

MINUTES

State Board of Registration for Architects and Landscape Architects

Meeting held
Wednesday, September 8, 2010

Indiana Government Center-South
402 West Washington Street, Rm. W064
Indianapolis, Indiana

I. CALL TO ORDER & ESTABLISHMENT OF QUORUM

Mr. Kato Smith called the meeting to order at 9:17 a.m. Indiana Government Center South, in Room W064, 402 West Washington Street, Indianapolis, Indiana and declared a quorum in accordance with Indiana Code § 25-4-1.

Members Present:

Dan Weinheimer
Dale Stickel
Richard Fetz
Debra Schmucker
Jerome Eide
Les Smith
Kato Smith
David Rausch

State Officials Present:

Angela Smith Jones, Board Director, Indiana Professional Licensing Agency
Crystal Heard, Assistant Director, Indiana Professional Licensing Agency
Donna Sembroski, Advisory Counsel, Office of the Attorney General

II. ADOPTION OF THE AGENDA

Board Action: A motion was made to adopt the agenda.

Eide/Weinheimer
Motion Carried 8/0/0

III. ADOPTION OF THE MINUTES FROM THE JULY 14, 2010 MEETING OF THE BOARD

Board Action: A motion was made to adopt the minutes.

Schmucker/ Eide
Motion carried 8/0/0

IV. REPORT FROM OFFICE OF THE ATTORNEY GENERAL

By Liaison for the Board and/or Gabrielle Owens

No report was given.

V. PERSONAL APPEARANCES

A. Robert Galbraith (Reinstatement)

Mr. Galbraith appeared before the board to have his license reinstated. He has been working in his own firm since 1988 in Lafayette, Indiana and has been practicing architecture since that time. He became aware of the expiration of his license, which expired in 2005, in July 2010.

Mr. Galbraith is to write a letter to current and past clients in which he worked with while his license was expired. Mr. Galbraith did have interns and did verify their work experience to NCARB which could have an impact on the interns, but the board will not address this specific aspect by requiring him to notify NCARB. The board is going to allow the IDP auditing process take its course.

Board action: A motion was made to place the license on probation with terms and conditions. Write letters to clients (this letter needs to be approved by the board designee.), proof of sending notices to his clients, pay fees for 2005 and 2007 renewals (\$300).

Fetz/Rausch
Motion carried 8/0/0

VI. ADMINISTRATIVE HEARINGS

A. None

V. ADMINISTRATIVE RULES HEARING

TITLE 804 BOARD OF REGISTRATION FOR ARCHITECTS AND LANDSCAPE ARCHITECTS

LSA Document #09-908

The hearing was held at 11:05 a.m.

Members Present:

Kato Smith, Hearing Officer
Dan
Rick
Dave Rausch
Les Smith
Dale Stickel
Deb Schmucker
Jed Eide

Comments from the Public: None

Comments from the board: None

Technical Amendments: None

VII. DELIBERATION AND POSSIBLE ISSUANCE OF FINAL ORDER

None.

VIII. PERMIT/LICENSURE APPLICATIONS

Board Action: The Board approved all recommendations and decisions made by the Board members on applications for licensure that were reviewed throughout the Board meeting.

IX. PETITIONS FOR REVIEW

X. REVIEW OF PROBATIONARY REPORTS

A. James Estes

The board accepted the report of Mr. Estes, in which he stated he has not stamped or sealed any documents in the State of Indiana since his license has been active.

XI. DISCUSSION ITEMS

A. Presentation from NCARB

NCARB gave presentation on BEA (Broadly Experienced Architect Program) and BEFA (Broadly Experienced Foreign Architect Program). The presentation enlightened the board as to the alternative routes to certification of an NCARB record.

B. J. Tim Skinner (reinstatement)

Board agreed to have special meeting to have Mr. Skinner come in for a personal appearance on September 30th at 9:00 a.m., in room W064.

XII. BOARD DIRECTOR'S REPORT

XIII. OLD/NEW BUSINESS

A. *Investigative Fund (Fee) Rules*

No report given

XIV. ADJOURNMENT

There being no further business and having completed its duties, the meeting of the Board of Registration for Architects and Landscape Architects adjourned at 11:13 a.m.



Kato Smith – Chairperson
State Board of Registration for Architects and Landscape Architects

1-12-11

Date