Allowing mobile food markets to apply for WIC authorization. Mobile markets will still need to meet WIC vendor selection criteria in order to be authorized.

Please see the attached updated Vendor Manual that reflects these changes. Added language is highlighted in yellow.

Thank you for your continued support of Indiana WIC. If you have any questions about the vendor policy changes, you can contact your Indiana WIC Vendor Consultant at wicvendormail@isdh.in.gov or 800-522-0874.