

Grant Administration CDBG

2.

[Create Claim](#)
[Create A Pre-ROF Report](#)
[Create ROF Report](#)

Lead Applicant: [Colette, Town of](#)
 Program Name: Public Facilities
 Total Amount Awarded: \$0.00
 Status: FEEPS

Details

Information

Grant ID G-00878	Grant Application ADM-0843
Grant Number PF-11-100	Record Type CDBG
Lead Applicant Colette, Town of	Program Year 2019
Program Name Public Facilities	Contract Status ⓘ Initial Stage
National Objective Benefit to Low- and Moderate-Income Persons Area Benefit	

Related Activities

Status Reports (0) ← 1.
 Grant Modifications (0)
 FEEPS (1)

FEEPS NAME	APPROVAL STATUS	PROPERTY REQUI...	NUMBER OF PROP...
F-0035	New	<input type="checkbox"/>	<input type="text"/>

[View All](#)

1. The Status Reports related list indicates how many reports have been created for this grant record.
2. The “Quick Buttons” create new reports or claims.



Grant Administration
CDBG

Create Claim Create A Pre-ROF Report Create ROF Report

Lead Applicant: [Colette, Town of](#)
Program Name: Public Facilities
Total Amount Awarded: \$0.00
Status: FEEPS

- Create New Labor Standards Report
- Start Closeout
- CDBG Semi-Annual Report
- New CDBG Environmental Review**



Details

Information

Grant ID G-00878	Grant Application ADM-0843
Grant Number PF-11-100	Record Type CDBG
Lead Applicant Colette, Town of	Program Year 2019
Program Name Public Facilities	Contract Status Initial Stage
National Objective Benefit to Low- and Moderate-Income Persons Area Benefit	

Related Activities

- Status Reports (0)
- Grant Modifications (0)
- FEEPS (1)**

FEEPS NAME	APPROVAL STATUS	PROPERTY REQUI...	NUMBER OF PROP...
F-0035	New	<input type="checkbox"/>	

[View All](#)

3. Click on the down arrow to access more reports.
4. Select "New CDBG Environmental Review".

Lead Applicant Program Name Total Amount Awarded Status
Colette, Town of Public Facilities \$0.00 FEEPS



New CDBG Environmental Review

Grant Administration
G-00878

ER Publication Date 1

ER Publication Date 2

ER Type of Publication 1

ER Type of Publication 2

Cancel

Save

5.

6.

7.

5. Enter the date of publication and select the type of publication.
6. If the FONSI and RROF were published separately, all ER Publication Date/Type fields must be filled. If a Combined Notice or NOI was published, only ER Publication 1 fields should be completed.
7. Save may be selected with fields completed or blank. Save will create a status report that may be edited further and submitted when complete.

IN.gov Status Report 0000063 was created. X Megan H Test

Home Account Details Reports Go to IN.gov

Grant Administration CDBG

Create Claim Create A Pre-ROF Report Create ROF Report

Lead Applicant: Colette, Town of Program Name: Public Facilities Total Amount Awarded: \$0.00 Status: FEEPS

8.

Details

Information

Grant ID G-00878	Grant Application ADM-0843
Grant Number PF-11-100	Record Type CDBG
Lead Applicant Colette, Town of	Program Year 2019
Program Name Public Facilities	Contract Status Initial Stage
National Objective Benefit to Low- and Moderate-Income Persons Area Benefit	Administration Modification Status
Summary of Work N/A	In Modification Process <input type="checkbox"/>
Federal Employer ID #	Closed Status

Related Activities

Status Reports (1)

STATUS REPOR...	RECORD TYPE	STATUS	DATE SUBMITTED/...
0000063	CDBG - Environmen...		

[View All](#)

Grant Modifications (0)

FEEPS (1)

FEEPS NAME	APPROVAL STATUS	PROPERTY REQU...	NUMBER OF PROP...
F-0035	New	<input type="checkbox"/>	

[View All](#)

8. When the status report is saved, a green notification bar will appear at the top of the screen. To access the status report, the report number can be clicked from the green bar.

Lead Applicant: Colette, Town of
Program Name: Public Facilities
Total Amount Awarded: \$0.00
Status: FEEPS

Details

Information

Grant ID: G-00878
Grant Number: PF-11-100
Lead Applicant: Colette, Town of
Program Name: Public Facilities
National Objective: Benefit to Low- and Moderate-Income Persons Area Benefit
Summary of Work: N/A

Grant Application: [ADM-0843](#)
Record Type: CDBG
Program Year: 2019
Contract Status: Initial Stage
Administration Modification Status: In Modification Process

Related Activities

Status Reports (1)			
STATUS REPOR...	RECORD TYPE	STATUS	DATE SUBMITTED/...
0000063	CDBG - Environmen...		
View All			
Grant Modifications (0)			
FEEPS (1)			
FEEPS NAME	APPROVAL STATUS	PROPERTY REQUI...	NUMBER OF PROP...
F-0035	New	<input type="checkbox"/>	



- 9. The Status Reports related list now shows that one (1) report has been created and is tied to the grant record.
- 10. The status report may be accessed by clicking the blue report number.

Status Report
0000063[Edit](#)[Submit for Approval](#)Record Type
CDBG - Environmental ReviewStatus Report Submission Date
9/10/2019Grant Administration
[G-00878](#)**Details**

Status Report Name
0000063

Grant Administration
[G-00878](#)

Floodplain Publication Date 1

Floodplain Publication Date 2

Start of Local Comment

End of Local Comment Period ⓘ

Were there Local Comments? ⓘ

On or about Date

ER Publication Date 1

ER Type of Publication 1

ER Publication Date 2

ER Type of Publication 2 ⓘ

Start of State Comment

End of State Comment

Were there State Comments? ⓘ

Release Date

Related

Files (0)

[Add Files](#)

Upload Files

Or drop files

Approval History (0)

Activity History (0)

[Send an Email](#)

11.

11. Click the edit button to edit the status report.

Home Account Details Edit 0000063

Status Report 0000063

Record Type CDBG - Environmental Review

Details

Status Report Name 0000063

Grant Administration G-00878

Floodplain Publication Date 1

Floodplain Publication Date 2

Start of Local Comment

End of Local Comment Period

Were there Local Comments?

On or about Date

Relative Status Report

Created By Megan H Test, 9/10/2019 8:23 PM

ER Publication Date 1

ER Type of Publication 1 --None--

ER Publication Date 2

ER Type of Publication 2 --None--

Start of State Comment

End of State Comment

Were there State Comments?

Release Date

Last Modified By Megan H Test, 9/10/2019 8:23 PM

Edit Submit for Approval

Add Files

Send an Email

12.

13.

12. The ER Publication Date fields are the same fields that appeared after selecting “New CDBG Environmental Review”. If data was entered initially and saved, it will appear here. If data was not entered previously, it may be done here.

13. If the project is part of a floodplain, the dates for each publication are entered here. They do not have to be entered at the same time but they must be included when the status report is submitted. If the project is not located in a floodplain, these fields are to remain blank.

Home Account Details

Edit 0000063

Status Report Name: 0000063

Grant Administration: G-00878

Floodplain Publication Date 1: [Date Picker]

Floodplain Publication Date 2: [Date Picker]

ER Publication Date 1: [Date Picker]

ER Type of Publication 1: --None--

ER Publication Date 2: [Date Picker]

ER Type of Publication 2: --None--

Start of Local Comment: [Text Field]

End of Local Comment Period: [Text Field]

Start of State Comment: [Text Field]

End of State Comment: [Text Field]

Were there Local Comments?:

Were there State Comments?:

On or about Date: [Text Field]

Release Date: [Text Field]

Relative Status Report: [Text Field]

Created By: Megan H Test, 9/10/2019 8:23 PM

Last Modified By: Megan H Test, 9/10/2019 8:23 PM

14. [Blue box around comment fields]

15. [Blue arrow pointing to 'Were there Local Comments?']

16. [Blue arrow pointing to 'Were there State Comments?']

Buttons: Edit, Submit for Approval, Add Files, Send an Email

- 14. These fields are locked and will be completed by Grant Services/OCRA.
- 15. If there were local comments, check the box. If there were no comments, leave the box blank
- 16. These fields are locked and will be completed by Grant Services/OCRA.

0000063

Record Type
CDBG - Environmental Review

Details

Status Report Name
0000063

Grant Administration
G-00878

Floodplain Publication Date 1

Floodplain Publication Date 2

Start of Local Comment

End of Local Comment Period ⓘ

Were there Local Comments? ⓘ **17.**

On or about Date

Relative Status Report

Created By
Megan H Test, 9/10/2019 8:23 PM

Owner
Megan H Test

*ER Publication Date 1

*ER Type of Publication 1
--None--

ER Publication Date 2

ER Type of Publication 2 ⓘ
--None--

Start of State Comment

End of State Comment

Were there State Comments? ⓘ

Release Date

Last Modified By
Megan H Test, 9/10/2019 8:23 PM

Record Type
CDBG - Environmental Review

Status

Cancel Save & New **Save**

18.

17. These fields are locked and will be completed by Grant Services/OCRA.
18. Select "Save" to save the information entered in the status report. Selecting "Cancel" will erase information entered while editing.

Status Report
0000063

Edit Submit for Approval

Record Type: CDBG - Environmental Review
 Status Report Submission Date: 9/10/2019
 Grant Administration: [G-00878](#)

Details

Status Report Name 0000063	ER Publication Date 1
Grant Administration G-00878	ER Type of Publication 1
Floodplain Publication Date 1	ER Publication Date 2
Floodplain Publication Date 2	ER Type of Publication 2
Start of Local Comment	Start of State Comment
End of Local Comment Period	End of State Comment
Were there Local Comments?	Were there State Comments?
On or about Date	Release Date

Related

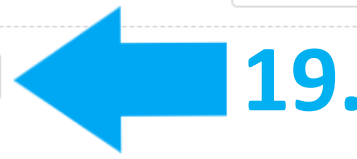
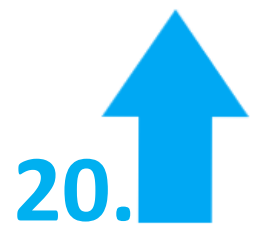
Files (0) Add Files

Upload Files

Or drop files

Approval History (0)

Activity History (0) Send an Email



19. After saving the status report, upload the appropriate documents (affidavit(s), proof of publication(s), signed RROF Certification, local comments and resolution).
20. Once the status report is complete and documents have been uploaded, select "Submit for Approval" to submit the Status Report.