

COVID-19 Phase II Scoring Questions:

PROJECT DESCRIPTION	50
Application and Selection Process	40
Is there a detailed easy to understand description of the application and selection process?	15
Are there clear and measurable desired outcomes of the program? (Ex. Number of businesses helped; number of jobs retained)	5
Are the program's selection criteria clearly defined and consist of both objective and subjective factors?	10
Are the terms of the loans/grants clearly defined? Was public input on the terms considered?	10
Program History	10
Is the history of the program summarized with key dates identified? If the program is new, is there a clear summary of the development process?	10
PROGRAM NEED	70
Impact of COVID-19 on the Community, in General	10
Is there an overview of how the community, in general, has been impacted by COVID-19?	10
Impact of COVID-19 on the Community's Businesses	25
Is there a description of how the community's businesses have been impacted by COVID-19?	10
Is there a summary of the efforts made by the community to counter the impacts on businesses?	10
Is supporting documentation provided detailing the impact and efforts?	5
Impact of COVID-19 on the Community's Residents	25
Is there a description of how the community's residents have been impacted by COVID-19?	10
Is there a summary of the efforts made by the community to counter the impacts on residents?	10
Is supporting documentation provided detailing the impact and efforts?	5
Impact of CDBG Funds if Awarded	10
Does the community clearly outline how the CDBG funds will help address the impact of COVID-19?	10
PROGRAM MANAGEMENT	70
Selection Committee	10
Does the selection committee consist of a diverse group of individuals with expertise in areas related to the program?	10
Program Management	20
Is there an overview of how the program will be managed?	10
Are the roles for the community and program manager defined?	5
Have any management processes been defined?	5
Financial Management and Stability	30
Does the community outline how funds will be managed and, if loans, revolved?	10
Is there a strategic marketing plan for the program?	10
Is there a sustainability and growth plan for the program?	10
Draft Program Materials	10

Did the community provide the required draft materials? Were the materials logical?	10
COMMUNITY INPUT	10
Did the community seek input from its citizens and use it in the completion of their application?	10