



HSPP Psychology Checklist

The following checklist is used by Office staff with your application. This may serve as your guide for the paperwork being submitted by you or on your behalf.

REQUIREMENTS (POST-DOCTORAL)

- Completed Application
- Application Fee \$100.00
- Fully licensed Indiana Psychologist License number _____
- Positive response information (since having license issued)
- Internship listed on doctoral transcript (already submitted with psychology license application)
- Form A – Showing at least 1,500 hour internship within doctoral program
- 1,600 post supervised hour requirement can be fulfilled by either
 - Form C – Showing at least 1,600 post-internship supervised hours with a minimum of 900 hours-to-face client contact hours (completed in no less than 12 months) in a mental health setting

OR

- Form B & C totaling at least 1,600 post-internship supervised hours with a minimum of 900 hours-to-face client contact hours – Proof of completion of doctorate level practicum (form B) reflected on official transcripts (must have been completed post-masters, post-basic practicum of 400 hours and completion of 48 semester or 72 quarter hours taken for academic credit in an applied clinical, counseling, school or other related graduate program).

The doctoral level practicum and post-internship hours may be combined.
- The verification form(s) for doctoral level practicum experience shall be completed and signed by the director of the training or designee of the doctoral program; one form must be submitted for each practicum experience.
- The verification for post-internship experience shall be completed and signed by each psychologist who provided supervision during the post-internship experience.
- All forms must be completed and signed by an HSPP (or out of state equivalent) supervisor.

This checklist is to be used as a guide, not a comprehensive description of each step/requirement for licensure.