Chapter 4

INDIANA STATE LIBRARY E-RESOURCES

Book Discussion Resources and Storytime Kits

http://www.in.gov/library/kits.htm

The Indiana State Library partners with libraries and organizations around the state to make book club sets and discussion guides available. Sets typically contain between five and twenty copies of each title, and many include large-print and audio versions.

Shared Book Discussion Resources List

The Shared Book Discussion Resources List contains over 1900 book discussion kits owned by public libraries throughout Indiana. Each listing on the database includes the contact information necessary to request the sets. Materials can usually be sent using the InfoExpress courier service.

To view the latest list of titles, visit:
https://www.in.gov/library/files/BookClubKits.xlsx

If your library has book discussion kits that you would like added to this list for sharing, please email the name(s) of the kit(s), number of books, and whether they are regular, large print or audio books to statewideservices@library.in.gov.

Children's/YA Book Club Kits

The Indiana State Library also has a collection of Children's/YA Book Club Kits. These kits contain 15 paperback copies of each title and a discussion guide. They circulate for 3 months. To view the latest list of titles, click on the List icon on KitKeeper reservation system at
http://www.eventkeeper.com/kitkeeper/index.cfm?curOrg=ingovhome

To reserve a kit, contact the Statewide Services Office at 317-232-3697 or statewideservices@library.in.gov.

Novel Conversations

Novel Conversations is a free statewide lending library of more than 900 titles, primarily fiction and biography, to reading and discussion groups all over Indiana. Several other genres, including nonfiction, mysteries, plays, poetry and young adult are also available.

Who can participate in Novel Conversations?
Indiana organizations such as public and school libraries, senior centers, churches, or formal or informal book clubs can participate. Any Indiana resident can request a set of books.

How much does it cost?
It's free, as long as books are either shipped to a public library via the Indiana State Library's InfoExpress service *or* picked up and returned at Indiana Humanities headquarters at 1500 N. Delaware St., Indianapolis.

Novel Conversations uses an online reservation system which allows users to reserve book sets for a specific date.
Visit http://www.eventkeeper.com/kitkeeper/index.cfm?curOrg=inhum to access the online reservation system.

Instructions for using the system are available at
https://indianahumanities.org/wp-content/uploads/2016/08/KitKeeperHowTo.pdf

Questions, comments or to donate books to Novel Conversation
Contact Bronwen Carlisle, 800-675-8897, extension 117, or email
bcarlisle@indianahumanities.org .
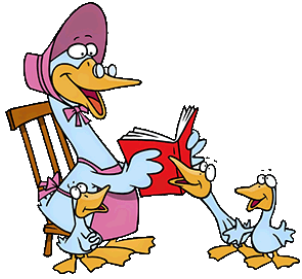
Storytime Kits (Preschool)

Each thematic storytime kit contains books, manipulatives, music CDs and an activity guide – just about everything you need to present a preschool storytime (or two) at your library. Activity guides suggest how to use kit materials – songs, fingerplays, felt board sets, puppets, craft ideas, and more – to incorporate each of the six early literacy skills from the Every Child Ready to Read @ Your Library program into your storytime. Storytime kit themes include pets, music, community helpers, rhythm and rhyme, alphabet, colors, numbers, nursery rhymes, water, and being creative. A complete listing of contents can be found through the KitKeeper reservation system; click on the list icon, and be sure to select "Storytime" as the genre. Kits can be checked out for 60 days.

To reserve a kit, contact the Professional Development Office at (317) 234-5649 or statewideservices@library.in.gov.
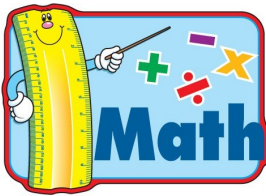
BIG Idea Storytime Kits (Math & Science)

If you are looking to add math and science elements to your storytimes, these are the kits for you! The BIG Idea kits feature hands-on activities created by the Vermont Center for the Book's Mother Goose Programs as well as books and a guide to help plan your storytime. The kits are available to any library using InfoExpress and can be checked out for 60 days. A complete listing of contents can be found through the KitKeeper reservation system; click on the list icon, and be sure to select "BIG Idea Storytime" as the genre.

To reserve a kit, contact the Professional Development Office at 317-234-5649 or statewideservices@library.in.gov.
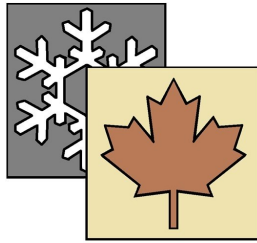
Statewide Ellison Die List

As a service to Indiana public librarians, ISL maintains a list of AccuCut/Ellison dies housed in Indiana libraries that can be found on the [Resources For Librarians Serving Youth](#) page of the ISL website. Contact information is included on the list; please contact the owning library directly to borrow a die. If you would like to make a change to the list, or have your library added to the list, please contact statewideservices@library.in.gov and include the name(s), size and other identifying information, including the name and email address of the contact person.

The Indiana State Library offers **Connect IN** to provide free high-quality and functional websites to public libraries. The program is free for public libraries without a current online presence and those having difficulty maintaining their existing site. The program includes many features to make maintaining a website simple and painless, and the State Library will provide an initial template, training and assistance.

Indiana public library standards require that public libraries have a functional website. **Connect IN** is a simple and cost-effective solution to not only meet this standard, but put you ahead of the curve by connecting your community to innovative and practical online library services.

Participants in the **Connect IN** program receive these free services from the State Library:

- Modern and high-quality website featuring:

  o An easy-to-use content management system (CMS) based on WordPress that allows you to manage and update your website and easily create new web pages and online features

  o Web-editing software as simple to use as a word processor

  o Seamless and instant publishing to the web that allows you to make instantaneous changes to your website

  o Dozens of customizable templates to help you get the exact design that reflects your library and community

- Technical support and training

- Hands-on CMS training

- Free website hosting. The State Library contracts with IT experts to handle the complicated back end tasks and save you time and money

- Free email for library staff

    o Up to 20 email accounts for your library (i.e. yourname@yourlibrary.lib.in.us)

    o Email storage capacity that meets industry standards

    o Microsoft Outlook compatible

    o Manage account settings as an administrator

Questions or comments?

If you are interested in more information about this program, please contact the Professional Development Office at statewideservices@library.in.gov, or call 317-232-3697 or 800-451-6028. You can also contact your regional coordinator directly; their contact information can be found at https://www.in.gov/library.pdo.htm.

Indiana State Library
A Continuing Education Toolkit for Library Professionals

https://continuinged.isl.in.gov

Continuing Education Toolkit

The Indiana State Library's Continuing Education Toolkit for Library Professionals is the place to find information for each stage of your career as a librarian. It organizes and provides access to professional development information, workshops and programs for librarians across the state.

The Indiana State Library and other professional development organizations offer a constantly changing lineup of workshops, conferences and other events to help librarians and library staff keep abreast of new developments in their field. Visit http://indianastatelibrary.evanced.info/signup/calendar to view current and upcoming events.

Opportunities include:

- **Free Webinars**. All webinars are approved by ISL for LEUs. See https://continuinged.isl.in.gov/certification/policies-on-leus/ for additional information on LEU policies and obtaining LEU certificates.

- **Training Opportunities**. Additional in-person and online workshops are available at https://continuinged.isl.in.gov/find-training/.

- **Indiana Library Leadership Academy (INLLA).** INLLA is helping to prepare future library leaders for 21st century challenges. To find out more about the goals of the INLLA or to apply to the program, visit https://continuinged.isl.in.gov/leadership-development/pd-committee/leadership/apply/.

- **Annual Workshops.** The Library Development Office offers a series of annual workshops for the benefit of directors and trustees, including the Public Library

Budget and Annual Report Workshops. Find out more at
https://continuinged.isl.in.gov/find-training/isl-trainings/.

Questions or comments?

If you are interested in more information about continuing education or LEU policies, please contact statewideservices@library.in.gov or call 317-232-3697 or in-state toll-free 800-451-6028.

ISL Communications
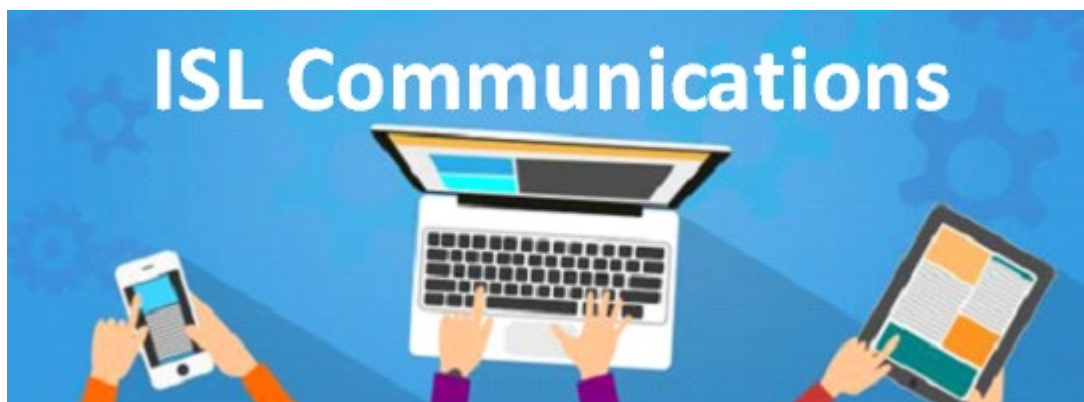
The Wednesday Word

The Wednesday Word is the free weekly e-newsletter of the Indiana State Library. You can subscribe to **The Wednesday Word** or view current and past issues at **https://in.gov/library/newsroom.htm**.

Indiana State Library Blog

The ISL blog posts about a wide range of topics, from in-depth articles on items in the collection to services that the Indiana State Library provides to patrons. If you have suggestions on topics you would like to see covered, please email communications@library.in.gov. Find it at **https://blog.library.in.gov.**

You can follow the collections, events and staff of the Indiana State Library on social media.

Facebook

- www.facebook.com/IndianaStateLibrary/

Twitter

- @state_library

Pinterest

- https://www.pinterest.com/INStateLibrary/

Instagram

- https://www.instagram.com/state_library/

YouTube

- www.youtube.com/user/instatelibrary/

Questions or comments?

If you are interested in more information about these social media accounts, please contact statewideservices@library.in.gov or call 317-232-3697 or in-state toll-free 800-451-6028.

Hoosier State Chronicles
Indiana's Digital Historic Newspaper Program

https://newspapers.library.in.gov

Hoosier State Chronicles (HSC), Indiana's Digital Historic Newspaper Program, currently contains over 1,100,000 pages dating from 1804 through 2010. It is operated by the Indiana State Library and funded by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act. We seek to provide free, online access to high-quality digital images of Indiana's historic newspapers by digitizing our collection and assisting other organizations in making their collections digitally available.

This online resource originated with grant funding from the National Endowment for the Humanities that enabled us, in partnership with the Indiana Historical Society, to digitize Indiana newspapers for the National Digital Newspaper Program (NDNP). The Indiana titles digitized through NDNP are also available at the Library of Congress's Chronicling America (https://chroniclingamerica.loc.gov/), along with over eight million newspaper pages from around the United States. You can find additional digitized newspapers at Indiana Memory and listed on our blog (https://blog.newspapers.library.in.gov/).

The Indiana State Library Newspaper Division has the largest collection of Indiana newspapers either in print, microfilm or digital format. For an overview of the available resources for Indiana newspaper research visit their website at https://www.in.gov/library/newspaperholdings.htm.

Questions or comments?

If you are interested in more information about this program, please contact statewideservices@library.in.gov or call 317-232-3697 or in-state toll-free 800-451-6028.

https://digital.library.in.gov

[Indiana Memory](https://digital.library.in.gov) serves as a gateway to Indiana's history and culture as found in digitized books, manuscripts, photographs, newspapers, maps, and other media. It is part of a statewide collaborative effort to provide access to the wealth of primary sources found in Indiana libraries, archives, museums, and other cultural institutions.

The Indiana Memory web interface provides multiple access points to the digital collections. The user can search across all collections, a single collection, or select collections that are of interest. A selection of pre-determined subject searches is also available on the home page. Because the initial searches are done from the indexed metadata, results are quickly available.

Guidelines for digital imaging projects based on national standards have been created and are available to organizations digitizing collection items on the Indiana Memory website. Indiana Memory is also a service hub for the Digital Public Library of America (https://dp.la). Any collection included in Indiana Memory has the option of being in DPLA.

A public library may participate in Indiana Memory in a number of ways.

- The easiest way is for a library to use CONTENTdm, PastPerfect Online or any other OAI compliant software for their digital collections. After obtaining permission from the host library, the Indiana State Library will harvest the metadata and the thumbnail images.
- If a public library receives a LSTA digitization grant from the Indiana State Library, the resulting digital collection will automatically be included in Indiana Memory. ISL provides free access to the ISL server and its statewide CONTENTdm license for these projects.

- Public libraries can apply to use the ISL CONTENTdm license for their digital project by completing the CONTENTdm Software Application Form available on the website (www.in.gov/library/ indianamemory.htm).
- If a library is using a different collection management software program to provide online access to its digital images, it can supply the Indiana Memory program with display images and a tab-delimited text file containing metadata.

The Indiana State Library will also make its statewide license available to those Indiana libraries and cultural heritage organizations requesting to use our Mobile Scanning Units. Each mobile Scanning Unit, which includes a laptop, flat-bed scanner, digital camera and appropriate software, is available for an eight-week loan. The State Library will also supply training and support in scanning and metadata creation at no cost. Further information and a request form can be found on https://www.in.gov/library/indianamemory.htm.

In all of the above cases, the digital collection must meet the provisions of the Indiana Memory collection development policy and the standards as listed under the Indiana Memory Guidelines. Libraries are strongly encouraged to discuss their digitization projects with the State Library before they begin the actual scanning.

Indiana Memory is constantly evolving and adding new collections. The program is part of a statewide digitization program funded by a Library Service and Technology Act (LSTA) grant.

Questions or comments?

If you are interested in more information about this program, please contact statewideservices@library.in.gov or call 317-232-3697 or in-state toll-free 800-451-6028.

For more information about the web portal and how to participate, contact Michella Marino (mmarino@library.in.gov) or call 317-233-8940.

https://inspire.in.gov

What is INSPIRE?

INSPIRE.in.gov is Indiana's Virtual Library. It is a collection of academic databases and other information resources that can be accessed by residents of Indiana.

***What kind of information is available on INSPIRE?***

INSPIRE includes full-text magazine and journal articles (including materials in Spanish), websites, pamphlets, images, almanacs, full-text historic newspapers, multimedia, library catalogs, and much more. In most cases, INSPIRE provides cover-to-cover indexing and abstracts of all articles that appear in every periodical with the exception of some newspapers. Only letters to the editor, advertisements, and some images are excluded for copyright reasons.

Who can access INSPIRE?

INSPIRE is freely accessible to any Indiana resident who has internet access at school, home, in their library or at their place of business. Indiana users are identified by their internet protocol (IP) address.

How much does INSPIRE cost to use?

INSPIRE is provided at no cost to all residents of Indiana.
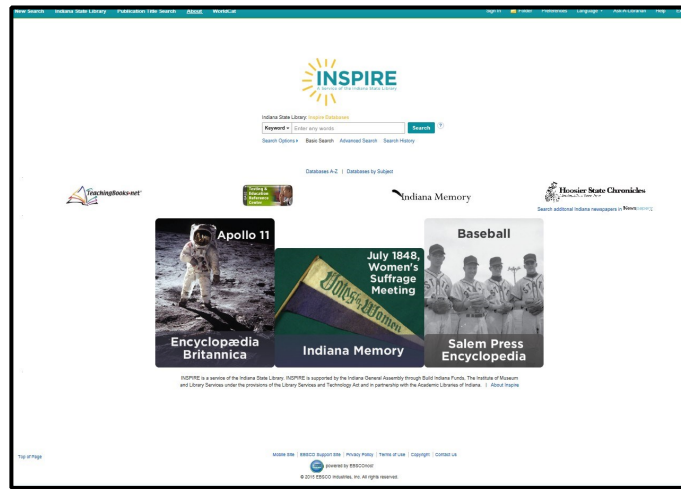
INSPIRE is a free resource available to all Indiana residents who have Internet access. Other states may offer similar services to their own residents.

Who is paying for INSPIRE?

INSPIRE is a service of the Indiana State Library. It is supported by the Indiana General Assembly through Build Indiana Funds, the Institute of Museum and Library Services (IMLS) under the provisions of the Library Services and Technology Act and in partnership with Academic Libraries of Indiana.

Questions or comments?

If you are interested in more information about this program, please contact statewideservices@library.in.gov or call 317-232-3697 or in-state toll-free 800-451-6028.

Library Jobs
https://continuinged.isl.in.gov/jobs/

Whether you're a new graduate looking for that first library job or a manager needing to advertise an open position, the ISL Continuing Education Jobs Page needs to be your first stop. It's the clearinghouse for all positions in public, academic, and special libraries **in Indiana**. Library jobs outside of Indiana will not be posted on this site. The page is updated daily and includes all pertinent information to help you land your ideal library position.

Visit http://continuinged.isl.in.gov/jobs/ to:

- Search for a job

- Submit a library job

- Edit or delete a job entry

- Find more career resources

Questions or comments?

If you are interested in more information about this program, please contact statewideservices@library.in.gov or call 317-232-3697 or in-state toll-free 800-451-6028.

Library Listservs
https://www.in.gov/library/listservs.htm

All Indiana Library Professionals   INlibraries@lists.library.in.gov

The INlibraries listserv is for all types of Indiana libraries – academic, institutional, public, school, and special. Rather than focus on particular specializations in librarianship, the purpose of this listserv is to create a forum to discuss information, issues, services, and opportunities that affect every librarian statewide.

Public Library Professionals   inpublib@lists.libraries.in.gov

Indiana librarians can ask about other libraries' policies, get ideas for programs, solicit equipment recommendations, or offer library items for sale or free - the list of possibilities is endless! If you have a question, there will probably be someone who can answer it or has had a relevant experience.

Children's Librarians   inchildprog@lists.libraries.in.gov

Indiana librarians can share successful children's programming ideas, list upcoming events for their libraries, coordinate speaker sharing, borrow and exchange resources, and discuss program successes and flops on this listserv.

eResources   eresources@lists.libraries.in.gov

Librarians can discuss current issues and developments regarding eReaders, eBooks and other emerging digital content. This listserv examines best practices for the use of eResources and how digital content is made available statewide.

Indiana Book Clubs   INbookclub@lists.libraries.in.gov

Indiana librarians who manage or support book clubs can join the INBookClub listserv to exchange ideas and address issues relating to book clubs.

Indiana Small Library   INsmalllib@lists.libraries.in.gov

The INsmalllib listserv is a discussion forum for all small (Class C and D) libraries in Indiana. The purpose of this list is to foster an open discussion of the issues, services, and opportunities that affect this class of libraries.

Library Marketing & PR Professionals   LibraryPR@lists.libraries.in.gov

LibraryPR is an open discussion list dedicated to library professionals who specialize in public relations, communications, marketing and outreach at their library. It provides marketing professionals the opportunity to share ideas, resources, and strategies for increasing public awareness of libraries' programs and services, offer best practices and success stories, receive updates on regional and statewide partnership opportunities and outreach initiatives, and learn more about upcoming marketing workshops and professional development opportunities.

Readers Advisory   [readersadvisory@lists.libraries. in.gov](mailto:readersadvisory@lists.libraries.in.gov)

The IN-RA listserv is a forum for all types of Indiana libraries to exchange ideas and deal with issues that relate to readers advisory.

SRCS   in-srcs@lists.libraries.in.gov

The IN-SRCS listserv is a discussion forum for all types of Indiana libraries participating in SRCS, Indiana's Statewide Remote Circulation System.

Trustees   trustees@lists.libraries.in.gov

Indiana trustees can ask about other libraries' policies, learn about trustee training programs, or find out about a library building projects. Ask any question, and chances are there will be someone with a similar experience who can answer.

Yappers (Teen/Young Adult Librarians)   yappers@lists.libraries.in.gov

YAPPERS is for librarians who serve teens and young adults. The listserv is a forum for exchanging ideas and dealing with issues that relate to service for patrons between ages 12 and 18.

To subscribe to any of these listservs, visit
https://www.in.gov/library/listservs.htm

What library today isn't looking for ways to run leaner and more efficiently? LibraryIndiana is the right tool to help make it happen. LibraryIndiana is a partnership between the State of Indiana and the Indiana State Library to give every library in the state the purchasing advantage of statewide-negotiated contracts, organized into convenient online catalogs, all on one easy-to-use website. Popular items include:

- A.V. supplies and equipment

- Copy and paper services

- Information technology hardware and software

- Janitorial products

- Library supplies

- Maintenance, repair and operations (MRO)

- Office pProducts

LibraryIndiana is easy, efficient and free!

Your access to LibraryIndiana is paid for by the State of Indiana and with it comes access to the best State-approved purchasing agreements focused on the needs of all types of libraries.

Questions or comments?

Contact info@libraryindiana.com

https://digital.statelib.lib.in.us/legacy

Indiana Legacy combines existing Indiana State Library databases with the Vital Information Exchange (VINE), a collaborative statewide database composed of Indiana local history and vital records from Indiana libraries, historical societies, genealogy societies, and related organizations. It is designed to allow participants and users to obtain access to Indiana local history and vital records through searching across all indexes or a single index. The database is searchable by county, event, or through a general surname search of all records. These records are available to the public at no charge and include birth, marriage, death, divorce, obituaries, court records, newspapers, scrapbooks, yearbooks, and military records, among others.

Questions or comments?

Call 317-232-3675 or in-state toll-free 866-683-0008.