

MINUTES

INDIANA STATE BOARD OF HEALTH FACILITY ADMINISTRATORS

MARCH 26, 2013

I. CALL TO ORDER AND ESTABLISHMENT OF QUOROM

Mrs. Shelley Rauch, Chair, called the meeting to order at 10:13 a.m. in Room W064 in the Indiana Government Center South, 402 W. Washington Street, Indianapolis, IN 46204. A quorum was established.

Board Members Present:

Shelley Rauch, HFA, Chair
Christine Shuey, HFA, Member
Karen Smith Filler, Member
Gina Berkshire, Member
Dr. William Province, II, Member (arrived at 10:20 a.m.)
Arlene Franklin, Member
Mark Wolfschlag, Member
Jennifer Gappa, HFA, Member

Board Members Absent:

Kelly Borrer, HFA, Vice Chair
Nan Girton, Consumer Member
Kathy Frank, Member
Deb Mill, Member

State Officials Present:

Tasha Coleman, Board Director, Indiana Professional Licensing Agency
Crystal Smith, Assistant Board Director, Indiana Professional Licensing Agency
Gordon White, Board Advisory Council, Office of the Attorney General

II. ADOPTION OF THE AGENDA

A motion was made and seconded to adopt the Agenda, as amended.

Shuey/Franklin
7/0/0 Motion carried

III. ADOPTION OF THE MINUTES FROM THE JANUARY 22, 2013 MEETING OF THE BOARD

A motion was made and seconded to adopt the Minutes from the January 22, 2013 meeting of the Board.

Shuey/Wolfschlag
7/0/0 Motion carried

IV. PERSONAL APPEARANCE

A. Amanda Parish

Re: Positive Response Application

Ms. Parish did personally appear before the Board to answer questions regarding her positive response application for licensure as a health facility administrator. She was cited for selling alcohol to a minor in 2008 and an OWI in July 2011. After reviewing the file and hearing testimony a motion

was made and seconded to approve the application and allow Ms. Parish to enter the AIT program. Kelly Borrer reviewed Ms. Parish's request to waive a portion of her AIT. Mrs. Borrer has granted approval for a reduction of 83 hours in Rehabilitation.

Shuey/Gappa
8/0/0 Motion carried

B. Susan Albers
Re: AIT

Ms. Albers did personally appear before the Board to answer questions regarding her application for licensure as a health facility administrator. Ms. Albers requested a waiver of the entire AIT based on the fact that she had completed an AIT in 2005 and did not sit for the licensure exam within the testing window. After reviewing the file, hearing testimony and reviewing statute which indicates that an application is deemed abandoned a motion was made and seconded to deny the request to waive the entire AIT and to approve her for a 30% waiver of her AIT, as requested.

Gappa/Province
6/0/1 (Franklin abstained) Motion carried

V. ADMINISTRATIVE HEARINGS

A. In the matter of the license of Steven Rae Stoller, HFA, License Number: 14004365A
Cause No.: 2012 HFA 0020
Re: Complaint

Parties and Counsel Present:

Amanda Elizondo, DAG
Janet McSharar, Attorney for Respondent
Steven Rae Stoller, HFA

Witnesses:

Steven Rae Stoller, HFA
Harvey R. Gutwein
Jon Schwab

Participating Board Members:

Shelley Rauch, HFA
Christine Shuey, HFA
Karen Smith Filler
Gina Berkshire
Dr. William Province, II
Arlene Franklin
Mark Wolfschlag
Jennifer Gappa

Court Reporter:

Susan Hessman

Case Summary: The Board filed a complaint on December 5, 2012 based on survey which resulted in tag F226 which indicates that respondent failed to develop/implement abuse/neglect, etc. policies.

Resolution: After hearing testimony and reviewing the file before them a motion was made and seconded to find the respondent fit to practice and dismiss the Complaint.

Gappa/Wolfschlag

8/0/0 Motion carried

- B. In the matter of the license of Todd William Smith, HFA, License Number: 14004334A**
Cause No.: 2012 HFA 0022
Re: Complaint/Proposed Settlement Agreement

A motion was made and seconded to adopt the Proposed Settlement Agreement as written, which shall include a letter of reprimand and completion of eight (8) hours of continuing education in the areas of staffing, hiring, reporting, and reportable incidents.

Franklin/Province
8/0/0 Motion carried

- C. In the matter of the license of Robin Lynn Laaser, HFA, License Number: 14004905A**
Cause No.: 2012 HFA 0004
Re: *Continued until May 21, 2013*

The Board approved the request for continuance based on Ms. Laaser's medical condition.

- D. In the matter of the license of Donald Schlunt, HFA, License Number: 14001612A**
Cause No.: 2013 HFA 0002
Re: Complaint/Proposed Settlement Agreement

A motion was made and seconded to adopt the Proposed Settlement Agreement as written, which shall include a letter of reprimand and a fine in the amount of \$250.00.

Province/Gappa
8/0/0 Motion carried

- E. In the matter of the license of Horace Brown, HFA, License Number: 14002588A**
Cause No.: 2013 HFA 0001
Re: *Continued until May 21, 2013*

- F. In the matter of the license of Phil Ford, HFA, License Number: 14002422A**
Cause No.: 2013 HFA 0004
Re: Complaint/Proposed Settlement Agreement

A motion was made and seconded to adopt the Proposed Settlement Agreement as written, which shall include a letter of reprimand, \$500 fine payable in sixty (60) days, and completion of twelve (12) hours of additional continuing education in the following areas:

- Four (4) hours in resident care or resident safety
- Four (4) hours in the area of leadership or decision making; and
- Four (4) hours in the area of professionalism/ethics

Wolfschlag/Province
7/0/1 (Franklin Abstained) Motion carried

- G. In the matter of the license of Margaret Horak Dossett, HFA, License Number: 14004525A**
Cause No.: 2013 HFA 0003
Re: Complaint/Proposed Settlement Agreement

A motion was made and seconded to adopt the Proposed Settlement Agreement as written, which shall include voluntary revocation of her license.

Shuey/Wolfschlag

8/0/0 Motion carried

VI. APPLICATION REVIEW

A. Robert King
Re: Renewal Application

A motion was made and seconded to deny the renewal application of Robert King based on his failure to sit for the Indiana jurisprudence exam in a timely manner.

Gappa/Shuey
8/0/0 Motion carried

VIII. ADJOURNMENT

There being no further business, and having completed its duties, the meeting of the Indiana State Board of Health Facility Administrators adjourned at 1:23 p.m.



Shelley Rauch, HFA, Chair