

Professional Licensing Agency  
402 West Washington Street  
Room W072  
Indianapolis, IN 46204



Eric Holcomb  
Governor of Indiana  
Deborah J. Frye  
PLA Executive Director

## Indiana State Board of Nursing

### Licensed Practical Nurse – Endorsement

- \_\_\_\_\_ Completed application.
- \_\_\_\_\_ Passport quality photograph displaying head and shoulders.
- \_\_\_\_\_ **\$50.00** Application fee – Pay by debit or credit card for applications submitted online at MyLicense.IN.gov. If applying by paper/mail make check or money order payable to Indiana Professional Licensing Agency (IPLA).
- \_\_\_\_\_ Detailed statement with supporting documentation for any positive response to the disciplinary/background questions. – Will need court documentation if answer to question #3 is a positive response– *required for all new applications.*
- \_\_\_\_\_ List of licenses in any state or territory the applicant holds or has held a license/certification in the health professional field.
- \_\_\_\_\_ Verification(s) from any state or territory the applicant holds or has held a license/ certification in the health professional field.
- \_\_\_\_\_ Proof of Education requirement completed – If NURSYS does not have education verified by a state, we will require official transcripts or proof of program completion sent directly to the Board from the school.
- \_\_\_\_\_ Name Change Document – required if last name differs on any documents submitted for the application

\*\*\*\*\*

- \_\_\_\_\_ Criminal Background Check – submit once confirmation from IPLA that the application is received. Email confirmation comes from [pla@pla.in.gov](mailto:pla@pla.in.gov).

\*\*\*\*\*

### Temporary Permit

Not recommended for applicants only licensed in states that participate in NURSYS. The current list of actively participating states is available at [www.nursys.com/NLV/NLVJurisdictions.aspx](http://www.nursys.com/NLV/NLVJurisdictions.aspx).

If applying for temporary permit – both items below must be complete

- \_\_\_\_\_ Online application or completed page 4 of paper application
- \_\_\_\_\_ Completed criminal background check
- \_\_\_\_\_ **\$10** Temporary permit fee – Pay by debit or credit card for applications submitted online at MyLicense.IN.gov. If applying by paper/mail make check or money orders payable to Indiana Professional Licensing Agency (IPLA).

*(Must have completed LPN application, temporary permit application, fee, photo, and proof of active license in another state or territory to issue permit)*

***This checklist is to be used as a guide, not a comprehensive description of each step/requirement for licensure.***