

## MINUTES

### State Board of Registration for Architects and Landscape Architects

Meeting held  
Wednesday, March 12, 2008

Indiana Government Center-South  
402 West Washington Street, Rm. W072  
Indianapolis, Indiana

#### I. CALL TO ORDER & ESTABLISHMENT OF QUORUM

Mr. Eide called the meeting to order at 9:18 a.m. Indiana Government Center South, in Room W072, 402 West Washington Street, Indianapolis, Indiana and declared a quorum in accordance with Indiana Code § 25-4-1.

**Members Present:**

Jerome Eide, Chairperson  
Dale Stickel  
David Gorden  
Joann Green  
Matthew Kelty

**Members Not Present:**

David Rausch  
Richard Fetz  
Chester Michell

**State Officials Present:**

Angela Smith Jones, Board Director, Indiana Professional Licensing Agency  
Mary Kate Adams, Assistant Board Director, Indiana Professional Licensing Agency  
Rebecca Tinsely, Case Manager, Indiana Professional Licensing Agency  
Donna Sembroski, Advisory Counsel, Office of the Attorney General

#### II. ADOPTION OF THE AGENDA

**Board Action:** A motion was made to adopt the agenda.

Gorden/Stickel  
Motion carried 5/0/0

#### III. ADOPTION OF THE MINUTES FROM THE JANUARY 9, 2008 MEETING OF THE BOARD

**Board Action:** A motion was made to adopt the minutes.

Stickel/Gorden  
Motion carried 5/0/0

#### IV. REPORT FROM OFFICE OF THE ATTORNEY GENERAL

By Liaison for the Board and/or Gabrielle Owens

Ms. Owens appeared per the board invitation. Mr. Gorden has issues with the consumer complaint process and the confidentiality of it all. He asked Ms. Owens to explain the process for his edification. Mr. Gorden has issues with the content of the letter sent to respondents from the Office of the Attorney General. Ms. Owens explained that the wording which he is concerned about is no longer used and the

Office of the Attorney General modified the wording and is in the process of modifying other letters, etc. Mr. Gorden and Ms. Green would like a landscape architect to be a liaison as well, for any issues that pertain to complaints filed against any landscape architects.

**V. ADMINISTRATIVE HEARINGS**

**In the Matter of Kerry Ira Levin, License No. AR19800037**

Cause No.: BRALA 07-02

Re: Final Hearing

**CONTINUED**

**VI. DELIBERATION AND POSSIBLE ISSUANCE OF FINAL ORDER**

None.

**VII. PERMIT/LICENSURE APPLICATIONS**

**Board Action:** The Board approved all recommendations and decisions made by the Board members on applications for licensure that were reviewed throughout the Board meeting.

Kelty/Gorden

Motion carried 5/0/0

**VIII. ARCHITECTS – VALIDATION OF SCORES AND APPROVAL FOR LICENSURE**

- A. Mark Bottomley
- B. Brent Chapman
- C. James Michael Epley
- D. Brian Kane
- E. Jeffrey Lewis
- F. Terry Thornsby
- E. Timothy Wise

**Board Action:** A motion was made to validate the architect scores for the above listed applicant(s) and approve them for licensure.

Kelty/Gorden

Motion carried 5/0/0

**IX. LANDSCAPE ARCHITECTS VALIDATION OF SCORES AND APPROVAL FOR LICENSURE**

- A. Emily Kusz
- B. Amber Sheller
- C. Emily Smith

**Board Action:** A motion was made to validate the landscape architect scores for the above listed applicant(s) and approve them for licensure.

Kelty/Gorden

Motion carried 5/0/0

**X. PETITIONS FOR REVIEW**

None

## XI. REVIEW OF PROBATIONARY REPORTS

None

## XII. DISCUSSION ITEMS

- A. Werner H. Graf  
Re: Request for Waiver of C.E.

**Board Action:** A motion was made to approve the request for waiver; however the continuing education credits already earned will not count for the next renewal period

Kelty/Stickel  
Motion carried 5/0/0

- B. J. Adger Stewart  
Re: Request for Reactivation of Inactive License

**Board Action:** A motion was made to reactivate the license.

Kelty/Green  
Motion carried 5/0/0

- C. Eric C. Anderson  
Re: Request for Reactivation of Inactive License

**Board Action:** A motion was made to reactivate the license.

Kelty/Green  
Motion carried 5/0/0

- D. Proof of Work Experience for Landscape Architects

The Board asked do we have a form for the Landscape Architect to complete and submit to the board proving that they have the three years of work experience? Yes, we do have a form for this already. They can use the same form to submit for application to sit for the exam as well as to notify the board that they are ready for licensure. It will be the applicant's responsibility to notify the board when they have completed the necessary 3 years of work experience.

- E. Review of CLARB Files  
Re: Calculation of Experience

The IPLA staff is to calculate the months and years of work experience earned by an applicant who does not submit a CLARB file.

- F. The CE audit:  
Re: Review of Questionable CE Submissions

Joann Green and David Gorden will review the CE submissions for all of the landscape architects. Matt Kelty and Jed Eide will be the designees available to review the CE submissions for architect files that are questionable.

- G. Liaison to the AG's office  
Re: Additional Liaison

The Board appointed a landscape architect to be an additional liaison to review any issues with landscape architects for the board. The new liaison will be Joann Green.

### XIII. BOARD DIRECTOR'S REPORT

#### A. CLARB Spring Meeting

Angela commented about her attendance at the CLARB meeting and how enlightening it was.

#### B. Reinstatement of License – IC 25-1-8-6

The board was informed about the statute which governs the reinstatement of an expired license under the above listed code.

#### C. C.E. Audit

The letters will be sent out the first of next week. We are in the process of getting the final letter and selected licensees with IT.

### XIV. OLD/NEW BUSINESS

#### A. Proposed Amendments to Indiana Code 25-4 and Title 804 of the Indiana Administrative Code

There was no discussion.

#### B. Requirements for ARE Exam – Timing

There was no discussion.

#### C. Legislative Update

**SB 302** (The Agency bill which carries the statutory change requested by this board regarding reciprocity **IC 25-4-1-7** – This bill is currently in conference committee. We do expect it to be passed out for signature.

**SB 490** (Licensure for Interior Decorators) - The veto override was defeated.

#### D. Rule Promulgation Update

The changes the board adopted for the Design Discipline language changes are in process. We are waiting on budget approval before it can move on to the AG's office for review of legality.

#### E. David Gorden updated the board on the CLARB Spring meeting. He thanked Angela Smith Jones for attending. He mentioned that the attendees discussed that ASLA and CLARB are currently working on a CE system where they identify providers in advance for landscape architects.

#### F. Review of Architect files

Re: Staff authorization to approve

The Board granted staff permission to issue license and the required documents for licensure. However, two staff members are to review and sign-off on the application asserting that they reviewed the documentation, that all exams have been passed and they have the required experience.

#### G. Renewal Process

The staff updated the board regarding the CE audit and the review process.

**XV. ADJOURNMENT**

There being no further business and having completed its duties, the meeting of the Board of Registration for Architects and Landscape Architects adjourned at 12:33 p.m.

*Jed Eide*

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Jed Eide – Chairperson  
State Board of Registration for Architects and Landscape Architects

*5-14-08*

\_\_\_\_\_  
Date

**BOARD OF REGISTRATION FOR ARCHITECTS AND LANDSCAPE ARCHITECTS**  
**March 12, 2008**

**APPLICATIONS FOR ARCHITECT EXAMINATION**

	APP/TAB/DEN
Berdusis, Aristidis	✓/ /
Fram, James	✓/ /
Jordan, Paul	✓/ /
Neuerburg, Matthew	✓/ /
Teo, Chun Sheh	✓/ /

**APPLICATIONS FOR ARCHITECT RECIPROCAL REGISTRATION**

	APP/TAB/DEN
Bray, James	✓/ /
Butler, Daniel	✓/ /
Carlsen, Mark	/ ✓/
Cole, Norman	✓/ /
Conway, Brett	✓/ /
Costigan, Ronald	/ ✓/
Durham, Jeffery	✓/ /
Dean, Ronald Eugene	✓/ /
Fowler, Charles	✓/ /
Fox, Robert	✓/ /
Frank Terrence	✓/ /
Girdler III, Louis	✓/ /
Goodloe, Randy	✓/ /
Gurtowski, Kenneth	✓/ /
Holton, Robert	✓/ /
Jarvis, James	✓/ /
Kilman, James	✓/ /
Kolwicz, Stephen	✓/ /
Kuttner, Peter	✓/ /
Langley, Dennis	✓/ /
Lemons, David	✓/ /
Nunn, Eric	/ / ✓
Oppenhuizen, Mark	✓/ /
Panvini, Robert	✓/ /
Pierson, Douglas	✓/ /
Rader, Ryan	✓/ /
Schaffer, Rick	✓/ /
Schneider, Gary	✓/ /
Sears, Darrell	✓/ /
Tipton, Glen	✓/ /
Tworek, James	/ / ✓
Voegtle, Michael	✓/ /
Werner, Rodney	✓/ /

Wiseman, Walter K.	<input checked="" type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>  </u>
Wurtenberger, Jon	<input checked="" type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>  </u>

**APPLICATIONS FOR LANDSCAPE ARCHITECT EXAMINATION**

	APP/TAB/DEN
Fentz, Amber	<input checked="" type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>  </u>
Gajownik, Keith	<input checked="" type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>  </u>
Geels, Jonathon	<input checked="" type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>  </u>
Johnson, Alec	<input checked="" type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>  </u>

**APPLICATIONS FOR LANDSCAPE ARCHITECT RECIPROCAL REGISTRATION**

	APP/TAB/DEN
Castor, Lucas	<input checked="" type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>1</u> <input type="checkbox"/> <u>  </u>

**APPLICATIONS FOR ARCHITECT CORPORATION:**

	<input type="checkbox"/> <u>  </u> <input type="checkbox"/> <u>  </u> <input type="checkbox"/> <u>  </u>
	<input type="checkbox"/> <u>  </u> <input type="checkbox"/> <u>  </u> <input type="checkbox"/> <u>  </u>