

Professional Licensing Agency
 402 West Washington Street
 Room W072
 Indianapolis, IN 46204



Eric J. Holcomb
 Governor of Indiana
Deborah J. Frye
 PLA Executive Director

Security Guard Agency Renewal

Your Security Guard Agency license in the state of Indiana expires on 10/1/2019. To renew, please complete this document in its entirety and submit it with the renewal fee of \$300.00 and the required documentation as listed below, allowing 4 weeks for processing. Make check or money order payable to 'Indiana Professional Licensing Agency'. If this document is postmarked after 10/1/2019 you must include a \$50 late fee. If you answer 'Yes' to questions 1 or 2 below send a detailed statement regarding the response with your renewal form. If you answered 'No' to question 3 or 4, be advised that compliance with the laws regarding insurance and criminal background checks is required before your license can be renewed.

LICENSEE INFORMATION: Update address, if needed, and provide a current phone number and email address

Agency Name	License Number	Expiration Date 10/1/2019	Renewal Fee \$300.00
Street Address			
City	State	Zip Code	
Phone Number	Email Address		

QUESTIONS

1. Since you last renewed, and except for minor violations of traffic laws resulting in fines and arrests or convictions that have been expunged by a court, has the qualifier been arrested, entered into a diversion agreement, been convicted of, pled guilty to, or pled nolo contendere to any offense, misdemeanor, or felony in any state or U.S. territory?	YES	NO
2. Since you last renewed, has the license of the qualifier, any employee, or independent contractor associated with this Firm or Agency been subject to disciplinary action in any state or U.S. territory, or are disciplinary charges pending on a license?	YES	NO
3. Pursuant to 874 IAC 1-1-4, have you obtained a limited criminal background check required to renew this license?	YES	NO
4. Pursuant to IC 25-30-1-15 & IC 25-30-1.3-16, do you have a current certificate of insurance that is required for you to maintain a license in Indiana?	YES	NO
5. Pursuant to IC 12-32-1-5 and IC 12-32-1-6, I swear under the penalty of perjury that I am a United States Citizen. (*See below.)	YES	NO*

LICENSEE AFFIRMATION

I hereby swear or affirm under the penalties of perjury that I understand and have met the requirements for renewal, understand the Private Investigator and Security Guard Licensing Board statutes and rules, and have answered the questions true to the best of my knowledge.	
Signature of Qualifier	Date (month, day, year)

**If you indicate you are not a US Citizen, please provide documentation from USCIS that shows proof of your qualified alien (as defined under 8 U.S.C. § 1641) status or documentation indicating you are authorized by the federal government to work in the United States.*

Required Documentation: If we do not receive the required or correct documentation your renewal application may be denied.

- Limited Criminal Background Check for the 4 preceding years or duration. The background checks must be completed at the state level. Third party background checks will not be accepted.
- Certificate of insurance or other "evidence of financial responsibility" detailing limited liability insurance with a minimum of \$100,000 and meets board requirements. If insurance is due to expire prior to license expiration (10/1/19) a certificate detailing the next policy coverage period must be submitted.

Visit us on the web at www.pla.in.gov. If you have any questions for the Private Investigator & Security Guard Licensing Board please email pla10@pla.in.gov or call 317-234-3022.

FOR OFFICE USE ONLY

Renewal Fee	Receipt No.	Date
-------------	-------------	------