

MINUTES

INDIANA STATE BOARD OF HEALTH FACILITY ADMINISTRATORS

JANUARY 22, 2013

I. CALL TO ORDER AND ESTABLISHMENT OF QUOROM

Mrs. Kelly Borrer, Vice-Chair, called the meeting to order at 10:12 a.m. in Room W064 in the Indiana Government Center South, 402 W. Washington Street, Indianapolis, IN 46204. A quorum was established.

Board Members Present:

Kelly Borrer, HFA, Vice Chair
Christine Shuey, HFA, Member
Karen Smith Filler, Member
Gina Berkshire, Member
Dr. William Province, II, Member
Arlene Franklin, Member
Deb Mill, Member
Mark Wolfschlag, Member

Board Members Absent:

Shelley Rauch, HFA, Chair
Nan Girton, Consumer Member
Kathy Frank, Member
Jennifer Gappa, HFA, Member

State Officials Present:

Tasha Coleman, Board Director, Indiana Professional Licensing Agency
Crystal Smith, Assistant Board Director, Indiana Professional Licensing Agency
Gordon White, Board Advisory Council, Office of the Attorney General

II. ADOPTION OF THE AGENDA

A motion was made and seconded to adopt the agenda, as amended.

Shuey/Province
7/0/0 Motion carried

III. ADOPTION OF THE MINUTES FROM THE NOVEMBER 27, 2012 MEETING OF THE BOARD

A motion was made and seconded to adopt the Minutes from the November 27, 2012 meeting of the Board.

Shuey/Province
7/0/0 Motion carried

IV. PERSONAL APPEARANCE

A. Jillian Kutemeier/Rita Holloway
Re: AIT/Preceptor Application

Ms. Kutemeier did personally appear before the Board to answer questions that were raised through inquires from a family at the facility that she is completing her AIT through. In December 2012 there was a complaint brought to the attention of IPLA staff which suggested that the facility was not properly caring for patients. When IPLA staff contacted the facility it was reported that Ms. Kutemeier was the administrator and that Ms. Kutemeier's Preceptor, Rita Holloway, was no longer employed at the facility. After hearing testimony the Board determined that there was a misunderstanding and has allowed Ms. Kutemeier to continue with her AIT under the supervision of Karen Ayersman.

B. Nathan Wolf
Re: Waiver Request

Mr. Wolf did personally appear before the Board to request licensure with a full waiver of the AIT. He graduated with a MBA not a master's degree in health care administration, has been licensed in Illinois since 1/2012, and has practiced only as an assistant administrator. He does not qualify for a full waiver based on his experience and education. After hearing testimony and reviewing the file a motion was made and seconded to deny his request to waive the full AIT and to approve a 30% waiver upon receipt of his waiver request documents.

Shuey/Province
8/0/0 Motion carried

C. Carrie Van Velse
Re: Positive Response Application

Ms. Van Velse did personally appear before the Board to answer questions regarding her positive response application. Ms. Van Velse has one (1) public intoxication conviction (2008) and two (2) DUI convictions (2003 and 2007). After reviewing the file and hearing testimony a motion was made and seconded to approve the AIT request based on the fact that the offenses were over four years old and she has made restitution for her actions.

Province/Wolfschlag
8/0/0 Motion carried

V. ADMINISTRATIVE HEARINGS

**A. In the matter of the license of Janie Carol Swedenburg, HFA, License Number:
14004890A**
Cause No.: 2012 HFA 0019
Re: Proposed Settlement Agreement

Resolution: After reviewing the proposed agreement a motion was made and seconded to approve the agreement as presented.

Province/Franklin
8/0/0 Motion carried

- B. In the matter of the license of Steven Rae Stoller, HFA, License Number: 14004365A**
Cause No.: 2012 HFA 0020
Re: Complaint
Continued until March 26, 2013
- C. In the matter of the license of Sherri Richardson, HFA, License Number: 14004560A**
Cause No.: 2012 HFA 0023
Re: Petition to review denial of license renewal

Parties and Counsel Present:

Barclay Wong
Sherri Richardson, HFA

Witnesses:

Sherri Richardson, HFA

Participating Board Members:

Kelly Borrer, HFA, Vice Chair
Christine Shuey, HFA, Member
Karen Smith Filler, Member
Gina Berkshire, Member
Dr. William Province, II, Member
Arlene Franklin, Member
Deb Mills, Member
Mark Wolfschlag, Member

Court Reporter:

Susan Hessman

Case Summary: In December 2012 the Board denied the Respondent's renewal application based on her failure to appear before them to answer questions regarding her positive response renewal.

Resolution: After hearing testimony and reviewing the file presented to them, a motion was made and seconded to overturn their original denial and to renew the license unencumbered.

Province/Filler
8/0/0 Motion carried

- D. In the matter of the license of Todd William Smith, HFA, License Number: 14004334A**
Cause No.: 2012 HFA 0022
Re: Complaint
Continued until March 26, 2013
- E. In the matter of the application of Gretchen Brown**
Cause No.: 2012 HFA 0024

Re: Petition for review of denial of provisional application

Parties and Counsel Present:

Gretchen Brown

Witnesses:

Gretchen Brown

Erin Jansky

Participating Board Members:

Kelly Borrer, HFA, Vice Chair

Christine Shuey, HFA, Member

Karen Smith Filler, Member

Gina Berkshire, Member

Dr. William Province, II, Member

Arlene Franklin, Member

Deb Mills, Member

Mark Wolfschiag, Member

Court Reporter:

Susan Hessman

Case Summary: In December 2012 the Board denied the provisional license application of the Respondent based on her failure to demonstrate that the vacancy at her facility was unexpected.

Resolution: A motion was made and seconded to uphold the original denial of the provisional license application.

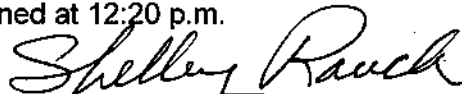
Mills/Shuey
8/0/0 Motion carried

VI. DISCUSSION

- A. Associations:** Tasha Coleman spoke with the associations to ask if there was anything that she and the IPLA team could do to build up the relationship and open the lines of communication. The associations will be assisting with writing articles for the newsletters and the IPLA staff will continue to work on streamlining the agenda and producing the newsletters in a timely fashion.

VIII. ADJOURNMENT

There being no further business, and having completed its duties, the meeting of the Indiana State Board of Health Facility Administrators adjourned at 12:20 p.m.



Kelly Borrer, HFA, Vice-Chair

